

Summary of Recommendations for Each Committee – Updated December 8, 2020

Committee	2020 Budget/Original Recommendations	November 10 Council Meeting Discussion	Committee Information Session Discussion	Written Comments (December 4)
Canada Day Committee	<p>This Committee consists of Brockton’s Recreation Programmer and representatives from the Rotary Club. The recommendation would be that the staff person continue to consult with the Rotary Club Members and bring forward reports to Council about Canada Day rather than continuing as a separate Committee of Council.</p> <p>Recommendation: Staff administer in collaboration with partners. Committee not required.</p>	Not Discussed	Not Discussed	No comments received.
Bradley Community Centre	<p>Unfortunately, given the Covid-19 pandemic, staff were unable to meet with the Bradley Community Centre. However, the Committee oversees the bookings and events of the Bradley Community Centre. Staff could explore ways to better support this Committee by exploring the use of the Perfect Minds software for Bradley bookings as well.</p> <p>Recommendation: Staff administer bookings and work with Bradley Community Centre representatives. Committee not required.</p>	Not Discussed	Staff clarified that the Bradley Community Centre Board will continue to be a Committee of Council and noted that the Original report recommendation stating the Committee was not required was an error.	No comments received.
Elmwood Community Centre	<p>The Elmwood Community Centre is a Joint Board with the Municipality of West-Grey that oversee the capital planning and operations of the Community Centre. Overall, the Board is satisfied with the level of support from staff and Brockton, and the meeting schedule works well. No changes are recommended</p>	Not Discussed	Not Discussed	No comments received.

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	<p>for the Elmwood Community Centre. The Directors of Community Services may not need to attend every meeting of this Committee.</p> <p>Recommendation: No changes</p>			
<p>Elmwood Fire Department Joint Board of Management</p>	<p>There are two Members of Council currently appointed to this Joint Board.</p> <p>Recommendation: No changes</p>	<p>Not Discussed</p>	<p>Not Discussed</p>	<p>No comments received.</p>
<p>Cargill and District Community Fund</p>	<p>The Cargill and District Community Fund operates largely as a fundraising committee. Fiona Hamilton, Clerk has now met with the Committee who clarified they do have a large operational role as well. Unfortunately, as the Committee was not able to meet remotely, staff were not able to consult with the Committee to determine what changes could be made to better align with the Committee's vision of itself. The CDCF has been provided some preliminary information about alternative structures and the members are still considering what best aligns with their goals. It is recommended, however, that the number of members on the main Committee be reduced and sub-committees used for various tasks.</p> <p>Recommendation: Review Committee Structure</p>	<p>Not Discussed</p>	<p>While no CDCF members attended the Information Session, the members had a meeting where various options were discussed. It is recommended that staff continue to meet with the CDCF to review the best structure to align with the Committee's goals.</p>	<p>No comments received.</p>
<p>Finance Committee</p>	<p>At this time, all Members of Council will email Ms. Serratore, the Chief Financial Officer directly and all</p>	<p>Council suggested that the Finance Committee play a bigger role prior to</p>	<p>Not Discussed.</p>	<p>No comments received.</p>

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	<p>Members of Council are invested in ensure proper fiscal oversight.</p> <p>Recommendation: Formally dissolve this Committee. Council members are free to email or inquire on financial questions as required.</p> <p>Amended Recommendation: Convene to review the Audited Financial Statements and Draft Budget with Minutes coming to Council.</p>	<p>holding budget meetings to better assist in budget deliberations.</p>		
<p>Brockton and Area Physician Recruitment and Retention</p>	<p>The Brockton and Area Physician Recruitment and Retention Committee is a joint Committee that has successfully recruited physicians in this area.</p> <p>Recommendation: No changes</p>	<p>Not Discussed</p>	<p>Not Discussed</p>	<p>No comments received.</p>
<p>Brockton Child Care Centre</p>	<p>The Brockton Child Care Centre Committee does provide an advisory role.</p> <p>Recommendation: Committee to meet only four (4) times per year, unless needed for a specific topic</p> <p>Amended Recommendation: Review Terms of Reference.</p>	<p>Council suggested that the mandate of the Brockton Child Care Centre be updated to reflect the work of the Committee as being more than strictly an advisory committee.</p>	<p>Not Discussed</p>	<p>No comments received.</p>
<p>Brockton Economic Development Committee</p>	<p>The Community Improvement Committee was dissolved by Council and its mandate transferred to both the BIA and the EDC. The EDC has recently updated the Terms of Reference and recruited Members with specific backgrounds.</p>	<p>Not Discussed</p>	<p>Committee feels the timing and efficiencies presented are workable. Agreement with establishing Guidelines for all Committees.</p>	<p>Committee agreed with the recommendations.</p>

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	<p>Recommendation: Meet every other month as an advisory committee. Sub Committees for project related items can be established if required</p>			
<p>Walkerton Parks and Recreation Committee</p>	<p>The recommendation would be to split the Walkerton Parks and Recreation Committee into two separate Committees. One Committee would be tasked with assisting with Project Planning for municipal facilities when appropriate projects have been authorized with fundraising a component to be included in the detailed Terms of Reference and quarterly or as needed meetings. The second Committee would have an amended mandate to act as an advisory Committee for Parks and Recreation throughout all of Brockton meeting on a quarterly or as needed basis.</p>	<p>Council reviewed the need to reinstate the Project Management Team to plan for a new arena facility. Council clarified the role of the sub-Committees in assisting with recreation, and favoured the renaming to Brockton Parks and Recreation Committee.</p>	<p>The Tree Committee, currently a sub-committee of recreation, meets once per year to decide roles, collaborate, and focus on hands-on work.</p>	<p>No comments received.</p>
<p>Walkerton Homecoming 2021 Committee</p>	<p>The Walkerton Homecoming 2021 Committee will meet in the new year to plan a virtual homecoming.</p> <p>Recommendation: Proceed in 2021 and the Committee be dissolved upon presentation of a final report to Council following the event.</p>	<p>Not Discussed</p>	<p>Not Discussed</p>	<p>A Committee member stated that more than seven (7) members would be required for the steering committee given the size of the event.</p>
<p>Walkerton Ice Pad Fundraising</p>	<p>This fundraising Committee has fulfilled its mandate.</p> <p>Recommendation: That the Committee be dissolved.</p>	<p>Not Discussed</p>	<p>Not Discussed</p>	<p>Committee agreed to dissolve.</p>

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<p>Brockton Environmental Advisory Committee</p>	<p>In the past, the Environmental Advisory Committee has undertaken less of an advisory role and has instead introduced a number of specific projects. There are occasions where the Committee does not meet quorum and the Chair has recently resigned as Chair. The Committee has also mentioned that it may be better able to achieve its vision as a separate not-for-profit as it may allow the Committee greater flexibility in budgeting and fundraising. Furthermore, as Sustainability was identified as a core pillar in the Strategic Plan, it is recommended that every Committee consider ways to undertake their mandate with environmental stewardship in mind rather than having only one Committee tasked with advising on matters of global concern.</p> <p>Recommendation: That this Committee be dissolved as a Committee of Council and that staff provide support to facilitate a transition to other models for this group of volunteers if required.</p>	<p>Not Discussed</p>	<p>Committee Chair suggested the Committee continue despite recent resignations, noting the value of the members and projects completed. Suggestion that the mandate be advised, and all Committee mandates be reviewed frequently. Discussion on accessing funds, and on the importance of succession planning. It was noted that more support and clarity around fundraising for projects would assist in supporting the Committee.</p>	<p>Review did not note which Committees raise funds, complete projects, and/or start/run programs that would not normally be completed. (Ex. Polystyrene)</p> <p>Commitment from Municipality and Committee will need to assist County of Bruce due to Environmental Coordinator vacancy.</p> <p>Grey Bruce Sustainability Network is an alternative partnership for the Committee or Municipality and they have been a prior partner on projects.</p>
<p>Brockton Heritage and Library Committee</p>	<p>The Brockton Heritage and Library Committee provides advice to Council about the heritage designation process and also comments on heritage implications for projects under the Environmental Impact Assessment process. Historically, the Committee may have overseen some aspects of the library facilities prior to a facilities staff person being hired. However, in Bruce County the upper tier runs a</p>	<p>Not Discussed</p>	<p>Reduction in members and number of meetings were concerns for the Committee if urgent matters needed to be discussed. Staff clarified that meetings could be called by the Chair as needed. Application process for joining Committees was discussed.</p>	<p>Committee members agreed with the Chair's comments.</p>

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	<p>centralized library system, and it is unclear why the Committee would report to Council about matters that are not within the lower-tier jurisdiction. Bruce County library staff attend and present at every meeting which may not be appropriate given that library programming is overseen by the County of Bruce.</p> <p>Recommendation: The Committee could meet quarterly to reduce staff costs and mandate be revised to oversee the archives and not library programming or facility.</p>			
Hanover/Walkerton Waste Management Committee	<p>This Committee is required through the Hanover/Walkerton Landfill Agreement.</p> <p>Recommendation: No changes are required.</p>	Not Discussed	Not Discussed	No comments received.
Special Events (Seat)	<p>This Committee only meets on an ad hoc basis only.</p> <p>Recommendation: No changes are required.</p>	Not Discussed	Not Discussed	No comments received.
Walkerton 2020 Committee	<p>The Walkerton 2020 Committee was established to assist in planning a commemorative event and provide advice about honouring the twenty (20) year anniversary of the Walkerton Water Tragedy and this event was cancelled due to the pandemic.</p> <p>Recommendation: The Committee be dissolved at this time.</p>	Not Discussed	Not Discussed	No comments received.