

Report to Council

Report Title: Durham Street Park Development Committee Terms of Reference

Prepared By: Fiona Hamilton, Clerk, Sonya Watson, Chief Administrative Officer, and Mark Coleman, Director of Community Services

Department: Clerk's

Date: February 9, 2021

Report Number: CLK2021-06 **File Number:** C11CL, C12, R05

Attachments: Draft Durham Street Park Development Ad Hoc Committee Terms of Reference

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number CLK2021-06 – Durham Street Park Development Committee Terms of Reference, prepared by Fiona Hamilton, Clerk, Sonya Watson, Chief Administrative Officer and Mark Coleman, Director of Community Services, and in doing so approves a By-Law coming forward adopting the Terms of Reference for the Durham Street Park Development Ad Hoc Committee; and further approves the Ad Hoc Committee being included in the Amended Committee of Council Appointment By-Law; and further that the following Council Member _____ be appointed as a member on the Ad Hoc Committee.

Report:

Background:

The Municipality of Brockton acquired the property located at 312 Durham Street East, Walkerton, and known as the “Durham Street Park” in early 2020 as per Resolution 20-05-06 and By-Law 2020-013. The Municipality plans to develop the Park into a downtown greenspace and gathering area. In late 2020, the Durham Street Park was opened to the public providing an opportunity for patrons to use the Park as a public dining venue, and was further used for the Walkerton BIA's Hometown Christmas Market.

Staff have discussed plans for the Park over the past year with the Walkerton BIA, former Community Improvement Committee, and have developed a draft Terms of Reference for an Ad Hoc Committee to be formed to assist in future planning for the Park.

Analysis:

The proposed mandate of the Durham Street Park Development Ad Hoc Committee (DSPC) is to provide support and input into all aspects of the planning, design, layout and use of the Durham Street Park in

Walkerton, Ontario. The DSPC will also assist with a fundraising plan for the initial establishment of the Park and the potential of an on-going reserve fund for maintenance.

The draft Terms of Reference for the DSPC are attached to this report for Council’s information, and specify the number of Committee Members, the appointment process and the level of participation from municipal staff.

Staff recommend that Council approve the draft Terms of Reference for the DSPC, so that staff may begin advertising for Committee members, and establish the Committee in order to begin planning for the future of the Park. Please note that draft Terms of Reference will come forward for the remaining Committees of Council, including the Project Management Committee (to assist with new facilities), as developed in the future. The goal is to begin planning for the Durham Street Park as soon as possible to ensure the Park is available to further support downtown businesses.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? Yes
- Do the recommendations contribute to achieving Cultural Vibrancy? Yes
- Do the recommendations contribute to achieving Economic Prosperity? Yes
- Do the recommendations contribute to Environmental Integrity? Yes
- Do the recommendations contribute to the Social Equity? Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Fiona Hamilton, Clerk



Sonya Watson, Chief Administrative Officer



Mark Coleman, Director of Community Services