ELMWOOD COMMUNITY CENTRE BOARD MEETING MINUTES

Tuesday, September 1, 2020 at 7:00 p.m.
Elmwood Community Centre

PRESENT: Dale Ahrens, Dean Leifso, Ernie Falkiner, Alicia DeVisser, Hazel Pratt - Paige, Michael Sugden, Steve Lehman, Patsy Becker, and Linda Thompson

GUESTS: Mark Coleman - Director of Community Services, Brockton
Kodey Hewlett - Recreation Supervisor, West Grey

ABSENT: Beth Hamilton

1. **Call to Order**

2. **Approval of Agenda**

Motion: Moved by D. Leifso Seconded by E. Falkiner
Move from #8 to #6 Loan financing agreement for kitchen project.
That the September 1, 2020 agenda be adopted as amended.
Carried

3. **Declaration of Pecuniary Interest (direct or indirect)** – none

4. **Approval of Previous Meeting Minutes**

Motion: Moved by D. Leifso Seconded by E. Falkiner
Revise amount of window deposit to $4500 in #5 & #6.
That the amended minutes from the August 4, 2020 meeting be approved.
Carried

5. **Treasurer's Report**

- Bank Balance as of June 2020 was $14,029.98

Motion: Moved by D. Leifso Seconded by H. Pratt - Paige
To accept the June Financial Statements as presented.
Carried

- Bank Balance as of July 2020 was $6,882.71

Motion: Moved by E. Falkiner Seconded by H. Pratt –Paige
To transfer the $4500 down payment for windows to capital funds and accept the July Financial Statements as presented.
Carried

6. **Business Arising from the Previous Meeting**

Reopening protocol for ECC – Mark

- ECC needs written procedures and following/documenting.
- Mark will send E. Falkiner a copy of the Brockton plan and meet to help develop ECC's plan.

- Mark calculated the capacity for the auditorium, it is 50, the downstairs Banquet Room 30 and the Pavilion is 20.
- Mark provided posters to be copied and laminated for posting.

Motion: Moved by D. Leifso Seconded by E. Falkiner
ECCB make the hall available for renting once Public Health has reviewed the plan.
Carried

Loan financing agreement for the kitchen project
- Last week E. Falkiner, M. Coleman, T. Serratore and D. Ahrens met to discuss the agreement. Discussion continues.

7. <u>New Business</u>

Graffiti at Pavilion
- After August 21st before Chamber meeting on August 23rd graffiti was applied to the Pavilion. S. Lehman cleaned and painted the area.
- OPP were contacted, they will try & add more patrols.

Government support for municipal programs and facilities impacted by COVID – 19, article in The Post on August 27th
- Brockton & West Grey requested a comparison of last year's rentals to this year's be submitted for review.

Ontario Trillium Foundation one-time non-profit organizations grants, article in The Post on August 27th
- The Chamber may be able to apply.

2021 Rental rates
L. Thompson requested rates stay the same for 2021. Agreements for 2021 need to be sent to renters prior to year end.
Motion: D. Leifso Seconded by: E. Falkiner
Keep same rates for rentals.
Carried

8. <u>Ongoing Business</u>

Pond Dredging
- is completed

Electric sign updated
- Wifi connection will be completed shortly.

Window replacement update
- windows are ordered

D. Ahrens – Fire Safety Plan for ECC
- D. Ahrens received a template.

L. Thompson – upcoming events at the ECC and cancellations report updated.
- information was provided and reviewed.

9. Next Meeting Date – Tuesday, October 6, 2020 at 7:00 pm

10. Adjournment

Motion: Moved E. Falkiner

That the ECCB meeting be adjourned.

Carried