



The Corporation of the Municipality of Brockton

## Council Meeting Minutes

Tuesday, October 27, 2020, 7:00 p.m.

Electronic Meeting

**Council Present:** Chris Peabody, Mayor  
Dan Gieruszak, Deputy Mayor  
Steve Adams, Councillor  
Tim Elphick, Councillor  
Kym Hutcheon, Councillor  
James Lang, Councillor  
Dean Leifso, Councillor

**Staff Present:** Sonya Watson, Chief Administrative Officer  
Fiona Hamilton, Clerk  
Trish Serratore, Chief Financial Officer  
Gregory Furtney, Director of Operations  
Mark Coleman, Director of Community Services

### 1. Acceptance of Council Agenda

#### **Resolution 20-24-01**

Moved By: James Lang

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on October 27, 2020 as amended to consider item 8.11 prior to consideration of item 8.1 and to have a second closed session prior to Item 15 New Business Brought Forward and with report 8.12 the Committee of Council Review Report to be deferred to the next Council meeting.

**Carried**

Council further decided to defer the Committee of Council Review Report until the next Council Meeting to allow for additional discussion time.

### 8.12 Committees of Council Review

#### **Resolution 20-24-02**

Moved By: James Lang

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CLK2020-37 – Committee of Council Review, prepared by Fiona Hamilton, Clerk for information purposes and further approves the general recommendations in the report and the specific recommendations for each committee to be implemented as of January 1, 2021 with an amended Committee Appointment By-law coming forward.

**Tabled**

## **2. Declaration of Pecuniary Interest and General Nature Thereof**

Councillor Leifso declared a conflict of interest in relation to an item to be discussed in the closed session for professional reasons.

## **3. Public Meetings Required Under the Planning Act**

## **4. Delegations**

### **4.1 Michelle Stein and Bill Noll, Protect Our Waterways - No Nuclear Waste - Proposed Site for Burying Canada's High-Level Nuclear Waste**

Ms. Stein and Mr. Noll presented to Council and stated their concerns with the Nuclear Waste Management Organization's plan to establish a deep geological repository in the neighbouring municipality of South Bruce. Ms. Stein and Mr. Noll noted the number of residents that had signed a petition against the proposal. Ms. Stein and Mr. Noll informed Council of their position that the designation of a willing host should involve a 2/3 majority of all electors. Ms. Stein and Mr. Noll described some other similar projects throughout the world and some of the challenges associated with the proposal. Ms. Stein and Mr. Noll drew Council's attention to the local natural features that they believe could become contaminated if any radiation escaped from the repository. As farmers, Ms. Stein and Mr. Noll informed Council that they had already received comments from local food suppliers that they would reconsider purchasing products from farmers in the proximity of the deep geological repository.

Council thanked Ms. Stein and Mr. Noll for their presentation and commented on the high quality of life we have in this area due to our beautiful natural resources. Council asked Ms. Stein and Mr. Noll to clarify the alternate proposals they would encourage the Nuclear Waste Management Organization to explore. Council noted the importance of researching and obtaining information from various sources both for and against the proposal to establish a deep geological repository.

Mayor Peabody noted there was a motion scheduled for County Council in early November.

### **4.2 John Bujold - Baker Tilly SGB LLP - 2019 Audited Financial Statements**

John Bujold noted that he had reviewed the 2019 Audited Financial Statements with the finance committee prior to the presentation before Council. Mr. Bujold explained the methodology and limitations of the audit and confirmed the accounting standards adopted in the preparation of the Financial Statements.

The statements present the financial position of the Municipality of Brockton in accordance with the Canadian generally accepted accounting principles (GAAP). The auditors confirmed that the consolidated financial statements did reflect a fair representation of the financial position of the Municipality of Brockton free from concerns or areas that warranted additional exploration.

Mr. Bujold noted that the Municipality's accumulated surplus is just under 56 million. Included in the accumulated surplus is 53 million in tangible capital assets. The accumulated surplus is further broken down into additional detail and operating surplus deficits and related government entities and reserves. The net financial assets of the Municipality is just under 2.9 million which has increased by \$322,000 from the prior year. Mr. Bujold summarized the key highlights for Council. The Municipality year-end operating surplus is 1.75 million which includes amortization of tangible capital assets and does not include the

acquisition of tangible capital assets. Overall operating revenues increased by approximately 12% which included an increase in taxation revenue and one-time funding received for projects. The Municipality saw an increase in operating expenses of 9%, some of which was offset by one-time revenue.

Council discussed the overall financial position of the Municipality of Brockton and commended staff for their efforts in maintaining a strong financial position for Brockton.

**Resolution 20-24-03**

Moved By: Steve Adams

Seconded By: Dan Gieruszek

That the Council of the Municipality of Brockton approves and adopts the 2019 Audited Financial Statements as presented by John Bujold from Baker Tilly SGB LLP.

**Carried**

**5. Closed Session**

**Resolution 20-24-04**

Moved By: James Lang

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton enter into Closed Session at 7:50 p.m. in order to address a matter pertaining to:

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees
- A proposed or pending acquisition or disposition of land by the municipality or local board
- Labour relations or employee negotiations
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value

- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board - **Operation Agreement Negotiation**
- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

**Carried**

## **6. Minutes**

### **6.1 Council Minutes - October 13, 2020**

#### **Resolution 20-24-06**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton adopt the minutes of the October 13, 2020 Council Meeting as presented.

**Carried**

## **7. Business Arising From the Minutes**

## **8. Reports**

### **8.1 Ontario Fire College Regional Training Centre Project**

Council considered this Item first prior to the 2019 Municipal Year End Report.

Council discussed the benefits of the proposal and thanked the representatives for their efforts in developing the proposal. Volunteer firefighter Chris Wilson responded to questions from Council and noted that there was no initial start-up funding required and that firefighters with the Elmwood Fire Department would also benefit from the more affordable, attainable training programs at the lower-cost host rate.

Council commented on the benefit a Regional Training Centre would bring to the entire community along with the potential to build Brockton's reputation as a training hub.

#### **Resolution 20-24-07**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby approves Report Number FIRE2020-04 - Ontario Fire College Regional Training Centre Project, prepared by Sonya Watson, Chief Administrative Officer, and in so doing approves a by-law coming forward to authorize signing of a Memorandum of Understanding between Brockton and the Ontario Fire College to secure the intent and location of Brockton's Walkerton Fire Department to represent the Ontario Fire College as a Regional Training Centre

**Carried**

### **8.2 2019 Municipal Year End**

#### **Resolution 20-24-08**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIN2020-34 - 2019 Municipal Year End, prepared by Trish Serratore, Chief Financial Officer for information purposes and authorizes the following transfers:

- From Roads Reserve Fund: \$62,844.25
- From Library Reserve Fund: \$18,454.44
- From Municipal Drain (Kaake Drain) \$32,705.08
- From Municipal Drain \$336,569.78
- To General Working Reserve: \$134,607.44
- **Total Deficit \$361,332**

**Carried**

### 8.3 2021 OPP Annual Billing Statement

**Resolution 20-24-09**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number FIN2020-35 – 2021 OPP Annual Billing Statement, prepared by Trish Serratore, Chief Financial Officer for information purposes.

**Carried**

### 8.4 Purchasing and Procurement Review

Trish Serratore, Chief Financial Officer, responded to questions from Council and confirmed that the proposal included meeting with both department heads and members of Council.

**Resolution 20-24-10**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves Report Number FIN2020-37 – Purchasing and Procurement Review, by Trish Serratore, Chief Financial Officer and Fiona Hamilton, Clerk and in doing so approves accepting the proposal of LXM Law LLP in the amount of \$48,950 to complete a Purchasing and Procurement Review with a Final Report coming forward to Council by December 4<sup>th</sup> 2020.

**Carried**

### 8.5 Safe Restart Grant Funding

Trish Serratore, Chief Financial Officer, noted that the Elmwood Community Centre revenue was not included in Brockton's books and the loss of revenue for the Cargill Community Centre was included in the financial projections. Ms. Serratore was directed to explore which municipality should be accounting for the Elmwood Community Centre losses. Council also discussed whether Brockton should apply despite the very limited overall loss, with Ms. Serratore noted there would be significant staff time involved. Trish Serratore, Chief Financial Officer explained the timelines involved.

**Resolution 20-24-11**

Moved By: Kym Hutcheon

Seconded By: Dan Gieruszek

That the Council of the Municipality of Brockton hereby accepts report FIN2020-36 prepared by Trish Serratore, Chief Financial Officer and in doing so approves not submitting an application for Phase II Safe Restart Grant Funding.

**Carried**

8.6 Proposed Off-Leash Dog Park Project Update

Council voiced their enthusiasm for the project update, as well as the value and future opportunities the park would bring to the community.

**Resolution 20-24-12**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number REC2020-19 - Proposed Off-Leash Dog Park Project Update, prepared by Mark Coleman, Director of Community Services for information purposes.

**Carried**

8.7 Optimist Park Accessible Playground Project Update

**Resolution 20-24-13**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number REC2020-18 – Optimist Park Accessible Playground Project Update, prepared by Mark Coleman, Director of Community Services for information purposes.

**Carried**

8.8 BlackCat Speed Radar Procedure

Council deferred the report to be brought forward to the November 19, 2020 Brockton Police Services Board Meeting prior to being considered by Council.

**Resolution 20-24-14**

Moved By: Tim Elphick

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number PW2020-31 - BlackCat Speed Radar Procedure, prepared by Cally Mann, Municipal Executive Coordinator for information purposes.

**Tabled**

8.9 Emergency George Street Water Main Replacement

Gregory Furtney, Director of Operations requested that the Report be deferred as he was receiving additional information about the timing of the project that would require significant additional consideration and costing to be discussed during the 2021 budget deliberations.

**Resolution 20-24-15**

Moved By: Kym Hutcheon

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton hereby receives Report Number UT2020-17 - Emergency George Street Water Main Replacement, prepared by Gregg Furtney, Director of Operations, and in doing so directs staff to proceed with the water main replacement on George Street this fall

**Tabled**

8.10 Municipal Vehicle Use Policy Update

Sonya Watson, Chief Administrative Officer, responded to questions from Council about the language related to the requirement to have a valid driver's license prior to operating a municipally owned vehicle and confirmed that the language would be updated to better reflect the intent of the policy.

**Resolution 20-24-16**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives report CAO2020-19 – Municipal Vehicle Use Policy Update, prepared by Sonya Watson, Chief Administrative Officer for information purposes and by doing so accepts and authorizes the revised changes to the Municipal Vehicle Use Policy and further approves a By-Law coming forward to amend the policy effective January 1, 2021.

**Carried**

8.11 Municipal Services Review 2020 Update

Council noted the importance of receiving the updates and the action items that have occurred in response to widespread community engagement on the project.

**Resolution 20-24-17**

Moved By: Kym Hutcheon

Seconded By: Dan Gieruszek

That the Council of the Municipality of Brockton hereby receives Report Number CAO2020-18 - Municipal Services Review 2020 Update prepared by Sonya Watson, Chief Administrative Officer for information purposes.

**Carried**

8.13 Community Safety and Well-Being Plan Project Update

**Resolution 20-24-18**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number CLK2020-36 - Community Safety and Well-Being Plan Project Update, prepared by Fiona Hamilton, Clerk for information purposes.

**Carried**

**9. Public Notification**

9.1 Leaf Collection - October 26, 2020

Councillor Hutcheon noted that many rural residents were disappointed that they were not included in the leaf collection.

9.2 McGivern Street Reconstruction

9.3 Province of Ontario News Release - Ontario Proposes to Further Reduce Landfill Food Waste

**10. Accounts**

10.1 Accounts - \$544,230.94

**Resolution 20-24-19**

Moved By: Kym Hutcheon

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$544,230.94.

**Carried**

**11. Correspondence Requiring Action**

- 11.1 Walkerton Business Improvement Area - Events and Promotions Committee - Request to Proclaim Walkerton Hometown Christmas Market a Municipally Significant Event

**Resolution 20-24-20**

Moved By: Dean Leifso

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton hereby proclaim the Walkerton Business Improvement Area Walkerton Hometown Christmas Market on November 13, 2020 and November 14, 2020 to be a Municipally Significant Event and further supports the Walkerton BIA Events and Promotions Committee in obtaining a liquor licence from the Alcohol and Gaming Commission of Ontario in order to licence the event.

**Carried**

**12. Information**

- 12.1 Township of Blandford-Blenheim Resolution - Unlicensed and Unmonitored Cannabis Grow Operations
- 12.2 Township of Loyalist Resolution - Funding for Community Groups and Service Clubs Affected by Pandemic
- 12.3 Township of Oro Medonte Resolution - Reopening Policy Considerations for Ski Industry

**Resolution 20-24-21**

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

**Carried**

**13. By-Laws**

**Resolution 20-24-22**

Moved By: Dean Leifso

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-120 - Amend Branch O of Kaake Municipal Drain By-Law
- By-Law 2020-121 - Amend Lang Municipal Drain By-Law
- By-Law 2020-122 - Amend Van Nes Municipal Drain By-Law
- By-Law 2020-123 - Ontario Fire College Agreement By-Law



- By-Law 2020-124 - Amend Municipal Vehicle Use Policy By-law

**Carried**

#### **14. Committee Minutes**

##### **Resolution 20-24-23**

Moved By: Kym Hutcheon

Seconded By: Dan Gieruszk

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Brockton Child Care Centre Committee Minutes - August 25, 2020
- Elmwood Community Centre Board Minutes - September 1, 2020
- Brockton Police Services Board Minutes - September 17, 2020

**Carried**

#### **15. Closed Session**

##### **Resolution 20-24-24**

Moved By: James Lang

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton enter into Closed Session at 9:13 p.m. in order to address a matter pertaining to:

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees - **Local Board Staffing Situation**
- A proposed or pending acquisition or disposition of land by the municipality or local board
- Labour relations or employee negotiations - **Staffing Support Discussion; Staffing Update**
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value

- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board
- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

**Carried**

**Resolution 20-24-25**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves the direction provided to staff in Closed Session and in doing so approves the hiring of Matthew Scheifele as the Facilities and Parks Coordinator, Craig Knoll as the Seasonal Heavy Equipment Operator and Dwayne Doerr as the Seasonal Heavy Equipment Operator effective November 16, 2020.

**Carried**

**Resolution 20-24-26**

Moved By: Tim Elphick

Seconded By: Steve Adams

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-125 - Appoint Dieter Weltz as Building and Planning Manager/Chief Building Official By-Law

**Carried**

**16. New Business Brought Forward**

**1. Leaf Collection**

Council noted that some residents were concerned with the close proximity of the leaf collection days, and inquired if a collection date would be held in November. Gregory Furtney, Director of Operations confirmed that leaves would be collected again on November 9, 2020. The November collection date will be advertised in the November issue of the Brockton Buzz Newsletter, and advertised on the Municipality's website and social media accounts.

**2. Emergency Response**

Sonya Watson, Chief Administrative Officer, responded to concerns that ambulance services were not responding to some rural residents in a specific area in a timely manner. Council requested to receive further information on an incident that occurred in Riversdale.

**3. Dress Purple Day**

Councillor Lang thanked Council and staff for their participation in Dress Purple Day to support vulnerable children, youth and families. Council took a group photo to show support for the campaign.

4. National Trust for Canada’s 2020 Ecclesiastical Insurance Cornerstone Award

Councillor Leifso remarked on the accomplishments of Victoria Jubilee Hall, noting that the Hall received the 2020 Ecclesiastical Insurance Cornerstone Award from the National Trust of Canada.

5. Shop Walkerton and Win

Councillor Hutcheon advised that the Walkerton Business Improvement Areas Shop Walkerton and Win promotion has started, and noted the number of participating businesses and prizes to be won.

6. County Budget for 2021 Municipal Budget

Mayor Peabody provided Council with an update about the 2021 Budget for the County of Bruce. The Official Plan update and development charges were to be discussed at the County of Bruce level.

7. Applus+ Video featuring Mayor Peabody

Council thanked Mayor Peabody for his efforts in promoting the All In Ontario Challenge, featuring the recognition of Applus+ and the Town of Walkerton.

**17. Confirmation of Proceedings**

**Resolution 20-24-27**

Moved By: Kym Hutcheon

Seconded By: James Lang

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-126 - October 27, 2020 Confirmatory By-Law

**Carried**

**18. Adjournment**

**Resolution 20-24-28**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton does now adjourn at 10:32 p.m. to meet again on November 10, 2020.

**Carried**

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Mayor - Chris Peabody

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Clerk – Fiona Hamilton