



The Corporation of the Municipality of Brockton

## Council Meeting Minutes

Tuesday, April 13, 2021, 7:00 p.m.

Electronic Meeting

**Council Present:** Chris Peabody, Mayor  
Dan Gieruszak, Deputy Mayor  
Steve Adams, Councillor  
Tim Elphick, Councillor  
Kym Hutcheon, Councillor  
James Lang, Councillor  
Dean Leifso, Councillor

**Staff Present:** Sonya Watson, Chief Administrative Officer  
Fiona Hamilton, Clerk  
Trish Serratore, Chief Financial Officer  
Gregory Furtney, Director of Operations  
John Strader, Roads Supervisor  
Dieter Weltz, Building and Planning Manager  
Chris Wells, Director of Fire and Emergency Services  
Sharon Bross, Brockton Child Care Centre Supervisor  
Mark Coleman, Director of Community Services  
Paulette Peirol, Community Development Coordinator

### 1. Acceptance of Council Agenda

**Resolution 21-12-01**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on April 13, 2021 as presented.

**Carried**

### 2. Declaration of Pecuniary Interest and General Nature Thereof

Councillor Dean Leifso declared a conflict of interest on Items 7.5 and 12.4 due to professional reasons.

### 3. Public Meetings Required Under the Planning Act

#### 3.1 Planning Application - Zoning By-Law Amendment Z-2020-052

Ms. Smith informed all those in attendance that they could receive updates about the application by contacting Fiona Hamilton, Clerk, or by contacting the Bruce County planning department.

Ms. Smith provided an overview of the application and indicated that the parcel to be severed was already smaller than the typical agricultural lots due to a previous historical severance. The parcel to be severed was undersized and maintains the intent of the agricultural policies and the retained parcel will continue to be farmed.

The size of lot retains as much land as possible from agricultural production and was approved by the approval authority. As such, the application was to rezone the severed non-farm parcel to general agriculture special to limit the number of nutrient units and recognize existing buildings that do not comply with the setbacks. The retained parcel will have a specific agricultural zoning to prevent a residence being constructed on the lot to recognize the existing farm buildings that do not comply with the setbacks.

Mr. Young provided more information about the number of parcels farmed with his family as part of the overall farming operation with the house being surplus.

**Resolution 21-12-02**

Moved By: Dean Leifso

Seconded By: James Lang

That the Council of the Corporation of the Municipality of Brockton has considered and hereby accepts the Planning Report prepared by Coreena Smith, Bruce County Planner, dated April 13, 2021, and entitled Municipality of Brockton Planning Report, and further that Council approves the proposed Zoning By-Law Amendment submitted by Les Young, File Z-2020-052 and authorizes a Site Specific By-Law coming forward.

**Carried**

**4. Delegations**

**4.1 Manpreet Kaur Sangha and Coreena Smith - Bruce County Planning and Economic Development Annual Update**

Ms. Smith provided an overview of the planning highlights and the Plan the Bruce project slated for the 2021 year. The overview highlighted the Land Use Division Role and Structure Review, the local official plan approval delegation and an overview of the fees being charged. Ms. Smith noted that while there was a decrease in the number of Brockton applications from 2019, there were many in the queue for 2021. There were a number of pre-consultation meetings to lay the groundwork for additional residential units in Walkerton.

The Plan the Bruce involved a number of distinct categories, each with public and stakeholder consultation and various project leads. Plan the Bruce involved multiple areas within the overall jurisdiction of the County of Bruce. The public and stakeholder consultation involved surveys, focus groups and other stakeholder workshops.

Manpreet Kaur Sangha provided an overview of the initiatives undertaken by the County of Bruce in the past year, with a particular emphasis on business recovery throughout the Covid-19 pandemic. The initiatives included a "Faces of Resilience" booklet, and numerous grants and loans. Over 100 businesses in total received assistance from the County of Bruce to adapt to the changing circumstances of the pandemic.

Ms. Sangha also noted the high numbers of business-related inquiries and the demand for business support services throughout the Business to Bruce initiative. The County launched a five (5) year strategy to assist in business and skills development.

The County also entered into a Grey Bruce Local Immigration Partnership to foster welcoming communities to develop opportunities to support newcomers. The 2020 focus for Walkerton was for business development in the community.

The County continues to support businesses affected by the Covid-19 pandemic, with the establishment of the Economic Recovery Task Force.

Ms. Sangha advised that a new 5 year Economic Development Plan will be developed since the current plan expires this year, and provided an overview of the County's initiatives for 2021.

Ms. Sangha responded to questions from Council about measurable results from the Economic Development Plan, advising that Key Performance Indicators (KPI's) are included in the Annual Reports focusing on business development, Spruce the Bruce projects, and tourism results, noting the actions completed to date in the current report. Ms. Sangha further responded to questions on how the County supports the Municipality of Brockton with business development, remarking on the existing collaboration with the Community Development Coordinator in aiding with Business to Bruce programs, promotion of grants and available resources, and training for businesses.

Ms. Sanga responded to questions on partnerships with organizations, advising that the County works closely with all partners and a regional working group to support tourism opportunities and agri-business, and are revising programming due to the COVID-19 pandemic.

Council discussed the benefits of strategic planning for economic development, including collaboration with partners. Ms. Sanga described the process involved in the new Strategic Plan, including focus groups that will be completed with partners and organizations.

## **5. Minutes**

### **5.1 Council Minutes - March 23, 2021**

### **5.2 Special Council Minutes (Purchasing and Procurement Training Session) - March 25, 2021**

#### **Resolution 21-12-03**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton adopt the minutes of the March 23, 2021 Council Meeting and March 25, 2021 Special Council Meeting (Purchasing and Procurement Training Session) as presented.

**Carried**

## **6. Business Arising From the Minutes**

## **7. Reports**

### **7.1 Brockton Child Care Centre Committee Terms of Reference**

Fiona Hamilton, Clerk responded to questions from Council. Council expressed support for the structure being amended to specify at least one (1) member of Council, one (1) member at large and (5) members consisting of parents/guardians of children at the Centre. Council further suggested amending that the Committee shall meet at least six (6) times per calendar year.

Sharon Bross, Brockton Child Care Centre Supervisor, noted that the Committee has been meeting more frequently due to the changes resulting from the Covid-19 pandemic, but that quarterly meetings would likely be sufficient in a normal year.

**Resolution 21-12-04**

Moved By: Tim Elphick

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number BCCC2021-01 – Brockton Child Care Centre Committee Terms of Reference, prepared by Sharon Bross, Brockton Child Care Centre Supervisor and Fiona Hamilton, Clerk and in doing so approves a By-law coming forward to adopt the Committee's revised Terms of Reference to specify the seven members of the board and that the Committee meet at least six times per year.

**Carried**

**7.2 Emergency Social Services Memorandum of Understanding**

Fiona Hamilton, Clerk responded to questions from Council about the potential fees to be charged if the Emergency Social Services were activated at Brockton's request, as distinguished from a recurring fee for services.

**Resolution 21-12-05**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby accepts Report Number EM2021-01 - Emergency Social Services Memorandum of Understanding, prepared by David Smith CEMC, and further approves a by-law coming forward to authorize the signing of the Memorandum of Understanding for Emergency Social Services, as presented, between the Municipality of Brockton and the County of Bruce.

**Carried**

**7.3 Community Development Coordinator Update – April 2021**

**Resolution 21-12-06**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby accepts Report Number ED2021-02 - Community Development Coordinator Update – April 2021, prepared by Paulette Peirol, Community Development Coordinator, for information purposes.

**Carried**

**7.4 Chief Building Official's Activity Report for March 2021**

**Resolution 21-12-07**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2021-08 – Chief Building Official's Activity Report for March 2021, prepared by Dieter Wetz, Building and Planning Manager/CBO for information purposes.

**Carried**

**7.5 McKague Conditional Building Permit Agreement**

**Resolution 21-12-08**

Moved By: James Lang

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2021-09 – McKague Conditional Building Permit Agreement, prepared by Dieter Weltz, Building and Planning Manager/CBO and in doing so approves bringing forward a By-law for the Corporation of the Municipality of Brockton to enter into agreement with Kevin McKague for the purposes of a Conditional Building Permit.

**Carried**

**7.6 Land Use Planning and Development Review Implementation**

Council expressed support for ensuring that any forms to be used by the public should be fillable forms and making information available online about properties that have received building permits.

**Resolution 21-12-09**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number PLN2021-01– Land Use Planning and Development Review, prepared by Sonya Watson, CAO, Dieter Weltz, CBO and Fiona Hamilton, Clerk and approves staff moving forward with the implementation recommendations described in the staff report.

**Carried**

**7.7 March 2021 Water and Wastewater Maintenance**

**Resolution 21-12-10**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number UT2021-07 – March 2021 Water and Wastewater Maintenance, prepared by Gregg Furtney, Director of Operations, for information purposes

**Carried**

**7.8 EH!Tel Networks Inc. Lease Agreement and Telecommunications Access Agreement**

Council discussed the paragraph allowing Eh!Tel to assign the Lease Agreement to another organization. Council expressed support for the proposal and the Lease and directed staff to move forward with requesting amended language restricting the assignment provisions if possible.

**Resolution 21-12-11**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number PW2021-10 - EH!Tel Networks Inc. Lease Agreement and Telecommunications Access Agreement, prepared by Gregg Furtney, Director of Operations, and in doing so approves By-Laws coming forward entering into a Lease Agreement and Telecommunications Access Agreement with EH!Tel Network Inc.

**Carried**

7.9 2021 Tenders for Products and Services – Calcium Chloride and Crushed Gravel

Council discussed the procurement strategy and the overall prices received for the materials. Trish Serratore, Chief Financial Officer, clarified the option to renew based on the prices that may be achieved in the next year, rather than an automatic renewal.

**Resolution 21-12-12**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number PW2021-12 – 2021 Tenders for Product and Services – Calcium Chloride and Crushed Gravel, prepared by Gregg Furtney, Director of Operations, and in doing so accepts the 2021 Tender Results and awards contracts to the following lowest bidders:

- A. Calcium Chloride: Den-Mar Brines Inc. for \$259.92/ tonne = \$57,182.40, excluding HST.
  - a. As well as Da-Lee Dust Control Ltd as a secondary contractor on an as needed base
- B. Crushed Gravel (Crush and Stockpile): Joe Kerr Limited: at \$ 2.75/ tonne, excluding HST.
- C. Crushed Gravel (Crush and Apply): Joe Kerr Limited: at \$9.10/ tonne = \$273,000, excluding HST.

And further, in accordance with the RFT, the Municipality of Brockton shall have the option to renew the contracts for up to two (2) additional one (1) year periods.

**Carried**

7.10 D.S. Weis Memorial Bridge Rehabilitation Tender Results 2021

**Resolution 21-12-13**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number PW2021-08 – D.S. Weis Memorial Bridge Rehabilitation Tender 2021, prepared by Gregg Furtney, Director of Operations and further approves the recommendation by GM BluePlan to award the rehabilitation project to National Structures Inc. in the amount of \$692,106.27 (excluding HST).

**Carried**

7.11 George Street Reconstruction Tender Results

**Resolution 21-12-14**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number PW2021-09 – George Street Reconstruction Tender Results, prepared by Gregg Furtney, Director of Operations, for information purposes and further approves awarding the project to Kurtis Smith Excavating Inc. in the amount of \$808,854, including HST.

**Carried**

7.12 Bruce Power Regional Soccer Park Washroom Facility Announcement

Mark Coleman, Director of Community Services, responded to questions from Council about the scope of the project and the funding to be received.

**Resolution 21-12-15**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby received for information Report Number REC2021-05 – Bruce Power Regional Soccer Park Washroom Facility Announcement, prepared by Mark Coleman, Director of Community Services.

**Carried**

7.13 COVID-19 Municipal Response - April 13, 2021 Update

**Resolution 21-12-16**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CLK2021-11 - COVID-19 Municipal Response – April 13, 2021 Update, prepared by Sarah Johnson, Jr. Deputy Clerk for information purposes and further confirms and ratifies all operational decisions, procedures, and cancellations put in place by staff, and the Municipal Emergency Control Group in response for the COVID-19 pandemic.

**Carried**

**8. Public Notification**

8.1 Strategic Action Plan Surveys

8.2 Community Safety and Well-Being Plan Community Engagement Survey

**9. Accounts**

9.1 Accounts - \$2,604,272.41

**Resolution 21-12-17**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$2,604,272.41.

**Carried**

**10. Correspondence Requiring Action**

10.1 Transplant Associations - Request to Raise Be a Donor Flag

**Resolution 21-12-18**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approve raising the Be a Donor Flag on the community flag pole located on Jackson Street and Yonge Street in Walkerton for a period of one week beginning April 19 until April 23, 2021 in recognition of National Organ and Tissue Awareness month.

**Carried**

## **11. Information**

- 11.1 AMCTO - Certified Municipal Officer Designation Approval for Trish Serratore
- 11.2 Ontario Power Generation Media Release OPG's Biodiversity Work in Bruce County Wins Gold Certification
- 11.3 Municipal Property Assessment Corporation - 2020 Annual Report
- 11.4 Municipal Innovation Council - Q1 Report to MIC Member Councils
- 11.5 Saugeen Mobility and Regional Transit Minutes - January 22, 2021
- 11.6 Saugeen Municipal Airport Commission Minutes - February 17, 2021
- 11.7 Saugeen Municipal Airport Commission Minutes - March 1, 2021
- 11.8 Saugeen Valley Conservation Authority Minutes - February 18, 2021
- 11.9 Town of Amherstburg Resolution - Support St. Catharines on Universal Paid Sick Days in Ontario
- 11.10 Municipality of Calvin Resolution - Universal Paid Sick Days
- 11.11 Town of Fort Erie Resolution - Support Brock on Cannabis Licencing and Enforcement
- 11.12 Town of Fort Erie Resolution - Support Lincoln on McNally House Hospice's Life in Every Moment Campaign
- 11.13 Town of Fort Erie Resolution - Support Niagara on Amending Bill 197, COVID-19 Economic Recovery Act, 2020
- 11.14 Township of Hudson Resolution - Support for Fire Departments
- 11.15 Town of Kingsville Resolution - Bill C-21
- 11.16 Town of Owen Sound Resolution - Support West Grey on Municipal Insurance Rates
- 11.17 Township of Zorra Resolution - Joint and Several Liability

### **Resolution 21-12-19**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives all items provided in Section 11. Information.

**Carried**

## **12. By-Laws**

### **Resolution 21-12-20**

Moved By: Tim Elphick

Seconded By: James Lang

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2021-047 - McKague Conditional Building Permit Agreement By-Law

**Carried**

### **Resolution 21-12-21**

Moved By: Steve Adams

Seconded By: Tim Elphick



That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2021-044 - Appoint Committee of Adjustment By-Law
- By-Law 2021-045 - Zoning Amendment By-Law - Young Z-2020-052
- By-Law 2021-046 - Fire Safety Grant Transfer Payment Agreement By-Law
- By-Law 2021-048 - Brockton Child Care Centre Committee Terms of Reference By-Law with amendment to the structure and number of meetings
- By-Law 2021-049 - EH!Tel Network Inc. Lease Agreement By-Law with amendments
- By-Law 2021-050 - EH!Tel Network Inc. Telecommunications Access Agreement By-Law
- By-Law 2021-051 - Emergency Social Services Memorandum of Understanding By-Law

**Carried**

**13. Committee Minutes**

**Resolution 21-12-22**

Moved By: Tim Elphick

Seconded By: Steve Adams

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Brockton Child Care Centre Committee Minutes - February 16, 2021

**Carried**

**14. New Business Brought Forward**

**1. Mayor Anne Eadie's Retirement**

Council expressed their well wishes to the Municipality of Kincardine's Mayor, Anne Eadie, in her retirement.

**15. Closed Session**

**Resolution 21-12-23**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton enter into Closed Session at 8:26 p.m. in order to address a matter pertaining to:

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees
- A proposed or pending acquisition or disposition of land by the municipality or local board
- Labour relations or employee negotiations - **Staffing Update**
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - **Local Board Matter**

- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board **-Road Allowance Update**
- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

**Carried**

#### **Resolution 21-12-24**

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approve the direction provided to staff in Closed Session, and in doing so acknowledges and accepts with regret the resignation of Michelle Wallace as Parks and Recreation Maintainer effective April 9, 2021 and the retirement of Rick Reich as Recreation Facility Attendant effective April 30, 2021;

And further acknowledges the hiring of Sarah Fielding – Contract ECE Child Care Centre, Claudia Abell – Contract Non-ECE Summer Child Care Centre , Ashley O'Hagan – Contract Non-ECE Supply/Summer Child Care Centre Teacher, Nicole Burrows - Contract Non-ECE Supply;

And further acknowledges the hiring of Recreation Parks, Aquatic and Day Camp Summer Students for the 2021 season.

**Carried**

#### **16. Confirmation of Proceedings**

##### **Resolution 21-12-25**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2021-052 - April 13, 2021 Confirmatory By-Law

**Carried**

**17. Adjournment**

**Resolution 21-12-26**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton does now adjourn at 9:44 p.m. to meet again on April 27, 2021.

**Carried**

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Mayor - Chris Peabody

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Clerk – Fiona Hamilton