

Report to Council

Report Title:	Proposed Changes to the Procedural By-Law		
Prepared By:	Fiona Hamilton, Clerk		
Department:	Clerk		
Date:	November 19, 2018		
Report Number:	CLK2018-17	File Number:	C11CL, C01BY
Attachments:	Draft Procedural By-Law November 2018		

Recommendation:

That the Council of the Municipality of Brockton receives Report CLK2018-17 – Proposed Changes to the Procedural By-Law, prepared by Fiona Hamilton, Clerk for information purposes and approves the amended Procedural By-Law coming forward and further provides direction to staff regarding the Council Meeting schedule for 2019.

Report:

Background:

The current Procedural By-Law 2018-004 was enacted prior to the recent legislative changes that required Municipal Councils to adopt separate Council Code of Conducts. The current Procedural By-Law 2018-004 also does not provide for the changes to the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 that will come into effect on March 1, 2019. These changes will require Councillors to provide a written statement disclosing a conflict of interest and providing the general nature of that conflict. The Clerk will also be required to maintain a registry of these written statements and any verbal declarations made at a Council Meeting.

Analysis:

- 1) Removed conflict of interest provisions,
- 2) Quorum when conflict present
- 3) Delegations – control over when appropriate to exclude
- 4) Agenda items to match describe
- 5) Remove confusing or contradictory provisions
- 6) Ensure that provision made for a tie vote (counted as a negative)
- 7) Reformat for clarity and accessibility.
- 8) Proposed meeting schedule – dates for Mondays and Tuesdays.
- 9) Why no proposed meetings at alternate locations.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? **Choose an item.**
- Do the recommendations contribute to achieving Cultural Vibrancy? **Choose an item.**
- Do the recommendations contribute to achieving Economic Prosperity? **Choose an item.**
- Do the recommendations contribute to Environmental Integrity? **Choose an item.**
- Do the recommendations contribute to the Social Equity? **Choose an item.**

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective?
Choose an item.

[Please provide comment on budget implications or funding sources (if applicable)]

Reviewed By:

[insert initials]

Chief Financial Officer

Respectfully Submitted by:



Fiona Hamilton, Clerk

Reviewed By:

[insert initials]

Chief Administrative Officer