

The total estimated cost of the additional repairs was \$41, 968.50 plus HST. Within the accepted tender, there was already a \$30,000 contingency reserve. Using the contingency reserve brings the actual additional cost, not supported by the project budget, to \$11, 968.50 plus HST.

As per the Brockton Purchasing and Procurement Policy (Section 6.1 and 6.2) the Department Head is authorized to procure goods and services up to \$10,000 as necessary. Purchasing goods and/ or services valued between \$10,000 and \$25,000, Department heads are required to obtain two (2) written quotes whenever possible.

Based on the dollar value of the additional work, above the contingency reserve built into the project, and because work was already being done by the contractor, who is already mobilized, experienced in the work, and working on site, the Director of Operations authorized the additional work so that the rehabilitation work on the project could continue and without additional delays.

Analysis:

The additional rehabilitation work will cost \$11,985.50 plus HST. Work has continued and has not significantly delayed the project. Staff believed it was best to complete the work at the same time the other rehabilitation work was already being performed. This additional work is well within the experience and ability of the contractor doing the work onsite.

Staff are requesting that the additional \$11,985.50 plus HST be funded by the Public Works/ Roads Reserve Fund.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? Yes
- Do the recommendations contribute to achieving Cultural Vibrancy? N/A
- Do the recommendations contribute to achieving Economic Prosperity? N/A
- Do the recommendations contribute to Environmental Integrity? Yes
- Do the recommendations contribute to the Social Equity? N/A

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Staff are requesting that the additional \$11,985.50 plus HST be transferred from the Roads Reserve Fund to the project to fund the additional project work.

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Gregg Furtney, Director of Operations

Reviewed By:



Sonya Watson, Chief Administrative Officer