

## Report to Council

**Report Title:** Parks and Recreation Department Activity Report and Update

**Prepared By:** Mark Coleman, Director of Community Services

**Department:** Parks and Recreation

**Date:** May 25, 2021

**Report Number:** REC2021-13

**File Number:** C11REC

**Attachments:**

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### Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number REC2021-13 – Parks and Recreation Department Activity Report and Update, prepared by Mark Coleman, Director of Community Services for information purposes.

### Report:

#### Background:

The following summary of activities and updates from past 2 months is provided for Council's information and outlines expected opening dates:

#### COVID-19 Response

- Update COVID Safety and Operational Plans as regulations change.
- Maintain appropriate facility and parks signage.
- Attend MCEG meetings.
- Maintain Personal Protective Equipment supplies.
- Policy updates, communications and monitoring of staff.
- Volunteer at vaccination hubs.

#### Administration

- Facility Bookings scheduling, rescheduling, refunds, 2020-year end support and financials
- Seasonal student hiring process for 5 parks, 8 pool and 8-day camp supervisor, lifeguard and leader positions
- Advertising and hiring process for FT and PT Facility and Parks attendance positions

- Training and orientation – (1) Certified Playground Practitioner, (1) Turf Management (2) Certified Pool Operators, (1) Certified Ice Technician recertification.  
- Respectful Workplace consultation and training.
- Draft updated Municipal Alcohol Policy.
- Draft Concussion Awareness Policy.
- Draft RZone procedures and forms.
- Health and Safety facility inspections and meetings.
- Stay informed of planning applications.
- Staff scheduling.
- RFQ's for capital projects.
- Research Grant Opportunities.

### **Committees**

- Launch of Durham Street (Wong) Park Development Committee – 2 meetings year to date in formulating site background information, opportunities/constraints and conceptual plans.
- Recreation Committee – 2 meetings year to date – review 10 year capital projects forecast and grant opportunities.
- Cargill CDCF suspended meetings during 3<sup>rd</sup> wave and facility closure.

### **Programs**

- Monthly virtual programming.
- Spring Break -Camp in a Box program - 100 families supported.
- Swimming lesson and day camp programs planning and scheduling – registration opens May 25.
- Day Camp scheduled to start June 29<sup>th</sup>.
- Day Camp Storage Building 8x12 weather proof/vandal resistant for Centennial Park ordered.
- Canada Day virtual programming consultations underway.

### **Walkerton Community Centre/Arena Operations**

- Ice removal and seasonal shutdown/maintenance of refrigeration plant.
- Infrared scan of electrical panels – emergency repairs.
- Annual Asbestos Management Program inspections.

### **Parks Operations**

- Seasonal opening of Durham St Park and Cunningham Rotary Nature Park.
- Turning on of fountain and cleanup of Heritage Water Garden in cooperation with volunteers.
- Community Gardens spring cleanup, composting and tilling.
- Hazard trees removal and cleanup of Lobies Park.
- Playgrounds inspections of all Brockton playgrounds and repairs to Glammis and Elmwood Lions Park units.
- Flower beds cleanout, weeding and tilling throughout Walkerton.
- Grass cutting equipment servicing and cutting of properties began April 26<sup>th</sup>.

- Tree and shrub planting (50 to date) along Saugeen River Trail, Lobies Park and Cargill CC.
- Monitoring and removal of Hogweed – ongoing.
- Centennial Park rain garden installation site preparations.
- Hanging baskets and planter installations scheduled for week of May 31 including Elmwood and Cargill.
- Weekly Saugeen River access point checks and garbage collection.
- Opening of Lobies Park Campground scheduled for mid-June. (Provincial reopening plan).
- Tennis and basket ball courts, pavillions reopening May long weekend (Provincial reopening plan).

### **Trails Operations**

- Saugeen River Trail spring grooming.
- Removal of graffiti on Truax dam wing wall.
- Hazard tree removal and trimming completed from Yonge St., bridge to River Bend Park.

### **Pool/Splash Pad Operations**

- RFQ's for pool roof resurfacing and boiler heater replacement.
- Plumbing repairs and installation of outdoor showers.
- Splash Pad setup and opening scheduled for mid-June. (Provincial reopening plan)
- Pool basin pump out and power washing in preparation for fill and opening June 25<sup>th</sup>.

### **Soccer Fields/Ball Diamonds Operations**

- Rolling, aerating, irrigation system start-up.

### **Cargill Community Centre Operations**

- Facility remains closed.
- Zero turn 72" lawn tractor replacement per budget.
- Pickle Ball programming between 2<sup>nd</sup> and 3<sup>rd</sup> wave lockdowns.
- Discussions to support Cargill Lawn Bowling Club and agreement renewal.
- Ball diamond grooming

### **Bradley School House Community Centre Operations**

- Facility remains closed.
- Failed well water pump and pressure tank replacement and frequent checks.

### **Elmwood Community Centre Operations**

- Facility remains closed.
- Board continues to meet by Zoom planning capital budget work, exploring grant opportunities and discussion on making community centre a "Community Hub".
- Removal of ball diamond dugout shelters damaged in November wind storm.

## Community Beautification

- Touch base with community representatives in Elmwood, Cargill and Chepstow regarding use of funds to support community beautification. Elmwood doing 20 additional planters. Chepstow is doing planters after bridge rehabilitation.
- Reached out Walkerton BIA regarding beautification ideas for highway welcome sign gardens and downtown seasonal décor.

## Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- |   |     |
|---|-----|
| • Do the recommendations help move the Municipality closer to its Vision? | Yes |
| • Do the recommendations contribute to achieving Cultural Vibrancy?       | Yes |
| • Do the recommendations contribute to achieving Economic Prosperity?     | Yes |
| • Do the recommendations contribute to Environmental Integrity?           | Yes |
| • Do the recommendations contribute to the Social Equity?                 | Yes |

## Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective?  
N/A

Activities per 2021 approved budget.

### Reviewed By:



**Trish Serratore, Chief Financial Officer**

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## Respectfully Submitted by:



**Mark Coleman, Director of Community Services**

### Reviewed By:



**Sonya Watson, Chief Administrative Officer**