

## Report to Council

**Report Title:** Addendum to REC2020-06 COVID-19 Summer Day Camp

**Prepared By:** Mark Coleman, Director of Community Services

**Department:** Parks and Recreation

**Date:** June 16, 2020

**Report Number:** REC2020-07                      **File Number:** C11REC

**Attachments:** Ontario - A Framework for re-opening our Province - Stage 2 - June 8, 2020  
Life Saving Society - Guide to Reopening Pools and Waterfronts - June 2020

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### Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number REC2020-07 – Addendum to REC2020-06 COVID-19 Summer Day Camp, prepared by Mark Coleman, Director of Community Services and in doing so receives as information and provides further direction to staff regarding the Splash Pad, \_\_\_\_\_, and Lobie’s Park Campground \_\_\_\_\_.

### Report:

#### Background:

For Council’s further information, the Province of Ontario announced on June 8<sup>th</sup>, the regional movement to Stage 2 Re-opening of further businesses and services (attached). The changes affecting Brockton Parks and Recreation are as follows:

- 1) Maximum group size for gatherings has changed from 5 to 10 persons as of June 12<sup>th</sup>;
- 2) Community Centres are allowed to open as of June 12<sup>th</sup> under limited conditions;
- 3) Summer Day Camps are allowed to open for July and August following Ministry of Health Guidelines (attached to Report REC2020-06);
- 4) Overnight camping is allowed to open as of June 12<sup>th</sup>;
- 5) Pools and splash pads are allowed to open as of June 12<sup>th</sup> following industry guidelines attached (Life Saving Society Guide to Re-open).

### Analysis:

#### Summer Day Camp

With the Walkerton Community Centre now allowed to open and the maximum group size changing to 10, these two key conditions were just announced related to the summer camp and were considered far as implementation of a Summer Day Camp under the Ministry of Health COVID-19 Guidance: Summer Day Camps

per Report REC2020-06. However, the group size was already factored based on 10 per group. Therefore, these changes do not affect the health and safety protocols and logistical challenges that still must be satisfied to operate a camp. The risks, liability and responsibility to staff still remain for screening, increased health & safety protocols, programming details and safe operations. As such, staff do not change the recommendation to not run the 2020 Summer Day Camp. Updated estimated costs are outlined below.

## **Splash Pad**

The following excerpt is provided from the Life Saving Society – Guide to Reopening Pools and Waterfronts:

### Water playgrounds (Splash pads)

1. Even when operating with effective disinfection, maintenance or operating procedures, water playgrounds (splash pads) present higher risk of COVID-19 contamination due to:
  - a) Design and features that make it more difficult to maintain appropriate physical distancing.
  - b) The size and design of the facility creating a challenge to keep surfaces clean and disinfected.
  - c) The potential for the virus to be spread when patrons touch common surfaces, then touch their unwashed hands to eyes, nose or mouth.
  - d) The common use of fresh water with no added disinfectant (bromine or chlorine).
2. Operate water playgrounds only while there is no ongoing community spread of COVID-19 in your region in accordance with provincial/territorial health authority recommendations.
3. Install a fence around the perimeter of the water playground to control access by identifying a separate entrance and exit.
4. During opening hours, always ensure the presence of an employee able to ensure access control and patron supervision.
5. Conduct regular disinfection of common contact surfaces, such as water play activation mechanisms, nozzles, rainbows, etc.
6. If using treated water for water playgrounds, maintain at least the same disinfection levels of water quality as swimming pool water standards.
7. Adopt and follow all other guidelines as described in this document.

As such, staff propose the following plan for consideration in re-opening the splash pad.

- Maximum of 10 persons using splash pad at one time.
- Frequent cleaning and disinfection of single unit toilet/change rooms
- Install mobile fencing for control entrance and exit points.
- Space perimeter seating/tables accordingly.
- Be opened as early as June 19th.
- Hours be reduced to 11am-7pm 7 days a week (weather permitting) to coincide with staffing scheduling for purposes to monitor and clean.
- Four (4) pool staff be hired as facility attendants to supervise physical distancing, activate timed water flow and perform frequent cleaning. Additional park maintenance duties can be undertaken where possible.

- That the frog pond and washrooms at Central Park (tot lot) not be open. Not enough resources to staff two locations.

We seek Council's direction. Estimated costs are outlined below.

### **Lobies Campground**

In Stage 2, Ontario Parks campgrounds and private campgrounds can also open for recreational vehicle, car camping and all other types of camping.

- Campers must adhere to social gathering size restrictions and maintain two-metre physical distancing with people outside their household and when outside of their campsites.

As such, staff propose the following plan for consideration in re-opening the Lobies Park Campground.

- Work to open for Friday June 26<sup>th</sup>.
- Activate reservation system now – occupancy by reservation only.
- Occupancy every other site, max. 6 persons overnight per site.
- Day use visitation restriction 9am to 9pm daily, no more than 10 persons total (campers/visitors) per site.
- Visitor parking outside of designated camp ground area.
- No group site camping.
- Single unit toilet/shower rooms to open only.
- Full time and student parks maintainers will be utilized to clean facilities as required.
- Recreation Programmer and Admin Assist to monitor/direct campers as part of redeployment.
- Hire second CSJ funded position to help cover weekends and promote virtual day camp resources.

We seek Council's direction. Estimated costs are outlined below.

### **Community Centres**

Community centres can reopen to the public with limited or modified on-site programs and services that follow workplace guidance and public health advice.

- Recreational activities are restricted at indoor facilities, but these spaces can be used for other programs and services.
- Examples of physically distanced programs and services include in-person counselling, group counselling, computer access, education and tutoring.
- Food services are restricted to takeout, delivery and outdoor dining spaces.
- Indoor pools may open (see water recreational facilities).
- Access to locker rooms, change rooms, showers and communal kitchen areas is not allowed.

Further planning and consideration will be required by Parks and Recreation staff, the MCEG and Community Centre and Recreation Committees of Brockton on what programs and services can be offered and potential re-opening dates, with a report back to Council.

## Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? No
- Do the recommendations contribute to achieving Cultural Vibrancy? No
- Do the recommendations contribute to achieving Economic Prosperity? N/A
- Do the recommendations contribute to Environmental Integrity? N/A
- Do the recommendations contribute to the Social Equity? No

## Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? No

The following additional (above 2020 approved budget) operating expenses (rough calculations) are provided for Council's information:

### Splash Pad

Item	Purpose	Rational	Quantity	Cost /Unit	Total Cost	Available
Fencing	Control accesses					use WCC portable fencing
Cleaning						By staff onsite
Hand Sanitizer					\$ 100.00	
Sun Shelter	shelter for Staff	safety for staff	1	100	\$ 100.00	time will be required each day to take up/ down
Masks	best practices				\$ 100.00	
Gloves	best practices				\$ 50.00	
Emergency kit	gloves/gown, mask				\$ 50.00	
Ground Markers	Distancing measures	designated area markers	21+		\$ 50.00	entry way, in each area
Staffing	run program	access control and patron supervision	2 staff for 8 hr shift	8*\$14*2=\$224 77 days	\$ 17,248.00	77 days x \$224 Benefits in addition NO revenue + cost of water
				Total	\$ 17,698.00	


### Lobies Campground

Item	Purpose	Rational	Quantity	Cost /Unit	Total Cost	Available
	Control accesses					
Signage	new rules/regulations	communication			\$ 500.00	
Cleaning		increase cleaning				
Masks	best practices				\$ 100.00	
Gloves	best practices				\$ 50.00	
Emergency kit	gloves/gown,mask				\$ 50.00	
Ground Markers	Distancing measures	designated area markers				entry way, in each area
Caution Tape	Distancing measures	Designated closed sites			\$ 50.00	
Staffing	operating	additional access control and campground supervision	additional 5 hr shift/day	5hrs* \$14.00 * 70	\$ 4,900.00	June 26 - Sept 4
				Total	\$ 5,650.00	

## Day Camp

Item	Purpose	Rational	Quantity	Cost /Unit	Total Cost
Thermometers	temperature taking	screen of camper upon signing in and several times throughout the day		4 99 and 145.99	\$ 500.00
Handwashing Units		require access to handwashing station when out doors	1 double sink, single handwash station	80.00 per week(d)=\$640 \$40.00 (s)=\$320	\$ 960.00
Cleaning supplies					\$400
Hand Sanitizer					\$ 200.00
Sun Shelter	Signing /in out stations	designated , control signed areas for sign in/out	3	100	\$ 300.00
Masks	best practices				
Gloves					
Emergency kit	gloves/gown,mask				
Ground Markers	Distancing measures	designated area markers	21+		
Hula Hoops	Distancing measures	designated area markers	36		\$ 270.00
Basket Balls	play equipment	campers require individual equipment	10	29.99	\$ 290.00
Basket Ball frames	play equipment		2	150	\$ 300.00
Soccer Balls	play equipment		20	20	\$ 400.00
Camper buckets/containers	store campers belongings in one contained area	limit cross contamination	21	5	\$ 105.00
Supplies for Buckets	required for crafts etc ie m	limit cross contamination	21	8	\$ 168.00
Staffing	run program	additional 2 staff / 7 camper	8Hrs *\$14.50*2=\$232	232*39 days=9048	
		3 groups			\$ 27,144.00
Communicating	walkie talkies	need way to communicated	6		\$ 189.99
					\$ 31,226.99

**Reviewed By:**



**Trish Serratore, Chief Financial Officer**

**Respectfully Submitted by:**

*Mark Coleman*

**Mark Coleman, Director of Community Services**

**Reviewed By:**

A handwritten signature in black ink, appearing to read "Sonya Watson", with a long horizontal flourish extending to the right.

**Sonya Watson, Chief Administrative Officer**