



Brockton Child Care Committee Meeting Minutes

Meeting

Date and Time: Tuesday August 25, 2020 at 9:30 a.m.

Location: Zoom Meeting

1. Call to Order

Meeting started at 9:40 a.m. with Sharon Bross, Connie Borth, Becky Fortney, Jen Jacquot, Lisa Mackinnon, Dana Wright and Tim Elphick present.

Absent: Becky Hunt

2. Acceptance of Agenda

Motion: Dana Wright **Seconded:** Jen Jacquot

3. Disclosure of Pecuniary Interest and General Nature Thereof: None

4. Review and Approval of previous Minutes

July 2020 minutes approved

Motion: Becky Fortney **Seconded:** Jen Jacquot

5. Business Arising from January Minutes

Nothing to report.

6. Items Carried Forward

Committee Members---The committee agreed with construction and Covid that we would wait until later in the fall to look for new Committee Members. We will have some new families that may be interested in joining.

Waiting List---Sharon is working on a new Waiting List Policy. At this time Connie has been reviewing and updating the waitlist. Removing children who no longer require the Centre/School Age programs.

Space for our March Families will only be held for 14 days when they were offered a spot.

Recall of Staff---all staff have been called back to work except for one after school staff. We are not sure what our before and after school program will look like.

PPE's---Staff will be required to wear mask and eye covering at all time while inside (Physical distancing cannot be done) the Centre starting in September. The school has supplied supplies.

7 New Business

New Guidelines---According to the room sizes and physically distancing the Centre will not be able to run at full capacity. Coop Students from colleges can enter the Center but High School Coop students will not be allowed this year. Lots of handwashing. Before and After school, children will only be screened before school but not for After school program. Still investigating which rooms we will be allowed to use in the schools for our school age programs. Lisa will do a video to distribute to new families so they can see what the center looks like inside. Playground equipment will not be used in September. Staff will follow their groups if possible in September.

September---Sharon and Connie are busy working on the waitlist, contacting families and arranging new groups.

Sharon will be meeting with Carrie Girdler principal from St. Teresa School to arrange outside playground. Our playground will not be ready until mid-September.

Addition---playground ready for mid-September, new rooms ready for mid-October. Hopefully up and operating new room's mid-November. Everything will need to be inspected.

Supervisor's Report---working with the County to apply for funding re covid expenses as we are unable to apply for a lot of Provincial grants as we are a Municipality run Centre.

Financial Report---no report

Strategic Plan ---no report

8. Closed Session

The Committee entered into an In Camera Meeting at 10:12 a.m.

Motion: Becky Fortney and Dana Wright

The Committee returned to Open Session at 10:22 a.m.

Motion: Becky Fortney and Dana Wright

9. Items Brought Forward By Committee Members

Becky- if a child fails a screen what will happen? Sharon explained that if the child was not at the Centre they will be directed to Public Health. If a child shows systems at the Centre parents will be notified to pick up and we call the Public Health.

Negative 24 hrs no more systems. Positive 14 day self-isolate

Tim- who provides the milk for non-dairy milk. At this time we have two children with special milk diets and they bring their own. We do provide dairy free lunches.

10. Next Meeting

Tuesday September 15, 9:30 a.m.

11. Adjournment

The meeting adjourned at 10:34 a.m.

Motion: Dana Wright **Seconded:** Becky Fortney