

## Report to Council

<b>Report Title:</b>	Koelen Municipal Drain Tender		
<b>Prepared By:</b>	Sarah Johnson, Jr. Deputy Clerk and Fiona Hamilton, Clerk		
<b>Department:</b>	Clerk's		
<b>Date:</b>	September 8, 2020		
<b>Report Number:</b>	DRAIN2020-03	<b>File Number:</b>	C11DR, E09KO
<b>Attachments:</b>	Koelen Municipal Drain Tender Tender Submission from Robinson Farm Drainage Limited		

### Recommendation:

That the Council of the Municipality of Brockton hereby approves Report Number DRAIN 2020-03 – Koelen Municipal Drain Tender, prepared by Sarah Johnson, Jr. Deputy Clerk and Fiona Hamilton, Clerk and in doing so approves a By-Law coming forward to accept the tender from Robinson Farm Drainage Limited in the amount of \$39,098.00 plus H.S.T. for the construction of the Koelen Municipal Drain 2020.

### Report:

#### Background:

Council gave By-Law 2020-077 – Koelen Municipal Drain By-Law first and second reading, and provisionally adopted the By-Law on June 23, 2020. Staff prepared the By-Law for third and final reading, which was adopted by Council on August 25, 2020.

Staff were provided with the tender for the Koelen Municipal Drain from Dietrich Engineering Limited on August 14, 2020. Staff advertised the tender for the Koelen Municipal Drain on the municipal website. Tenders were received until Friday, September 4, 2020 at 12:00 Noon. A copy of the tender is attached to this report for Council's information.

#### Analysis:

Tenders for the Koelen Municipal Drain were opened on Friday, September 4, 2020 at 12:00 Noon via Zoom Video Conferencing. X tenders were received and were opened by Fiona Hamilton, Clerk, Sarah Johnson, Jr. Deputy Clerk, Ray Holliday, Chief Building Official, Jessica Reinhart, Jr. Deputy Treasurer, and Greg Nancekivell, Dietrich Engineering Limited.

Mr. Nancekivell, of Dietrich Engineering Limited reviewed the tenders submitted for the construction of the Koelen Municipal Drain 2020 and recommends that the Council of the Municipality of Brockton award the tender to Robinson Farm Drainage Limited.

Staff have prepared a By-Law accepting the tender of Robinson Farm Drainage Limited in the amount of \$39,098.00 plus H.S.T. for the construction of the Koelen Municipal Drain.

### **Sustainability Checklist:**

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? N/A
- Do the recommendations contribute to achieving Cultural Vibrancy? N/A
- Do the recommendations contribute to achieving Economic Prosperity? Yes
- Do the recommendations contribute to Environmental Integrity? Yes
- Do the recommendations contribute to the Social Equity? Yes

### **Financial Impacts/Source of Funding:**

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

### **Reviewed By:**



**Trish Serratore, Chief Financial Officer**

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### **Respectfully Submitted by:**



Sarah Johnson, Jr. Deputy Clerk



Fiona Hamilton, Clerk

### **Reviewed By:**



**Sonya Watson, Chief Administrative Officer**