



Plan to Relaunch Recreation Programming During COVID-19

**Parks and Recreation Department
March 2021**

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Section 1 – Introduction

The Covid-19 Pandemic has had a significant impact in the way we plan for today and the future. It has affected each member of our community either directly or indirectly at varying degrees. The continued health and well-being of our residents, participants and staff remains our priority

The ReLaunch of Recreation Programming would be beneficial in providing a safe space and opportunity for members of our community to participate in activities that promote both physical and mental health well being while following Public Health principles of safe programming.

Safe programming includes physical distancing, adequate cleaning and sanitization, donning and doffing of PPE, and educational signage.

Brockton Parks and Recreation has prepared this planning guide to assist Recreation in implementing a safe and structured reopening plan, in consultation with Grey Bruce Public Health.

This guide is intended to be used as a planning tool in conjunction with guidelines provided by federal, provincial, and local authorities as well as existing program policies and procedures manuals.

Brockton Parks and Recreation will be required to develop and implement additional full time, part time and volunteer training, staff manuals and supplemental information as needed.

COVID -19

Novel Coronavirus (COVID-19) is a new strain of virus that has not been previously identified in humans that cause illness ranging from the common cold to more serious respiratory infections like bronchitis, pneumonia or severe acute respiratory syndrome (SARS). In general, this virus is spread through close contact when a person who is ill coughs or sneezes. It may be possible for a person to contract Covid-19 by touching contaminated surfaces and then touching their eyes, mouth or nose. Individuals may not exhibit symptoms and are asymptomatic; they may spread the virus to others in close prolonged personal contact.

Symptoms can take up to 14 days to appear after exposure, may be mild to more severe and include:

- Fever
- new onset of cough
- chills
- unexplained fatigue
- headache
- sore throat
- runny nose
- stuffy or congested nose
- lost sense of taste or smell
- difficulty breathing
- difficulty swallowing
- pink eye

- digestive issues (nausea/vomiting, diarrhea, stomach pain), or
- for young children and infants: sluggishness or lack of appetite

Older adults may experience symptoms such as:

- chills
- Delirium
- Falls
- Acute Functional Decline
- Increased Heart Rate
- Decreased Blood Pressure

Section 2 – Health Controls

Masks/Face Coverings

- Staff will maintain physical distance by use of a table placed length wise or other type of barrier and wear a non-medical mask issued by the municipality. Hand Sanitizer will be available at sign in.
- Signage will be posted at entry points, and through out all programming areas.
- As part of the registration intake, notice will be provided to all participants/guardians advising them to wear a face covering/mask.
- The role of the employee is to educate the program participants and provide awareness regarding the use of mask and contact tracing requirements.
- Should participants arrive with out a face covering/mask staff are encouraged to ask participants to obtain one and return, unless they qualify for exemption as listed below. Exemptions do not require proof; the honor system will apply.
- If a participant refuses to don a mask, avoid confrontation, and inform your supervisor. Your safety is our priority.
- Face Covering/Masks must be worn when moving through out the facility to and from the program area. While masks are not mandatory while engaged in physical activity (sport, dance, fitness, etc) we do encourage participants to always wear masks.

Exemptions

Children under the age of two.

Individuals with a medical condition that makes it difficult to wear a mask. Examples of exemptions may include but are not limited to the following:

- Cognitive condition or disability that prevents wearing a mask or face covering
- Medical condition that makes it difficult to breath
- A person that is unconscious or incapacitated
- Where the ability to see an individuals mouth is essential for communication
- Individuals who are unable to don of doff a mask with out assistance
- **Individuals participating in physical activity**

Handwashing and Hand Hygiene

Staff are asked to wash their hands using soap and water where possible, or utilize a hand sanitizer before or after the following

- Before and after breaks
- Before and after leaving on program areas and entering another
- After utilizing washroom facilities
- After eating breaks
- After any physical interaction with program participants and other staff
- After using office equipment such as pens, printer, and touching forms

Physical Distancing

Staff must make every effort possible to maintain at least 2 meters away from facility and program participants, and other staff members. Staff must exercise caution when working in close parameters to other staff members and wear a mask when physical distancing cannot be maintained.

Personal Items

Personal items and clothing should be kept to a minimum and stored separately ensuring adequate space between other staff member's items.

Staff members are encouraged to change their clothing before and after their shift. Uniforms should be placed in a sealed laundry bag until cleaned using hot soapy water.

Staff members are not permitted to share personal belongings, food or beverages

Section 3 – Screening and Sign In

Staff

Staff are required to complete a Pre-screening Health Declaration Form electronically using HR Downloads prior to the commencement of their shift as per *Ontario Regulation 364/20 the “Rules for Areas in Stage 3”* which is a regulation under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020*. The screening form can be viewed <https://beta.hrdownloads.com/take-survey/p/61323/984852334d07789b395be2f7122d7019>

Any departments or employees with limited access to a smartphone or computer will have to complete paper copies every day and submit to their manager/supervisor in a timely manner. Staff must ensure good hygiene and eliminate possibility of cross contamination.

Participants

Upon arrival staff will direct participants to read posted signage. Posted signage asks participants the following:

Do you or any member of your household have a fever, and or a new onset of cough or difficulty breathing or have you experienced any of the following symptoms in the last 24 hours?

- Chills
- Loss of taste or smell
- Fatigue/Extreme Tiredness
- Sore throat
- Difficulty swallowing
- Digestive issues (such as diarrhea, nausea, omitting
- runny nose
- Shortness of Breath
- Pink eye
- Headache
- Muscle aches
- Falling down often

Have you travelled outside of Canada with in the last 14 days?

Have you been in close contact with someone who is sick or has confirmed COVID-19 in the last 14 days?

Have you had a doctor, health care provider, or public health unit tell you that you should be isolating (staying home)?

Have you received a COVID Alert exposure notification on your cell phone in the last 14 days?

If the participant answers **YES to any** of the screening questions, they will not be permitted in to the facility or program. Participants may return if one of the following criteria is met;

- received a negative COVID-19 test (proof not required),
- received an alternative diagnosis from a healthcare professional,
- or it has been 10 days since their symptom onset and they have been symptom free for at least 24 hours and feeling better.
- In the case of a family member presenting symptoms, all household members must isolate for 14 days before returning to program.

Staff will document the participant's information including name, telephone and if they answered yes or no to the above screening questions.

The information will be recorded on the daily attendance sheet for Contact Tracing. For those participants requiring a caregiver, only the caregiver's information needs to be recorded.

All participants and attendees however will be included in total numbers in attendance.

Section 4 – Program Requirements

Gathering Limits

GREEN (Prevent)

- 50 people indoors or 100 people outdoors in classes
- 50 people indoors in area with weights or exercise equipment
- 50 spectators indoors or 100 outdoors
- Staff at their place of work do not count towards gathering limits

YELLOW (Protect)

- 50 people in indoor classes, however each indoor fitness or exercise class can only have a maximum of 10 people and must take place in a separate room or
- 100 people in outdoor classes, however each outdoor fitness or exercise class can only have a maximum of 25 people
- 50 people indoors in areas with weights or exercise equipment
- 50 spectators indoors or 100 outdoors
- **Physical Distancing Increased to 3m**

ORANGE (Restrict)

- Maximum of 50 people total in indoor areas with weights and exercise machines and all indoor classes, however each indoor fitness or exercise class can only have a maximum of 10 people and must take place in a separate room, or
- 100 people in outdoor classes, however each outdoor fitness or exercise class can only have a maximum of 25 people
- Team or individual sports must be modified to avoid physical contact; 50 people per league
- No spectators permitted, however each person under 18 may be accompanied by one parent or guardian
- Patrons may only be in the facility for 90 minutes except if engaging in a sport
- **Physical Distancing Increased to 3m**

RED (Control)

- 10 people in indoor areas with weights and exercise machines
- 10 people in all indoor classes or
- 25 people in outdoor classes
- No spectators permitted, however each person under 18 may be accompanied by one parent or guardian
- Patrons may only be in the facility for 90 minutes except if engaging in a sport
- **Physical Distancing Increased to 3m**

Room Capacity (determined by physical distance requirements)

Walkerton Community Centre

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|-----------------------------------|--------|
| • Auditorium Hall | 32 |
| • Dressing Rooms 1-4 | 5 each |
| • Dressing Rooms 5-6 | 8 each |
| • Washrooms | 2 |
| • Lobby | 20 |
| • Arena Floor (no dressing rooms) | 50 |
| • Arena Floor (dressing rooms) | 20 |

Cargill Community Centre

- Small Meeting room 12
- Hall 50

Elmwood

- Hall-Upstairs 50
- Hall- Downstairs 32

Bradley School House

- Hall 10

Centennial Pool

- Pool Area 32

Program Modification Summary

The Total number of people permitted in classes or organized activities at any one time is limited to the number of people that can maintain physical distancing of at least two meters and cannot exceed the indoor gathering limit of 50 people or the outdoor limit of 100. Program specific procedures are to be adhered to and may reduce capacity further.

Reminder: Face coverings/masks are required, Pre-Screening Health declaration is required daily for staff and upon registration for participants. Participants will be passively screened daily upon arrival. Personal Protective equipment is required when a participant falls ill and needs to be isolated or injured and requires first aid.

A registration system for public skating, public swimming and traditional drop-in programming will be put in place that will allow participants to reserve a time slot to avoid crowds and long waits. Reservations will be available 72 hours in advance. One registration per individual or family depending on program type. Additional registrations will be accepted where spots become available up to one hour prior to program by calling the Recreation office directly at 519-881-0625. One Reservation per day permitted.

Registration for all other programs is available online, by telephone 519-881-0625 or in person by appointment only at the Brockton Parks and Recreation office. Registration availability and criteria will be based on specific programming requirements. For in person registration contactless payment is preferred.

Program Name	Room Capacity/Ratio	Sign in Upon Entry	Cleaning Frequency	Designated Isolation Area
General Interest/Older Adult	Based on room capacity/specific program requirements	YES	After each program	NO – able to leave independently

Leisure Skate (Tiny Tot, Adult, Public, Oval)	50 individuals or based on room capacity 15	YES	Twice a Day Equipment after each use	NO – caregiver on site or able to leave independently
Fitness	10 per class or based on room capacity	YES	Twice a Day Equipment after each use	NO – able to leave independently
Drop- In Programs (non fitness)	Based on room capacity/specific program requirements	YES	After each program	YES – program age dependant
Leisure/Lane Swim	Operating at reduced capacity	YES	Twice a Day Equipment (when permitted) after each use	NO - caregiver on site or able to leave independently
Learn to Swim	Operating at reduced capacity	YES	Toys and Equipment (when permitted) after each use	NO – caregiver on site or able to leave independently
Racquet Sports	10 per class or based on room capacity	YES	Equipment cleaned after each use (nets only)	NO – able to leave independently
Gymnastics	50 Individuals or based on room capacity 25	YES	Equipment cleaned after each use	YES – if no caregiver present
Instruction Program without caregiver	Based on room capacity -site specific	YES	Twice a Day Equipment after each use	YES
Instruction Program with caregiver	Based on room capacity -site specific	YES	Twice a Day Equipment after each use	NO - caregiver on site
Drop In- Registered Sport Programs (soccer, hockey, volleyball, etc)	50 Individuals or based on room capacity 25	YES	After each use	YES – if no caregiver present
Cooking Glass	Not Permitted in Stage 3	N/A	N/A	N/A
Outside Space and Picnic areas	100 individuals or fewer based on social distancing/or specific program requirements	YES	Play structures and Equipment after each use	NO
Arena permitted activities(hockey, figure skating, etc)	50 individuals or based on room capacity	YES	Twice a Day Equipment after each use	YES

Permits	50 individuals or based on room capacity	YES	After each use	NO
Common Areas (lobbies, entrances)	50 individuals or based on room capacity	YES	Twice a Day Equipment after each use	NO
Kitchen	Based on room capacity -site specific	YES	After each use	NO

Facility Set up and Program Requirements

Programs may operate with the following modifications in place

Centennial Pool

Prior to Opening	<p>Signage</p> <ul style="list-style-type: none"> Screening, Physical Distance and Face Covering Signs to be posted at front entrance, change rooms and greeter area Signs will be visibly posted to indicate the revised capacity of the pool, change room and shower area Handwashing signs to be posted in washrooms <p>Directional Sticker/Decals</p> <ul style="list-style-type: none"> To be secured to floor in entrance area, change rooms, and pool deck. Entrance and Exit points should be clearly identified <p>Pool Area (Deck)</p> <ul style="list-style-type: none"> To be cleared of all toys, seating, and storage areas where possible. (may be roped off if not portable) Hooks for guard aids (individual rescue tubes, fanny packs) to be installed Office Area cleaned, nonessential items removed, seating or desk area arranged for no more than two staff members at a time. A protective barrier (Plexiglas at 2m high) will be installed where physical distancing is not possible. <p>Change room (showers and washrooms)</p> <ul style="list-style-type: none"> Decommission lockers/storage hooks, showers, sinks, benches and toilets to ensure appropriate space available to maintain physical distancing of 2m
Personal Safety	<ul style="list-style-type: none"> Staff will be required to wear masks in public areas and in situations where they cannot maintain physical distancing measures. Refer to section 5 –Forms and Procedures

	<ul style="list-style-type: none"> • PPE will be provided for staff; gloves, mask, etc. Individual Fanny packs for rescues to be provided • Hand Sanitizing stations will be provided at entry and exits, and in staff only spaces • Staff will submit a Pre-screening health declaration upon arriving for shift – Refer to Section 5- Forms and Procedures • At time of registrations participants will submit a Pre-screening Health Declaration • Upon arrival participants will be screened Contact Tracing will be completed. Refer to Section 5 – Forms and Procedures • Staff Schedules and changes to be kept up to date and a copy provided daily to facilitate contact tracing should an outbreak occur • Contractors/Visitors will be arranged through the Programming Coordinator. They will be screened upon arrival completing a form recording date, time of arrival and departure.
Traffic Flow	<ul style="list-style-type: none"> • All Participants will wear a mask when in the facility except for in the shower area or while participating in their aquatic activity. Participants are asked to bring a sealed bag or container for mask storage during their activity. • Stanchions will be used to delineate traffic flow at the front entrance. • Participants will be asked to arrive 10 min prior to their program, in their bathing suits and prepared to leave in the bathing suits. Greeters/screeners will have a daily participant list available. • Participants will exit the facility after their programming from the deck gate where possible (those who must shower or change after will be able to do so) • Change room and Shower area will be available for 10 min after program • Only 1 parent/guardian permitted to accompany child where needed. No Spectators in the fenced area • Non-program participants will be granted access to the building by appointment only. Upon arrival will utilize the door bell or by calling 519-881-0625.
Cleaning	<ul style="list-style-type: none"> • Program areas will engage in frequent, thorough cleaning and disinfecting each day. Refer to Section 5 – Forms and Procedures • Clean and sanitize ‘hot spot’ i.e. door knobs, railings, buttons etc between programs as per Public Health Ontario Cleaning and Disinfection for Public Settings • Programs will be booked with adequate time between to allow for cleaning and sanitization.

<p>Leisure/Lane Swim</p>	<ul style="list-style-type: none"> • Swimmers must remain at least 2 meters apart at all time in the pool and pool area. • To ensure physical distancing amongst swimmers, pools will operate at a reduced capacity limit (bather load) • In accordance with Ontario Regulation 565- Public Pools, swimmers will be required to shower prior to entering the pool. • Swimmers should be encouraged to shower at home after swimming • Wristbands if used will need to be self applied or applied by parent/guardian • High Contact Aquatic Features (diving board, slide) will be taped off to discourage participants from using them • Lane lines will be used for lane swim only, Buoy line for drop off during leisure swim. • Toys and Equipment will not be provided, Participants may bring their own Ministry Approved floatation devices. • Lane Swim capacity will be 12 participants (as per Lifesaving Society and Swim Canada recommended calculations) • Public Swim capacity will be 48 participants (30 percent capacity) • Only those from the same household may share a lane or space less then 2 m while participating. • A registration system will be put in place that will allow participants to reserve a time slot to avoid crowds and long waits. Reservations will be available 72 hours in advance. One Reservation per day permitted. • If participant is ill at sign in or during program Refer to Section 4
<p>Learn to Swim</p>	<ul style="list-style-type: none"> • Swimmers must remain at least 2 meters apart at all time in the pool and pool area. • In accordance with Ontario Regulation 565- Public Pools, swimmers will be required to shower prior to entering the pool. • Swimmers should be encouraged to shower at home after swimming • All learn to swim durations will be reduced. • All learn to swim class ratios up to and including Swimmer 4 will be 4:1 • All learn to swim class ratios up to and including swimmer 10 will be 5:1 • Leadership programs class ratio will be 10:1 • All lower level learn to swim programs will require caregivers to be in the water providing support (up to and including swimmer 1) • Adult, Stroke Correction and Private lessons where available

	<ul style="list-style-type: none"> • Registration is available online, telephone 519-881-0625 or in person by appointment only at the Brockton Parks and Recreation office • If participant is ill at sign in or during program Refer to Section 4
Private Rental	<ul style="list-style-type: none"> • Program restrictions applied to recreation programs will be similarly applied to permit groups/individuals. • The permit holder will adhere to all public health guidelines issued by Grey Bruce Public Health and, Municipality of Brockton Policies and Procedures regarding Covid-19 • All individual permit holders will be required to sign the Municipal Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement prior to rental date • Private Rentals will be permitted in to the building at time of rental start time, and must exit at time of end time according to permit. • Permit Holder will answer a Pre-screening health declaration prior to arrival. Contact Tracing will be completed • Permit Holder will conduct passive Pre-screening of all guests. Contact Tracing will be completed. • The door will be locked after all registered participants have arrived. • The Permit Holder will notify facility staff that all expected guest have arrived.

Walkerton Community Centre Hall

Prior to Opening	<p>Signage</p> <ul style="list-style-type: none"> • Screening, Physical Distance and Face Coving Signs to be posted at front entrance, change rooms and greeter area • Signs will be visibly posted to indicate the revised capacity of all programming/rental space • Handwashing signs to be posted in washrooms <p>Directional Sticker/Decals</p> <ul style="list-style-type: none"> • To be secured to floor in entrance area, change rooms, and programming/rental space. • Entrance and Exit points should be clearly identified • Office Area cleaned, nonessential items removed, seating or desk area arranged for no more then two staff members at a time. Change room (showers and washrooms) • Decommission lockers/storage hooks, showers, sinks, benches and toilets as required to ensure appropriate space available to maintain physical distancing of 2m
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<p>Personal Safety</p>	<ul style="list-style-type: none"> • Staff will be required to wear masks in public areas and in situations where they cannot maintain physical distancing measures. Refer to Section 5 – Forms and Procedures • PPE will be provided for staff; gloves, mask, etc. • Hand Sanitizing stations will be provided at entry and exits, and in staff only spaces • Staff will submit a Pre-screening health declaration upon arriving for shift – Refer to Section 5 – Forms and Procedures • At time of registrations participants will submit a Pre-screening Health Declaration. • Upon arrival participants will be screened and answer a Pre-screening health questionnaire and/or complete a paper copy depending on program. Contact Tracing will be completed. Refer to Section 5 – Forms and Procedures • Non program participants are required to use the General Public Questionnaire found in Refer to Section 5 – Forms and Procedures • Staff Schedules and changes to be kept up to date and a copy provided daily to facilitate contact tracing should an outbreak occur • Contractors/Visitors will be arranged through Full Time Staff. They will be screened upon arrival completing a form recording date, time of arrival and departure.
<p>Traffic Flow</p>	<ul style="list-style-type: none"> • All Participants will wear a mask when in the facility except during physical activity. (participants encouraged to wear masks at all times)Participants are asked to bring a sealed bag or container for mask storage during their activity. • Stanchions will be used to delineate traffic flow where required • Participants are encouraged to arrive completed dressed for their activity • Participants will be permitted in to the building 15 min prior to their program, Greeters/screeners will have a daily participant list available. • The door will be locked after all registered participants have arrived • Participants will enter and exit the facility after their programming using Front Door A • Only 1 parent/guardian permitted to accompany child where needed. No Spectators • Non-program participants will be granted access to the building by appointment only. Upon arrival will utilize the door bell or by calling 519-881-0625.

<p>Cleaning</p>	<ul style="list-style-type: none"> • Program/Rental areas will engage in frequent, thorough cleaning and disinfecting each day. Refer to Section 5- Forms and Procedures • Clean and sanitize ‘hot spot’ i.e. door knobs, railings, buttons etc between programs as per Public Health Ontario Cleaning and Disinfection for Public Settings
<p>Private Rental (individuals)</p>	<ul style="list-style-type: none"> • Must complete and submit Recreation Facility User Safety Plan, Refer to Section 5 – Forms and Procedures • Program restrictions applied to recreation programs will be similarly applied to permit groups/individuals. • Indoor religious events, including gatherings for the purposes of a wedding ceremony, funeral or service, rite or ceremony is capped at 30% capacity. • The permit holder will adhere to all public health guidelines issued by Grey Bruce Public Health and, Municipality of Brockton Policies and Procedures regarding Covid-19 • All individual permit holders will be required to sign the Municipal Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement prior to rental date • Private Rentals will be permitted in to the building at time of rental start time, and must exit at time of end time according to permit. • Permit Holder will answer a Pre-screening health declaration prior to arrival. Contact Tracing will be completed • Permit Holder will conduct passive Pre-screening of all guests. Contact Tracing will be completed. • The door will be locked after all registered participants have arrived. • The Permit Holder will notify facility staff that all expected guest have arrived.
<p>Private Rentals (Minor Sport Groups, Associations)</p>	<ul style="list-style-type: none"> • Must adhere to the above private rental criteria in addition to supplying their organizations “Return to Play” documentation. • All organizations and groups will be required to sign the Municipal Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement prior to rental date.
<p>General Interest/Older Adult</p>	<ul style="list-style-type: none"> • Cooking classes not permitted during Stage 3 • Card games/table games are not permitted during stage 3 • Arts and crafts kits will be provided for each individual, projects and any unused material to be taken home when the program ends (some supplies such as yarn, thread etc. will be required to be brought from home, not to be shared) • External support for participants requiring personal supportive care (diapering, mobility support) is required. Staff or volunteers are unable to provide this support under current public health guidelines.

	<ul style="list-style-type: none"> • If participant is ill at sign in or during program Refer to Section 4 • After program, all equipment, tables, activity stations will be cleaned and disinfected before next use
Fitness	<ul style="list-style-type: none"> • Participants should be prepared to arrive in appropriate workout attire, Change room use permitted where available. • Water bottles should be filled prior to arrival. Sharing prohibited. • Capacity based on program requirements i.e. Zumba, requires heavy physical activity therefore more space required to ensure physical distancing • Equipment must not be shared between participants, class set must be available for the use and cleaned after each use. • Participants will provide their own exercise mat • Washroom Facilities available • If participant is ill at sign in or during program Refer to Section 4
Drop-In Programs (non-fitness)	<ul style="list-style-type: none"> • A registration system will be put in place that will allow participants to reserve a time slot to avoid crowds and long waits. Reservations will be available 72 hours in advance. One Reservation per day permitted. Traditional Drop-In programming is not permitted at this time • Staff will take into consideration caregivers in attendance or required when setting program capacity • External support for participants requiring personal supportive care (diapering, mobility support) is required. Staff or volunteers are unable to provide this support under current public health guidelines • Activity tables, stations, program equipment will be set up prior to program to ensure physical distancing • Non-porous equipment should be used (vinyl, plastic) • If participant is ill at sign in or during program Refer to Section 4
Gymnastics	<ul style="list-style-type: none"> • Landing/crash mats are not permitted • Vinyl floor mats permitted • Tumbling and rhythmic programs may continue, all others program suspended. • If participant is ill at sign in or during program Refer to Section 4
Instruction Program	<ul style="list-style-type: none"> • After program, all equipment, tables, activity stations will be cleaned and disinfected before next use • Activity tables, stations, program equipment will be set up prior to program to ensure physical distancing • Staff will take into consideration caregivers in attendance or required when setting program capacity. • External support for participants requiring personal supportive care (diapering, mobility support) is required. Staff or volunteers are unable to provide this support under current public health guidelines.

	<ul style="list-style-type: none"> • Caregivers are required to participate in all programs where the participant is under the age of 5. • Caregivers maybe required where participant is over 5 to meet specific program requirements and objectives. • Arts and crafts kits will be provided for each individual, projects and any unused material to be taken home when the program ends • 2 children per caregiver to ensure adequate supervision, all children must be registered due to limited space. • Prepackaged snacks are permitted, drinks must packaged in a disposable container. Sharing of food is prohibited • Summer Camp ratios 8 participants: 2 leaders • Daily Registration in Summer Camps not permitted, must register for the week to ensure consistency of cohorts(participants) to create a “Bubble” • Maximum 15 participant per “Bubble” or cohort • If participant is ill at sign in or during program Refer to Section 4
Kitchen	<ul style="list-style-type: none"> • Kitchen surfaces, supplies and equipment will be disinfected after each use • Paper towels only – no cloth towels • Cooking programs are suspended • Programs may serve prepackaged snacks ensuring the following: physical distance maintained, masks and gloves worn at all times, disposable plates, cups and cutlery are used • Private Rentals may use kitchen provided they supply their own masks, gloves, paper towel, plates, and cutlery and do not share food while cooking. Responsible for cleaning and disinfection after use

Walkerton Community Centre – Arena

Prior to Opening	<p>Signage</p> <ul style="list-style-type: none"> • Screening, Physical Distance and Face Coving Signs to be posted at front entrance, change rooms and greeter area • Signs will be visibly posted to indicate the revised capacity of all programming/rental space • Handwashing signs to be posted in washrooms <p>Directional Sticker/Decals</p> <ul style="list-style-type: none"> • To be secured to floor in entrance area, change rooms, and programming/rental space. • Entrance and Exit points should be clearly identified • Office Area cleaned, nonessential items removed, seating or desk area arranged for no more then two staff members at a time. <p>Change room (showers and washrooms)</p>
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	<ul style="list-style-type: none"> Decommission lockers/storage hooks, showers, sinks, benches and toilets as required to ensure appropriate space available to maintain physical distancing of 2m
Personal Safety	<ul style="list-style-type: none"> Staff will be required to wear masks in public areas and in situations where they cannot maintain physical distancing measures. Refer to Section 5 – Forms and Procedures PPE will be provided for staff; gloves, mask, etc. Hand Sanitizing stations will be provided at entry and exits, and in staff only spaces Staff will submit a Pre-screening health declaration upon arriving for shift – Refer to Section 5 – Forms and Procedures At time of registrations participants will submit a Pre-screening Health Declaration. Upon arrival participants will be screened and answer a Pre-screening health questionnaire and/or complete a paper copy depending on program. Contact Tracing will be completed. Refer to Section 5 – Forms and Procedures Non program participants are required to use the General Public Questionnaire found in Section 5 – Forms and Procedures Staff Schedules and changes to be kept up to date and a copy provided daily to facilitate contact tracing should an outbreak occur Contractors/Visitors will be arranged through Full Time Staff. They will be screened upon arrival completing a form recording date, time of arrival and departure.
Traffic Flow	<ul style="list-style-type: none"> All Participants will wear a mask when in the facility except during physical activity. (participants encouraged to wear masks at all times)Participants are asked to bring a sealed bag or container for mask storage during their activity. Stanchions will be used to delineate traffic flow where required Participants are encouraged to arrive completed dressed for their activity Participants will be permitted in to the building 15 min prior to their program, Greeters/screeners will have a daily participant list available. Participants will be granted 15 min after programming to change and exit the facility The door will be locked after all registered participants have arrived Participants will enter the facility for programming using Side Door B Participants will exit the facility after the their program using Door C

	<ul style="list-style-type: none"> • Only 1 parent/guardian permitted to accompany child where needed. No Spectators • Non-program participants will be granted access to the building by appointment only. Upon arrival will utilize the door bell or by calling 519-881-0625.
Cleaning	<ul style="list-style-type: none"> • Program/Rental areas will engage in frequent, thorough cleaning and disinfecting each day. Refer to Section 5 – Forms and Procedures • Clean and sanitize ‘hot spot’ i.e. door knobs, railings, buttons etc between programs as per Public Health Ontario Cleaning and Disinfection for Public Settings
Private Rental (individuals)	<ul style="list-style-type: none"> • Must complete and submit Recreation Facility User Safety Plan, Refer to Section 5 – Forms and Procedures • Program restrictions applied to recreation programs will be similarly applied to permit groups/individuals. • Maximum 20 skaters, 5 per dressing room 1,2,3,4 • The permit holder will adhere to all public health guidelines issued by Grey Bruce Public Health and, Municipality of Brockton Policies and Procedures regarding Covid-19 • All individual permit holders will be required to sign the Municipal Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement prior to rental date. • Private Rentals will be permitted in to the building at time of rental start time, and must exit at time of end time according to permit. • Permit Holder will submit a Pre-screening health declaration prior to arrival. Contact Tracing will be completed • Permit Holder will conduct passive Pre-screening of all guests. Contact Tracing will be completed. • The door will be locked after all registered participants have arrived. • The Permit Holder will notify facility staff that all expected guest have arrived. •
Private Rentals (Minor Sport Groups, Associations)	<ul style="list-style-type: none"> • Must adhere to the above private rental criteria in addition to their organizations “Return to Play” policy and procedures. • All organizations and groups will be required to sign the Municipal Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement prior to rental date. • Participants will be permitted in to the building 15 min prior to their program, Greeters/screeners will have a daily participant list available. • Participants will be granted 15 min after programming to change and exit the facility

Lobby	<ul style="list-style-type: none"> • All fixed furniture will be cleaned and disinfected 2 times per day • Non fixed furniture will be removed where required to ensure physical distancing, and safe clear walkways
Drop-In Programs (Ice Skating)	<ul style="list-style-type: none"> • A registration system will be put in place that will allow participants to reserve a time slot to avoid crowds and long waits. Reservations will be available 72 hours in advance. One Reservation per day permitted. Traditional Drop-In programming is not permitted at this time • Participants will remain at least 2 meters apart at all times • Designated skate removal stations provided • Participants are encouraged to enter facility with skates and skate guard on • Skating aids permitted – no sharing of equipment • Helmets strongly encouraged, not to be shared • If participant is ill at sign in or during program Refer to Section 4
Registered Programs Sports (Hockey)	<ul style="list-style-type: none"> • Participants will remain at least 2 meters apart at all times • Hockey skills and drills only, game play not permitted • Player are to supply their own equipment – no sharing of equipment, participants should wipe down and clean their equipment after use • If participant is ill at sign in or during program Refer to Section 5 – Forms and Procedures

Non Facility Specific Programming

Prior to Opening/Arrival	<ul style="list-style-type: none"> • Familiarize yourself with Site Specific/Organizations requirements • Ensure Signage has been posted for the following, Screening, Physical Distance and Face Covering Signs, Handwashing signs posted in washrooms • Activity tables, stations, program equipment will be set up prior to program to ensure physical distancing
Personal Safety	<ul style="list-style-type: none"> • Staff will be required to wear masks in public areas and in situations where they cannot maintain physical distancing measures Refer to Section 5 – Forms and Procedures • PPE will be provided for staff; gloves, mask, etc. • Hand Sanitizing stations will be provided • Staff will submit a Pre-screening health declaration upon arriving for shift – Refer to Section 5 – Forms and Procedures • At time of registrations participants will submit a Pre-screening Health Declaration. • Upon arrival participants will be screened and answer a Pre-screening health questionnaire and/or complete a paper copy depending on program. Contact Tracing will be completed. Refer to Section 5 – Forms and Procedures

Traffic Flow	<ul style="list-style-type: none"> • All Participants will wear a mask when in the facility except during physical activity. (participants encouraged to wear masks at all times) Participants are asked to bring a sealed bag or container for mask storage during their activity. • Participants are encouraged to arrive completely dressed for their activity • Participants will be permitted in to the building 10 min prior to their program through the designated entrance. Greeters/screeners will have a daily participant list available. • Participants will be granted 10 min after programming to change and exit the facility from the designated exit • Only 1 parent/guardian permitted to accompany child where needed. No Spectators
Cleaning	<ul style="list-style-type: none"> • Program areas will engage in frequent, thorough cleaning and disinfecting space, equipment accordingly. Refer to Section 5 – Forms and Procedures Clean and sanitize ‘hot spot’ i.e. door knobs, railings, buttons etc between programs as per Public Health Ontario Cleaning and Disinfection for Public Settings
Racquet Sports	<ul style="list-style-type: none"> • A registration system will be put in place that will allow participants to reserve a time slot to avoid crowds and long waits. Reservations will be available 72 hours in advance. One Reservation per day permitted. Traditional Drop-In programming is not permitted at this time • Participants will remain at least 2 meters apart at all times • Court availability will be limited to ensure physical distancing and based on gym/hall/floor capacity • Players are to supply their own equipment – no sharing of equipment, participants should wipe down and clean their equipment after use • Single play only unless playing with a member of their household • Social gathering/lingering before and after game play is not permitted. • If participant is ill at sign in or during program Refer to Section 4
Sport (basketball, volleyball, soccer)	<ul style="list-style-type: none"> • Participants will remain at least 2 meters apart at all times • Sports should be modified to focus on skills, drills and athletic training and conditioning • Game play and scrimmages not permitted • Equipment must be cleaned and disinfected after each use • If participant is ill at sign in or during program Refer to Section 4

Section 4 – Management of Illness

Any confirmed cases of Covid-19 in a facility or program participant or staff must be reported to the Grey Bruce Public Health Unit. Staff or participants with confirmed diagnosis of COVID-19 or have been in

exposed to a confirmed case of COVID-19 will be excluded from work/program for 14 days and may return after such time if they have been symptom free for a minimum of 24 hrs prior.

Participant/Staff Illness at Sign In

Staff who are experiencing symptoms consistent with Covid-19 will not be permitted to work and may return if they have had no known exposure to a confirmed case, received a negative test result and are symptom free for a minimum of 24 hours.

If a participant presents signs and symptoms consistent with Covid-19 or answers **YES to any** of the screening questions, they will not be permitted in to the facility or program. Participants may return after a negative COVID-19 test (proof not required) and are symptom free for 24 hours.

Participant/Staff Illness during a Program

An individual (staff or participant) presenting symptoms of illness will be sent home immediately

Those participants unable to leave immediately should be sent to an isolation space and be directly supervised until they are able to leave.

An Incident report will be completed for all participants that fall ill, documenting all symptoms. In the event of serious illness staff will contact 911 and follow appropriate emergency procedures.

In the event of a staff illness, the staff member will contact their immediate supervisor as soon as they have displayed any symptom of the virus. The Supervisor will ensure appropriate accident/incident reports are completed and follow all Health and Safety protocols.

A complete cleaning and sanitization procedures will be conducted in the participants/staff members program space, including but not limited to washrooms, change rooms, equipment etc. Any item that may not be cleaned must be removed from program space for the duration of the program (days, weeks etc).

Isolation Room/Space

Each facility or program area will require a designated isolation room or space that can accommodate any person (staff or participant) that is unable to leave the facility or program immediately should they become ill.

Participants shall be supervised at all times during isolation, it is recommended that staff where possible remain outside the isolation room or space. If entry into the space is required additional PPE is required.

The isolation space will require cleaning and sanitization immediately after use.

Section 5 Procedures and Forms

Pre-program Health Declarations - Registered

General Programs

General Program (under 18)

[Camp Programs](#)

Pre-program Health Declarations – Non Registered
[Non-Registered Participants](#)

Facility Usage/Rentals

Return to Play –Safety Plan

Procedures

[Care and Use of Face coverings](#)

[Personal Protective Equipment](#)

[Cleaning and Disinfecting](#)

[Employee Incident and Accident Reporting](#)

[Working in Proximity Under Pandemic](#)

Section 6 - Signage



Stop Before Entering This Facility

If you have at least one of the following symptoms: fever and/or new onset of cough or difficulty breathing; have travelled in the last 14 days

OR

Have any **two** or more of the following symptoms:

- chills
- fatigue
- headache
- sore throat
- runny nose
- stuffy or congested nose
- lost sense of taste or smell
- hoarse voice
- difficulty swallowing
- digestive issues (nausea/vomiting, diarrhea, stomach pain), or
- for young children and infants: sluggishness or lack of appetite

Please delay your visit. Please Contact the Municipality for alternative service arrangements (519-881-2223)

Thank You



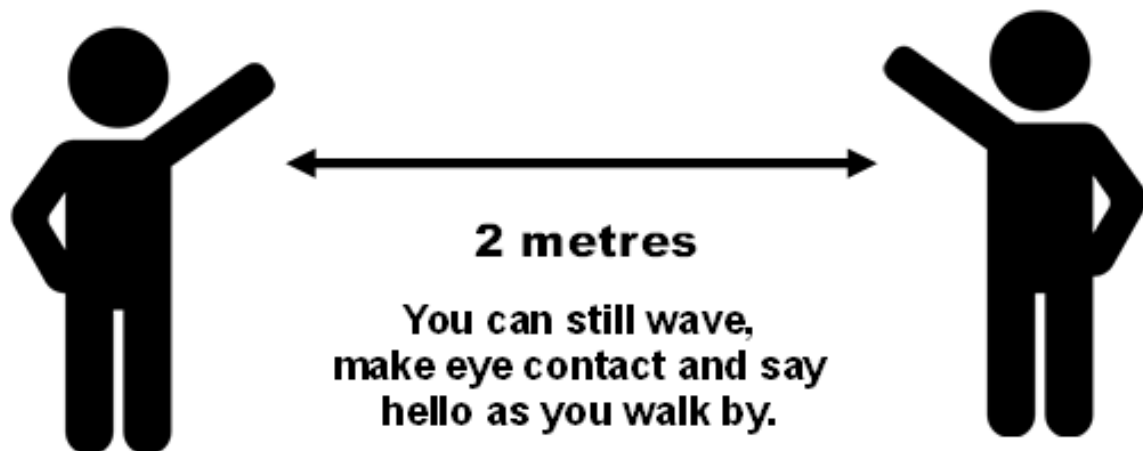


COVID-19

Safety Precaution

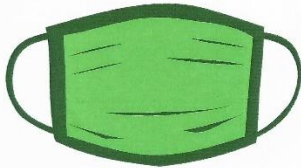
Please Keep Physical Distance

Physical distancing means keeping
at least 2 metres apart from others.





Attention!



You must wear a face covering at this site

(Exemptions apply for age and medical reasons and other grounds under the Human Rights Code)



Keep a **two metre/six feet distance** from others



Use **hand sanitizer** provided

Be kind, respect exemptions and together we can prevent the spread of COVID-19





Brockton Parks and COVID - 19

Assumption of Risk

The Municipality of Brockton continues to monitor the COVID - 19 situation.

Users of Brockton's Community Centre facilities such as lobby, change rooms, washrooms, stands, ice pad, halls, meeting rooms are reminded that these areas are available for use at your own risk. An inherent risk of exposure to communicable diseases including COVID-19 exists in any public space where people are present.

By visiting any Community Centre facilities such as lobby, change rooms, washrooms, stands, ice pad, halls, meeting rooms you voluntarily assume all risks including any risk of injury, loss, damage and possible exposure to a communicable disease, including COVID-19.

We remind you to follow the COVID - 19 precautionary guidelines being recommended by various Canadian health authorities including the Grey Bruce Public Health Unit, Ontario Health and the Public Health Agency of Canada.



Brockton.ca/COVID19

Brockton Parks and Recreation
290 Durham St. W
Walkerton, ON N0G 2V0
(519) 881-0626

HOW TO SAFELY USE A NON-MEDICAL MASK OR FACE COVERING

DO'S



DO wear a non-medical mask or face covering to protect others.



DO ensure the mask is made of at least two layers of tightly woven fabric.



DO inspect the mask for tears or holes.



DO ensure the mask or face covering is clean and dry.



DO wash your hands or use alcohol-based hand sanitizer before and after touching the mask or face covering.



DO use the ear loops or ties to put on and remove the mask.



DO ensure your nose and mouth are fully covered.



DO replace and launder your mask whenever it becomes damp or dirty.



DO wash your mask with hot, soapy water and let it dry completely before wearing it again.



DO store reusable masks in a clean paper bag until you wear it again.



DO discard masks that cannot be washed in a plastic-lined garbage bin after use.

DON'TS



DON'T reuse masks that are moist, dirty or damaged.



DON'T wear a loose mask.



DON'T touch the mask while wearing it.



DON'T remove the mask to talk to someone.



DON'T hang the mask from your neck or ears.



DON'T share your mask.



DON'T leave your used mask within the reach of others.

DO YOUR PART.

Wear a non-medical mask or face covering to protect others when you can't maintain a 2-metre distance.

NON-MEDICAL MASKS ARE NOT RECOMMENDED FOR:

- People who suffer from an illness or disabilities that make it difficult to put on or take off a mask
- Those who have difficulty breathing
- Children under the age of 2

DON'T JUDGE OTHERS FOR NOT WEARING A MASK.

Kindness is important as some people may not be able to wear a mask or face covering.

REMEMBER, wearing a non-medical mask or face covering alone will not prevent the spread of COVID-19. You must also wash your hands often, practise physical distancing and stay home if you are sick.



Coronavirus Disease 2019 (COVID-19)

How to wash your hands



Wash hands for
at least 15 seconds

1



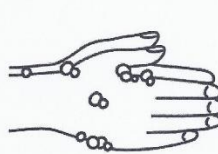
Wet hands with
warm water.

2



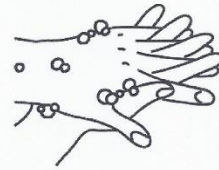
Apply soap.

3



Lather soap and rub
hands palm to palm.

4



Rub in between and
around fingers.

5



Rub back of each hand
with palm of other hand.

6



Rub fingertips of each
hand in opposite palm.

7



Rub each thumb clasped
in opposite hand.

8



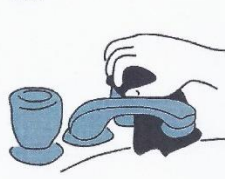
Rinse thoroughly under
running water.

9



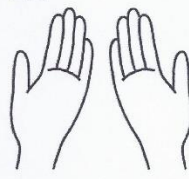
Pat hands dry with
paper towel.

10



Turn off water
using paper towel.

11



Your hands are now
clean.

How to use hand sanitizer



Rub hands for
at least 15 seconds

1



Apply 1 to 2 pumps
of product to palms
of dry hands.

2



Rub hands together,
palm to palm.

3



Rub in between and
around fingers.

4



Rub back of each hand
with palm of other
hand.

5



Rub fingertips of each
hand in opposite palm.

6



Rub each thumb
clasped in opposite
hand.

7



Rub hands until
product is dry. Do not
use paper towels.

8



Once dry, your hands
are clean.

Sources:

Ontario Agency for Health Protection and Promotion (Public Health Ontario), Provincial Infectious Diseases Advisory Committee. Best practices for hand hygiene in all health care settings [Internet]. 4th ed. Toronto, ON: Queen's Printer for Ontario; 2014. Available from: <https://www.publichealthontario.ca/-/media/documents/bp-hand-hygiene.pdf?la=en>

The information in this document is current as of March 16, 2020.

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Ontario 