

CARGILL AND DISTRICT COMMUNITY FUND MINUTES-AUGUST 19, 2020

ATTENDANCE: Brian Raper, Willie Dales, Cyndy Abell, Pennie Wilhelm, Julie Chesney, Carman Lippert, Gail Lippert, Rose Weber, Sue Eason, Sandra Keiller, and Mark Coleman. Regrets from Sherry Cameron and Debbie Laundry.

CALL TO ORDER: Vice Chair, Willie called the meeting to order at 7:05 pm. He welcomed everyone back to our first meeting since Covid started.

To start the meeting off Willie asked Mark to touch on the Municipality's and Health Units Procedures and Protocols on Covid 19 as explained to a small core of us at a meeting held back on June 24th. Those details were mailed out to the committee following the meeting for a committee vote on the opening for July 15th. Example-masks, social distancing and indoor limits.

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PECUNIARY INTERESTS: none reported

CORRESPONDENCE: none reported

MINUTES: Sue moved the **MOTION** to accepted the MINUTES from January 21, 2020 meeting as circulated. Seconded by Dutchie. Carried.

FINANCIAL REPORTS:

Entrance Project: Gail reported and handed out financials on the project. (attached). Summary: Building Fund has \$67,266.62 (includes the Reserve Fund) and The CDCF Share of the Debt Balance is \$65,542.70

Gail moved the **MOTION** to use the Reserve Fund money and the remaining Building Fund money from fund raisers and donations on hand and pay the CDCF's long term loan for the Entrance Project off in full, so we will be debt free. Seconded by Cyndy. Carried.

Mark will pass this directive on to Trish, Brockton's Treasurer.

Gail also reported that payments go through the CDCF operating therefore Brockton's share has an adjustment of \$15, 775.85, \$1,419.18 and \$832.27 to be made on our account. Trish is aware and the adjustment will be made.

Donations Door Sign has yet to be designed and made so any remaining money and any future money earmarked for the Reno Fund will be used for this sign. The Reno Project Committee will be asked to come back to us with their ideas of design.

Gail thanked everyone one for all the efforts in raising money to make the Entrance Project a success financially with donations and fund raising events.

General Fund: Pennie reported that she has obtained the financials from Stephanie in June. She has been going through them and will soon meet with Julie and bring her up to snuff and they will be the CDCF's Financial Co-Chairs

-Gail moved the **MOTION** to pay tonight's bill as reported. Seconded by Rose. Carried.

-Pennie handed out an as of July 2020 CDCF GLA Accounts Statement (attached). In review, Pennie is going to check into some of the propane charges listed, believing they are not ours.

Snow removal-was to be paid by Brockton, as passed at Council late last year. Trish probably did not get a directive on this. Will have to get passed by council for if we want snow removal for 2021.

Mark and Lynne Davidson is looking into phone options for the park. Comparing cost effective solutions. We will be keeping our old number.

No issues with Hydro, Cable, Internet. Supplies, Building and Grounds billings. Ball diamond fees are due to Mark ordered before Covid, new bases for the diamonds, keeping Brockton's diamonds standard safety wise.. In the past, teams brought their own bases. Ball teams will have to be notified that we now supply the bases. Niles will be told to be prepared to start prepping the diamonds for usage. Teams will be told that we supply the bases now.

Maintenance total is high because we had a fire code violation and renovations to the storage room had to be done and were completed. This is a CDCF operational cost. Cable and internet is also a CDCF operational expense. Sandra moved the

MOTION to have Brockton to pick up the cost of the GLA line of 0131691315 Payroll Processing Fee. Seconded by Sue. Carried. Directive to go to Council to be passed.

Snow removal charges are a Brockton expense. It was passed at Council last year. Pennie is asking that a separate GLA line be made for this. We will have to request to Council this fall for snow removal to be covered for 2021.

Mark reported that Brockton is going to be receiving Covid Relief Funding. They are awaiting details but it is possible that the CDCF will be eligible to receive part of it to off set the deficient in our operating fund. Cyndy asked if Mark was applying for the Ministry of Culture's covid relief for the loss of revenue and the expenses incurred from the cancelled Bottrell Concert and Pickin by the Pond. He replied, we are not able to apply as it is not for Municipalities, but rather private productions and organizations. Mark said they are tracking the losses from our cancelled events and it all goes to Trish.

Pickin is meeting next month, the day after our next meeting, so it is hoping that Marlene may have a small report to see where they stand, for our meeting. Cyndy reported that some campers have choose to keep their payment with Marlene for next year. Therefore, it is hoping these deposits to help offset this year's expenses that have been incurred.

Carman moved the **MOTION** to accept the Financial reports. Seconded by Sue. Carried.

UPDATED REPORT ON COVID 19 RESTRICTIONS IN REGARDS TO US- Mark reported that we are in Stage 3 of the re-opening of the province. Maximum increase in an indoor setting has increased from 10 to 50 people excluding staff of the event, and up to 100 people in outdoor events. Social distancing and wearing of the masks is mandatory. Brockton has bi-weekly management control meetings, they touch base with the Health Unit, the OPP so they get up-dates. They present their research in re-opening the Brockton facilities. They will be putting ice in and phasing in the rest of the arena. They up-date and train their staff on new policies and procedures. They will up-dating all the rental contracts and forms. The future is unknow at present so things may change for the better or worse. Time will tell.

COMMITTEE REPORTS

HALL- We had a propane inspection that resulted in replacement of hoses.

-the park will have no ashtrays outside

-the dishwasher racks have arrived-if using, please do not let plates touch each other

-the broken window has been taken care of

-prior to Covid cleaned up the tractor shed and around it

FOOD- Sue and Rose reported that they are at stand still and have no idea if holding a brunch will be possible. They will tend to cleaning out the freezers and perishable supplies.

PARK IMPROVEMENTS- Mark will co-ordinating the repair of the front fence.

-Question arose why dock has not been put in. The dock does not belong to us. Belongs to the debunked Kinsmen and Pike Derby Club. Not answer to why the Pike Derby club had not put it in last year when they held a Derby. An liability issue so they should approach Brockton on this matter.

SPORTS- Stephanie will stay on this committee.

FUND RAISING AND SPONSOR SHIP -Gail reported earlier

OLD BUSINESS

CASH SHOW-Cyndy reported that this show will be on hold for the time being. She would eventually like to organizing the Cash Show's Folsom Prison Concert at the jail with a meal. Maybe by spring we will know if large crowds can happen again. She asked Mark to help her obtain the jail and liability paperwork for Bruce County. He will. She is hoping to start the fund raising for a LED Sign at the corner instead of the Cox Sign. She has a quote. Tabled to next spring.

FRIDAY SOCIAL DAYS- Sandra reported that expenses were food for Trivia Night food (@\$50) and Valentine Social music of \$125.00. Food for the social, and the cards were donated. It came out that this committee was dysfunctional and needs to be revamped with communication between the Rec Dept. and fellow committee members. With Covid rules in place, no plans to go forward are in

place and under the current personality conflict issue situation, it may not continue.

CASH CALENDAR- Marlene has been keeping up with the draws and being posted on websites.

LED SIGN- Cyndy reported she did receive a quote from Darren Holm for a LED sign for the County Road corner. Quote is attached. Big expense is running hydro to the site. Tabled till next spring.

PARK APPEARANCE- Mark reported that the building has been cleaned and will be recleaned within the next day or two because we used the meeting room. Pam Allen has resigned as she is changing careers and Niles is resigning at the end of Oct. Brockton will be actively advertising these part-time positions, with possibility of going to full time with flexible hours.

NEW BUSINESS

SPRING YARD SALE- Cyndy reported Debbie is gathering items now for a yard sale here in the park with all proceeds to the CDCF. Date to be determined. She will be asking for some storage space as she is nearly used all the spare space she has had at home. She will speak more on her and her committee's plans at the next meeting.

APPRECIATION NIGHT- Rose and Penny will organize an Appreciation Night for Fall of 2021.

HALL RE-OPENING- Mark reviewed the working meeting held with some of us last month, with the re-opening regulations and procedures. Signage, distancing, sanitation, washrooms, maximum size of crowds, guest list with phone numbers etc. Information passed on to renters. A re-opening plan must be submitted to Brockton. We did vote on remaining closed until Sept 1st. Everyone voted yes to staying closed until that date.

So going forward, Carman moved the **MOTION** to leave the CCC closed till October 1st, and reconsider opening the hall after that date or keeping it closed at September's meeting. If the Cargill CWL request the kitchen use for their take-out fowl supper and the pickle ballers wish to use the hall to play, that will be

allowed. A Covid health and safety plan will have to be submitted for these uses by these groups and approved by Brockton. Seconded by Pennie . Carried

Willie will work with Lynne to draft a plan for the pickleballers. Mark will work the CWL if they wish to rent.

Mark will have sanitizers brought out to the park. If you enter the building for any reason, you are to sanitize all your touch points.

Dutchie moved the **MOTION** for adjournment at 9:15 pm

Next meeting is September 15th, 7 pm at the CCC.

Attachments-2020 General Ledger Accounts Financial Statement

-CDCF Entrance Project Financial Statement

-LED Sign Quote

Cyndy Abell -CDCF Secretary

Approved September 15, 2020