

## **Brockton Heritage and Library Committee Minutes**

Monday, December 2, 2019

**Location:** Brockton Municipal Office (100 Scott Street, Walkerton)

**Time:** 4:30 p.m.

### **Attendance:**

**(Quorum: 8/12)**

Darlene Bohnert, Committee Member	Present
Lynda Breig, Committee Member	Absent
Ted Cobean, Chair	Absent
Fiona Hamilton, Clerk and Committee Secretary (Non-Voting)	Present
Barb Kerry, Committee Member	Present
Denise Lagundzin, Committee Member	Present
Dean Leifso, Councillor	Present
Ron McKinnon, Committee Member	Present
Alishia Oberle, Committee Member	Present
Joe Reichenbach, Committee Member	Absent
Tanya Tilson, Committee Member	Present
Frank Weiler, Committee Member	Absent
Murray Wells, Committee Member	Present
Tracey Knapp, Librarian (Non-Voting)	Absent

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### **1. Call to Order**

Acting Chair, Darlene Bonhert called the meeting to order at 4:31 p.m.

### **2. Acceptance of Agenda**

Motion: Moved by Alishia Oberle                      Seconded by Murray Wells  
That the agenda for the December 2, 2019 Brockton Heritage Committee meeting be approved.  
Carried.

### **3. Disclosure of Pecuniary Interest and the General Nature Thereof**

### **4. Delegations**

None.

### **5. Approval of Minutes**

Motion: Moved by Ron McKinnon                      Seconded by Barb Kerry  
That the minutes from the November 4, 2019 Brockton Heritage Committee meeting be approved with the amendment that under Item 10.6, "Barb Kerry" be replaced with "Tanya Tilson".  
Carried.

### **6. Business Arising From the Minutes**

None.

### **7. Correspondence**

### **8. Financial Reports**

#### **8.1 November 1-31, 2019**

### **9. Walkerton/Cargill Library Report – Tracey Knapp**

Tracey was unable to attend the meeting but provided her report in her absence. Circulation is up in both branches. The library ran a fraud information seminar with 21 people in attendance. The Art Show Committee are looking at dates and reviewing the brochure for printing. The show will

have a water theme and presentation date in May to coincide with the 2020 Commemoration of the Walkerton e-coli tragedy. Darlene Bohnert will ask Tracey Knapp, Librarian if Clarence Kieffer could be contacted to have his photo taken to recognize his kind donation of historical material to the Library /Heritage Archives.

**9.1 Cargill Library plaque request**

**10. Old Business/Ongoing Projects**

**10.1 Local History Books - Brockton Heritage Website**

Books are welcomed to be added to the Brockton Heritage website.

**10.2 Donation Brochure and Policy**

- **Printing Quotations for Brochure**

The committee made the following revisions to the Donation Policy:

- Take out residents and historical in first sentence.
- Adopt the other changes outlined in red.
- Add "If required" after transportation.
- Remove second paragraph on page 2 entirely.
- Amend paragraph before signature to acknowledge that if items are not retained they shall be disposed of.
- On Appendix B move "large items are not accepted" to the end of the list, add commercial, farming artifacts, military artifacts, and miscellaneous items at the discretion of the Committee.

Motion: Moved by Denise Lagundzin Seconded by Alishia Oberle

That the Brockton Heritage Committee accept the revised Brockton Heritage Committee Donation Policy.

Carried.

The policy will be reviewed by Council and hopefully adopted by By-Law at their meeting on December 17, 2019.

The committee discussed the brochure. Fiona Hamilton will add the categories from the policy into the brochure, review the brochure for accessibility, and bring back an amended brochure for the committee's review.

The committee made the following changes to the brochure:

- Yearbooks should be changed to books
- Military artifacts should be included

**Action: Fiona Hamilton, Clerk to bring an amended brochure to the next Heritage Committee meeting for review.**

The committee decided that they would wait until the brochure was completed to decide on which printing quote they would accept.

Denise confirmed that she had obtained a list of appraisers with different expertise that will be happy to help with an evaluation of an item.

**10.3 Walkerton Downtown Photo Murals**

- Email from Community Improvement Committee

**10.4 Armoury Building**

- **Heritage Designation of Armoury Building**

Committee Members were encouraged to submit comments about designating the armoury building as a heritage building prior to the Council meeting on December 17, 2019.

**10.5 Doors Open 2020**

The Committee Members that were organizing Doors Open 2020 provided a list of the sites that had been selected for Doors Open 2020. It was noted that some hosts still needed to provide proof of insurance for the event. The Committee Members discussed a fundraising to have the Mayor in jail, and raising funds to have him released from the actual jail.

**10.6 Souvenir Book for Walkerton Homecoming 2021**

It was noted that the Walkerton 150 Committee had not yet discussed the Souvenir Book. The Committee discussed the benefit of charging a small amount for the Souvenir Book to offset some of the costs.

**11. New Business**

**11.1 Walkerton Baptist Church**

Fiona Hamilton, Clerk provided the Committee with an update of the decision of Council to not explore potentially purchasing the Walkerton Baptist Church for use as a community cultural centre.

**11.2 Notice of Council Vacancy**

Fiona Hamilton, Clerk presented the notice of Council Vacancy, and invited any interested members to submit their application prior to January 15, 2020.

**11.3 2020 Meeting Schedule**

The committee agreed not to meet in January 2020, but will meet monthly on the first Monday of every month (or the following Monday after a holiday), and will not meet in July and August.

**12. Adjournment**

Motion: Moved by Dean Leifso                      Seconded by Ron MacKinnon  
That the Heritage Committee meeting be adjourned at 5:40 p.m.  
Carried.

**Next Brockton Heritage Committee Meeting**

**Date:** Monday, February 3, 2020 at 4:30 p.m.

**Location:** Brockton Meeting Room, Municipal Office