

## **Elmwood Community Centre Board Meeting Minutes**

Date: January 15, 2020

Present: Dale Ahrens, Dean Leifso, Ernie Falkiner, Beth Hamilton, Steve Lehman, and Patsy Becker

Guests: Mark Coleman – Director of Community Services, Brockton  
Michael and Jayne Sugden, Brockton residents of Elmwood

### **1. Call to Order**

Dale Ahrens introduced members of the ECCB to our guests, Mark Coleman, Jayne and Michael Sugden.

### **2. Selection of Chairperson and Vice-Chair**

Motion: Moved by D. Leifso                      Seconded by E. Falkiner  
That Dale Ahrens be designated as Chair of the Elmwood Community Centre Board for the year 2020.

Carried.

Motion Moved by D. Leifso                      Seconded by B. Hamilton  
That Ernie Falkiner be designate as Vice-Chair of the Elmwood Community Center Board for the year 2020.

Carried.

### **3. Adopt Agenda**

Motion: Moved by B. Hamilton                      Seconded by E. Falkiner  
That the January 15, 2020 agenda be adopted as presented.

Carried

### **4. Declaration of Pecuniary Interest and Nature Thereof**

None

### **5. Minutes of Previous Meeting**

Motion: Moved by B. Hamilton                      Seconded by E. Falkiner  
That the minutes from the November 5, 2019 meeting be approved as presented.

Carried.

Note: The December regular meeting of the ECCB was cancelled.

### **6. Treasurer's Report**

Bank Balance as of Dec. 31 was \$6565.88 with some expenses still outstanding.

Motion: Moved by D. Leifso                      Seconded by B. Hamilton  
To accept the October Financial Report as presented.

Carried

Motion: Moved by D. Leifso                      Seconded by E. Falkiner  
To accept the November Financial Report as presented

Carried.

**7. Business arising out of minutes**

The ECCB document, Capital Forecast For Maintenance Upgrades and Future Community Projects, has been sent to appropriate Brockton and West Grey Municipal staff and Council members for consideration during 2020 Budget deliberations. Ernie will be attending a Budget consultation meeting at West Grey on Jan. 17, while Dale will attend the Brockton Budget consultation meeting on Feb. 4.

**8. New Business**

- i. Farmers' Week Update - The week-long event went extremely well, with only a few minor internet glitches. With the mild weather, it made for muddy and slippery conditions for the areas designated for parking on the grass along the driveway to the ball diamond. Newly renovated kitchen worked extremely well.
- ii. Update on UV Water System. In December, a review of the system with Veolia, our water monitors, found that the UV System was working adequately but required some minor maintenance, which was completed.

Motion: Moved by E Falkiner. Seconded by B. Hamilton  
That a monitoring system which will send e-alerts in the event of a water concern, be purchased and installed at a cost of approximately \$450.

Carried.

- iii. Copies of the Capital Forecast Document were distributed to those present at the meeting, and the ECCB welcomed the input provided by Mark Coleman, who made suggestions as to how the format of the document could be improved in the future. For concerns about parking along the roadside of Concession 10, it was suggested to approach Brockton staff to ask how this issue might be governed by Brockton policy.  
As well, copies of the Accessibility Audit, conducted in the fall of 2019, were provided to those in attendance to provide background for accessibility items listed in the Capital Forecast Document.
- iv. The final 2020 ECCB Operating Budget was presented. A discussion was held concerning the need for the ECCB to have a reserve fund in order to plan for the sustainability of our facilities and properties.

Motion: Moved by D. Leifso Seconded by B. Hamilton  
That the ECCB 2020 Operating Financial Budget for 2020 be approved and directed to appropriate staff of our municipal partners.

Carried.

- v. Digital Sign Update – Kodey Hewlett, Recreation Supervisor from West Grey, reported that with \$12 000 in grant money provided by West Grey, and an additional \$5 000 provided by Brockton, a full color single-sided sign has been purchased and will be installed at the location of the current sign, once weather allows in the spring.

- vi. Website update – we will hear more at the Feb. meeting from Linda.
- vii. Kitchen Fundraising – \$50 000 is still owing on the project. The Elmwood and District Chamber of Commerce will be forwarding a payment to Brockton in January.
- viii. Donations of Equipment - In December, the Elmwood and District Chamber of Commerce donated a new commercial meat slicer and a new commercial food processor to the ECCB at a value of approximately \$3 500. They replace existing appliances, both which were originally purchased 30 years ago.
- ix. The Annual Meeting of the Elmwood and District Chamber of Commerce has been scheduled for Friday, March 20.
- x. A discussion was held on upgrades required for the maintenance and use of the Elmwood Community Centre Ball Diamond. The ECCB will discuss this more in the future with the assistance of Mark Coleman.
- xi. Fire Safety Plan. ECCB will contact Chris Wells from the Brockton Fire Department to work on the implementation of an updated Fire Safety Plan.
- xii. First steps on planning for the renewal of the Elmwood Lions' Park.
- xiii. S. Lehman suggested that in order to maintain the condition of the hardwood floor, the floor should be cleaned, covered with a sealant and buffed. This is work that he can do on an annual basis, and will extend the life of the floor and lengthen the years between major restoration projects. Steve is asked to bring prices for materials required to the next meeting.

## **9. Next Board Meeting**

Tuesday, February 4, 2020. 7:00 pm

## **10. Adjournment**

Motion: Moved by D. Leifso    Seconded by E. Falkiner  
That the ECCB meeting be adjourned.  
Carried