

Report to Council

Report Title:	Updated Animal Control and By-law Enforcement Officer Shared Services Agreement		
Prepared By:	Fiona Hamilton, Clerk		
Department:	Clerk's		
Date:	September 22, 2020		
Report Number:	CLK2020-34	File Number:	C11CL, P14
Attachments:	Draft Updated Animal Control and By-law Enforcement Officer Shared Services Agreement		

Recommendation:

That the Council of the Municipality of Brockton hereby accepts Report Number CLK2020-34 – Updated Animal Control and By-law Enforcement Officer Shared Services Agreement, prepared by Fiona Hamilton, Clerk for information purposes and approves a by-law coming forward to authorize the updated Animal Control and By-law Enforcement Officer Shared Services Agreement with the Municipality of South Bruce.

Report:

Background:

In 2019, the Municipality of Brockton entered into an Agreement with the municipalities of South Bruce and Arran-Elderslie for the sharing of an Animal Control and By-law Enforcement Officer. Brockton received 15 hours of service per week, with the municipalities of Arran-Elderslie and South Bruce each receiving 7.5 hours per week. Brockton charged South Bruce and Arran-Elderslie an annual fee for the services which were billed on a monthly basis.

Earlier in the summer, the Municipality of Arran-Elderslie provided notice of its intention to terminate the Agreement as of September 30, 2020 as it required more than the allotted 7.5 hours of service per week. When presented with options, Brockton Council directed staff to approach South Bruce about sharing some of the hours that were previously allotted to Arran-Elderslie, and Brockton assuming the remaining hours.

South Bruce has agreed to assume an additional 3.5 hours of service per week that was previously allotted to the Arran-Elderslie. A new Agreement with South Bruce has been prepared and attached for Council's review.

Analysis:

Rather than amend the previous Agreement to remove all references to Arran-Elderslie, an entirely new Agreement with largely the same terms and conditions has been prepared for more clarity and ease of

reading. The weekly fee proposed to be charged to South Bruce would be \$330.00 for eleven (11) hours of service to be billed on a monthly basis with any additional hours billed at the rate of \$30.00 per hour and added to the monthly invoice. The proposed term of the Agreement has also been amended to begin on the September 30, 2020 (the day the previous Agreement would be terminated) and expire on July 9, 2021 to coincide with the original termination date.

According to the new Agreement, Brockton would assume the remaining 4 hours that will not be assumed by South Bruce such that Brockton will now receive a total of 19 hours of Animal Control and By-law Enforcement Services per week. The additional hours will allow Brockton to continue to provide quality service to our residents in a manner that is responsive to the increased population growth and residential development occurring throughout Brockton.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? Yes
- Do the recommendations contribute to achieving Cultural Vibrancy? N/A
- Do the recommendations contribute to achieving Economic Prosperity? Yes
- Do the recommendations contribute to Environmental Integrity? N/A
- Do the recommendations contribute to the Social Equity? Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Given the relatively late change, the expected increased costs to Brockton for the 14-week period from October to December 2020 is \$1,638.00. The additional hours of service will be reflected in the 2021 Municipal Budget to be considered by Council and is expected to be a total of \$28,900.90 for all hours.

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Fiona Hamilton, Clerk

Reviewed By:



Sonya Watson, Chief Administrative Officer