



The Corporation of the Municipality of Brockton

Council Meeting Minutes

**Thursday, March 19, 2020, 3:00 p.m.
Walkerton Community Centre**

Council Present: **Chris Peabody, Mayor**
 Steve Adams, Councillor
 Tim Elphick - Councillor
 Kym Hutcheon, Councillor
 James Lang, Councillor
 Dean Leifso, Councillor

Staff Present: **Sonya Watson, Chief Administrative Officer**
 Fiona Hamilton, Clerk
 Trish Serratore, Chief Financial Officer
 Gregory Furtney, Director of Operations
 Mike Murphy, Fire Chief
 Mark Coleman, Director of Community Services

1. Acceptance of Special Council Agenda

Motion: 20-09-01

Moved By: Kym Hutcheon

Seconded By: Steve Adams

That the Council of the Municipality of Brockton accept the Agenda for the Special Council Meeting on Thursday, March 19, 2020 as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

Councillor Leifso declared a conflict of interest in relation to an item to be considered in the Closed Session for professional reasons.

3. Closed Session

Motion: 20-09-02

Moved By: Tim Elphick

Seconded By: Steve Adams

That the Council of the Municipality of Brockton enter into Closed Session at 3:00 p.m. in order to address a matter pertaining to

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees
- A proposed or pending acquisition or disposition of land by the municipality or local board -**East Ridge Business Park Development Proposal**

- Labour relations or employee negotiations - **COVID-19 Response Staffing Update**
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose -**Utility Advice**
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board - **Subdivision Negotiation, Municipal Facility Negotiation**
- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried

Motion: 20-09-03

Moved By: Tim Elphick

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby approves the direction provided to staff in Closed Session and accepts with sincere regret the resignation of Pamela Roulston as Inside/Outside Maintainer for the Cargill and District Community Centre.

Carried

Motion: 20-09-04

Moved By: Steve Adams

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-036 - Barry's Construction Agreement of Purchase and Sale By-Law

Carried

4. Reports

4.1 COVID-19 Municipal Response

Motion: 20-09-05
Moved By: James Lang
Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number CLK2020-09 – COVID-19 Municipal Response, prepared by Fiona Hamilton, Clerk for information purposes and further confirms and ratifies all operational decisions, procedures, and cancellations put in place by staff in response to the COVID-19 pandemic.

Carried

4.2 Equipment Purchase – Motor Grader Profile Packers

Motion: 20-09-06
Moved By: James Lang
Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number PW2020-02 - Equipment Purchase – Motor Grader Profile Packers, prepared by John Strader, Road Supervisor, and further approves a By-Law coming forward to enter into a Purchase Agreement with Brandt Tractor for the purchase of two (2) 2020 Handy Hitch Profile Packers in the amount of \$33,979.50 each, plus H.S.T.

Carried

5. Public Notification

5.1 Bruce Power Telephone Town Hall

6. By-Laws

Motion: 20-09-07
Moved By: Kym Hutcheon
Seconded By: Steve Adams

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-033 - 2020 Borrowing from Capital Expenditures By-Law
- By-Law 2020-034 - 2020 Tax Rates By-Law
- By-Law 2020-035 - Brandt Tractor Purchasing Agreement By-Law

Carried

6.1 By-Law 2020-031 - Adopt Pandemic Policies By-Law

Sonya Watson, Chief Administrative Officer, responded to questions from Council and confirmed that the policies had been reviewed and approved by an employment lawyer. Council also discussed the section of the policy specifying that overtime could not be incurred when working remotely. Council agreed that section should be amended.

Motion: 20-09-08
Moved By: James Lang
Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-031 - Adopt Pandemic Policies By-Law

Carried

6.2 By-Law 2020-032 - Pandemic Delegation of Authority By-Law

Some members of Council emphasized the importance of continuing to meet in early April, even if electronically, to demonstrate Council's commitment to oversight for Brockton residents. Fiona Hamilton, Clerk, described the degree of uncertainty related to the new legislation released earlier in the afternoon, and the need to consider how to organize electronic meetings that would still be accountable and transparent to the public. Ms. Hamilton also emphasized the paramountcy of maintaining physical distancing to assist in reducing the spread of Covid-19 and the measures to be taken to ensure minimal service disruptions for residents.

Council amended By-Law 2020-032 to clarify that Council intended to make use of the electronic participation provisions introduced by the Province of Ontario in Bill 187 for emergency pandemics to the greatest extent possible.

Action: Staff were directed to make all arrangements to arrange for an electronic meeting on or prior to April 28, 2020.

Motion: 20-09-09

Moved By: Kym Hutcheon

Seconded By: Steve Adams

That the Council of the Municipality of Brockton authorize that the following by-law, as amended, be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-032 - Pandemic Delegation of Authority By-Law - as amended

Carried

7. **Confirmation of Proceedings**

Motion: 20-09-08

Moved By: Dean Leifso

Seconded By: Steve Adams

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-037 - March 19, 2020 Confirmatory By-Law

Carried

8. **Adjournment**

Motion: 20-09-09

Moved By: Kym Hutcheon

Seconded By: Steve Adams

That the Council of the Municipality of Brockton does now adjourn at 5:26 p.m. to meet again on April 28, 2020.

Carried

Mayor - Chris Peabody

Clerk— Fiona Hamilton