

SAUGEE VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Authority Meeting - Special
DATE: Thursday April 2, 2020
TIME: 1:00 p.m.
LOCATION: Electronic

CHAIR: Dan Gieruszak

MEMBERS PRESENT: Paul Allen, Maureen Couture, Mark Davis, Barbara Dobreen, Mark Goetz, Cheryl Grace, Tom Hutchinson, Steve McCabe, Mike Myatt, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

ABSENT: Don Murray

OTHERS PRESENT: John Bujold, Baker Tilly
Dick Hibma, Interim General Manager/Secretary-Treasurer
Laura Molson, Manager, Accounting
Erik Downing, Manager, Environmental Planning & Regulations
Shannon Wood, Manager, Communications
JoAnne Harbinson, Manager, Water Resources & Stewardship Services
Donna Lacey, Forestry Coordinator
Shaun Anthony, Flood Warning/Water Quality Coordinator
Janice Hagan, Administrative Assistant/Recording Secretary

Chair Dan Gieruszak, called the Special meeting to order at 1:05 p.m. He explained that the purpose of the meeting was to pass a motion allowing the Authority to meet electronically under emergency situations.

1. Adoption of Agenda

MOTION #G20-32

Moved by Paul Allen

Seconded by Maureen Couture

THAT the agenda be adopted as presented.

CARRIED

2. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

3. New Business

a. Administrative Bylaw Amendment

MOTION #G20-33

Moved by Sue Paterson

Seconded by Barbara Dobreen

That Saugeen Valley Conservation Authority adopt the following changes to their Administrative By-Laws amended November 11, 2019:

a) That on Page 18 Sec. C. Meeting Procedures Item 1. Rules of Procedure become Item 1A. Rules of Procedure.

b) That on Page 18 Sec. C Item 1B. Declared State of Emergency be inserted before Item 2. Notice of Meeting

c) That the details of Sec. C Item 1B. be as follows:

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, that may prevent the General Membership from meeting in person, a Member may participate in meetings electronically and shall have the ability to:

- a. register a vote;
- b. be counted towards determining quorum; and
- c. participate in meetings closed to the public.

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, that may prevent the General Membership from meeting in person, any date or timeline requirement established under any Section in this By-law shall be postponed until such time as the General Membership can reasonably address the issue.

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, the Authority shall implement best practices to make meetings of the Authority open to the public in accordance with Subsection 15(3) of the Act. Where possible, the Authority will provide for alternative means for the public to participate in meetings electronically.

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, that may prevent the General Membership from meeting in person, any hearing or appeal dealt with in this By-law may be conducted electronically with provisions for applicants and their agents to participate if the Authority decides to hold any such hearing or appeal.

And further, that in recognition of the timing of these materials being received relative to the meetings of April 2nd, 2020 that in lieu of conducting the meetings in public we make the recording of the meeting available on our website hereafter,

And further, that provision be made to make future meetings accessible to the public through suitable technology, and these means be communicated through the SVCA website when meeting notices and agendas are posted,

And that staff be directed to review the Administrative By-laws to bring to the Board any further amendments as may be prudent based on our lessons learned to a future meeting of the Authority.

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There being no further business, the meeting adjourned at 1:18 p.m. on motion of Mark Goetz and Cheryl Grace.

Dan Gieruszak
Chair

Janice Hagan
Recording Secretary