

Report to Council

Report Title: Municipal Modernization Program Grant Update

Prepared By: Sonya Watson, Chief Administrative Officer

Department: Administration

Date: March 10, 2020

Report Number: CAO2020-03 **File Number:** C11AD, F11

Attachments: Letter from Ministry of Municipal Affairs and Housing

Recommendation:

That the Council of the Municipality of Brockton hereby approves Report Number CAO2020-03 – Municipal Modernization Program Grant Update, prepared by Sonya Watson, Chief Administrative Officer, and in doing so authorizes a By-Law coming forward.

Report:

Background:

Staff brought forward Report Number CAO2019-33 – Municipal Modernization Program (Intake 1) Grant Application on December 3, 2019. Council endorsed the grant application prepared by staff for a Municipal Facilities Modernization and Efficiencies Review, and approved Brockton's Municipal Innovation Council (MIC) partners' joint submission of an expression of interest for a waste management service delivery review.

Analysis:

As previously reported the joint submission for the Waste Management Service Delivery Review was approved and is being led by the MIC. I am pleased to announce that as of March 2, 2020, the Ministry of Municipal Affairs and Housing (MMAH) has approved the Municipality's submission to the Municipal Modernization Program, and has authorized funding up to \$175,000 towards our project. This funding will be allocated to an independent third-party reviewer to deliver a final report by September 18, 2020, which has been extended from the previous deadline of June 30, 2020. The letter from the MMAH has been attached to this report for Council's information.

Staff will be preparing a Request for Proposal to scope the project that will be a "Modernization and Efficiencies Review". This review would encompass all Municipal Facilities including Public Works Facilities (Workshops), Community Services (Parks and Recreation Facilities), Protective Services Facilities (Fire Department), and the Corporate Administration Facility (Municipal Office). The Review would be scoped to include customer and employee accessibility, security, energy audit recommendations, and resource and

space audits, with the goal of getting concrete third party recommendations for the modernization of our departmental service delivery to tax payers for a culture of continuous improvement and to further the direction of Council to identify any and all associated cost savings. A cost saving analysis would be an important tangible project outcome. This is a significant project but we were successful in securing significant dollars towards the third party report.

The next grant intake will be to help fund the implementation of these tangible and actionable recommendations that will come as a result of the review. Additionally, it is very likely that some of these actionable recommendations can be implemented and supported by future grant/loan opportunities.

There is no cost to the Municipality but it will involve significant staff time. Further updates will be provided as required.

A By-Law authorizing signing the Transfer Payment Agreement with the Minister of Municipal Affairs and Housing for up to \$175,000 has been brought forward.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? Yes
- Do the recommendations contribute to achieving Cultural Vibrancy? Yes
- Do the recommendations contribute to achieving Economic Prosperity? Yes
- Do the recommendations contribute to Environmental Integrity? Yes
- Do the recommendations contribute to the Social Equity? Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

There are no municipal monies required for this review but significant staff time to scope the project and lead a third-party consultant.

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Sonya Watson, Chief Administrative Officer