

# ELMWOOD COMMUNITY CENTRE BOARD MEETING MINUTES

Tuesday, October 6, 2020 at 7:00 p.m.

On Line Zoom

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PRESENT: Dale Ahrens, Dean Leifso, Ernie Falkiner, Beth Hamilton, Hazel Pratt -  
Paige, Michael Sugden, Steve Lehman, Patsy Becker, and Linda  
Thompson

GUESTS: Mark Coleman - Director of Community Services, Brockton  
Kodey Hewlett - Recreation Supervisor, West Grey

ABSENT: Alicia DeVisser

1. **Call to Order**

2. **Approval of Agenda**

**Motion:** Moved by B. Hamilton Seconded by M. Sugden  
That the October 6, 2020 agenda be adopted.  
Carried

3. **Declaration of Pecuniary Interest (direct or indirect)** – none

4. **Approval of Previous Meeting Minutes**

**Motion:** Moved by D. Leifso Seconded by H. Pratt - Paige  
That the minutes from the September 1, 2020 meeting be approved.  
Carried

5. **Treasurer's Report**

- Bank Balance as of August 2020 was \$7,288.13

**Motion:** Moved by B. Hamilton Seconded by E. Falkiner  
To accept the August Financial Statements as presented.  
Carried

6. **Business Arising from the Previous Meeting**

Reopening protocol for ECC – Mark

- Mark sent draft protocol to Public Health representative, they had no concerns.
- People tracking will be necessary.
- ECCB Chair will go to council, after council endorses plan ECC can open.

**Motion:** Moved by B. Hamilton Seconded by E. Falkiner  
For ECCB to adopt the plan and Mark to present to council.  
Carried

Loan financing agreement for the kitchen project

- M. Coleman suggested D. Ahrens attend the next Brockton council meeting to discuss what works best for ECCB, ask for clarity.

**Motion:** Moved by B. Hamilton                      Seconded by M. Sugden  
Attend Brockton Council meeting and request an internal loan to pay off the kitchen project.

Carried

## 7. New Business

## Capital Funding for 2021

- last year ECCB prepared a multi-year report, the board members discussed the list and new priorities based on COVID-19.
- Top of list was window replacement. Project will be completed first week of November.
- D. Leifso suggested in the future ECCB should request letters from the municipalities confirming capital funding level.
- It was decided that a sub-committee be formed with M. Coleman, K. Hewlett, D. Ahrens, E. Falkiner, P. Becker and L. Thompson to prepare for the November ECCB meeting a draft operation and capital budget for 2021. The meeting was set for Oct. 16<sup>th</sup>.

## Front Flower Beds

- A proposal was presented to D. Ahrens for the improvement of the front flower bed.
- E. Falkiner suggested real costs be presented to the ECCB for further discussion.

## 8. Ongoing Business

## Electric sign updated

- K. Hewlett has an offer from West Grey to design graphics for sign. ECCB will receive example of graphics from West Grey.
- B. Hamilton suggested an MOU for responsibilities of sign. Sign is owned by both municipalities, K. Hewlett will prepare a draft MOU.

## Window replacement update

- windows are ordered

## Fire Safety Plan for ECC

- D. Ahrens will follow up with C. Wells.

**9. Next Meeting Date** – Tuesday, November 3, 2020 at 7:00 pm

## 10. Adjournment

**Motion:** Moved by B. Hamilton  
That the ECCB meeting be adjourned.

Carried