

Report to Council

Report Title: Surplus Asset – Carpet Bowling Equipment

Prepared By: Trish Serratore, Chief Financial Officer

Department: Finance

Date: September 22, 2020

Report Number: FIN2020-32 **File Number:** C11FIN

Attachments: N/A

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number FIN2020-32 – Surplus Asset – Carpet Bowling Equipment, prepared by Trish Serratore and in doing so declares the Carpet Bowling Equipment surplus and authorizes the sale of the Carpet Bowling Equipment to Arran Elderslie in the amount of \$4,975.

Report:

Background:

In 2016, Brockton Parks and Recreation received an Ontario Sport and Recreation Communities Fund (OSRCF) grant that focused on getting older adults active, with the funding received, staff purchased carpet bowling equipment for each of the three (3) community hubs, Cargill, Elmwood and Walkerton.

To date staff have not had much success in establishing interest in this activity.

Arran Elderslie is looking to purchase carpet bowling equipment. Staff contacted Elmwood Community Center senior president and at this time their group does not use the equipment.

Analysis:

Staff have identified the following equipment as surplus:

Carpet Bowling Equipment

- Carpet handler x1
- 30x6 carpets x2
- Bowling set
- Jack
- Delivery mats

As per the Surplus Asset policy, items greater than \$1,000 shall be presented to council to be declared surplus, as well as:

- Items will be offered for use in other Municipal departments (at cost).
- Remaining items will be offered for sale, using one or a combination of the methods outlined below.
 - Public notices will be placed in the local newspapers, and on the municipal web site.
 - The notices will include a list of the equipment for sale
 - A process to accept sealed bids from members of the public, staff and Council.
 - Bids will be opened as of the specific date
 - The equipment sold to the highest bidder and shall be picked up within ten (10) business days.
- Posting items on Govdeals
- If the public notice does not produce any bids, the equipment may be sent to public auction for sale or an alternative method used as authorized by the CAO/CFO.

The Municipality has received interest in this equipment from the Municipality of Arran Elderslie for a purchase price of \$4,975.00. Due to the lack of programming interest or need for this equipment we recommend Council approve the disposal of this equipment directly to our neighbouring municipality.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

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|---|-----|
| • Do the recommendations help move the Municipality closer to its Vision? | N/A |
| • Do the recommendations contribute to achieving Cultural Vibrancy? | N/A |
| • Do the recommendations contribute to achieving Economic Prosperity? | N/A |
| • Do the recommendations contribute to Environmental Integrity? | No |
| • Do the recommendations contribute to the Social Equity? | N/A |

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Funds received for the surplus equipment will go back into the recreation department.

Respectfully Submitted by:



Trish Serratore, Chief Financial Officer

Reviewed By:



Sonya Watson, Chief Administrative Officer