

# **Cargill and District Community Fund Minutes**

## **November 17, 2020**

**Attendance:** Fiona Hamilton, Mark Coleman, Gary Napper, Carman Lippert, Gail Lippert, Cyndy Abell, Willie Dales, Julie Chesney, Pennie Wilhelm, Shannon Woods, Sandra Keiller and Marlene Zettler. Regrets from Sherry Cameron, Rose Weber, Sue Eason, Mike Weber and Stephanie Fortney.

Chair, Willie called the meeting to order at 7 pm.

**Pecuniary Interests**-none

**Correspondence:** Cyndy found a letter addressed to our committee laying on the counter. No idea who put it there and when. It was a signed thank you from Brockton Council members. They wanted to acknowledge our commitment, dedication and hard work on the New Entrance Project.

**Minutes:** Carman moved the **MOTION** to accept the minutes from September 15, 2020 CDCF meeting. Seconded by Gail. Carried

**Discussion on Committee Governance Options: Fiona Hamilton-Brockton Clerk**

**Re: Future direction of the CDCF**

-on a directive from Brockton Council, she was to do a review of all the Committees of Council, stemming from a Municipal Review from 2016 in reference to the cycles of committee spending in the budgets.

-Fiona welcomes questions and feedback and can be contacted by phone and e-mail. She is holding a Zoom Information session on November 23<sup>rd</sup>.

-She would like to know if we feel we are getting adequate staff support, support from Council and do we have a clear Mandate? Is there anything else that Brockton can do to make our time as volunteers, make better use of our time.

-We, as a committee, may be interested in hearing about some other structures that we could investigate. There are pros and cons to each structure. We should consider what structure would be best for us to achieve our goals and visions as a committee and how we fund raise and where the funds are allotted to in the community or the park.

-Presently, being a Committee of Council, we must follow all municipal rules that are guideline in the Provincial Municipal Act. As a Committee of Council, we are not permitted to obtain a lottery licence.

-She approached us with the structure of becoming an Independent Non Profit Organization. It would give our committee more flexibility as we would not have to follow the Municipal Act.

We would do our own finances (with a yearly audit), and make our own procurement rules. We would have more administration paper work but it would be our own committee's decisions on how we raised funds and how they are spent.

-In referring Fiona's Committee of Council Review report Gail requested a that her description of the CDCF be amended. Her report stated that the CDCF operates largely as an fundraising committee. Gail pointed out that in our Policies and Procedures, the CDCF is a volunteer committee responsible for the operation and sustainability of the Cargill Community Centre and the park. In addition, for the excess of 50 years, this committee has overseen and managed yearly business planning and budgeting, strategic planning, risk management and ALL capital projects in a fiscally responsible manner.

-Fiona questioned whether we had a clear mandate and if it was approved by Council. Neither Fiona or Mark were unaware of it and that it was approved by council in 2019. ( Cyndy has e-mailed them both a copy).

-Sandra asked if we did become a Non Profit, what role would Brockton , as the CCC belongs to Brockton as Mark pointed out, would they play. Mark replied that we would have a worked out an agreement with Brockton as a Non Profit Organization concerning Park and it's facilities and it's usage by us.

-Willie has requested that Fiona ask Council, what they think our role is as a Committee of Brockton and our role in general concerning the CCC and the park.

He posed the question also to Mark and his reply was: with out a doubt we have shown a commitment to this community and this park's facilities and our ties and representation of this community through this centre. He realizes we have been involved in operations and capital improvements. He acknowledges that there has been some touchy points that we are presently working through and what we can accomplish together in the future. He added no matter what we decide he would like to keep a relationship with our Non for Profit Organization with an agreed of park usage with a memorandum of understanding. He stated that his role is to support us and the Municipal's assets following regulations set forth. No matter what we decide as an group, he will be supportive.

-We are under no time line but must consider with a change in council in 2022, there will be new Terms of Reference .

-Cyndy mentioned that Pickin by the Pond is a sub committee of the CDCF, and it would probably want to continue on. Can an easy transition of this event be possible if it were to run under the Non Profit Organization and not as a Brockton sub committee, under a Committee of Council. Fiona and Mark both agreed that it would be possible.

-Willie suggested that we sit down with Fiona to discuss and review the pros and cons of each option that she is putting together for us. She is open to feed back from us and will define what

Brockton's roll would be if we did go to Non Profit and our responsibilities would be to Brockton.

-She suggested we consider Corporate Non Profit so we could enter into legal contracts. Members would not be subject to personal liability, the organization could own property and have an legal existence.

-Dead line for adding to the report on this matter to council is Dec 4<sup>th</sup>

-Willie questioned the section on the report only have 7 members on the committees. Fiona explained that number is for the steering committee memberships but we still welcome our sub-committee's representatives to meetings. Fiona said non- profit organizations have directors and can have any number of members.

Willie thanked Fiona for coming and we decided that we will meet Tuesday November 24 to discuss our options and how we proceed into the future.

**Update: Cargill/Greenock Swamp Promotional Committee: Gary Napper and Shannon Woods**

-Gary and Shannon came to report what has happened and changes yet to come within their events and committee-they will highlight what they have been doing and where they are going in the future

-Gary thanked us all for all the CDCF's long time constant accomplishments in the past through our volunteerism and fund raising efforts

-Covid caused the Swamp Tours to be cancelled and Margaret's Mercantile opened later than planned

-In the past, they had been operating under the umbrella of the Saugeen Conservation Authority. Sept 30, long time dedicated employees, Shannon Wood and Catherine Billings, who developed the concept of The Greenock Swamp Tourist Centre, Margaret's Mercantile and the Swamp Tours, were terminated as employees of the Saugeen Conservation Authority.

-Their committee is ashamed to say, that our Deputy Mayor, Dan Gieurszak played a big part of this. They are very disappointed that when you spend so much time, money and effort to promote a local community that works, and then to get then rug pulled from underneath you. They sent a letter to council (attached) requesting that Dan be removed as Brockton's Representative to the Saugeen Conservation Authority. Unfortunately, that request was not granted.

-Because this dismissal the " Christmas in the Country" in Formosa was cancel but the people of Formosa are going to do it instead. Gary suggests that everyone support the people of Formosa and attend.

-They would like to be notified if any of our events conflict with their events. They would like us to have a good working supportive relationship as they do with the Pickin Committee. Willie put it out there, what can we do to help them?

-Shannon reported that spirit in Cargill is amazing and that they are working on new ideas for the future.

-Hopefully there will be a new owner of the building housing Margaret's Mercantile, who has strong association with Cargill.

-Their committee just today, received notification that they are now a Non-Profit Corporation both Federally and Provincially and their new name is Cargill/Greenock Swap Promotional Association.

-Willie praised them on everything they have accomplished in just 3 years.

-When questioned about their funds, it was answered they will seek grants and they do receive a percentage of sales at Margaret's. They thanked and acknowledged Brockton and it's local residents for all their help maintaining and getting things done on the main street

-Sandra did note that when the tours start again we should try to be a part of them here at the park.

#### **Mark's Report:**

-he reported that they will be up to full staff

-another person has been hired to work with Doug Gwilt, our grounds personal

-they have had more requests for indoor programming: Pickleballers will soon be starting when given the green light by the Health Unit

-some one has been or soon will be hired to full Lynne Davidson's position

-With Covid numbers on the rise in the area, but still manageable, it is important to keep abiding by the Covid protocol

-Elmwood has started to offer small events-so can we- he will send health and safety trained personal to the event to monitor that Covid protocol is in place like tracking & registering participants, health screening, opening and closing the building, cleaning, masks, distancing etc.

-Brockton Council has decided that no addition renting fee will be charge FOR 20/21, even though volume of cleaning supplies are up 25% and they can manage with existing staff

-Renters must submit a Covid plan with safety measures for tracking etc. to Mark for approval and if need be to the Health Unit. All Covid precautions are to be abided by and right now numbers allowed are attendees up to 50 in hall and 12 in meeting room.

-Sandra question who polices the smokers- Health Unit has a set distance for smokers to be from the playground, ball field and building. Would prefer they didn't smoke in park but it will happen. No clear picture who policies the smokers.

**Financial Report:** Pennie reported the following:

-She thanked Marlene, Gail and Cyndy for spearheading the Turkey Dinner. 268 meals sold. Rave reviews. A profit of \$4,256.20 was raised. Everything went like clockwork. Cyndy reported that she provided e-transfers, and 40% of the sales were purchased by this means. They have submitted a Covid plan for a Spaghetti Dinner. (It has been postponed with rising Covid numbers.)

-the propane discrepancies have been transferred

-Our operating budget is in the red, however it is thought the deposit of Turkey Supper should cut in in half

-We have received a lot of Memorial money this year. Cyndy is to send a personalized thank you on behalf of the CDCF for these donations, to the families of Verna Lang, Ray Zettler, Brian Raper and Diane Lucas.

-Pennie is working on getting all builds sent to Brockton.

-donation from Calendar has been deposited

**Hall Committee:** Carman reported the following;

-Mark and his staff were mainly responsible for the mold clean up including vents and fans

-lines were winterized

-fence was repaired

-Ditch was done but there is another to do. He will have to get details on it from Mike Weber

-Doug has fixed up the garbage bin by putting it on railway ties

**Food Committee:** No report:

**Park Improvement Committee:**

Mark will confirm this week that plowing is in place with the Roads Department for the park. A tree was planted in memory of Dutchie. Marlene will look at getting one planted for Ray as soon as possible. She knows where she wants it.

**Sorts Committee-** No report

**Funding And Sponsorship:** Gail reported the following;

-Entrance Project-cox sign doing Donation Sign-they are very busy and they need the sign completed for a grant. They have the rest of the paper work in place.

#### **Old Business:**

**Hall Re-Opening-** CCC is open pending approval of the Rec Department. - Renters can rent and work out details and Covid Protocols with the Rec Department.

**Phone-** Mark reported that Bell was in the building concerning the line into the building that was cut when the old meeting room was torn down. They are negotiating with Bell costs as this phone line has been paid for since.

**Cash Calendar-** It was decided that we would do a Cash Calendar in 2022. Marlene will tend to this project

**Yard Sale-** Cyndy reported that Debbie has collected many items, but storage space is limited therefore she has started to sell some items on line to free up space. She has yet determined when it will be held. She is looking at Pickin weekend.

**Pickin By The Pond-** Marlene reported that the Pickin Committee will determine in March if this event will move forward. Covid restrictions will determine if this event is possible to even be held. Cyndy reported the musician have all been booked but she is not spending any advertising money until the decision is made. Marlene reported that campsite money has been received.

#### **New Business:**

**Elections:** It was agreed on the following positions Chair-Willie Dale, Past Chair-Mike Weber, Vice Chair-Pennie Wilhelm, Treasurer-Julie Chesney with support from Pennie and Secretary-Cyndy Abell. Cyndy nominated Pennie and she excepted. Status quo until Committee structure is determined with a one year term.

**Budget-** Mark reported that they are in the middle of working on the first draft of the budget. They are trying to propose a similar budget as 2020. Discussion with Mike and Carman with a mutual agreement on the tractor and mower repairs for the budget draft.

**Theomonitor Sign-** Carman reported that the sign has been removed from the park's entrance way.

**MOTION** for adjournment at 8:45 pm

Next Meeting December 15, 2020 at the CCC at 7 pm

Cyndy Abell- CDCF Secretary

**Approved December 15, 2020**