

## Elmwood Community Centre Board Meeting Minutes

Date: March 3, 2020

Present: Dale Ahrens, Dean Leifso, Ernie Falkiner, Beth Hamilton, Alicia DeVisser, Hazel Pratt - Paige, Steve Lehman, Patsy Becker, and Linda Thompson

Guests: Mark Coleman - Director of Community Services, Brockton, Michael Sugden - Brockton resident of Elmwood, Kodey Hewlett - Recreation Supervisor, West Grey

### 1. Call to Order

### 2. Approval of Amended Agenda

**Motion:** Moved by E. Falkiner                      Seconded by H. Pratt - Paige

That the March 3, 2020 amended agenda be adopted as presented.

Carried

### 3. Declaration of Pecuniary Interest and Nature there of

None

### 4. Approval of Previous Meeting Minutes

**Motion:** Moved by D. Leifso                      Seconded by E. Falkiner

That the minutes from the February 4, 2020 meeting be approved.

Carried

### 5. Treasurer's Report

Bank Balance as of January 2020 was \$4,777.32

**Motion:** Moved by H. Pratt - Paige                      Seconded by D. Leifso

To accept the January Financial Report as presented.

Carried

### 6. Business Arising from the Previous Meeting

#### Municipalities of West Grey and Brockton 2020 budget approvals

- Brockton council approved the operational and capital funding for 2020
- West Grey might approval by the end of the week

#### Development of payment agreement with Brockton

- Move to April board meeting to discuss
- Debt repayment should be added to 2020 budget line.
- Next meeting approved amended 2020 ECC budget

#### Veolia and UV system

- Monitor and recorder has been monitoring previous maintenance

Spotlight newsletter box on ECC property, where?

- ECCB approved the newsletter box be located at the ECC. D. Ahrens stated it will be put outside the front entrance

Front Door Signage

- L. Thompson to follow up

Website Development and presentation

- L. Thompson contacted the vendor, development not completed yet.

**7. Ongoing Business**

Audit services proposals

- L. Thompson presented the information from the quoting process.

**Motion:** Moved by D. Leifso                      Seconded by E. Falkiner  
To appoint Baker Tilly as the ECC auditors for the next 3 years.

Carried

K. Hewlett digital sign update

- Best location for sign is Parker & 10 at the Elmwood Lion's Park
- Hydro quote was \$20,000
- K. Hewlett ordering sign tomorrow

Fire Safety Plan for ECC

- Chris Wells provided a copy of Cargill's Fire Safety Plan template.
- D. Ahrens and C. Wells will meet to prepare a template for ECC.

ECC rentals for Jan., Feb. and March

- 2019 number of rentals was 39. 2020 number of rentals is 38.

**8. New Business**

- The auditorium stand is missing, D. Ahrens to purchase a replacement.
- Next meeting, follow up if Brockton approved M. Sugden as an ECC board member

**9. Next Meeting Date**

Tuesday, April 7, 2020. 7:00 pm

**10. Adjournment**

**Motion:** Moved D. Leifso                      Seconded by A. DeVisser  
That the ECCB meeting be adjourned.

Carried