



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, November 24, 2020, 7:00 p.m.
Electronic Meeting

Council Present: Chris Peabody, Mayor
Steve Adams, Councillor
Tim Elphick, Councillor
Kym Hutcheon, Councillor
Dan Gieruszak, Deputy Mayor
James Lang, Councillor
Dean Leifso, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Clerk
Trish Serratore, Chief Financial Officer
Gregory Furtney, Director of Operations

1. Acceptance of Council Agenda

Resolution 20-26-01

Moved By: Kym Hutcheon

Seconded By: Steve Adams

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on November 24, 2020 as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

None disclosed at this time.

3. Public Meetings Required Under the Planning Act

4. Delegations

4.1 Grey Bruce Ontario Health Team Development

Stephanie Dudgeon provided an overview of the changes to the proposed Grey Bruce Ontario Health Team Proposal ("GBOHT") that will be submitted to the Province for approval, along with the target dates for the application. Ms. Dudgeon also identified the community engagement that has already occurred within the health care sector and the engagement that will occur with other external stakeholders such as emergency responders, school boards, etc.

Ms. Dudgeon informed Council that a survey had been completed that will influence the content of the application. Ms. Dudgeon outlined the GBOHT plan for the inaugural year and the focus on transitions for frail seniors as a top priority, along with support for patients with mental health and addictions.

Michael Barrett emphasized with Council the importance of working collaboratively to leverage funding and the overall purpose of the GBOHT

Planning Committee. Mr. Barrett also noted the provincial guidelines by which decisions would need to be made under the new model. The goal of the model was to eventually increase the role of community leaders in making decisions rather than just administrators.

Mr. Barrett summarized the types of questions being considered by the GBOHT Planning Committee.

Ms. Dudgeon and Mr. Barrett responded to questions from Council about health care partnerships, confirming that the Residential Hospice Grey Bruce was actively involved in the planning stages. Ms. Dudgeon and Mr. Barrett also described the amended role of the Local Health Integration Networks as providing home care services only.

Ms. Dudgeon explained that her goal of the change was to ensure that individuals did not encounter any barriers that may currently be in place and better support as an individual transitions throughout the health care system as a whole.

Both presenters summarized the types of data that could be analyzed as key indicators that the plan was effective in bringing about the desired changes.

Resolution 20-26-02

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton acknowledges the report provided by Michael Barrett, President and CEO of South Bruce Grey Health Centre and Stephanie Dudgeon, Executive Director of Brockton and Area Family Health Team about the Grey Bruce Ontario Health Team Development as presented.

Carried

4.2 Strategy Corp Inc. and Bruce County - Bruce County and Municipal Planning Services Memorandum of Agreement

Mark Paoli, Bruce County Land Use Planning Manager, provided a summary of the reasons for undertaking the review of the planning services with the lower tier municipalities.

Mary Ellen Bench explained the individuals that were consulted in developing the draft Memorandum of Understanding ("MOU") prior to presenting the draft to local Councils. Ms. Bench explained the background roles and history between the County of Bruce and the lower-tier municipalities. The goal of the MOU was to clearly set out the roles and responsibilities as well as considerations related to special projects.

According to Ms. Bench, all parties agreed that processing development applications would need to be a top priority to due to the legislated timelines involved. The next priority would be local official plan and zoning by-law comprehensive reviews followed by special projects (such as a Community Improvement Plan, Affordable Housing Initiatives, etc.). Ms. Bench noted, however, the need to clarify roles around administrative support and appeals when they arise, particularly given the different priorities and needs of the various lower-tiers municipalities.

Another large component of the draft MOU related to specifying communication between the County of Bruce and the lower-tier municipalities to ensure seamless operations, with specific examples such as sharing of workplans and

local perspectives. Ms. Bench explained that the proposal for increased communication was for presentations at the monthly CAO meetings.

The draft MOU proposed that the County of Bruce be solely responsible for setting the fees for planning services provided by the County to third parties (developers and applicants) along with a charge back for planning policy work and special projects. The term of the draft MOU was proposed to be 5 years that could be terminated early with notice of one (1) year.

Council asked what key indicators would be used to measure whether the County of Bruce was meeting specific performance metrics for increased transparency and support for the development community. Ms. Bench responded that an annual report card could be included for lower-tiers, noting that some data, such as development application processing time, could be used to evaluate the relationship. Mr. Paoli responded to additional questions from Council and explained the role of the planner as an objective professional aside from the role of the County of Bruce as a commenting agency, and more detail about the cost proposal.

Resolution 20-26-03

Moved By: Dean Leifso

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton acknowledge the Report of Mary Ellen Bench, Senior Advisor and Aiden Grove-White, Municipal Services Manager, from Strategy Corp Inc., and Mark Paoli, Land Use Planning Manager, Matt Meade, Corporate Strategic Initiatives Specialist, County of Bruce about the draft Bruce County and Municipal Planning Services Memorandum or Agreement as presented.

Carried

4.3 Stantec Consulting Inc. - Land Use Planning and Development Review

Jonathan Tinney, Principal Urban Planning Geographic Lead, provided an overview of the review and the methodology used in arriving at some recommendations to improve service delivery for applicants and developers. The methodology involved internal interviews and document reviews, as well as external interviews and comparisons with other municipalities.

Mr. Tinney summarized the current state of development applications in the Municipality of Brockton and the volume of particular application types over the past year. The presentation drew Council's attention to the significant increase in overall volume of applications for the Municipality of Brockton. Mr. Tinney emphasized that both County staff and municipal staff were administering significant numbers of relatively complex planning matters.

The review examined overall fees being charged by comparative municipalities and it was noted that Brockton is often the lowest or in the low range for any fees charged to developers, such that the fees were not a bar to development in Brockton.

Mr. Tinney described the website features that could be adopted to better support the development community and the overall review of the development process to provide more clarity for developers.

Mr. Tinney responded to questions from Council about potentially increasing revenue rather than the ability to find cost-savings in an already limited staffing environment, and identified some opportunities at the County of Bruce in terms of staff turnover that may have created some delay for developers. A development

"round table" or annual meeting was strongly encouraged. Mr. Tinney also emphasized the benefits of having a dedicated planning coordinator as demystifying the process and providing consistent support for tracking inquiries and supporting residents and developers with timely information.

Resolution 20-26-04

Moved By: Dan Gieruszak

Seconded By: James Lang

That the Council of the Municipality of Brockton acknowledge the Land Use Development Process Management Review Report of Jonathan Tinney, Principal Urban Planning Geographic Lead, Ontario & Maritimes, Amelia Sloan, Planner Community Development, and Moira Davidson, Urban Planner from Stantec Consulting Ltd. as presented.

Carried

5. Minutes

5.1 Council Minutes - November 10, 2020

Resolution 20-26-05

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton adopt the minutes of the November 10, 2020 Council Meeting as presented.

Carried

6. Business Arising From the Minutes

Fiona Hamilton, Clerk clarified that a highlighted portion of the minutes under Item 7.3 was an administrative error.

7. Reports

7.1 Land Use Planning and Development Review

Council discussed the report and the potential staffing implications. Sonya Watson, Chief Administrative Officer, responded to questions from Council about the cost of the website and a review of the planning/development charges.

Resolution 20-26-06

Moved By: Kym Hutcheon

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton hereby accepts Report Number PLN2020-01 – Land Use Planning and Development Review, prepared by Fiona Hamilton, Clerk and Sonya Watson, Chief Administrative Officer, for information purposes and further accepts the Land Use Development Process Management Review Report prepared by Stantec Consulting Ltd. and directs staff to bring forward a report about the implementation of the recommendations based on Council feedback.

Carried

7.2 Petition for Drainage Works - Dales

Resolution 20-26-07

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number DRAIN2020-04 - Petition for Drainage Works - Dales, prepared by Stephen Cobean, Drainage Superintendent and in doing so accept the petition for new drainage works on Lots 13 to 20, Concession 10 in the former Township of Greenock and that Council appoint an Engineer to make an examination of the area, by By-Law or Resolution, (*Drainage Act RSO, 1990, Section 8*) once the 30 day notification period required under Section 5(1) of the *Drainage Act* has expired.

Carried

7.3 2020 Municipal Website Progress

Council recognized the efforts of staff in keeping the website updated with clear information, and the benefit of the strong web presence for emergency communications.

Resolution 20-26-08

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number CLK2020-40 – 2020 Municipal Website Progress, prepared by Sarah Johnson, Jr. Deputy Clerk for information purposes.

Carried

7.4 O.P.P. RIDE Grant Program Agreement 2020-2022

Council discussed the amounts received in the previous years for the O.P.P Ride Grant Program.

Resolution 20-26-09

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number CLK2020-41 – O.P.P. RIDE Grant Program Agreement 2020-2022, prepared by Sarah Johnson, Jr. Deputy Clerk and in doing so authorizes a By-Law coming forward to adopt the 2020-2022 R.I.D.E. Grant Program Agreement for the Brockton Police Services Board.

Carried

7.5 Winter Interments in Walkerton and Starkvale Cemeteries

Council discussed the benefit of providing year round internments and encouraged staff to review whether it would be possible based on practical considerations.

Resolution 20-26-10

Moved By: Kym Hutcheon

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton hereby receives Report Number PW2020-32 – Winter Interments in Walkerton and Starkvale Cemeteries, prepared by Cally Mann, Municipal Executive Coordinator, for information purposes.

Carried

8. Public Notification

- 8.1 Annual Elmwood Christmas Tree Lighting - November 22, 2020
- 8.2 Committee Information Meeting - November 23, 2020

9. Accounts

- 9.1 Accounts - \$1,825,607.56

Resolution 20-26-11

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$1,825,607.56.

Carried

10. Correspondence Requiring Action

- 10.1 Municipal Delegations at ROMA 2021 Annual Conference

Council discussed requesting a delegation in relation to the natural gas applications, Minister of Sport and Culture for recreational funding to support our growing community, and funding for residential hospice care.

It was noted that Council would confirm attendance if a delegation would be granted.

- 10.2 Municipality of South Bruce - NWMO Environment Workshops

Councillor Lang and Councillor Elphick planned to attend.

11. Information

- 11.1 Green Ribbon Panel - 2020 Report on Clean Air, Climate Change and Practical Innovative Solutions
- 11.2 South Bruce OPP Detachment Commander Report - September 2020
- 11.3 South Bruce OPP Detachment Commander Report - October 2020
- 11.4 City of Belleville Resolution - Bill 218 Proposing Changes to Municipal Elections Act
- 11.5 Town of Fort Erie Resolution - Support Hamilton on Amending AGCO Process for Cannabis Retail Stores
- 11.6 Township of Howick Resolution - Tile Drain Loan Program
- 11.7 Town of Lincoln Resolution - Support Norfolk County on Illicit Cannabis Operations

Resolution 20-26-12

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives all items provided in Section 11. Information.

Carried

12. By-Laws

Resolution 20-26-13

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-133 - 2020-2022 RIDE Grant Program Agreement By-Law

Carried

13. Committee Minutes

Resolution 20-26-14

Moved By: Kym Hutcheon

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Cargill and District Community Fund Minutes - September 15, 2020
- Brockton Police Services Board Minutes - October 15, 2020
- Economic Development Committee Minutes - September 21, 2020
- Economic Development Committee Minutes - October 19, 2020

Carried

14. New Business Brought Forward

1. Saugeen Valley Conservation Authority (SVCA)

Deputy Mayor Gieruszak informed Council that the Province of Ontario was moving forward with changes impacting the Saugeen Valley Conservation Authority. Deputy Mayor Gieruszak gave notice of a motion he would bring forward contesting those changes.

2. The Saugeen Municipal Airport (SMA)

Deputy Mayor Gieruszak informed Council that the SMA had been in contact with the Snow Birds and that organization was expressing some interest in returning to the facility. It was noted that the Municipality of Brockton had provided some funds in supporting that initiative in the past and the SMA may request similar funding if the Snow Birds confirmed attendance.

3. McGivern Street Reconstruction

Councillor Elphick thanked staff for the successful reconstruction of McGivern Street in Walkerton.

4. Brockton Child Care Centre Expansion

Councillor Elphick announced that the two additional classrooms, and increased playground area have been opened at the Brockton Child Care Centre as part of the new expansion.

5. Saugeen Valley Conservation Authority Motion

Mayor Peabody noted that he would be opposing Deputy Mayor Gieruszak's motion and bringing his own motion as he felt the changes introduced by the Province to be sound reforms.

15. Closed Session

Resolution 20-26-15

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton enter into Closed Session at 8:54 p.m. in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees - **Independent Contractor Positions**
- A proposed or pending acquisition or disposition of land by the municipality or local board -**East Ridge Business Park Offer**
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - **Project Mediation Update**

Carried

Resolution 20-26-16

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby approves the direction provided to staff in Closed Session.

Carried

Resolution 20-26-17

Moved By: Kym Hutcheon

Seconded By: Dan Gieruszek

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-030 - Ryan Fullerton Agreement of Purchase and Sale By-Law

Carried

16. Confirmation of Proceedings

Resolution 20-26-18

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-135 - November 24, 2020 Confirmatory By-Law

Carried

17. Adjournment

Resolution 20-26-19

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton does now adjourn at 9:37 p.m. to meet again on December 8, 2020.

Carried

Mayor - Chris Peabody

Clerk – Fiona Hamilton