



Durham Street Park Development Committee Minutes

**Wednesday, April 7, 2021, 3:30 pm
Electronic Meeting**

Committee Members Present: Mayor Chris Peabody
Councillor Kym Hutcheon
Jessie Bates
Katrina Wei
Dan Wong
Eric Coleman
Christine Brandt
Stephanie Douglas
Laura Elliott

Committee Members Absent: Jeff Davis

Staff Members Present: Sonya Watson, Chief Administrative Officer
Mark Coleman, Director of Community Services
Paulette Peirol, Community Development
Coordinator

Guests Present: Sean Kelly, Stempski Kelly Associates

1. Call to Order and Acceptance of Agenda

Mark Coleman, Director of Community Services called the meeting to order and introduced the agenda for the meeting. Committee agreed that Mark Coleman Chair balance of meeting until Chair elected.

Resolution:

Moved By Kym Hutcheon
Seconded By Jessie Bates

That the Durham Street Park Development Committee hereby approve the agenda for the meeting on April 7, 2021 as presented.

Carried

2. Disclosure of Pecuniary Interest and General Nature Thereof

None declared.

3. Committee Introductions

Each Committee and Staff member identified and introduced themselves and their interest and representation on the Committee.

4. Review of Terms of Reference

Mark Coleman noted the terms of reference provided to the Committee and that Committee follows similar protocols and rules of order as Council. There were no questions or clarification of the terms of reference.

5. Call for Nominations and Election of Chair

Mark Coleman noted the need to elect/appoint a Chair for the Committee. Mr. Coleman opened the floor to any volunteers or nominations. Mayor Peabody suggested nominating Jessie Bates to be Chair as supported by experience with the BIA . Jessie noted her willingness to serve as Chair. No other nominations.

Resolution:

Moved By Chris Peabody

Seconded By Dan Wong

That the Durham Street Park Development Committee hereby appoint Jessie Bates to the position of Chair effective immediately.

Carried

6. Presentation and Discussion of Workplan

Mr. Coleman introduced and turned the meeting over to Sean Kelly of Stempski Kelly Associates, retained by the municipality for design and planning services for the project. Mr. Kelly presented the work proposal and project timelines for the development of the conceptual landscape plans and stake holder engagement for the Durham Street Park Development. Committee briefly discussed number of meetings, engaging local businesses and organization via letter, naming options for the Park, fund raising and grant opportunities - i.e. Spruce the Bruce, Canada Healthy Futures, and the potential vision, amenities and ideas for the park.

Action items: Sean Kelly to begin developing base site plan and inventorying background information on the property. Mark Coleman to provide further information on naming public spaces. Paulette Peirol to inquire with County of Bruce regarding Spruce the Bruce. Dan Wong to

provide some background information on his family history/heritage in Walkerton.

Mayor Peabody acknowledged and thanked Mr. Wong on his family's contribution to Walkerton and helping the municipality secure the property as a future park.

7. Schedule of Future Meetings

Next Meeting: Wednesday April 19, 2021 9:00am via Zoom.

8. Adjournment

Resolution:

Moved By Jessie Bates

Seconded By Katrina Wei

That the Durham Street Park Committee hereby adjourn at 4:30 p.m.

Carried