

Report to Council

Report Title:	Brockton Police Services Board Governance By-Law		
Prepared By:	Sarah Johnson, Jr. Deputy Clerk		
Department:	Clerk's		
Date:	March 9, 2021		
Report Number:	CLK2021-07	File Number:	C11CL, P16PO, C08CO
Attachments:	Draft Brockton Police Services Board Governance By-Law		

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number CLK2021-07 – Brockton Police Services Board Governance By-Law, prepared by Sarah Johnson, Jr. Deputy Clerk and in doing so approves a By-Law coming forward to adopt the Brockton Police Services Board Governance By-Law.

Report:

Background:

The Brockton Police Services Board ("Brockton PSB") received training from a Province Services Advisor from the Ministry of the Solicitor General on October 7, 2020. The training session focused on civilian governance of police services, as well as information sharing, governance, and code of conduct.

Under the *Police Services Act, R.S.O. 1990, c. P. 15* the Brockton PSB is responsible for the provision of adequate and effective police services in the Municipality, and determining objectives and priorities for police services in consultation with the South Bruce O.P.P. Detachment Commander, or designate. Following the training session, the Brockton PSB began further discussions to ensure they met their responsibilities under the *Police Services Act*, and encouraged continued information sharing with Brockton Council.

The Board Chair further met with the Chief Administrative Officer and Clerk to discuss ways to improve communication and information sharing with the Municipality.

During the same time, the Clerk's Department had been completing the Committee Review, and meeting with all Committees and Local Boards to review their terms of reference, mandates, and member feedback about their specific committees.

As a result, as Board Secretary, I began drafting a Governance By-Law for the Brockton PSB to assist the Board in fulfilling legislative requirements for information sharing with Brockton Council, and maintaining Code of Conduct.

Analysis:

The Governance By-Law ultimately governs the proceedings of the Brockton PSB, member conduct, and the calling of meetings. The By-Law also includes two appendices, Appendix A: Members Code of Conduct, as per O. Reg. 421/97 under the *Police Services Act* and Appendix B: Municipality of Brockton Police Services Board Reporting Protocol, containing details as to the information that would be provided to Brockton Council.

Neighbouring Police Services Boards Governance By-Laws were compared when drafting Brockton's version. The Governance By-Law was further compared to the Municipality's Code of Conduct and Procedural By-Laws, as well as the *Police Services Act*, including the separate Code of Conduct for Police Services Boards (O. Reg. 421/97) to ensure consistency among all legislation.

The Brockton PSB have reviewed and revised the content of the Governance By-Law several times since November 2020, and the final draft was sent to the CAO and Clerk for further review in January 2021, prior to being brought back for the Board's final consideration.

At their meeting on February 18, 2021, the Board recommended that Brockton Council adopt the Governance By-Law at the next Council Meeting. Staff have attached the draft Governance By-Law approved by the Board to this report for Council's information, and recommend adoption of the By-Law.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- | | |
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| • Do the recommendations help move the Municipality closer to its Vision? | Yes |
| • Do the recommendations contribute to achieving Cultural Vibrancy? | N/A |
| • Do the recommendations contribute to achieving Economic Prosperity? | Yes |
| • Do the recommendations contribute to Environmental Integrity? | N/A |
| • Do the recommendations contribute to the Social Equity? | Yes |

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective?
N/A

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Sarah Johnson, Jr. Deputy Clerk

Reviewed By:

A handwritten signature in black ink, appearing to read 'Sonya Watson', with a stylized, flowing script.

Sonya Watson, Chief Administrative Officer