

Report to Council

Report Title:	Russell Municipal Drain Tender		
Prepared By:	Sarah Johnson, Junior Deputy Clerk and Fiona Hamilton, Clerk		
Department:	Clerk's		
Date:	March 10, 2020		
Report Number:	DRAIN2020-01	File Number:	C11DR, E09RU
Attachments:	Russell Municipal Drain Tender Tender Opening Form – Russell Municipal Drain R.J. Burnside and Associates Limited Russell Municipal Drain Tender Results		

Recommendation:

That the Council of the Municipality of Brockton hereby approves Report Number DRAIN2020-01 – Russell Municipal Drain Tender, prepared by Sarah Johnson, Junior Deputy Clerk and Fiona Hamilton, Clerk and in doing so authorizes a By-Law coming forward to accept the tender of Van Gorp Farm Drainage Ltd at a price of \$56,504.00 plus H.S.T for the construction of the Russell Municipal Drain 2018.

Report:

Background:

Council gave By-Law 2018-082 – Russell Municipal Drain By-Law first and second reading, and provisionally adopted the By-Law on November 5, 2018. Staff prepared the By-Law for third and final reading, which was adopted by Council on February 11, 2020.

Staff were provided with the tender for the Russell Municipal Drain from R.J. Burnside and Associates Limited on January 22, 2020. Staff advertised the tender for the Russell Municipal Drain on the municipal website. Tenders were received until Tuesday, February 11, 2020 at 12:00 Noon. A copy of the tender is attached to this report for Council's information.

Analysis:

Tenders for the Russell Municipal Drain were opened on Tuesday, February 11, 2020 at 12:00 Noon at the Brockton Municipal Office. One (1) tender was received, and was opened by Fiona Hamilton, Clerk, Sarah Johnson, Junior Deputy Clerk, Ray Holliday, Chief Building Official and Ed DeLay, R.J. Burnside and Associates Limited.

Ed DeLay, M.Eng. P.Eng of R.J. Burnside and Associates Limited reviewed the tender that was submitted for the construction of the Russell Municipal Drain 2018 and recommends that the Council of the Municipality of Brockton award the tender to Van Gorp Farm Drainage Ltd.

Staff have prepared a By-Law accepting the tender of Van Gorp Farm Drainage Ltd in the amount of \$56,504.00 plus H.S.T. for the construction of the Russell Municipal Drain.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

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| • Do the recommendations help move the Municipality closer to its Vision? | N/A |
| • Do the recommendations contribute to achieving Cultural Vibrancy? | N/A |
| • Do the recommendations contribute to achieving Economic Prosperity? | Yes |
| • Do the recommendations contribute to Environmental Integrity? | Yes |
| • Do the recommendations contribute to the Social Equity? | Yes |

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Reviewed By:


Trish Serratore, Chief Financial Officer

Respectfully Submitted by:


Sarah Johnson, Junior Deputy Clerk


Fiona Hamilton, Clerk

Reviewed By:


Sonya Watson, Chief Administrative Officer