



## Brockton Child Care Committee Meeting Minutes

### Meeting #

**Date and Time:** Tuesday November 19<sup>th</sup> 2019 6:30pm

**Location:** Brockton Childcare Centre

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### BUSINESS ITEMS

**1. Call to Order**

Meeting started at 6:30 with Sharon Bross, Connie Borth, Becky Fortney, Dana Wright, Lisa Mackinnon, and Jen Jacquot present.

Absent: Becky Hunt

**2. Acceptance of Agenda**

**Motion:** Jen Jacquot

**Seconded:** Lisa Mackinnon

**3. Disclosure of Pecuniary Interest and General Nature Thereof: None**

**4. Review and Approval of previous Minutes**

October Minutes approved.

**Motion:** Jen Jacquot

**Seconded:** Lisa Mackinnon

The minutes of the Day Care Committee meeting of September 17<sup>th</sup> 2019 will be deferred to the next meeting for approval.

**5. Business Arising from June Minutes---**Nothing to report.

### BUSINESS ARISING

**Committee Members/Chairperson---**Chris Oberle has resigned from the Brockton Child Care Committee. Dana Wright was nominated to be the Chairperson.

**Motion:** Jen Jacquot

**Seconded:** Becky Fortney

Dana Wright accepted the position to be Chairperson of the Brockton Childcare Centre.

Carried

We have has some parents interested in joining the Committee. We will wait until January 2020 to discuss parents interested.

**Staffing**---Beth Cuneo took an early Maternity Leave effective Oct 28<sup>th</sup> 2019. Melanie McLean has resigned. Melanie was doing the enhance position at WDCS. Sharon has advertised to fill this position.

**No Call Fee**--- no report

## **NEW BUSINESS**

**Christmas Concert**---Our 2019 annual Children's Christmas Concert will be on Thursday December 5<sup>th</sup> at the St Teresa gymnasium starting at 6:30pm

**License Renewal**---Becky Shortt made an early surprise visit to renew our License Oct 28<sup>th</sup> 2019. Over all with a few minor revisions the Centre had a great review.

**SUPERVISOR'S REPORT**---the statistics for October, 95 children per day.

**FINANCIAL REPORT**---Sharon discussed items that were over and why.

**STRATEGIC PLAN** ---Sharon and Connie attending a workshop November 27<sup>th</sup> 2019 at the Best Western in Walkerton, Emotional Intelligence as a Foundation for Coaching and Mentoring.

Five Staff will be renewing their First Aid on December 3<sup>rd</sup>, 2019

**ITEMS BROUGHT FORWARD BY COMMITTEE MEMBERS** Becky asked if we were going to try the giving tree this year for Christmas. The giving Tree will be in lieu of staff gifts but supplies for the centre. Everyone was in favor of trying it.

**NEXT MEETING** Tuesday January 18th, 2020. 6:30pm. Brockton Childcare Centre

**ADJOURNMENT:** 7:30

**Motion:** Jen Jacquot

**Seconded:** Becky Fortney

