

# MINUTES

Elmwood Community Centre Board Meeting  
August 4, 2020 at 7:00 p.m.  
Online Video Meeting

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1. Call to Order

**Attendees:**

**Mark, Beth, Kodey, Alicia, Dean, Steve, Hazel, Patsy and Ernie**

2. Approval of Agenda

**Motion by Dean, second Beth, carried by all**

3. Declaration of Pecuniary Interest (direct and indirect)

**None**

4. Approval of Previous Meeting Minutes – July 16, 2020

**Motion by Beth, second Hazel, carried by all**

5. Treasurer's Report – Financial Update / Projections over next 6 months.

**Motion by Dean, second Beth, carried by all**

**Note: July totals include deposit of \$2500 for window project that will be from the capital.**

6. Business arising from the Previous Meeting

- Covid – 19 update

**Health Unit has approved a maximum of 50 indoors per area (ie: upstairs and downstairs 50 each)**

**Still require 2m distancing for capacity maximums.**

**Outdoors is a maximum of 100 but must still maintain 2m social distancing.**

- Policies and procedures developed by municipalities for reopening of facilities

**Mark working on template for opening facilities (Arena). Will share with the ECCB to use for opening the ECC.**

- Request from Brockton to change agreement from biannual kitchen repayment to monthly payments

**Mark will arrange a meeting with Dale, Ernie and Trish**

- Notice from Farmers Week organizers that they will be holding a virtual Farmers Week event in January 2021. They have requested ECC pencil in January 2022.

**Dale will contact Lorie to propose setting up the ECC as a remote viewing site.**

- Windows update

**Windows ordered. Could be 5 to 6 weeks before Van Dolder's receive the windows. Deposit of \$2500 has been paid.**

- Additional PPE

*Steve will inquire about hand sanitizer pricing and availability from Barclay's*

7. Ongoing Business

- K. Hewlett digital sign update

*Kodey - sign installed but area needs a cleanup; WiFi connection not working yet.*

*Trees need to be trimmed.*

8. New Business

- Future Bookings - *(Linda - please provide this information at next meeting)*

- Gas inspection at ECC

*Ernie: Inspection complete. One fryer requires a commercial hose for the gas attachment. This fryer belongs to the Fire Department and is used each year for the Fireman's Breakfast. It returned last year missing a connector. A temporary residential hose was installed. All of the parts are now there to reattach the commercial hose. Will call Lang's to get this completed.*

9. Next Meeting Date: **TBD**

10. Adjournment

*Motion by Alicia*