

Elmwood Community Centre Board Meeting Minutes

Date: February 4, 2020
Present: Dale Ahrens, Dean Leifso, Ernie Falkiner, Beth Hamilton, Alicia DeVisser, Hazel Pratt - Paige, Steve Lehman, Patsy Becker, Linda Thompson
Guests: Mark Coleman - Director of Community Services, Brockton, Michael Sugden - Brockton resident of Elmwood, Kodey Hewlett - Recreation Supervisor, West Grey

1. Call to Order

2. Approval of Agenda

Motion: Moved by H. Pratt - Paige Seconded by B. Hamilton
That the February 4, 2020 agenda be adopted as presented.
Carried

3. Declaration of Pecuniary Interest and Nature there of

None

4. Approval of Previous Meeting Minutes

Motion: Moved by B. Hamilton Seconded by E. Falkiner
That the amended minutes from the January 15, 2020 meeting be approved.
Carried

5. Treasurer's Report

Bank Balance as of Dec. 31 was \$6,565.88 with some expenses still outstanding.
Motion: Moved by H. Pratt - Paige Seconded by A. DeVisser
To accept the December Financial Report as presented.
Carried

6. Business Arising from the Previous Meeting

- Elmwood's Lions Park Renewal. D. Ahrens stated that both municipalities are aware that this is the ECCB next major project. D. Leifso proposed that K. Hewlett and M. Coleman set up a plan to table at a future meeting.
- ECC ball diamond needs top cover. D. Ahrens to get quotes.
- Dredging of the pond is in both municipal budgets for 2020.

7. Ongoing Business

Hardwood Floor Annual Maintenance

S. Lehman estimates \$500 for the annual floor maintenance.

Motion: Moved by E. Falkiner Seconded by H. Pratt – Paige
For S. Lehman to complete floor maintenance.
Carried

Budget consultation sessions with both municipalities

E. Falkiner presented the capital plan to West Grey; it was approved at their meeting.

D. Ahrens presented the capital plan to Brockton; it was approved at their meeting.

Both municipalities also approved the ECCB 2020 operational budget.

Municipalities have not approved their 2020 budgets yet.

- ECC needs caution signs for the perimeter of the pond.
- Front door signage replacement. L. Thompson to follow up with PRG.
- Parking regulation. ECCB does not want vehicles parked on both sides of concession 10, concern is mainly winter. L. Thompson to contact roads dept. to have NO PARKING signs posted for large events, e.g. Farmers Week in January. Table at a future meeting.
- Fire Safety Plan for ECC. D. Ahrens will be contacting Chris Wells.
- Veolia has taken over the maintenance of the UV system. E. Falkiner will discuss with Veolia the cost to replace the current UV system.

8. New Business

- ECC and Brockton will develop a payment agreement for the balance still owing for the kitchen project. D. Ahrens to contact Trish Serratore to develop a payment agreement.
- D. Leifso announced that the Municipality of Brockton, as part of a proposal, would add a sidewalk from Main Street to ECC
- The Spotlight Community newsletter from Durham has contacted D. Ahrens to have their newsletter box located at the ECC. D. Ahrens to follow up
- Durham Legion requested a tour of the ECC new kitchen. L. Thompson and S. Lehman will meet and provide a tour with the representatives on Sunday, February 9th.

ECC 2020 rental fees

Motion: Moved by D. Leifso Seconded by E. Falkiner

To maintain 2019 rental fees but add a day before set up fee.

Carried

Bartending

L. Thompson provided a proposal to use a third party trained bartending service. Less risk to ECCB, and will reduce insurance. Municipality of Brockton uses these services for a couple of their community halls.

Motion: Moved by D. Leifso Seconded by A. DeVisser

To use the third party service for high-risk events.

Carried

Auditors

L. Thompson had distributed a proposal for audit services. One vendor made comment that they would be too costly. The current vendor had not responded to the quote yet, it is due Friday, February 7th.

West Grey Sustainability Committee and Brockton Environment Committee

B. Hamilton, a member of the West Grey Sustainability Committee and the Brockton Environment Committee would like to partner with the ECCB to eliminate waste. Both committees will have resources for this project.

Michael Sugden informed the ECCB that he is interested in joining the ECCB.

Motion: Moved by H. Pratt – Paige Seconded by A. DeVisser
That ECCB recommend to Municipality of Brockton that the ECCB appoint M. Sugden to the ECCB as their representative.

Carried

9. Next Meeting Date

Tuesday, March 3, 2020 at 7:00 p.m.

10. Adjournment

Motion: Moved H. Pratt - Paige Seconded by E. Falkiner
That the ECCB meeting be adjourned.

Carried