

Report to Council

Report Title: Brockton Regional Training Centre

Prepared By: Chris Wells, Director of Fire and Emergency Services

Department: Fire and Emergency Services

Date: March 23, 2021

Report Number: FIRE2021-02 **File Number:** C11FIRE, L04

Attachments: Memorandum of Understanding – Bruce Power

Recommendation:

That the Council of the Municipality of Brockton hereby accepts Report Number FIRE2021-02 – Brockton Regional Training Centre, prepared by Chris Wells, Director of Fire and Emergency Services,

and in doing so approves bringing a By-Law forward entering into a Memorandum of Understanding (MOU) formalizing the partnership between the Bruce Power Fire Training Facility and the Brockton Regional Training Centre;

and further approves bringing forward an amended Fees and Charges By-Law to approved the additional fees associated with the BRTC course offerings;

and further approves the creation of a BRTC Independent Reserve Fund to manage the collection of fees and the payment of instructors as part of the operations of the BRTC.

Report:

Background:

In the interest of moving forward with the Brockton Regional Training Centre (BRTC) the following steps have been undertaken:

- 1) A meeting was held with the Municipalities approved adjunct instructors and some courses that would allow us to progress through 2021 with a soft start approach were chosen to be advertised as being offered at the BRTC by the Ontario Fire College. 4 courses were chosen based on the needs of the area as well as the capabilities of our instructors to begin training towards being able to teach courses on their own. Also taken into consideration was COVID-19 protocols and the fact that 3 of the 4 courses offered this year will be online. The fourth course will be onsite and have practical components. The courses offered include:
 - NFPA1041 Instructor 1 – Online – April 26, 2021

- NFPA 1021 Fire Officer 1 – Online – May 17, 2021
 - NFPA1521 Incident Safety Officer – Online - June 7, 2021
 - NFPA1001 Fire Fighter 1 – Blended – September 11, 2021
- 2) An email address specific to the BRCT was created in order to receive applications for 2021's offered courses. A fillable application document has been created for use when applying to the BRTC.
 - 3) OFC coordinators have been assigned to each class and adjunct instructors from the Walkerton Department have been assigned to shadow/co teach per their training requirements. Once adjunct instructors have completed their training requirements then they will be qualified to teach on future courses.
 - 4) A Memorandum of Understanding has been drafted (please see attached) which upon approval from Council will formalize the partnership between Bruce Power and the BRTC with regards to live fire training.
 - 5) After discussion with Finance, other local regional training centre's as well as the Ontario Fire College and in conjunction with our own internal research we have identified appropriate costs to charge with regards to the courses being offered at the BRTC. This fee would cover our estimated overhead costs, instructor fees as well as a marginal amount estimated for the replacement cost of furniture and equipment that will be used with the in-house training. Staff are recommending a flat rate charges of \$350/ student for onsite practical courses and \$150/student for online courses be added to the Municipalities Fee's and Charges By-law, Schedule J.
 - 6) A meeting has been held with members of the executive from the Grey County regional training centre with a focus on the how we can work together to share resources, staff, get adjunct instructors qualified and offer a broad range of courses for the area departments minimizing duplication and maximizing complimentary scheduling.

Analysis:

With the approval of this report, the Bruce Power memorandum of understanding and the fees and charges associated with the BRTC will be formally established and Council will be authorizing the necessary steps to move forward with the BRTC's goal of providing the Bruce County and area fire departments with affordable, attainable and accessible training.

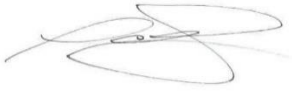
Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- | | |
|---------------------------------------------------------------------------|-----|
| • Do the recommendations help move the Municipality closer to its Vision? | Yes |
| • Do the recommendations contribute to achieving Cultural Vibrancy? | N/A |
| • Do the recommendations contribute to achieving Economic Prosperity? | Yes |
| • Do the recommendations contribute to Environmental Integrity? | N/A |
| • Do the recommendations contribute to the Social Equity? | N/A |

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Reviewed By:

Trish Serratore, Chief Financial Officer

Respectfully Submitted by:

Chris Wells, Director of Fire and Emergency Services

Reviewed By:

Sonya Watson, Chief Administrative Officer