



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, February 18, 2020, 6:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor
Dan Gieruszak, Deputy Mayor
Steve Adams, Councillor
Kym Hutcheon, Councillor
Tim Elphick - Councillor
James Lang, Councillor
Dean Leifso, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Clerk
Trish Serratore, Chief Financial Officer
Sarah Johnson, Junior Deputy Clerk
Gregory Furtney, Director of Operations
John Strader, Roads Supervisor
Mark Coleman, Director of Community Services
Mike Murphy, Fire Chief

1. Acceptance of Council Agenda

Mayor Peabody called the meeting to order at 6:00 p.m.

Motion: 20-07-01

Moved By: Kym Hutcheon

Seconded By: Steve Adams

That the Council of the Municipality of Brockton accept the Agenda for the Special Council Meeting on February 18, 2020 as amended to consider item 4.4 prior to item 4.3.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

3. Minutes

Motion: 20-07-02

Moved By: Steve Adams

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton adopt the minutes of the February 3, 2020 Special Council Meeting, February 4, 2020 Special Council Meeting, and February 11, 2020 Regular Council Meeting as presented.

Carried

4. Reports

4.1 2020 Utility Rate Changes

Motion: 20-07-03

Moved By: Dean Leifso

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number UT2020-03 – 2020 Utility Rate Changes, prepared by Gregory Furtney, Director of Operations, and in so doing authorizes a By-Law coming forward approving the 2020 Water/Wastewater Rates.

Carried

4.2 Budget Consultation 2020 Feedback

Council discussed the results from the Build Your Brockton site and noted the number of responses is important to note and the data should be considered cautiously.

Motion: 20-07-04

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number CLK2020-06 – Budget Consultation 2020 Feedback, prepared by Sarah Johnson, Junior Deputy Clerk, for information purposes.

Carried

4.3 Office Renovation Options for Budget Consideration

Sonya Watson, Chief Administrative Officer, informed Council that the full amount of the proposed renovation was included in the draft budget. Ms. Watson also responded to questions from Council and clarified that options 3 and options 4 would not address all concerns identified in relation to the Occupational Health and Safety Act.

Council discussed the need for the renovation in the context of the long-term plan for the location of the municipal office. Council then voted on including Option 1 from the report which was defeated, as was a second motion considering Option 2 from the report. Council then decided to take a brief recess to study the specific costs as presented in Option 2 of the report. Council reconvened and directed staff to include \$40,000.00 with \$20,000 being funded from prior year reserve fund transfer and \$20,000 to come from the tax rate in the 2020 municipal budget for renovations of an urgent and pressing nature.

Motion: 20-07-05

Moved By: Dean Leifso

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives for information Report Number CAO2020-02 – Office Renovation Proposal Update, prepared by Sonya Watson, Chief Administrative Officer and Fiona Hamilton, Clerk, and in doing so directs staff to include Option 1 and the amount of \$80,000.00 in the 2020 budget.

Defeated

Motion: 20-07-06
Moved By: Dan Gieruszak
Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives for information Report Number CAO2020-02 – Office Renovation Proposal Update, prepared by Sonya Watson, Chief Administrative Officer and Fiona Hamilton, Clerk, and in doing so directs staff to include Option 2 and the amount of \$53,910.00 in the 2020 budget.

Defeated

Motion: 20-07-07
Moved By: Dean Leifso
Seconded By: James Lang

That the Council of the Municipality of Brockton does hereby recess from open session at 7:03 p.m.

Carried

Motion: 20-07-08
Moved By: Tim Elphick
Seconded By: James Lang

That the Council of the Municipality of Brockton does hereby return to open session at 7:19 p.m.

Carried

Motion: 20-07-09
Moved By: Tim Elphick
Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton hereby receives for information Report #CAO2020-02 Office Renovation Proposal Update, by Sonya Watson, CAO and Fiona Hamilton, Clerk, and in doing so directs staff to include up to \$40,000.00 in the 2020 draft Budget (\$20,000.00 carried over from 2019) to support municipal office renovations of an urgent and pressing nature, specifically, but not limited to, carpet repairs and installed controlled access doorways.

Carried

4.4 2020 Municipal Budget

Trish Serratore, Chief Financial Officer, responded to questions from Council about the reserve transfers being included in the budget.

Council requested an update relating to the budget for Saugeen Regional Mobility and Transit budget, noting that the board would be meeting at the end of the week, as well as an update relating to the funding of the Saugeen Municipal Airport.

Trish Serratore, Chief Financial Officer, confirmed information relating to the wages for the Recreation Supervisor and explained that the plan was to allow the Director of Community Services to determine what the needs are for replacing that position. Ms. Serratore also informed Council of the tax rate increases as a result of the funds included for the municipal office renovation.

Councillor Lang gave notice of a motion to reconsider the motion researching the cost of building a new municipal office in the East Ridge Business Park that was defeated at the last meeting.

Council discussed the proposed overall tax rate and their comfort level.

Trish Serratore, Chief Financial Officer, discussed the need to evaluate a task list for re-establishing the vacant position in the recreational department but a lesser amount was included in the 2020 budget for wages. Mrs. Serratore also confirmed that the proposed strategic plan would be funded from the provincial one-time funding rather than the tax rate.

Council discussed the costs of various recycling programs and potential revenue from the Brockton Child Care Centre. Rather than complete the replacement of all the streetlights in Cargill this year, Council decided to set aside \$12,500.00 in reserves with another \$12,500.00 next year for the streetlight replacement project. Council also decided not to proceed with setting aside \$10,000.00 in reserve for future entrance signage at this time given the overall tax rate. A recorded vote of the 2020 Municipal Budget was requested.

Motion: 20-07-10

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number FIN2020-04 – 2020 Municipal Budget, prepared by Trish Serratore, Chief Financial Officer for information and in doing so, approves bringing forward a by-law to accept the 2020 Municipal Budget in the amount of \$9,683,265.00 with a municipal tax rate of 3.95%.

Member of Council	Yea	Nay
Adams, Steve		✓
Elphick, Tim	✓	
Gieruszak, Dan	✓	
Hutcheon, Kym	✓	
Lang, James	✓	
Leifso, Dean	✓	
Peabody, Chris	✓	
Totals	6	1

Carried

- 5. Tax-Supported Operating Budget**
- 6. Council Discussion on Budget**
- 7. Current Tax Rate Implications**
- 8. By-Laws**

Motion: 20-07-11

Moved By: Steve Adams

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-018 - Water Service Rates and Charges By-Law
- By-Law 2020-020 - Approve 2020 Municipal Non-Tax Supported By-law

Carried

Motion: 20-07-12

Moved By: Kym Hutcheon

Seconded By: Steve Adams

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-019 - Approve 2020 Municipal Budget By-Law

Carried

9. Closed Session

Motion: 20-07-13

Moved By: Tim Elphick

Seconded By: Dan Gieruszak

That the Council of the Municipality of Brockton enter into Closed Session at 8:43 p.m. in order to address a matter pertaining to:

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees
- A proposed or pending acquisition or disposition of land by the municipality or local board
- Labour relations or employee negotiations – **Staffing Update**
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board
- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried

Motion: 20-07-14
Moved By: Dean Leifso
Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton approves the direction provided to staff in Closed Session.

Carried

10. Confirmation of Proceedings

Motion: 20-07-15
Moved By: Dan Gieruszak
Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2020-021 - February 18, 2020 Confirmatory By-Law

Carried

11. Adjournment

Motion: 20-07-16
Moved By: Dan Gieruszak
Seconded By: Tim Elphick

That the Council of the Municipality of Brockton does now adjourn at 9:29 p.m to meet again on March 10, 2020.

Carried

Mayor - Chris Peabody

Clerk – Fiona Hamilton