



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, April 7, 2020, 7:00 p.m.
Electronic Meeting

Council Present: Chris Peabody, Mayor
Dan Gieruszak, Deputy Mayor
Steve Adams, Councillor
Tim Elphick - Councillor
Kym Hutcheon, Councillor
James Lang, Councillor
Dean Leifso, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Clerk
Trish Serratore, Chief Financial Officer
Gregory Furtney, Director of Operations

1. Acceptance of Special Council Agenda

Motion: 20-10-01
Moved By: Steve Adams
Seconded By: Tim Elphick

That the Council of the Municipality of Brockton accept the Agenda for the Special Council Meeting on April 7, 2020 as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

3. Minutes

3.1 Special Council Minutes - March 19, 2020

Motion: 20-10-02
Moved By: Dan Gieruszak
Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton adopt the minutes of the Special Council Meeting on March 19, 2020 as presented.

Carried

4. Business Arising From the Minutes

5. Reports

5.1 Accept 2020 Tenders for Product and Services

Council compared the prices submitted by the lowest bidders to the amounts for the same material in the previous years, and expressed support for continuing with road works where possible.

Gregory Furtney, Director of Operations, informed Council that gravel from the Brant pit has been sent to the appropriate testing facility to ensure consistent standards, but the results have not yet been received.

Motion: 20-10-03

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number PW2020-03 - Accept 2020 Tenders for Product and Services, prepared by John Strader, Roads Supervisor and in doing so accepts the 2020 Tender Results and awards contracts to the following lowest bidders.

Carried

Motion: 20-10-04

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby award the 2020 Calcium Chloride Tender to Den Mar Brines Limited in the amount of \$252.35/tonne for a total of \$62,735.20 before HST.

Carried

Motion: 20-10-05

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby award the 2020 Crushed Gravel Tender to Joe Kerr Limited in the amounts of \$2.40/tonne for Crushed and Stockpile, and \$7.60/tonne for Crush and Apply before HST.

Carried

Motion: 20-10-06

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby award the 2020 Hot Mix Contract A-1 Tender to The Murray Group in the amount of \$80.50/ tonne for a total of \$257,600.00 before HST.

Carried

Motion: 20-10-07

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby award the 2020 Hot Mix Contract A-2 Tender to Schmidt's Paving Ltd. in the amount of \$150.00/tonne for a total of \$15,000.00 before HST.

Carried

Motion: 20-10-08
Moved By: Dan Gieruszak
Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby award the 2020 Single Surface Contract B-1 Tender to MSO Construction (a Division of Miller Paving Limited) in the amounts of \$1.11/litre (oil) and \$37.50/tonne (aggregate) for a total of \$234,100.44 before HST.

Carried

5.2 Municipal Garbage Bag Tag Program During COVID-19 Pandemic

Gregory Furtney, Director of Operations, described the additional measures adopted at the Brant Landfill Site to ensure safety for the workers and members of the public. Mr. Furtney also confirmed that the Brant Landfill Site has seen increased volumes of brush and compost and additional volumes of construction waste. Mr. Furtney also noted that the vehicle traffic at the Brant Landfill Site the past weekend was approximately 1/3 more than normal.

Motion: 20-10-09
Moved By: James Lang
Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number PW2020-04 – Municipal Garbage Bag Tag Program During COVID-19 Pandemic, prepared by Gregory Furtney, Director of Operations for information purposes and further directs staff to continue with the Municipal Garbage Bag Tag Program during the COVID-19 Pandemic.

Carried

5.3 Green Municipal Fund Walkerton Pollution Control Plant UV Disinfection System Loan/Grant Agreement

Council discussed the overall amount of interest that would be paid on the loan as well as the necessity of the project proceeding.

Trish Serratore, Chief Financial Officer, responded to questions from Council and noted that while the overall interest would be \$88,000.00 over a ten (10) year term, the interest would be off-set against the \$78,000.00 grant that would also be received. Ms. Serratore confirmed that the loan could be paid off earlier should Council choose to do so.

Gregory Furtney, Director of Operations, responded to questions from Council and confirmed that the life expectancy of the UV Disinfection System was likely 8-10 years.

Motion: 20-10-10
Moved By: Steve Adams
Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number FIN2020-12 – Green Municipal Fund Walkerton Pollution Control Plant UV Disinfection System Loan/Grant Agreement, prepared by Trish Serratore, Chief Financial Officer, and in doing so approves a By-Law coming forward to accept the loan and grant agreement with Green Municipal Fund for Project GMF16598 for the Walkerton Pollution Control Plant UV Disinfection System.

Carried

5.4 COVID-19 Finance Update

Motion: 20-10-11

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number FIN2020-13 – COVID-19 Finance Update, prepared by Trish Serratore, Chief Financial Officer and in doing so authorizes a By-Law coming forward amending the 2020 Tax Rates By-Law to ratify the decision to waive the penalty and interest charges on property tax bills from April 1, 2020 to June 30, 2020.

Carried

5.5 COVID-19 Municipal Response - Update

Council discussed the total fire ban, urging staff to consider pulling back on the ban of recreational fires when safe to do so without exposing first responders to harm.

Council expressed their gratitude to municipal staff and the leadership team in ensuring the continuity of services for residents and ensuring that residents were provided with updated information in a timely manner.

Fiona Hamilton, Clerk, confirmed that the By-law Enforcement Officer continued to respond to by-law enforcement matters on regularly scheduled Brockton days. Ms. Hamilton also noted that the recently announced provincial guidelines now allowed for any Provincial Offences Officer to enforce Orders under the Emergency Management and Civil Protection Act, and that staff had been reviewing how best to proceed with such enforcement.

Ms. Hamilton also responded to questions from Council about Committees and noted that additional guidelines would be provided to Committees in the near future in regards to conducting open and transparent meetings while still obeying the provincial restriction on gatherings over five (5) people.

Motion: 20-10-12

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number CLK2020-10 – COVID-19 Municipal Response - Update, prepared by Sarah Johnson, Jr. Deputy Clerk and Fiona Hamilton, Clerk for information purposes and further confirms and ratifies all operational decisions, procedures, and cancellations put in place by staff and the Municipal Emergency Control Group in response to the COVID-19 pandemic.

Carried

5.6 Municipal Emergency Act 2020 Review

Fiona Hamilton, Clerk, responded to questions from Council and confirmed that the Procedural By-law would be clarified to state that delegations that could not make use of video-conferencing would be required to submit the delegation in writing.

Motion: 20-10-13

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number CLK2020-11, Municipal Emergency Act 2020 Review, prepared by Fiona Hamilton, Clerk for information purposes and further approves a by-law coming forward to amend By-law 2018-092 Procedural By-law.

Carried

5.7 Amendments to Delegation of Authority By-law

Motion: 20-10-14

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CLK2020-12, Amendments to Delegation of Authority By-law, prepared by Fiona Hamilton, Clerk and Sonya Watson, CAO for information purposes and further approves the proposed amendments to the Delegation of Authority By-law 2020-032.

Carried

6. Public Notification

7. By-Laws

Sonya Watson, Chief Administrative Officer, responded to questions from Council and confirmed that the staff rotating shifts were working well. Ms. Watson also provided additional details about the disinfection efforts and physical distancing occurring at the municipal office.

Motion: 20-10-15

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-038 - Amend Procedural By-Law

Carried

Motion: 20-10-16

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-039 - Amend Pandemic Policies By-Law
- By-Law 2020-040 - Adopt Pandemic Supplemental Unemployment Benefit Plan Policy By-Law
- By-Law 2020-042 - Amend 2020 Tax Rates By-Law
- By-Law 2020-043 - Amend Borrowing to Meet Current Expenditures for 2020 By-Law
- By-Law 2020-044 - Amend 2020 Borrowing from Capital Expenditures By-Law
- By-Law 2020-045 - Walkerton Pollution Control Plant UV Disinfection System Grant Agreement By-Law

Carried

Motion: 20-10-17

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-041 - Amend Pandemic Delegation of Authority By-Law

Carried

8. New Business Brought Forward

1. Property Standards Investigations

Councillor Lang asked whether property standards investigations were still occurring. Sonya Watson, Chief Administrative Officer, noted that property standards investigations were still occurring, based on written complaints received. Certain matters were being investigated by the Fire Department and Building Department as well.

2. Appreciation for Frontline Workers

Councillor Adams expressed sincere gratitude for the efforts of all the frontline workers in the community responding to the Covid-19 pandemic.

3. Appreciation for Communications and Videos

Councillor Lang congratulated Mayor Peabody on his role in ensuring timely and reassuring communications to the public as circumstances related to the Covid-19 pandemic have unfolded. Councillor Elphick echoed the praise for the videos. Mayor Peabody informed Council that Sarah Johnson, Jr. Deputy Clerk, was instrumental in developing the videos and releasing the social media posts.

4. Expression of Support

Mayor Peabody recognized the unprecedented situation of the Covid-19 pandemic and encouraged Council to consider safe ways for the Brockton community to express support for the efforts of the frontline workers.

9. Confirmation of Proceedings

Motion: 20-10-18

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-046 - April 7, 2020 Confirmatory By-Law

Carried

10. Adjournment

Motion: 20-10-19

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton does now adjourn at 7:49 p.m. to meet again on April 28, 2020, and that the regularly scheduled Council Meeting on April 14, 2020 be hereby cancelled.

Carried

Mayor - Chris Peabody

Clerk – Fiona Hamilton