

## Report to Council

<b>Report Title:</b>	2021 Fees and Charges		
<b>Prepared By:</b>	Trish Serratore, Chief Financial Officer		
<b>Department:</b>	Finance		
<b>Date:</b>	September 8, 2020		
<b>Report Number:</b>	FIN2020-28	<b>File Number:</b>	C11FIN
<b>Attachments:</b>	2020 Fees and Charges Schedule to By-Law		

---

### **Recommendation:**

That the Council of the Municipality of Brockton hereby receives Report Number FIN2020-28 - 2021 Fees and Charges, prepared by Trish Serratore, Chief Financial Officer for information purposes.

### **Report:**

#### **Background:**

The Municipality levies fees and charges to fund the provision of goods, services and access to facilities. A fee is imposed to regulate an activity and result in the purchase of a privilege or authorization to engage in a certain activity while a charge is a payment for goods, services or access to a facility, such as water, wastewater, transit and other recreational activities.

Each year staff completes a comprehensive review of their costs and all associated user fees and presents Council with their recommendations for rate increases, or introduce new fees. Over the last few years, staff have recommended slight increases in fees to be comparable to the market, surrounding municipalities and improve cost recovery.

#### **Analysis:**

At this time Municipal Staff are unsure of what the upcoming months will bring with the recent COVID-19 pandemic. Staff have initiated the process of reviewing the 2020 Fees and Charges and comparing the departmental services. With so much unknown at this time, increased financial hardship to many residents and business, staff are recommending that at this time, the majority of the 2020 Fees remain unchanged for the 2021 Fiscal year.

There are a few areas in which staff are looking at new, creative means to provide a fee generated service to the community and a further report with detailed information will be provided to Council for their review and direction.

In addition, the Provincial government has restricted any fee increases for the child care centre. However, there are increased staffing and cleaning costs to operate. Once this restriction has been lifted, staff will be reviewing rates in relation to associated operating costs and grant funding received and will provide an updated report to Council on the recommended fee structure.

### **Sustainability Checklist:**

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? N/A
- Do the recommendations contribute to achieving Cultural Vibrancy? N/A
- Do the recommendations contribute to achieving Economic Prosperity? N/A
- Do the recommendations contribute to Environmental Integrity? N/A
- Do the recommendations contribute to the Social Equity? N/A

### **Financial Impacts/Source of Funding:**

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

---

### **Respectfully Submitted by:**



Trish Serratore, Chief Financial Officer

### **Reviewed By:**



Sonya Watson, Chief Administrative Officer