



The Corporation of the Municipality of Brockton

**Special Council Meeting Minutes**  
(Purchasing and Procurement Training Session)

Thursday, March 25, 2021, 10:00 a.m.  
Electronic Meeting

**Council Present:** Chris Peabody, Mayor  
Dan Gieruszak, Deputy Mayor  
Tim Elphick, Councillor  
Kym Hutcheon, Councillor  
James Lang, Councillor  
Dean Leifso, Councillor

**Council Absent:** Steve Adams, Councillor

**Staff Present:** Sonya Watson, Chief Administrative Officer  
Fiona Hamilton, Clerk  
Trish Serratore, Chief Financial Officer

**1. Acceptance of Special Council Agenda**

Mayor Chris Peabody called the meeting to order at 10:04 a.m.

**Resolution 21-11-01**

Moved By: Dan Gieruszak

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton accept the Agenda for the Special Council Meeting on March 25, 2021 as presented.

**Carried**

**2. Declaration of Pecuniary Interest and General Nature Thereof**

None disclosed.

**3. Consideration of Business for Which Meeting was Called - Closed Session**

**Resolution 21-11-02**

Moved By: Dean Leifso

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton enter into Closed Session at 10:05 a.m. in order to address a matter pertaining to:

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees
- A proposed or pending acquisition or disposition of land by the municipality or local board
- Labour relations or employee negotiations

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board
- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. **-Purchasing and Procurement Policy and Procedures**

**Carried**

#### **4. Confirmation of Proceedings**

##### **Resolution 21-11-03**

Moved By: Dan Gieruszak

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2021-043 - March 25, 2021 Confirmatory By-Law

**Carried**

#### **5. Adjournment**

##### **Resolution 21-11-04**

Moved By: James Lang

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton does now adjourn at 11:41 a.m. to meet again on April 13, 2021.

**Carried**

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Mayor - Chris Peabody

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Clerk – Fiona Hamilton