



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, March 9, 2021, 7:00 p.m.

Electronic Meeting

Council Present: Chris Peabody, Mayor
Dan Gieruszak, Deputy Mayor
Steve Adams, Councillor
Tim Elphick, Councillor
Kym Hutcheon, Councillor
James Lang, Councillor
Dean Leifso, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Clerk
Trish Serratore, Chief Financial Officer
Mark Coleman, Director of Community Services
Gregory Furtney, Director of Operations
Dieter Weltz, Building and Planning Manager

1. Acceptance of Council Agenda

Resolution 21-09-01

Moved By: James Lang

Seconded By: Steve Adams

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on March 9, 2021 as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

3. Public Meetings Required Under the Planning Act

4. Delegations

4.1 Frank Vanderloo, B.M. Ross, East Ridge Business Park Phase II Expansion Update

Frank Vanderloo, Engineer with B.M. Ross, provided an overview of the Master Plan for the Expansion of the East Ridge Business Park and recent changes for servicing and updates related to stormwater management, wastewater servicing and the water servicing.

Mr. Vanderloo provided an overall description of the area and some of the related amenities, such as the Bruce Power Regional Soccer Park. Previously, the Master Plan process involved the preferred servicing design with individual road sections and the location of the stormwater management facility.

An overview of the Stormwater Management plan was provided, noting that some small changes may be required to integrate the plan for the residential townhouses along the western edge of the park. Mr. Vanderloo also provided

information about the proposed road standard to connect the residential subdivision to the Bruce Power Soccer Park.

Mr. Vanderloo provided an overview of the proposed phases and priority of road construction to maximize lot sales, with some preliminary grading to be done for Phase 1. Mr. Vanderloo explained the new soil removal regulations and the plan to accommodate the soil within the East Ridge Business Park.

After discussing the phases, Mr. Vanderloo provided Council with an updated estimate of the pricing for the total expansion, along with the cost associated with each phase of the expansion. Mr. Vanderloo noted that the final detailed design would likely be finalized by end of March or early April to be circulated to the commenting agencies, with a goal of having the project tendered at the end of May and constructed in late summer and fall of 2021.

Mr. Vanderloo responded to questions from Council about servicing Phase 3 for the future residential hospice. Mr. Vanderloo also clarified the level of water expected for the stormwater management pond and noted the potential to deploy a vegetative buffer to ensure safety and creating more of a greenspace or visual amenity.

Sonya Watson, Chief Administrative Officer also responded to questions from Council about the boundaries of the stormwater management pond and the plan related to potentially relocating the parking lot for the Bruce Power Regional Soccer Park.

5. Minutes

Resolution 21-09-02

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton adopt the minutes of the February 9, 2021 Special Council Meeting (2021 Municipal Budget), February 9, 2021 Regular Council Meeting, February 24, 2021 Special Council Meeting (Strategic Action Plan), and March 2, 2021 Special Council Meeting (Strategic Action Plan) as presented.

Carried

6. Business Arising From the Minutes

7. Reports

7.1 East Ridge Business Park - Update

Trish Serratore, Chief Financial Officer responded to questions from Council and provided the current floating rate and the five year rate if converted provided by Infrastructure Ontario. Sonya Watson, Chief Administrative Officer responded to questions from Council regarding grant applications.

Resolution 21-09-03

Moved By: Dan Gieruszak

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number CAO2021-04 - East Ridge Business Park – Update, prepared by Sonya Watson, Chief Administrative Officer, for approval of the updated Phasing Plan to issue a tender for construction of “Road D” and the “Stormwater Management Pond” and approved staff seeking funding through a Floating Rate Capital Loan through Infrastructure Ontario.

Carried

7.2 Chief Building Official's Activity Report for February 2021

Resolution 21-09-04

Moved By: Steve Adams

Seconded By: James Lang

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2021-05 - Chief Building Official's Activity Report for February 2021, prepared by Dieter Wetz, Building and Planning Manager/CBO for information purposes.

Carried

7.3 Marl Lake Boat Restriction Information Report

Council discussed the overall jurisdiction for the Municipality of Brockton to introduce a by-law prohibiting water vessels of the kind anticipated in the by-law.

Resolution 21-09-05

Moved By: Kym Hutcheon

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2021-06 – Marl Lake Boat Restriction Information Report, prepared by Dieter Wetz, Building and Planning Manager and in doing so recommends Option 1 based on the new information provided related to restricting vessels on Marl Lakes.

Carried

7.4 February 2021 Water and Waste Water Maintenance

Resolution 21-09-06

Moved By: Steve Adams

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number UT2021-06 - February 2021 Water and Wastewater Maintenance, prepared by Gregg Furtney, Director of Operations, for information purposes.

Carried

7.5 Grey Transportation Route (GTR) Memorandum of Understanding

Resolution 21-09-07

Moved By: Tim Elphick

Seconded By: James Lang

That the Council of the Municipality of Brockton hereby receives Report Number PW2021-04 – Grey Transportation Route (GTR) Memorandum of Understanding, prepared by Cally Mann, Municipal Executive Coordinator, and in doing so approves a By-Law coming forward to enter into a Memorandum of Understanding with Grey County.

Carried

7.6 Petition To Surface Treat Concession 6 East Between Bruce County Road 19 and the 30th Side Road

Gregory Furtney, Director of Operations responded to questions from Council about maintenance requests and strategies for a number of Brockton's rural roads.

Councillor Elphick suggested receiving the report for information and continuing to monitor the situation,

Resolution 21-09-08

Moved By: Dean Leifso

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number PW2021-05 - Petition To Surface Treat Concession 6 East Between Bruce County Road 19 and Side Road 30, prepared by Gregg Furtney, Director of Operations, and in doing so provides further direction to staff related to the consideration of reconstructing Concession 6 E between Bruce County Road 19 and Side Road 30: Accepts the report for information and continues to monitor the situation.

Carried

7.7 Brockton Police Services Board Governance By-Law

Fiona Hamilton, Clerk confirmed that the By-Law had been amended to state that the composition of the Board be in accordance with Section 27(4) or Section 27(5) of the *Police Services Act*.

Resolution 21-09-09

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number CLK2021-07 – Brockton Police Services Board Governance By-Law, prepared by Sarah Johnson, Jr. Deputy Clerk and in doing so approves a By-Law coming forward to adopt the Brockton Police Services Board Governance By-Law.

Carried

7.8 COVID-19 Municipal Response – March 9, 2021 Update

Resolution 21-09-10

Moved By: Dean Leifso

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CLK2021-08 - COVID-19 Municipal Response – March 9, 2021 Update, prepared by Sarah Johnson, Jr. Deputy Clerk for information purposes and further confirms and ratifies all operational decisions, procedures, and cancellations put in place by staff, and the Municipal Emergency Control Group in response for the COVID-19 pandemic.

Carried

7.9 COVID-19 Re-opening Plan for Recreation Programs

Resolution 21-09-11

Moved By: James Lang

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number REC2021-04 – COVID-19 Re-opening Plan for Recreation Programs, prepared by Mark Coleman, Director of Community Services for information purposes.

Carried

7.10 Request for Extension of Arena Ice Season

Mark Coleman, responded to questions from Council about the cost of extending the Arena Ice Season to be balanced against the need to support residents in their health and wellness through the pandemic. Council also noted the need to communicate the restrictions and guidelines to all interested user groups.

Resolution 21-09-12

Moved By: Tim Elphick

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton hereby receives Report Number REC2021-03 – Request for extension of Arena Ice Season, prepared by Mark Coleman, Director of Community Services and in doing so approves the extension of the ice season at the Walkerton Community Centre from April 1st to May 14th to support physical activity and exercise as a key component to mental health and well-being.

Carried

7.11 2020 Council Remuneration and Expenses

Resolution 21-09-13

Moved By: Steve Adams

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number FIN2021-11 – 2020 Council Remuneration and Expenses, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

7.12 2020 Parkland Cash in Lieu

Resolution 21-09-14

Moved By: Dan Gieruszak

Seconded By: James Lang

That the Council of the Municipality of Brockton hereby receives Report Number FIN2021-10 – 2020 Parkland Cash in Lieu, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

7.13 2020 Tax Arrears

Resolution 21-09-15

Moved By: Dean Leifso

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number FIN2021-09 – 2020 Tax Arrears, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

7.14 2021 Annual Repayment Limit

Resolution 21-09-16

Moved By: James Lang

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton receives Report Number FIN2021-08 – 2021 Annual Repayment Limit, prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

7.15 Ontario Regulation 284/09

Resolution 21-09-17

Moved By: Dan Gieruszak

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number FIN2021-07 - Ontario Regulation 284/09 prepared by Trish Serratore, Chief Financial Officer for information purposes.

Carried

7.16 Municipal Modernization Program Phase II Implementation Funding

Fiona Hamilton, Clerk responded to questions from Council on the implementation of the grant, noting that many programs were already planned within the 2021 Budget, and will benefit the Municipality long-term, including finding efficiencies in staff time.

Sonya Watson, Chief Administrative Officer responded to questions from Council, confirming that additional staffing would not be required to implement these programs, noting that the app would be integrated with updating the Municipality's website.

Council suggested improving communications with Brockton Child Care Centre families. Fiona Hamilton, Clerk advised that the Ministry required the application to follow recommendations completed in the Land Use Planning and Purchasing and Procurement Reviews, yet noted the opportunity to improve communications with the Child Care Centre, explaining that the municipal app would integrate all municipal departments.

Fiona Hamilton, Clerk responded to inquiries from Council regarding costing for IT support for broadcasting meetings, explaining that costing was not considered as part of the grant application, but suggested that if the funds earmarked for the project were not used, additional investigation could be completed to assist with providing further IT support if required.

Resolution 21-09-18

Moved By: Steve Adams

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves Report Number CAO2021-05 – Municipal Modernization Program Phase II Implementation Funding, prepared by Fiona Hamilton, Clerk, Trish Serratore, Chief Financial Officer and Sonya Watson, Chief Administrative Officer and in doing so approves applying for funding for a Digital Strategy that would fund various software programs to support digital modernization, service integration and alternative service delivery models.

Carried

7.17 Minor Variance Application Request

Fiona Hamilton, Clerk responded to questions from Council on the timeline associated with the minor variance, advising on the applicant's intention to move forward with the process, including challenges with residential construction and COVID-19 uncertainty. Council expressed some hesitancy in setting precedents, and ensuring proper protocols were followed. Ms. Hamilton confirmed that the application would be brought forward to a Committee of Adjustment Meeting, likely in April, after completing the normal requirements set out in the *Planning Act*.

Resolution 21-09-19

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves Report Number CLK2021-09 - Minor Variance Application Request, prepared by Fiona Hamilton, Clerk and further approves allowing Kevin and Joan Lair to bring an application for a minor variance for the property located at 223 Irishwood Lane, Walkerton prior to the second anniversary of the day the zoning for the property was established.

Carried

8. Public Notification

9. Accounts

9.1 Accounts - \$1,321,923.47

Resolution 21-09-20

Moved By: Steve Adams

Seconded By: James Lang

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$1,321,923.47.

Carried

10. Correspondence Requiring Action

11. Information

11.1 Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) - Open Letter to Municipal Councils

11.2 Georgian Bay Forever and Township of the Archipelago - Invasive Phragmites and Municipal Roads Webinar

- 11.3 Grey and Bruce Federations of Agriculture - Save the Date GCFA/BCFA 13th Annual Politicians Meeting
- 11.4 Town of Hanover - Notice of Public Meeting Concerning Official Plan Amendment
- 11.5 Ontario Farmland Trust - 2021 Ontario Farmland Forum
- 11.6 South Bruce O.P.P. Detachment Commanders Report - January 2021
- 11.7 Saugeen Mobility and Regional Transit - Operational Update Letter to Councils
- 11.8 Saugeen Mobility and Regional Transit - 2020 Annual Report
- 11.9 Saugeen Mobility and Regional Transit Board Minutes - December 2, 2020
- 11.10 Saugeen Municipal Airport Commission Minutes - January 13, 2021
- 11.11 Brockton and Area Physician Recruitment and Retention Committee Minutes - January 29, 2020
- 11.12 Brockton and Area Physician Recruitment and Retention Committee Minutes - February 26, 2020
- 11.13 Brockton and Area Physician Recruitment and Retention Committee Minutes - March 26, 2020
- 11.14 Brockton and Area Physician Recruitment and Retention Committee Minutes - June 17, 2020
- 11.15 Brockton and Area Physician Recruitment and Retention Committee Minutes - December 2, 2020
- 11.16 Township of Conmee Resolution - Amendments to Municipal Elections Act
- 11.17 Township of Georgian Bluffs Resolution - Support Grey Highlands on Insurance Rates
- 11.18 Township of Georgian Bluffs Resolution - Support Blandford-Blenheim on Cannabis Grow Operations
- 11.19 Niagara Region Resolution - Respecting Homelessness, Mental Health and Addiction in Niagara
- 11.20 Township of Perry Resolution - Support Carleton Place on Request to Prioritize Children and Childcare in Post Pandemic Recovery Plan
- 11.21 Sarnia City Council Resolution - Colour Coded Capacity Limits
- 11.22 Township of South Frontenac Resolution - Support Charlton and Dack and Larder Lake on Joint and Several Liability
- 11.23 Township of South Glengarry Resolution - Support Guelph-Eramosa on MFIPPA Reform
- 11.24 Township of South Glengarry Resolution - Support South-West Oxford on Automatic Speed Enforcement
- 11.25 City of St. Catharines Resolution - Universal Paid Sick Days in Ontario
- 11.26 Municipality of St. Charles Resolution - Support Tweed on Cannabis Production Facilities
- 11.27 Municipality of West Grey Resolution - Bruce Grey Food Charter

Council endorsed bringing forward Item 11.17 to the next Council Meeting.

Resolution 21-09-21

Moved By: Kym Hutcheon

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives all items provided in Section 11. Information.

Carried

12. By-Laws

Resolution 21-09-22

Moved By: Dan Gieruszak

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2021-025 - Alternate Voting Methods By-Law
- By-Law 2021-026 - Brockton Police Services Board Governance By-Law
- By-Law 2021-027 - Grey Road 4 Transit Memorandum of Understanding By-Law

Carried

13. Committee Minutes

Resolution 21-09-23

Moved By: Steve Adams

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Brockton Police Services Board Minutes - January 21, 2021
- Brockton Heritage Committee Minutes - November 2, 2020
- Brockton Heritage Committee Minutes - December 7, 2020
- Brockton Heritage Committee Minutes - February 1, 2021
- Brockton Child Care Centre Committee Minutes - October 20, 2020
- Brockton Child Care Centre Committee Minutes - December 1, 2020
- Brockton Child Care Centre Committee Minutes - January 19, 2021
- Elmwood Community Centre Board Minutes - January 5, 2021
- Walkerton BIA Board Minutes - September 18, 2020
- Walkerton BIA Board Minutes - October 14, 2020
- Walkerton BIA Board Minutes - November 4, 2020
- Walkerton BIA Board Minutes - November 16, 2020
- Walkerton BIA Board Minutes - December 7, 2020
- Walkerton BIA Board Minutes - January 6, 2021
- Walkerton BIA Board Minutes - January 18, 2021

Carried

14. New Business Brought Forward

1. Elmwood Wing Night

Councillor Leifso announced that the Elmwood Chamber of Commerce is hosting a Wing Night on March 12, 2021 at the Elmwood Community Centre.

2. Chair Resignations

Councillor Leifso advocated for recognizing long-term Committee Chairs who recently resigned. Fiona Hamilton, Clerk advised that the Municipality has a Committee Recognition Policy usually centered on the in-person recognition event did not occur last year due to COVID-19. Ms. Hamilton advised Council that staff are meeting to discuss nominating individuals for a Provincial Volunteer Recognition Award.

3. Saugeen Mobility and Regional Transit (SMART)

Councillor Adams thanked SMART Board for the letter and explanation of the organization's goals moving forward.

4. Skating Oval

Councillor Lang thanked Bruce Power and the recreation staff for the implementation and operation for the skating oval.

5. Recognition of Former Firefighter

Councillor Lang thanked staff for organizing a touching tribute to a former firefighter, Councillor Lang's grandfather, and recognizing his contributions.

15. Closed Session

Resolution 21-09-24

Moved By: Kym Hutcheon

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton enter into Closed Session at 8:37 p.m. in order to address a matter pertaining to:

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees - **Emergency Response Inquiry, Committee Member Recruitment, Servicing Inquiry, Local Board Matter**
- A proposed or pending acquisition or disposition of land by the municipality or local board -**Road Allowance Inquiry**
- Labour relations or employee negotiations -**Staffing Update**
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them -**Grant Applications**

- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board **-Drainage Matter**
- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried

Councillor Hutcheon was not present following the Closed Session.

Resolution 21-09-25

Moved By: Steve Adams

Seconded By: James Lang

That the Council of the Municipality of Brockton approve the direction provided to staff in Closed Session and in doing so acknowledges the hiring of Kim Gill as Landfill Attendant effective February 26, 2021 and accepts with sincere regret the resignation of Nicole Mullin, Contract Animal Control/By-law Enforcement Officer, effective March 22, 2021.

Carried

Resolution 21-09-26

Moved By: Tim Elphick

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2021-028 - Amend 2018-2022 Council Committee Appointments By-Law

And further amends By-Law 2021-019 - Durham Street Park Development Ad Hoc Committee Terms of Reference By-Law to allow for up to three (3) members of the public.

Carried

16. Confirmation of Proceedings

Resolution 21-09-27

Moved By: Dean Leifso

Seconded By: Steve Adams

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2021-029 - March 9, 2021 Confirmatory By-Law

Carried

17. Adjournment

Resolution 21-09-28

Moved By: Dan Gieruszak

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton does now adjourn at 10:19 p.m.
to meet again on March 23, 2021.

Carried

Mayor - Chris Peabody

Clerk– Fiona Hamilton