

## Report to Council

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| <b>Report Title:</b>  | Draft Plan to Re-open Walkerton Community Centre and Arena |                     |        |
| <b>Prepared By:</b>   | Mark Coleman, Director of Community Services               |                     |        |
| <b>Department:</b>    | Parks and Recreation                                       |                     |        |
| <b>Date:</b>          | August 6, 2020   |                     |        |
| <b>Report Number:</b> | REC2020-12   | <b>File Number:</b> | C11REC |
| <b>Attachments:</b>   | Draft Plan to Re-open Walkerton Community Centre           |                     |        |

### **Recommendation:**

That the Council of the Municipality of Brockton hereby receives Report REC2020-12 Draft Plan to Re-open Walkerton Community Centre and Arena, as prepared by Mark Coleman, Director of Community Services as information and approves moving forward with the draft plans as presented.

### **Report:**

#### **Background:**

As part of the Recovery Stage of the COVID-19 Pandemic, the Municipality of Brockton through its Municipal Emergency Control Group, Senior Management Team and Department Staff, have been working on and implementing re-opening plans for various departmental operations in line with the Provincial Emergency Orders, Re-opening Framework Stages and Grey Bruce Health Unit Guidance.

Staff have as well been researching and reviewing industry best practices and surrounding municipalities draft re-opening and return to play plans including those from the Ontario Recreation Facilities Association and several provincial sport and recreation associations.

Please find attached for Council's information, the Brockton Parks and Recreation Department draft Plan to Re-open the Walkerton Community Centre.

Staff continue to consult with facility user groups to attempt to ascertain their facility needs and return to play or return to operations plans. A Return to Play or Return to Operations Survey document is to be forwarded to Brockton's user groups to solicit information on their registration numbers, plans and potential dates, times, hours of facility use to be requested. At this time, no firm commitments have been expressed regarding start dates or amount of planned use. To date, many groups have not started paid registrations.

As such, staff recommend that the determination of the start of ice operations be pending further feedback from Brockton's facility user groups but are tentatively recommending October 1<sup>st</sup>, 2020. Ice making would

normally commence around August 20<sup>th</sup> of each year and be operational for just after Labour Day weekend. Full use of available ice hours by groups does not occur until October 1<sup>st</sup>. A phased re-opening of the Walkerton Community Centre is proposed to allow for effective plan implementation, coordination of adequate staff resources and evaluation of safety and control measures during each Stage/Phase.

At this time due to the COVID pandemic and affects on the community we are also proposing no fee increase per hour of ice time for user groups even though staffing costs due to additional cleaning requirements will increase expenses. This will be further evaluated for the next season.

### **Sustainability Checklist:**

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? Yes
- Do the recommendations contribute to achieving Cultural Vibrancy? Yes
- Do the recommendations contribute to achieving Economic Prosperity? Yes
- Do the recommendations contribute to Environmental Integrity? Yes
- Do the recommendations contribute to the Social Equity? Yes

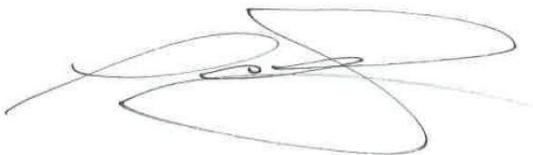
### **Financial Impacts/Source of Funding:**

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

A phased re-opening and revised facility schedule required to accommodate cleaning/disinfection breaks in between groups will result in a reduction of ice, concession and program revenues. A typical week's paid ice hours is forecasted to be reduced from 60 hours to 40 hours per week pending group start dates.

Expenses for utilities will be reduced pending start date of ice operations and hours of use. Staff expenses within the current year approved budget are expected to cover operations to end of year. Expenses and revenues from concession booth and vending machine operation will be in the range of 5 to 10% of normal from September to December as the concession will remain closed until physical distancing restrictions are eased further. Programming revenues to be realized for balance of year are likely to be in the range of 30% of normal due to phased re-opening.

### **Reviewed By:**



**Trish Serratore, Chief Financial Officer**

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**Respectfully Submitted by:**

*Mark Coleman*

Mark Coleman, Director of Community Services

**Reviewed By:**

A handwritten signature in black ink, appearing to read "Sonya Watson", with a long, sweeping horizontal flourish extending to the right.

**Sonya Watson, Chief Administrative Officer**