

Report to Council

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| Report Title: | Request for Proposal Results REC RFP2020-02 Soccer Fields Drainage Improvements | | |
| Prepared By: | Mark Coleman, Director of Community Services | | |
| Department: | Parks and Recreation | | |
| Date: | August 25, 2020 | | |
| Report Number: | REC2020-13 | File Number: | C11REC, F18, R05SO |
| Attachments: | Dol Turf Restoration Ltd. Proposal TDS Drainage Systems Ltd. Proposal | | |

Recommendation:

That the Council of the Municipality of Brockton hereby approves Report Number REC2020-13 – Request for Proposal Results REC RFP2020-02 Soccer Fields Drainage Improvements, prepared by Mark Coleman, Director of Community Services and in doing so approves a By-Law coming forward to accept the proposal from TDS Drainage Systems Ltd. in the amount \$74,515.00 excluding H.S.T.

Report:

Background:

In September 2019, drainage improvements were completed by TDS Drainage Systems Ltd., in the amount of \$72,731.50 on fields #1 and #2 and Council further authorized the issuance of another Request for Proposal (RFP) in 2020 for the completion of the same work on fields #3 and #4 to be funded from the 2020 capital budget.

In December of 2019, Brockton entered into a Grant Contract Agreement with the Ontario Trillium Foundation for a successful capital grant application in the amount of \$88,000.00 to upgrade the remaining noted soccer fields. These funds remain available to complete the project due to the delays the COVID-19 Pandemic have posed.

On July 17, 2020, staff released an RFP for the design and build of drainage improvements for soccer fields #3 and #4 at Brockton's Bruce Power Regional Soccer Park.

Analysis:

The RFP closed on August 17, 2020 at 12:00 p.m. Fiona Hamilton, Clerk, Cally Mann, Municipal Executive Coordinator and Mark Coleman, Director of Community Services publicly opened (via Zoom) the RFP's packages that were received. The following two (2) proposals were received:

- Dol Turf Restoration Ltd. (DOL) of Bond Head, ON in the amount of \$71,988.00 excluding H.S.T.
- TDS Drainage Systems Ltd. (TDS) of Lucan, ON in the amount of \$74,515.00 excluding H.S.T.

Upon review of the RFP submissions, both submissions met the submission requirements. Both proposals provide for the clean up and restoration of the field work including aeration, seeding and fertilizing. The proposal by TDS provided a more detailed plan of construction and use of larger diameter collector tile. The RFP evaluation scoring of the proposals for Quality and Completeness, Experience, Methodology and Price resulted in the following:

- DOL – 95%
- TDS – 99%

Along with TDS being the constructor of the drainage improvements to fields #1 and #2 in 2019, the success of that work and noticeable improvement in the condition of the fields and ideally standardizing the drainage system for all fields, therefore staff recommend the acceptance of the RFP from TDS Drainage Systems Ltd..

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

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| • Do the recommendations help move the Municipality closer to its Vision? | Yes |
| • Do the recommendations contribute to achieving Cultural Vibrancy? | Yes |
| • Do the recommendations contribute to achieving Economic Prosperity? | Yes |
| • Do the recommendations contribute to Environmental Integrity? | Yes |
| • Do the recommendations contribute to the Social Equity? | Yes |

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

The 2020 Capital Budget provides for \$80,000 for this project. No municipal resources are required or additional costs noted in these proposals.

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Mark Coleman, Director of Community Services

Reviewed By:



Sonya Watson, Chief Administrative Officer