



Brockton Child Care Committee Meeting Minutes

Meeting

Date and Time: Tuesday October 20th, 2020 7:00pm

Location: Zoom Meeting

1. Call to Order

Meeting started at 7.05pm with Sharon Bross, Connie Borth, Becky Fortney, Dana Wright, Lisa Mackinnon, Jen Jacquot and Tim Elphick present.

Absent:

2. Acceptance of Agenda

Motion: Jen Jacquot

Seconded: Becky Fortney

3. Disclosure of Pecuniary Interest and General Nature Thereof: None

4. Review and Approval of previous Minutes

August 2020 minutes approved

Motion: Becky Fortney

Seconded: Jen Jacquot

5. Business Arising from August Minutes---Nothing to report.

BUSINESS ARISING

Committee Members---Becky Hunt has resigned from the Brockton Child Care Committee.

Waiting List---Sharon is working on a rough draft for Committee to review. After a lengthy discussion the committee suggested they would like to see the following order for the wait list 1. Employees working at the Center. 2. Full time attendance. 3 Schedule children

Recall of Staff---One Staff has not returned due to personal reason

PPE's---Mask and face coverings are provided by Ministry of Education. The price of gloves have jumped 150% and are difficult to obtain.

NEW BUSINESS

New Guidelines Centre/School Age---Public Health is constantly changing making it very difficult to get into a routine. Our rooms cannot run at maximum capacity taking into consideration physically distancing, staffing and cohorts. Staffing has been a challenge in regards to maintaining ratios and covering hours of operation.

September/October---September started out slow with children not attending with possible covid symptoms. October enrollment has increased seeing less absent days.

Addition---Addition is progressing. Aiming for November 16 to be complete. Large playground with artificial turf and large pavement area for bikes.

SUPERVISOR'S REPORT---the statistics for July---25 children per day. August... 36 children per day and September was 52 children per day

FINANCIAL REPORT---Sharon is working closely with Trish to finalize expenses'

Sharon informed the Committee to expect an increase in fees next year as we did not increase fees for 2020. Also we have not been charging for missed days due to COVID Symptoms. Going forward we will go back to the pre-covid policy where families are charged for days scheduled whether attending or not.

STRATEGIC PLAN ---The majority of the staff have updated their WHMIS course

ITEMS BROUGHT FORWARD BY COMMITTEE MEMBERS---Jen asked that with the new online screening tool coming out soon if temperature can still be taken at the door. It was agreed that parents would do the screening online but a quick temperature check will be done and recorded at the door.

Tim was concerned about the new parent parking spaces and the direction of the bus route. Sharon will discuss this with Al Hasting (School Board Superintendent) Tim also discussed staffing and how can we attract new employees.

NEXT MEETING Tuesday November 17th 2020 7:00pm

ADJOURNMENT: 9:30pm

Motion: Jen Jacquot

Seconded: Dana Wright