

Brockton Child Care Committee Meeting Minutes

Meeting #

Date and Time: Monday June 22, 2020 at 9:30 a.m.

Location: Zoom Meeting

1. Call to Order

Meeting started at 9:37 with Sharon Bross, Connie Borth, Becky Fortney, Dana Wright, Lisa Mackinnon, Becky Hunt and Tim Elphick present.

Absent: Jen Jacquot and Katelyn Louther

2. Acceptance of Agenda

Motion: Becky Hunt

Seconded: Lisa Mackinnon

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof:

None

4. Review and Approval of previous Minutes

February 2020 minutes approved

Motion: Becky Fortney

Seconded: Lisa Mackinnon

Carried

5. Business Arising from January Minutes

Nothing to report.

5.1 Committee Members

Dana Wright is stepping down as Chairperson but has agreed to remain on the Committee during her Maternity Leave. Tim Elphick volunteered to be the Chairperson. Tim Elphick is replacing Chris Oberle as our Councillor member.

5.2 Full Time Positions

Seven internal staff interviewed for the Full Time Positions. Four staff have accepted full time positions. Tracey Stark, Lisa Wells, Krystle Ford and Nicole Scammell.

6. New Business

6.1 Strikes

No comment

6.2 Fees For Non-Brockton Families

The Council have passed that there will be no extra charges for non-Brockton Families.

6.3 COVID-19 Pandemic (closure/reopen)

March 13 was our last day of operation before closing the Centre. Hoping to reopen July 6th provided all the policies and licensing are passed. Sharon has been using the guidelines from the Public Health and Ministry of Education to create the Centre's Reopening Policies and Procedures. Reopening will look different with increased regulations. Following Cohort rules only 10 people per room, 8 children and two teachers. Anyone entering the building will be screened. Staff, Children and any visitors. Parents will not be entering the Centre. A staff member will take the children to their room. Physical Distance will be practiced in the classroom and outside. With the understanding that children will gather and need some emotional attention from their teacher. Mask will be worn during diaper changing and or if a staff feels more comfortable wearing one but not required. Cleaning and disinfecting will be increased in the classroom and outside on the playground. Children returning to the centre must have consistent, consecutive days. (5 days or Tues and Wed. Cannot attend a Mon and Wed). Not sure what September will look like as far as obligation to existing families. The Centre operating hours will be shortened with set time for drop off and pick up. Staff will be using tools such as Remind App and Email to communicate with families and to share photos of their children's day.

Two Staff, Connie Borth and Judy McClement returned to work Wednesday June 17, cleaning out rooms and preparing for reopening. More staff will be returning closer to re-opening day.

7. Supervisor's Report

No report

8. Financial Report

Received grants from the County to help offset expenses due to closure of Centre. School Board will not charge rent while we are closed.

9. Strategic Plan

Staff have been busy attending lots of Webinars while off.

10. Items Brought Forward by Committee Members

Tim asked Sharon if Reopening Procedure will be sent out to our returning Families. Sharon will be notifying families of what it will look like.

11. Next Meeting

Thursday July 9th, 9:30 am

12. Adjournment

10:37 am

Motion: Becky Hunt **Seconded:** Becky Fortney

Carried