

Report to Municipality of Brockton

Subject: Requirements of the Chair of Saugeen valley Conservation Authority

After eight years as 1st Vice Chair and two years as Chair, for the strength of the board, good governance and the benefit of the Municipalities served within the watershed, with a new General Manager, new strategic plan and refined mandate coming from the province the timing is right to promote a new Chair. I will remain on the Executive Committee as Past Chair to ensure continuity and further good governance.

The following time commitment required of the Chair of SVCA was prepared for the incoming Chair. The Chair is a member of all of the following committees. I thought it appropriate to share with Brockton Council.

Meeting	Frequency	Purpose
General Manager's Meeting	Weekly – 50 hours per year	Meeting with the General Manager to review action items linked to the strategic plan and board direction.
Board Meetings	8 times per year, typically 3-4 hours, plus meeting at the call of the Chair – 30 hours per year.	As per by-laws, governance and established policy.
Executive Committee	Quarterly 2-3 hours – 10 hours per year.	To review critical items between board meetings to provide direction to the General Manager and senior managers.
Conservation Ontario Council	Quarterly – 5-6 hours – 25 hours per year.	To establish policy, procedure, and governance efficiencies driven by provincial government mandates, to ensure cross watershed best practices, and common messaging to stakeholders.
Property and Building Committee.	Quarterly 1-2 hours – 8 hours per year.	To review and plan for critical requirements of non revenue parks and building infrastructure.
Grey Sauble SVCA Northern Bruce Peninsula Source Protection Management Committee	Quarterly 1-2 hours – 6 hours per year.	Oversight of the Grey Sauble SVCA Northern Bruce Peninsula Source Protection Committee governance and decisions making – approval of responses to Provincial government.
Parks Committee	Quarterly 1-2 hours - 6 hours per year.	To review critical items of infrastructure maintenance and development, in preparation of annual budget.

Forestry Committee	Twice per year – 2-3 hours – 5 hours per year.	Spring and fall to review forestry management, RFP and bid process – generating 2-\$300k per year in revenue.
SVCA Foundation Board	3-4 meetings per year – 2-3 hours each – 10 hours per year.	To plan fundraising initiatives, Memorial Grove, Christmas in the Country, etc.,
Member of Parliament Meetings	2-3 per year, average 1 hour. 3 hours per year	Usually in cooperation with Maitland and Grey Sauble Conservation Authorities to address issues of shared concern with our MPP's.
Total	Approximately 90 meetings per year, 145 hours of meeting time per year, plus an equal amount of preparation time, 145 hours per year. In non covid years an approximate 90 hours in travel time was required – bringing the typical time requirement for the Chair of the Conservation Authority an additional 380 hours above normal Municipal Council responsibility.	

As Council may be aware, in addition to my responsibilities as Chair of EDC and SMA, and board member of the Bradley Community Centre, I am also on the board of Community Living Walkerton and District, on the Tri Alliance Executive Committee establishing a charitable organization to provide shared management services for the three Community Living organizations in Walkerton, Owen Sound and Wiarton. As well I am a Rotarian, President of LEAD Canada, Trustee of LEAD International, and on the Executive Committee of LEAD International.

Respectfully submitted,

Dan Gieruszak