

## Report to Council

<b>Report Title:</b>	Elmwood Community Centre Draft 2021 Budget		
<b>Prepared By:</b>	Mark Coleman, Director of Community Services		
<b>Department:</b>	Parks and Recreation		
<b>Date:</b>	December 8, 2020		
<b>Report Number:</b>	REC2020-23	<b>File Number:</b>	C11REC
<b>Attachments:</b>	ECCB Draft 2021 Budget Working Version 2021 Capital Directory		

### Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number REC2020-23 - Elmwood Community Centre Draft 2021 Budget, prepared by Mark Coleman, Director of Community Services for information purposes.

### Report:

#### Background:

The Elmwood Community Centre Board, a joint board between Brockton and West Grey municipalities, plans and administers the annual operating and capital budgets of the Community Centre as approved by each respective Municipal Council.

The Board at its most recent meetings has continued to draft and develop the proposed 2021 operating and capital budget for the Elmwood Community Centre. See attachments.

#### Analysis:

The Board seeks \$15,500.00, same contribution as 2020 from each municipality towards supporting operations. The Board has modified their Capital Directory request for 2021 for projects that look to provide facility enhancements that may help counter the impacts of COVID-19 restrictions and provide for more operating flexibility and functional abilities for potential renters.

The total capital request for 2021 sits at \$16,000.00 or \$8,000 from each municipality, down from \$19,500.00 in 2020 from Brockton due to the \$10,000 municipal contribution for the kitchen renovations. Additional COVID related expenses involving cleaning supplies, PPE and staff time are forecast at about \$5,000.00.

The challenge in completing the draft of the 2021 budget, is attempting to forecast the impact of COVID-19 on revenue generation. Farm Week revenues will not be realized in 2021 due to online format. Ongoing COVID

group size restrictions lingering into 2021 may continue to restrict rentals by larger groups. The rental of the Community Centre by Elmwood Chamber of Commerce for events and fundraising may continue to diminish. As such the current draft of the budget provides for each Council's consideration, a potential for a deficit, where the board may seek part way through the operating year, additional financial support, with contributions proposed to be split equally between the two municipalities, if necessary.

Currently, the committee is projecting a surplus of \$2,116.21 for the 2020 fiscal year-end which is included in the ECCB Draft 2021 Budget Working Version attachment.

In the meantime, the Board will continue to monitor the COVID-19 situation and modify its operations to maintain a balanced budget. Recent windstorm damage of the ball diamond players bench shelters and replacement is yet to be determined.

### **Sustainability Checklist:**

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- |   |     |
|---|-----|
| • Do the recommendations help move the Municipality closer to its Vision? | Yes |
| • Do the recommendations contribute to achieving Cultural Vibrancy?       | Yes |
| • Do the recommendations contribute to achieving Economic Prosperity?     | Yes |
| • Do the recommendations contribute to Environmental Integrity?           | N/A |
| • Do the recommendations contribute to the Social Equity?                 | Yes |

### **Financial Impacts/Source of Funding:**

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

No impact at this time to the municipal budget.

### **Reviewed By:**



**Trish Serratore, Chief Financial Officer**

---

### **Respectfully Submitted by:**



**Mark Coleman, Director of Community Services**

### **Reviewed By:**



**Sonya Watson, Chief Administrative Officer**