

2020 Tax Supported Operating and Capital Budget Report



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What do you mean?

Definitions

Municipal budgets can be difficult to read and understand.

The following definitions, phrases and examples will help you navigate the budget.

A

Amortization is the rate and capitalization thresholds unique to each individual municipality and can lead to significant differences between operating cost and total cost.

Assessment is the market value assigned to a property by the Municipal Property Assessment Corporation (MPAC) used as a basis for property taxation.

Assessment Growth is the amount of omitted and new assessments net of any tax or assessment appeals for a given year. These are changes made to the annual assessment roll after the roll has closed for a given year.

C

Consumer Price Index (CPI) is an indicator of changes in consumer prices experienced by Canadians.

Current Value Assessment (CVA) is the amount of money a property would realize if sold at arm's length by a willing seller to a willing buyer. To calculate a property's assessed value, MPAC analyzes market information from similar types of properties in the vicinity.

E

Efficiencies refer to the savings realized or additional revenue generated using existing resources.

Effectiveness refers to whether a goal or objective is achieved. For example, garbage is picked up on time; therefore, the program is effective.

G

Gas Tax Funding is funding provided by the Government of Canada. This federal initiative is based on a long-term vision of sustainability for Canadian cities and communities, including four interdependent dimensions—economic, environmental, social and cultural. The program is intended to achieve results leading to cleaner air, cleaner water and reduced greenhouse gas emissions.

Grant is a monetary contribution—typically from one level of government to another—as a means to lend support to a specific service, a program or function.

Growth is when additional costs are incurred to provide the same level of service to more citizens.

I

Inter-departmental Expenses are expenses allocated from one department to another.

Inter-departmental Revenue is the amount recovered by one department from another.

L

A **levy** is a percentage associated with property values to determine the taxes owing which fund Municipal services.

Long-term Debt matures more than one year after it has been issued.

M

Municipal Property Assessment Corporation (MPAC) is an independent body formed by the Provincial government. MPAC is the largest assessment jurisdiction in North America, responsible for accurately assessing and classifying more than five million properties in Ontario in compliance with the Assessment Act and regulations set by the Government of Ontario.

N

Non-tax Supported Budget is self-supporting and does not require a property tax transfer. The Municipality's Water Services, Wastewater, and the services regulated by the Ontario Building Code (OBC) are represented in this budget. The costs associated with these respective service areas are 100 percent recovered through user fees, permit fees or other non-tax sources.

O

Ontario Municipal Partnership Fund (OMPF) is the Province's main general assistance grant to municipalities

Ontario Community Infrastructure Fund (OCIF) provides steady, long-term funding for small, rural and northern communities to develop and renew their infrastructure. Each year the Municipality is provided with a base amount of funding and can apply for "top-up funding" for capital projects.

Obligatory – created whenever a statute requires revenues for special purposes to be segregated, e.g., Utilities Reserve Funds

Discretionary – created whenever Council wishes to earmark revenues to finance a future project for which it has authority to spend money, e.g., Equipment Reserve Funds and the Asset Renewal Reserve Fund.

P

Payment-in-lieu is compensation from the federal, provincial and/or municipal governments in recognition of lost property tax revenue.

Federally and provincially owned land are exempt from taxation; however, they often compensate the municipality with 'payment-in-lieu of taxes.'

R

A **Reserve** is an allocation of accumulated net revenue. Reserves do not refer to any specific asset and do not require the physical segregation of money or assets.

Reserve Funds are assets segregated and restricted to meet the purpose of the reserve fund.

S

Supplementary Revenue is based on the supplementary and omitted assessments issued by MPAC for new properties or improvements to properties that were not assessed on the annual assessment roll. Omitted assessments can be issued as far back as the current year plus two years.

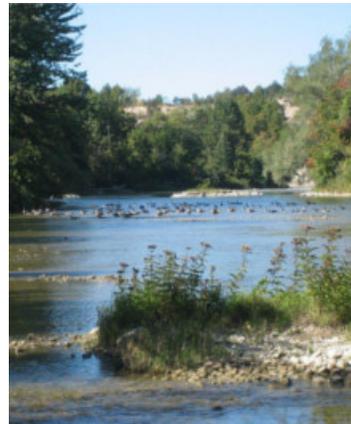
About Brockton

A proud rural community strengthened by a balance of social equity, culture, environmental integrity, and progressive economic development.

Brockton is nestled in the rolling countryside of the Saugeen and Teeswater Rivers. We are a friendly rural community with innovative industry and a vibrant downtown core.

The Municipality was incorporated in 1999 when the former municipalities of Brant, Greenock and Walkerton were amalgamated. The name Brockton was chosen as a combination of these names.

With a population nearing 9,500, Brockton is a wonderful place to live, work and play.



Budget Overview

Sections 289, 290 and 291 of the Municipal Act, 2001 outline the regulations for a municipality's yearly budget or multi-budget process. Brockton continues to operate on a single year budgeting process, while there are some larger municipalities that have adopted a multi-year budget.

Each year department heads review and revise their upcoming budget forecasts. They continue to provide services to residents with as little effect on the tax rate as possible and continue to sustain the level of services provided.

The budgets presented to Council will be broken down into three sections. The Non-tax Support Budget; including a summary of expenses for the utilities and building department (which are legislated to be full cost recovery) will be presented first.

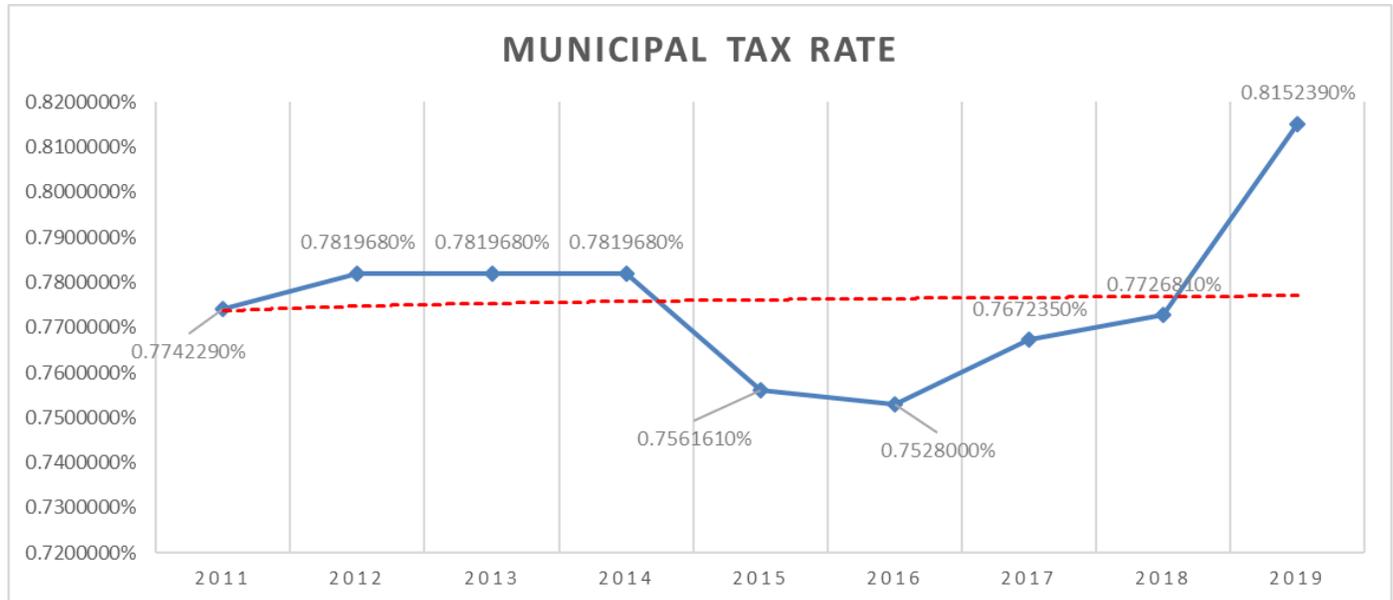
Secondly, Council will review Brockton's Operating Budget. Each department, along with the Chief Financial Officer has reviewed their operating budgets and will be presenting to Council the draft 2020 Operating Budget.

Third, Council will be presented with the 2020 Capital requirements of the Municipality.

Tax Rate Effect

With increased operating costs and aging infrastructure both requiring additional funds, it has been difficult to continue to offer the same high level of services and to ensure the ongoing safety of the residents.

During the last term of Council, the Municipality of Brockton continued to provide quality services to residents with as little impact on the tax rate as possible, but the investment in infrastructure and reserves was limited.



For 2020, a 1% increase on the municipal tax rate, equals \$93,000. The graph above shows the Municipal tax rates from 2011 to 2019

Tax Dollar Allocation for Municipal Services

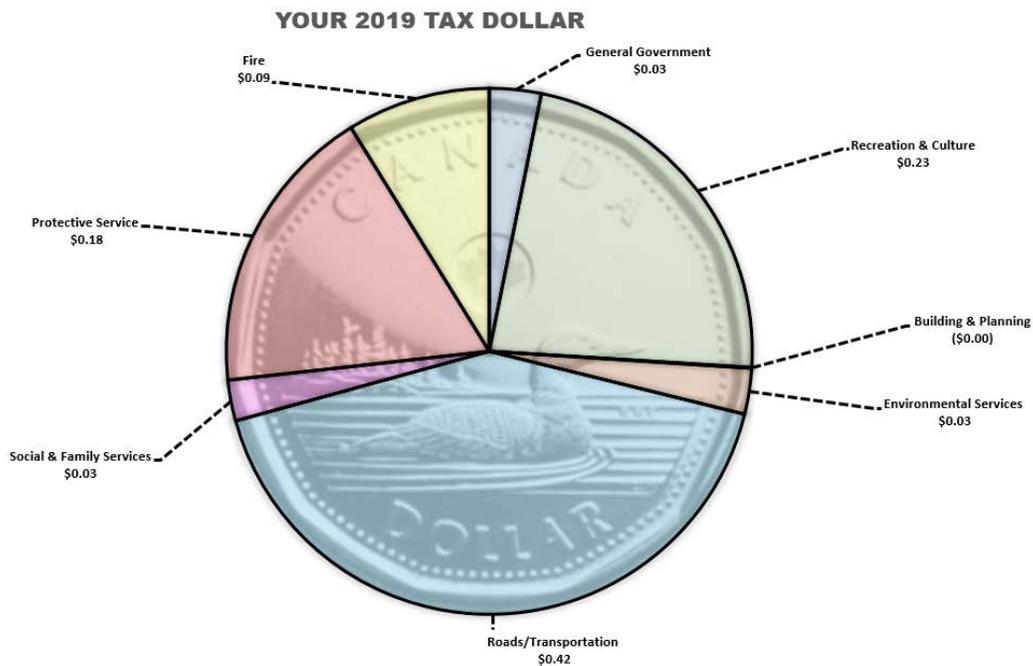
The Municipal tax rates are applied to the current value assessment (CVA) of each property as determined by the Municipal Property Assessment Corporation (MPAC), which is an independent body formed by the Provincial government. Any tax increase would be contributed to the following factors:

- Assessment value increase
- Municipal Tax Rate
- County Tax Rate
- Education Tax Rate

The Municipality of Brockton can only control one of those factors - the Municipal tax rate.

In 2019, the average household assessment in Brockton was \$247,200, which equalled municipal taxes of approximately \$2,015.

Below is a breakdown of the Municipal services that were provided:



Brockton Assessment

2017 was a new assessment year for all property owners. Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying more than five million properties in Ontario to be in compliance with the Assessment Act and regulations set by the Government of Ontario. MPAC is also legislatively responsible for updating this information throughout the four-year cycle so that property owners continue to pay their fair share based on accurate assessment values.

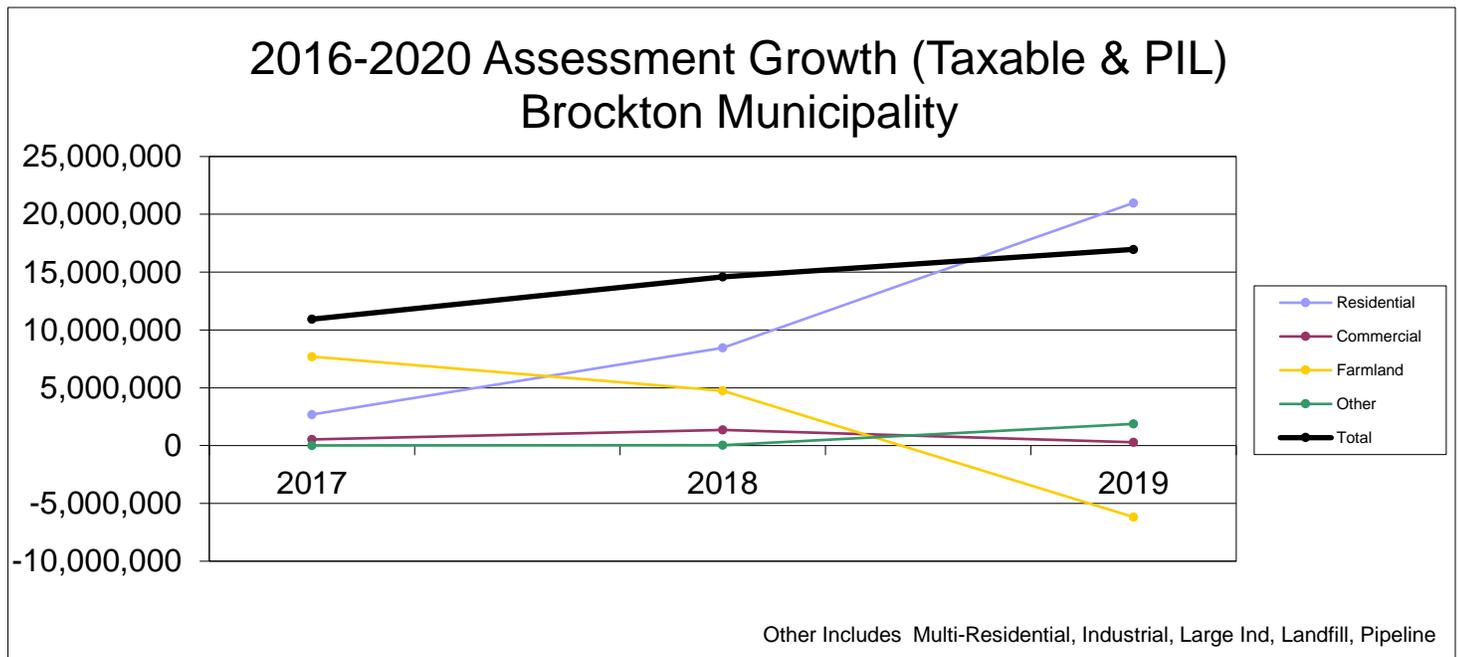
MPAC determines the valuation of properties within the Municipality, and additional assessment growth can be related to new development, change in property class information, change in market valuations, and other factors. While the Municipality receives a variety of planning applications, the time between the completion of the development project and the increase in assessment can take between 12 to 18 months before it is reflected in the Municipality's assessment records.



Net Assessment Growth

Assessment growth results from property taxes are primarily due to the phased in assessment which is determined by MPAC as well as increases stemming from new development within Brockton. The 2020 operating budget includes \$492,000 in revenue growth due to assessment increase. Sixty-three percent (63%), \$308,326 is generated from growth and thirty-seven percent (37%), \$184,401 derived from value/equity changes. This includes supplementary tax billings issued in 2019; however, this does not take into account assessment reductions from appeals, Request For Reconsideration (RFR), or S.358's.

Below the chart illustrates the assessment growth over the last three years:



Property Class	2017	2018	2019
Residential	2,687,063	8,457,886	20,988,970
Commercial	537,022	1,354,056	285,646
Farmland	7,695,557	4,726,459	-6,180,777
Other	13,063	45,930	1,873,610
Total	10,932,705	14,584,331	16,967,449

Reserve & Reserve Funds

Reserves and Reserve Funds are an essential part of the Municipality of Brockton's finances. The purpose of the Reserve and Reserve Funds is to save for future infrastructure needs to avoid spikes and dips in the overall tax levy. By setting aside funds each year, we are able to spread out the cost for the maintenance or replacement of our assets.

Appendix A provides a brief description of the current Reserve Funds, a short description as to what the Reserve Fund is for, as well as a listing of the projected balances of the Reserve and Reserve Funds as of December 2019. Also included is what we are proposing for changes (additions and reductions) for 2020.

Current Long-term Debt Commitments

Debt financing is one mechanism used for funding large capital projects, along with a capital levy and reserve funds. Generally, capital projects provide benefits to residents over a number of years and therefore it is appropriate to spread the cost over the benefit period to achieve "intergenerational equity."

Brockton has issued debentures for long-term borrowing to provide financing for larger capital work. Each year Council approves the financing of the Municipality's Capital Plan during the budget deliberation. If Council elects to fund larger projects through borrowing, the Chief Financial Officer then investigates the most viable option available to the Municipality to stay in line with the limitations of the Municipal Act, 2001. As of January 1, 2020, the Municipality of Brockton will have the following outstanding long-term loans:

OUTSTANDING LOAN	2020	Completion Year
SOUTH STREET PHASE I RECONSTRUCTION 2016-058	719,287	2037
LEE & COATS 2017-070	495,065	2037
WALKERTON FIRE HALL & PROPERTY - 2002 81 & 2003 56	269,928	2023
JACKSON & YOUNGE STREET - 2004-035	296,857	2024
LOAN BY-LAW 2008-73 (NON WATER/SEWER PORTION)	132,624	2023
ZETTLER LAND - EASTRIDGE - 2013-037	278,602	2029
WALKERTON LANDFILL -2013-100	875,000	2034
WALKERTON DAYCARE-2014-077	322,500	2025
SOCCER FIELDS 2016-057	295,083	2026
McCURDY BRIDGE 2018	237,688	2034
CAYLEY ST RECONSTRUCTION 2019	386,248	2034
KAAKE DRAIN 2019-115	11,941	2025
McCURDY BRIDGE #2 2019-115	242,051	2035
SIDE ROAD 10 2019-115	126,739	2030
TRACKLESS 2019-115	147,552	2030
PICK-UP TRUCK 2019-115	140,000	2030
CDCF LOAN 2019-115	92,868	2035
CDCF ENTRANCE - MUNICIPAL SHARE 2019-115	321,685	2035
DE-OX WATER SYSTEM 2019-115	40,000	2025
BALL DIAMOND ENTRANCE 2019-115	108,322	2025
BRIDGE 11 2019-115	233,307	2030
Total	\$5,773,346	

Estimated Total Outstanding Debt per Household for 2020 is \$1,309.15, *increased \$204.81* from 2019
 *based on 4,410 households in Brockton in 2020

TOTAL ANNUAL REPAYMENT	2020
SOUTH STREET PHASE I RECONSTRUCTION 2016-057	43,745
LEE & COATS 2017-074	46,935
WALKERTON FIRE HALL & PROPERTY - 2002 81 & 2003 56	82,717
JACKSON & YOUNGE STREET - 2004-034	62,695
LOAN BY-LAW 2008-73 (NON WATER/SEWER PORTION)	38,352
ZETTLER LAND - EASTRIDGE - 2013-037	39,888
WALKERTON LANDFILL -2013-100	92,500
WALKERTON DAYCARE-2014-077	76,500
SOCCER FIELDS 2016-057	82,200
McCURDY BRIDGE	22,356
CAYLEY ST RECONSTRUCTION	41,979
KAAKE DRAIN	3,071
McCURDY BRIDGE #2	20,283
SIDE ROAD 10	14,474
TRACKLESS	16,855
PICK-UP TRUCK	31,000
CDCF LOAN	7,920
CDCF ENTRANCE - MUNICIPAL SHARE	26,959
DE-OX WATER	9,800
BALL DIAMOND ENTRANCE	27,664
BRIDGE 11	35,331
Total	\$823,223

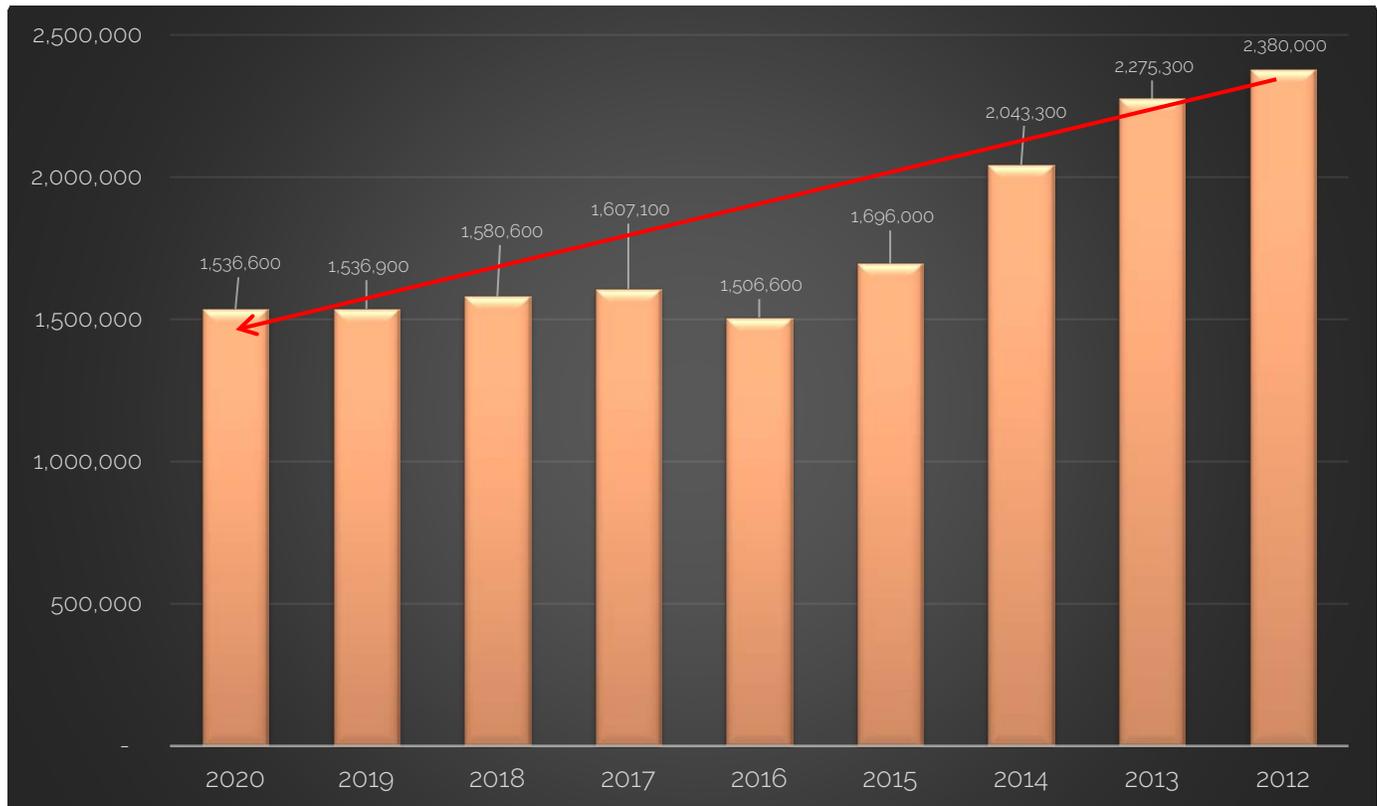
Estimated Annual Debt repayment amount per Household for 2020 is \$186.67

Annual Repayment has increased from \$631,623 in 2019 by \$191,600, which is equal to a 2.06% tax rate increase.

Grant Funding

Ontario Municipal Partnership Fund (OMPF)

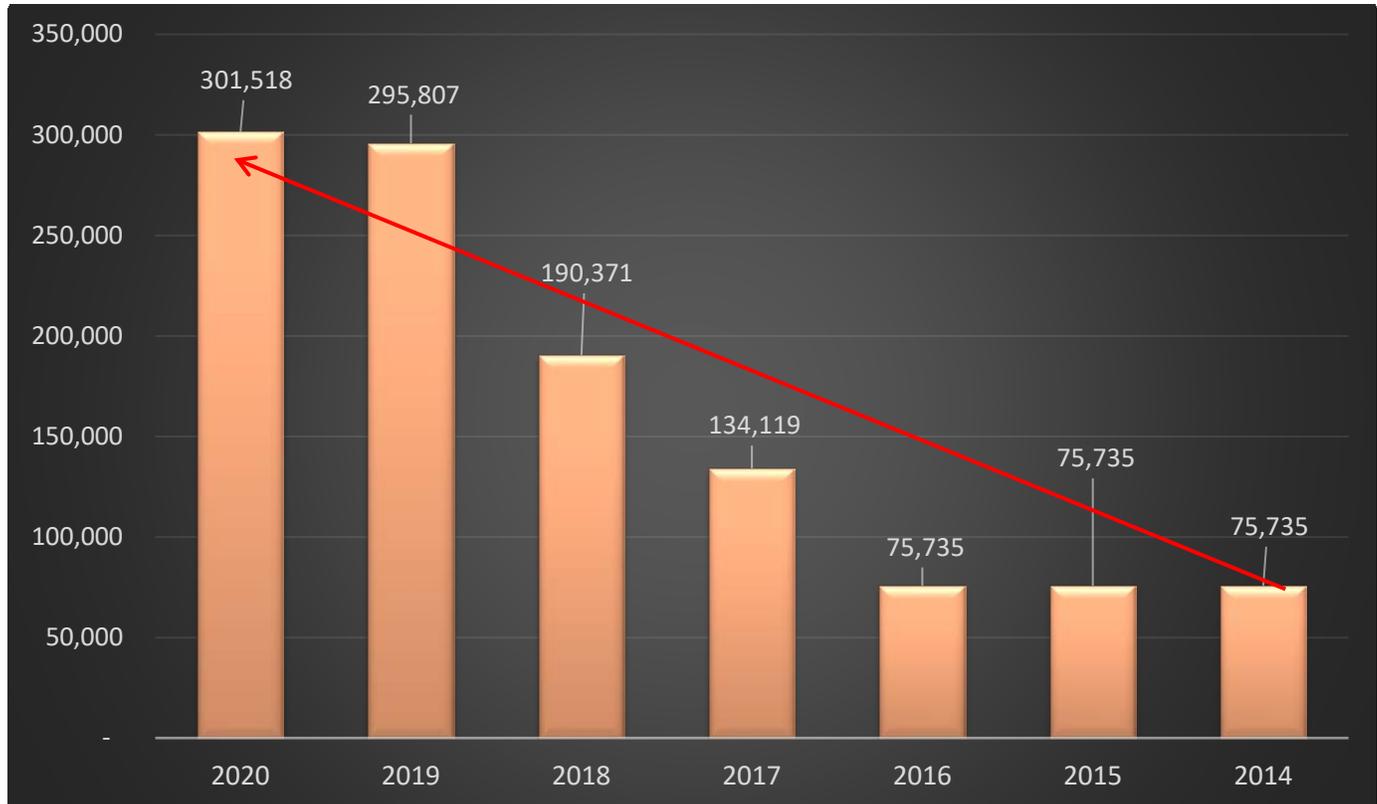
Historically the Municipality of Brockton has experienced a decrease in the Ontario Municipal Partnership Fund (OMPF) grant funding. Over the past seven years. However, in 2020 the funding stayed consistent with the 2019 funding.



Ontario Community Infrastructure Fund (OCIF)

Each year the Municipality receives funding from the Ontario Community Infrastructure Fund (OCIF) which is allocated towards the continuous updating of our municipal roads infrastructure. From 2014 – 2016, the Municipality of Brockton received \$75,735 each year.

For 2017 – 2019 there is an increase in our funding. Over the next three years, Brockton will receive an additional \$393k to go towards the municipal infrastructure improvements. Currently for 2020, there is an increase of \$5,711, for a total funding in 2020 of \$301,518.



Federal Gas Tax

In 2014, the Municipality of Brockton entered into a funding agreement with the Association of Municipalities of Ontario (AMO) for the transfer of Federal Gas Tax Funds. At that time the funding from 2014 – 2018 was already established.

2019 is the start of a new five-year funding agreement. The chart below illustrates the payment schedule from 2014 to 2018 and again from 2019 to 2023. The Municipality of Brockton did receive a decrease in funding from 2018 to 2019 of \$13,407, and the 2020 payment will remain the same as 2019.

As per the agreement with AMO, the Municipality of Brockton must sustain capital investments of \$2,799,181 annually to meet the incremental requirements of section 3.2 of the Funding Agreement.



Message from Chief Administrative Officer

A positive momentum is igniting in Brockton with new housing developments, a fresh new brand that is gaining recognition and a significant year ahead with a number of commemorative and community events planned. Throughout 2019 the community realized the successful completion of a number of significant projects such as the Cargill Community Centre Entrance Project, Truax Dam Partial Removal, completion of the Master Servicing Plan for East Ridge Business Park, Installation of the Lobbies Boat Launch, Reconstructed the 10th Sideroad, re-development of the Optimist Park Playground, the installation of accessible sidewalks in the downtown core, as well as many other infrastructure and beautification projects to support Brockton's growing community. With a continued increase in residential development activities the long-term analysis of the servicing and infrastructure needs is a focus for the future.

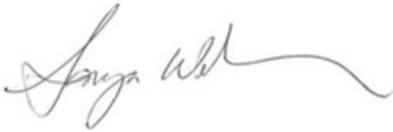
The new Brockton Branding "Come Home to Community" continues to grow and implementation of a creative communication strategy to promote the community of Brockton is key. Throughout 2018 and 2019 we have also recruited many new professionals that will assist in ensuring positive customer service and support our work with invigorated passion for the municipality.

Through economic development we continue to focus on Business Support and Community Collaborative initiatives. Selected action items are included in the 2020 budget and departmental work plans that are designed to help our urban and rural business continue to thrive. The start of 2020 will see the launch of the Municipal Innovation Council, which is a municipal partnership that can help Brockton realize efficiencies and look at new ways to achieve more with less. We will continue to partner with the County of Bruce and area municipalities on the Nuclear Investment Initiative, a partnership between Bruce Power and the County of Bruce, to capitalize on the related activities driven by the nuclear sector while also supporting our long standing manufacturing sector with workforce development initiatives. With plans for the Walkerton 2020 commemorative event and the Bruce Power Block Party underway in Brockton we have a significant opportunity to deliver a revived and positive message across Ontario that Brockton is the place to be!

With Council having been in office for over a year and the recruitment of a number of strong new senior managers it is essential to develop comprehensive objectives that clearly specify the goals and actions for the next five years. Monies have been included in the budget for a Strategic Action Plan that will help guide staff and support a collaborative vision for the community of Brockton, with measurable results to ensure we continue to achieve and advance.

I wish to thank Council for their ongoing support of staff's work throughout 2019. We are all striving for the same goal of positive, responsible growth, while remaining an affordable community and together we can achieve great things for our residents. We have prepared a budget that keeps operational spending relatively consistent, while including projects that continue to promote the community and supporting the infrastructure needs in the short-term but also ensures analysis of long-term requirements.

As Chief Administrative Officer, I am passionate about the community of Brockton and the strength of our professional and skilled Senior Management Team and dedicated employees throughout the organization. In 2020 we will continue to work together and celebrate how far the community has come while we continue to encourage people to "Come Home to Community...Come Home to Brockton"

A handwritten signature in black ink, appearing to read "Sergio W. White". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Departmental Changes

The Municipality of Brockton is a service-based organization in which people (staff) deliver valuable municipal services directly to residents. These services include but are not limited to; fire rescue and municipal enforcement, parks and trails service, roads and transportation including winter maintenance and recreation facilities and programming. In addition, the municipality also provides essential support services to the operational divisions; services including but not limited to human resources, finance, and information technology.

Full-Time Equivalent (FTE) stands for Full-Time Equivalent; it is a calculation of the number of hours a position works compared to the standard hours for the position (35/40 hours per week).

FTE includes both Full Time and Part Time, employees.

Full Time:

- Permanent Full-Time Employees
- Permanent Part-Time Employees

Part Time

- Seasonal Employees
- Students
- Day Camp Leaders/Instructors/Lifeguards
- All other staff that are paid hourly that are not part of the Full Time employees

2019 was an extremely busy year for the Municipality, with lots of changes. The municipality is currently at a stage of transition with a number of changes amongst many departments. With these changes come new, fresh opportunities.

The following chart illustrates the staffing changes that have been approved by Council in 2019/20. These changes ensure more effective and efficient operations:

The Municipality of Brockton
Staff Changes

Dept	Division	2018 FT	2018 PT	2018 Total	2019 Base Adj FT	2019 Based Adj PT	2019 FT	2019 PT	2019 Total	2020 FT	2020 PT	2020 Total	Resolution	Position	
Administration	CAO Office	0.5		0.5	1		1.5	0	1.5	1.5	0.25	1.75		CAO+.5 CAO Administration Assistant	
	Clerk	1.5		1.5	-0.5		1	0	1	1.5	0.25	1.75			
	Communications	1		1			1	0	1	0.5		0.5			
	Human Resources/H&S	1.5		1.5			1.5	0	1.5	1.5	0.25	1.75			
	CFO/Finance	6.2		6.2			6.2	0	6.2	5.5	0.25	5.75			
	Economic Development		1	1	1	1	-1	1	0	1	1		1		
Total Administration		10.7	1	11.7	1.5	-1	12.2	0	12.2	11.5		12.5			
Community Services	Recreation Services	6.33	43	49.33	-0.33		6	43	49	7	40	47	19-25-18	New Hire of Director of Community Services	
	Daycare	10	18	28			10	18	28	14	11	25			
	Fire Services	1.5	28	29.5			1.5	28	29.5	1.5	29	30.5			
	Animal Control/By-law		1	1			0	1	1		1	1			
	Public Works (Roads)	11.53		11.53	1.67	3	13.2	3	16.2	13.25	4	17.25		One FT Heavy Equipment Operator (HEO) 3 PT season staff - 2 HEO, 1 Sidewalk Maintainer Realignment of DOO .5 Public Works Administration .5 GIS	
	Cemetery		1	1			0	1	1		1	1			
	Waste Management		3	3			0	3	3		4	4		Landfill supply & digester assistant	
	Custodial Staff	2		2			2	0	2		2	2			
	Utility	0.94		0.94	0.16		1.1	0	1.1	1.75		1.75	19-01-13	.5 DOO .25 Admin Assistant .5 Utilities Clerk .5 GIS	
	Building/Planning/Property Standards	2		2	0.5		2.5	0	2.5	2		2		Retirement of CBO in 2019	
	Total Community Services		34.3	94	128.3	2	3	36.3	97	133.3	39.5	92	131.5		
	Grand Total		45	95	140	3.5	2	48.5	97	145.5	51	92	144		

*GIS was not included in 2019

2019 Daycare included PT staff there were no longer actively working

2020 Department Budgets

Each department head, along with the Chief Financial Officer has reviewed and compared the proposed 2020 budgets to the 2019 operations to date. The overall objective of the staff was to present to Council an operational budget that continued excellent customer service and continuous ability to deliver services with a minimal impact on the budget. As presented to you today in the operational budget for 2020.

Summary of Significant Changes

Revenue changes

- Reduced Rate Stabilization transfer from \$100,000 to \$50,000 in 2020
- Sale of surplus assets in 2019 generated over \$75k, no surplus asset sales in 2020
- Hydrant Fee reallocated from Fire Department to the Utilities Budget

Expenses

- Council Expenses increase due to Service Agreement increase for the potential broadcasting of Council meetings.
- Increase in wages due to permanent hires who are not at full market rate.
- Increase in long-term borrowing
- Reserve Fund transfers, increased amongst the various departments to support the replacement and maintenance of municipal assets, including infrastructure and equipment.
- Increase in winter maintenance to reflect actual cost
- Increase in roads maintenance expense to reflect actual costs and upcoming maintenance needs.

MUNICIPALITY OF BROCKTON DRAFT 2020 BUDGET OPERATING AND CAPITAL SUMMARY

DEPARTMENT	2019	2020	NET DIFFERENCE
Taxation	-274,600	-275,100	-\$500
Council	156,321	183,843	\$27,522
General Government	-235,122	-19,465	\$215,657
Human Resources/Health & Safety	174,043	184,024	\$9,981
ERBP	58,848	57,755	-\$1,093
EDC	178,464	261,319	\$82,855
Heritage	13,330	29,166	\$15,836
Library – Walkerton/Cargill	46,740	38,079	-\$8,661
Cemetery	31,729	34,656	\$2,927
Brockton Child Care	70,774	83,538	\$12,764
Physician Recruitment	84,750	84,750	\$0
Animal Control/By-law Enforcement	-3,300	-2,949	\$351
Brockton Fire	947,703	963,242	\$15,539
Emergency Measures	42,182	42,182	\$0
OPP & Police Service Board	1,904,832	1,915,208	\$10,376
Conservation Authority	178,683	190,401	\$11,718
Planning Department	128,973	125,135	-\$3,838
Property Inspection	38,585	28,330	-\$10,255
Recreation	1,384,377	1,583,165	\$198,788
Materials Management	308,673	321,390	\$12,717
Public Works – including Winter Maintenance	3,366,328	4,210,680	\$844,353
Streetlights	218,770	203,770	-\$15,000
Total	8,821,083	10,243,120	\$1,422,037

Total levy increase from 2019 equals 16.12%

Operating Budgets

Council Goals and Objectives

Purpose

The Mayor and Council budget exists to support the statutory obligations of the Municipal Act, 2001, S.O. 2001, c. 25.

2019 In Review

Over the past year, Council has taken strides to support and encourage the individuals that have volunteered on the numerous Committees-of-Council, and two new Committees have also been established.

2020 Goals and Objectives

The goal for 2020 is to review the mandate for the Committees of Council with a view to solidifying and streamlining the relationship between Council and its Committees.

A new Member of Council was also appointed on January 21, 2020, and has been provided with orientation and training.

Summary of Significant Changes

- Using e-scribe software for Committee Minutes and Agendas to assist with consistency and ease of use
- Creating Terms of Reference for Committees of Council
- Welcome new Councillor, Tim Elphick

COUNCIL OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
General Revenue	\$0	\$2,600	\$2,600	0.00%
Total Revenue	\$0	\$2,600	\$2,600	0.00%
Expense				
Wages	\$124,226	\$129,071	\$4,845	3.90%
General Expense	\$32,095	\$57,372	\$25,277	78.76%
Total Expense	\$156,321	\$186,443	\$30,122	19.27%
Net Difference	(\$156,321)	(\$183,843)	(\$27,522)	17.61%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR COUNCIL
2020**

PARTICULARS 01-3107	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages - Council	1222	110,196	112,634	114,480	118,945	3.90%
Benefits - Council	1240	4,077	7,371	9,746	10,126	3.90%
Mileage	1270	2,651	1,329	4,000	4,000	0.00%
Training & Seminars	1271	3,231	5,461	6,000	8,000	33.33%
Memberships	1303	1,755	2,727	1,750	2,200	25.71%
Office Supplies	1305	201	516	1,100	1,100	0.00%
Expenses - Council	1309	694	3,852	1,000	3,600	260.00%
Payroll Services	1315	1,430	1,532	1,344	1,500	11.61%
Service Agreement	1344	5,459	8,954	6,900	30,300	339.13%
Telephone-Mayor	1350	515	36	-	600	100.00%
Advertising	1370	314	480	-	-	0.00%
Insurance	1380	-	7,768	8,001	4,072	-49.11%
Transfer to Reserve Fund	1720	-	2,000	2,000	2,000	0.00%
OPERATING EXPENDITURES		130,523	154,659	156,321	186,443	19.27%
REVENUE						
Recoveries	0145				2,600	100.00%
OPERATING REVENUE		-	-	-	2,600	100.00%
TOTAL COUNCIL		130,523	154,659	156,321	183,843	17.61%

17.61% Increase/(Decrease)

27,522 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3107	BUDGET AMOUNT	PARTICULARS			
1222	118,945	WAGES - COUNCIL		118,945	
		Mayor	29,197		
		Deputy Mayor	17,525		
		Councillors (5)	72,223		
1240	10,126	BENEFITS - COUNCIL			10,126
1270	4,000	MILEAGE	8,000	\$0.500	
1271	8,000	TRAINING & SEMINARS		8,000	
		Conferences (AMO, OSUM, GOOD ROADS)			
		Registration, Rooms etc.			
		Councillor Training			
		Miscellaneous			
1303	2,200	Memberships	AMO	2,200	
			Municipal World		
1305	1,100	Office Supplies			1,100
1309	3,600	EXPENSES - COUNCIL		3,600	
		Mayor's Breakfast	2,600		
1315	1,500	PAYROLL PROCESSING FEE			1,500
1344	30,300	SERVICE AGREEMENTS		30,300	
		Council Meetings - County	26	5,200	
		IT Support		1,000	
		eScribe - web broadcasting	21,600		
		Integrity Commissioner	2,500		
1350	600	TELEPHONE-MAYOR	50	12	
1380	4,072	Insurance Liability			4,072
1720	2,000	Transfer to Reserve Fund - Integrity Commissioner			2,000
	186,443				

OPERATING BUDGET BACKUP - REVENUE

ACCOUNT NUMBER 01-3124	BUDGET AMOUNT	PARTICULARS		
0145	2,600	Recoveries	Mayors Breakfast	2,600
	2,600			

General Government Goals and Objectives

Purpose

General Government has many components;

CAO Administration

The CAO's department oversees and coordinates all departmental activities in the Municipality of Brockton. The CAO's office conducts policy research, provides advice, ensures the effective and efficient administration of the Municipality and delivers the implementation of Council decisions and directions. Specifically, the CAO's office has direct oversight of human resource activities and economic development.

Treasury Department

The Treasury Department is responsible for monitoring and implementing sound financial policies that support the Municipality as a whole. Treasury advises the Chief Administrative Officer and Council on the status of the Municipality's finances and actions required to meet financial obligations and objectives.

This department is also responsible for IT, insurance coverage related to general liability, municipal asset management and responsible for the administration and maintenance of all financial records.

Clerks Department

The Clerk's Department is responsible for the development of practices and procedures that achieve transparency and lead to public confidence and trust in local government. The Clerk is a position required under the Municipal Act, 2001. Statutory duties include recording decisions and proceedings of Council and maintaining records of Council Minutes and By-laws. Appropriate records management policies must be in place to manage legal liability and risk. The Clerk's Department is also charged with accessibility, licensing and website maintenance.

2019 In Review

In 2019, the following projects were completed or are currently in the process of completion:

- Completed the Partial Removal of the Truax Dam Project
- Completed the East Ridge Business Park Master Servicing Plan
- Successfully hired new staff throughout various departments
- Initiated planning for Walkerton 2020 event and Brockton/Walkerton Communications Plan
- Joined the Municipal Innovation Council as a municipal partner
- Initiated Joint Leadership Training for the Senior Management Team- "iCoach"

2020 Goals and Objectives

- Complete Phase 2 of the Asset Management Plan
- Implementation of the Brockton/Walkerton Communications Plan
- Initiation of the Municipal Innovation Council
- Continuous Training of New Staff
- Complete Strategic Action Plan, identifying the short and long-term action items
- Office renovations to ensure security of staff and records and improve efficiencies, including identifiable health and safety matters

Summary of Significant Changes

- Building Maintenance – increased \$87k for office renovations to improve office security and to address health and safety matters
- Increase in SMART levy \$39k
- Increase to donations for the Victoria Jubilee Hall
- Increase to Service Agreements for contribution to the Municipal Innovation Council (MIC) which has been offset by the one-time Provincial modernization grant funding.
- Increase in Reserve Fund transfer to off-set the additional revenue for Parkland Reserve Fund from new developments
- Decrease in Rate Stabilization transfer \$50k
- Decrease in grant funding, \$24k
- Decrease in Recoveries from prior year surplus asset sales \$75k

GENERAL GOVERNMENT OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
User Fees	\$255,350	\$242,375	(\$12,975)	(5.08%)
Grants	\$1,658,100	\$1,633,600	(\$24,500)	(1.48%)
Debt	\$0	\$0	\$0	0.00%
Investments	\$90,000	\$95,000	\$5,000	5.56%
Other Income	\$272,795	\$250,450	(\$22,345)	(8.19%)
Total Revenue	\$2,276,245	\$2,221,425	(\$54,820)	(2.41%)
Expense				
Wages	\$1,052,323	\$1,074,523	\$22,199	2.11%
Maintenance	\$39,285	\$126,285	\$87,000	221.46%
Utilities	\$5,760	\$4,260	(\$1,500)	(26.04%)
Special Projects	\$0	\$0	\$0	0%
General Expense	\$943,755	\$991,892	\$48,137	5.10%
Total Expense	\$2,041,123	\$2,196,960	\$155,837	7.63%
Net Difference	\$235,122	(\$24,465)	(\$210,657)	(89.59%)

TAXATION BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Taxation	\$100,000	\$100,000	\$0	0.00%
PIL	\$239,600	\$239,600	\$0	0.00%
Total Revenue	\$339,600	\$339,600	\$0	0.00%
Expense				
Write-off/Rebates	\$65,000	\$64,500	(\$500)	(0.76%)
Total Expense	\$65,000	\$65,000	(\$500)	0.00%
Net Difference	\$274,600	\$274,600	(\$500)	(0.18%)

Department	General Government
Project	Brockton Strategic Action Plan
Year	2020
Project Cost	\$ 20,000
Funding Source	Provincial One Time Funding
Project Description	
<p>The Municipality of Brockton has not completed a Strategic Plan review since the "Building a Better Brockton" plan was developed in 2013. This plan outlined a multitude of high level goals with very minimal focus on an action oriented plan to implement. Since that time a Municipal Service Review was conducted in 2016 and ongoing updates have been provided. An Organizational/ Operational review was also conducted in 2016 and many of the recommendations have been implemented or change with time and staffing changes. A Business Retention and Attraction Study was conducted throughout 2018 and a Brockton Branding Project was completed in 2019.</p> <p>All of these projects have added value and direction.</p>	
Justification of Project Need	
<p>The Municipality of Brockton has not completed a Strategic Plan since 2013. There have been a number of other valuable reviews and plans that have been implemented since that time as well as significant changes in leadership and staffing. Given the age of the current document and the scope of the changes since 2013, we are recommending that a new Strategic Plan with identified action items and a five-year timeline be implemented to allow the Municipality of Brockton to focus on priorities and achieve goals more efficiently.</p> <p>While most plans of this kind proposed can range from \$50,000 - \$80,000, staff have communicated with an experienced third part facilitator with excellent local references to achieve the desired document for \$20,000.</p> <p>The Strategic Action Plan 2025 is exactly within the parameters of the Provincial one-time funding we received that will help create efficiencies in municipal government by narrowing our priorities to guide staff's work.</p>	

Department	General Government
Project	Office Renovations
Year	2020
Project Cost	\$ 100,000
Funding Source	Reserve Fund & Tax Rate Funded
Project Description	
<p>Renovations are proposed for the Municipal Office to improve safety, security and confidentiality. The meeting room would be relocated to the front door where committee members would have access to the washrooms after hours while the remainder of the office remained locked. The current meeting room would be converted into additional offices. The proposal is also to erect permanent walls for the remaining offices. These changes would also require that the carpet be changed.</p>	
Justification of Project Need	
<p>The Occupational Health and Safety Act required that a risk assessment be completed for the municipal office. The risk assessment illustrated that additional measures were required to ensure adequate safety for staff. Relocating the meeting room also allows committees to use the facility and access the washrooms while ensuring the security of municipal equipment and records.</p> <p>Permanent walls are also being proposed to assist in preserving confidentiality in the Clerk's department and for human resource inquiries. The permanent walls will also help to eliminate distractions causing inefficiency for more senior staff positions from the multiple voices and employees working in close proximity without any form or adequate sound barriers. The carpeting throughout the municipal office has deteriorated to the point where it has been identified as a health and safety risk in areas due to falls, trips and long-term air quality.</p> <p>Due to the quotes received the renovations were not completed in 2019. The effect of one renovation leads to replacement of other items leading to the overall cost. Security of our municipal employees must be first and foremost. Proper design plans were prepared in 2019 and have been approved by Canada Post. We are prepared to proceed as soon as a contractor can be arranged. Renovations will be scheduled to ensure as minimal effect on municipal operations as possible.</p>	

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR GENERAL GOVERNMENT
2020**

PARTICULARS 01-3108	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages - Administration	1200	720,744	691,307	779,493	796,738	2.21%
Wages - Overtime/sick pay	1204	31,136	-	34,000	34,000	0.00%
Wages - Custodian	1220	26,560	36,530	-	-	0.00%
Wages - Part time - Office	1222	30,747	10,235	-	19,560	100.00%
Wages - Part time - Custodian	1225	2,039	-	-	-	0.00%
Benefits	1240	244,011	222,526	238,831	222,269	-6.93%
Benefits - Part-time	1245				1,956	100.00%
Mileage	1270	3,414	2,084	4,000	4,000	0.00%
Training & Seminars	1271	40,781	36,471	37,100	38,000	2.43%
Bank Services	1272	2,423	1,369	2,880	2,880	0.00%
Long Term Debts-Princ.	1300	33,156	33,156	33,156	33,156	0.00%
Long Term Debts-Interest	1301	5,606	5,192	5,197	5,197	0.00%
Memberships	1303	7,086	4,749	8,654	9,800	13.24%
Supplies - Office	1305	12,649	16,089	14,000	17,000	21.43%
License & Permits	1308	21,376	14,188	15,750	15,750	0.00%
Legal Services	1310	64,719	30,906	25,000	30,000	20.00%
Tax Collection	1311	-	-	-	-	0.00%
Tax Registration	1312	6,058	-	-	-	0.00%
Survey Fees	1313	-	-	-	-	0.00%
Audit Services	1314	28,391	25,379	25,000	25,000	0.00%
Payroll Services	1315	6,685	5,613	2,688	2,688	0.00%
Maintenance - Accessibility	1319	2,386	-	-	-	0.00%
Maintenance & Purchase-Equip	1320	4,152	7,353	7,500	7,500	0.00%
Maintenance-Building	1322	6,100	11,388	28,500	115,500	305.26%
Maintenance-Grounds	1325	717	2,396	1,000	1,000	0.00%
Maintenance-Vehicle	1330	2,032	1,112	2,285	2,285	0.00%
Health & Safety	1335	2,858	140	-	-	0.00%
Postage	1340	15,446	12,321	16,000	16,000	0.00%
Service Agreement	1344	116,797	97,679	132,550	175,550	32.44%
Telephone/Internet	1350	14,055	18,338	13,709	13,709	0.00%
Supplies - Custodian	1355	1,409	2,981	2,500	2,500	0.00%
Utilities - Hydro	1360	2,245	1,901	4,560	3,060	-32.89%
Utilities - Natural Gas	1365	1,681	998	1,200	1,200	0.00%
Rental-Equipment	1368	18,953	16,810	18,420	18,120	-1.63%
Rental-Municipal Office	1369	59,310	63,512	68,647	72,084	5.01%
Advertising	1370	4,637	2,744	6,000	3,500	-41.67%
Grants & Donations	1373	115,719	71,037	64,410	69,410	7.76%
NWMO Community Well Being Grant Fund	1374	83,000	30,000	40,000	-	-100.00%
Insurance	1380	22,359	15,200	14,523	5,677	-60.91%
Ins.Claim paid by Munic.	1381	2,210	550	5,000	5,000	0.00%
Tax Write-off	1390	26,263	23	-	-	0.00%
Elections	1400	26,828	182	-	-	0.00%
Studies	1467	42,787	45,788	65,000	20,000	-69.23%

Cash Short/Over & Susp.	1531	51	36	-	-	0.00%
Saugeen Munic. Airport	1551	56,978	58,116	56,978	63,000	10.57%
SMART-Disability Transport.	1553	74,593	86,385	74,593	113,872	52.66%
Municipal Complex Project	1555	-	-	-	-	0.00%
Prior Year Deficit	1590	-	-	-	-	0.00%
Trans. to Reserves	1700	60,000	-	-	-	0.00%
Trans. to Capital Fund	1710	-	-	-	-	0.00%
Trans. to Reserve Fund	1720	280,000	625,446	192,000	230,000	19.79%
OPERATING EXPENSES		2,331,147	2,308,229	2,041,123	2,196,960	7.63%

7.63% Increase/(Decrease)
155,837 Increase/(Decrease)

PARTICULARS 01-3105 01-3106	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
REVENUE						
Ontario Grants	0126	1,597,593	2,010,006	1,613,100	1,588,600	-1.52%
Canada Grants	0127	-	-	-	-	
TOTAL GRANTS		1,597,593	2,010,006	1,613,100	1,588,600	-1.52%
OTHER REVENUE						
Long-term Debt - Bank	0129	-	-	-	-	0.00%
Rents - Rooms	0130	6,052	6,147	6,000	6,000	0.00%
Licenses & Permits	0133	41,594	37,121	25,000	31,525	26.10%
Penalty & Interest	0135	102,675	125,064	114,000	120,000	5.26%
Invest. Income-Other	0137	12,959	19,366	10,000	15,000	50.00%
Invest. Income-Westario-Dividend	0138	56,740	100,871	80,000	80,000	0.00%
Tax Sale Revenue	0140	4,000	775	6,000	6,000	0.00%
Trans. from Reserves	0141	89,158	100,000	100,000	50,000	-50.00%
Trans. from Reserve Fund	0142	115,000	53,535	46,345	74,000	59.67%
Recoveries	0145	32,895	611,932	75,500	4,000	-94.70%
Development Fees	0146	2,250	2,810	-	16,000	100.00%
Parkland Fee	0147	1,890	209	-	30,000	100.00%
Misc. Revenue	0150	101,496	10,530	15,000	15,000	0.00%
Fees - Commissioners Sign	0152	1,154	1,029	1,000	1,000	0.00%
Sale of Land	0153	-	111,481	-	-	0.00%
Fees - NSF	0154	1,890	2,427	1,500	1,500	0.00%
Agreements - OPG	0193	51,658	26,267	45,000	45,000	0.00%
Tax Certificates	0240	12,880	12,890	11,350	11,350	0.00%
Inter-department Revenue	0250	-	3	126,450	126,450	0.00%
Prior Year Operating Surplus	0300	-	-	-	-	0.00%
TOTAL OTHER REVENUE		634,290	1,222,456	663,145	632,825	-4.57%
TOTAL OPERATING		2,231,884	3,232,462	2,276,245	2,221,425	-2.41%

-2.41% Increase/(Decrease)
(54,820) Increase/(Decrease)

OPERATING SUMMARY	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
OPERATING EXPENSES		2,331,147	2,308,229	2,041,123	2,196,960	7.63%
OPERATING REVENUE		2,231,884	3,232,462	2,276,245	2,221,425	-2.41%
TOTAL GENERAL GOVERNMENT OPERATING		99,264	(924,232)	(235,122)	(24,465)	89.59%

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR GENERAL GOVERNMENT
2020**

PARTICULARS 02-3108	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Studies	1467	-	-	-	-	
Purchases-Capital	1600	63,872	0	-	30,000	100.00%
Purchases-Capital	1601	17,732	0	-		0.00%
Purchases-Capital	1602	15,202	0	-		0.00%
Purchases-Capital	1603	13,325	0	-		0.00%
Municipal Complex Development	1650	-	-	-	-	0.00%
Trans. to Reserve Fund	1720	-	-	-	-	0.00%
CAPITAL EXPENSES		110,131	-	-	30,000	100.00%
REVENUE						
Ontario Grants	0126	7,798	-	-	-	0.00%
Long-term Debt-Bank	0129	-	-	-	-	0.00%
Donation	0132				-	0.00%
Trans. from Reserve Fund	0142	99,289	-	-	25,000	100.00%
Trans. from Revenue Fund	0143	-	-	-	-	0.00%
Agreements	0190	-	-	-	-	0.00%
Sale of Land		-	-	-		
CAPITAL REVENUE		107,087	-	-	25,000	100.00%

CAPITAL SUMMARY	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
CAPITAL EXPENSES		110,131	-	-	30,000	100.00%
CAPITAL REVENUE		107,087	-	-	25,000	100.00%
TOTAL GENERAL GOVERNMENT CAPITAL		3,044	-	-	5,000	100.00%

GRAND TOTAL GENERAL GOVERNMENT	102,308	(924,232)	(235,122)	(19,465)	91.72%
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**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3108	BUDGET AMOUNT	PARTICULARS					
1200	805,558	ADMINISTRATION SALARIES:					796,738
		Office Staff/Custodian		784,497			
		GIS		12,241			
1204	34,000	WAGES - SICK PAY OUT-whole municipality					34,000
1220	0	WAGES - CUSTODIAN - MUNICIPAL OFFICE					
1222	34,120	WAGES - PART TIME	Summer/Contract student	\$16.00	35.00	26	34,120
			Co-Op Student	\$16.00	35.00	26	
1225	0	WAGES - PART TIME					
1240	223,934	BENEFITS:					222,269
		Office Staff/Custodian			218,723		
		GIS			3,546		
1245	3,412	BENEFITS - PART TIME					1,956
1260	0	CLOTHING ALLOWANCE					-
1270	4,000	MILEAGE			8,000	0.50	4,000
1271	38,000	TRAINING & SEMINARS (includes registration, rooms, meals, parking, books, gratuities, and other reasonable approved expenses)					38,000

1272	2,880	BANK SERVICES							2,880
			POS Device		\$240		12	2,880	
1300	33,156	LONG TERM DEBT CHARGES PRINC		Bylaw #2008-73	\$27,489			\$5,667	33,156
1301	5197	LONG TERM DEBT CHARGES-INT		Bylaw #2008-73	\$4,309			\$888	5,197
1303	9,800	MEMBERSHIPS							9,800
		Municipal World	1	\$179			200		
		A.M.C.T.O.	6	\$400			2,400		
		AMO					1,750		
		Publications					250		
		Law Society of Ontario Membership					2,500		
		Credit Bureau					200		
		M.F.O.A.	2	325.00			650		
		OMTRA-Tax Collectors					250		
		OMAA - Administrators Association					500		
		Canadian Payroll Membership					200		
		MEPCO-OMERS					200		
		Miscellaneous					700		
1305	17,000	SUPPLIES - OFFICE		includes flags, municipal pens and pins					17,000
1308	15,750	LICENSES & PERMITS							15,750
		Misc. Lice-taxis etc.							
		Marriage Licenses			70		48	3,360	
		Issuer-Mar. Lic.			70		77	5,390	
		Marriage Ceremonies Official offset in Revenue			35		200	7,000	
1310	30,000	LEGAL SERVICES							30,000
1311	0	TAX COLLECTION							-
1312	0	TAX REGISTRATION							-
1313	0	SURVEY FEES							-
1314	25,000	AUDIT SERVICES							25,000
1315	2,688	PAYROLL SERVICES			14		16	12	2,688
1319	0	MAINTENANCE - ACCESSIBILITY							-
1320	15,000	MAINTENANCE & PURCHASE - EQUIPMENT							7,500
1322	115,500	MAINTENANCE - BUILDING							115,500
		Snow Removal etc. Municipal building and VJH						4,000	
		Misc.						4,500	
		Office Renovations						100,000	
		Armory Repairs						7,000	

1325	1,000	MAINTENANCE - GROUND Tax on Parking Lots/Misc.				1,000	
1330	2,285	MAINTENANCE - VEHICLE Gas Minor repairs License			1,200 1,000 85	2,285	
1335	0	HEALTH & SAFETY					
1340	16,000	POSTAGE				16,000	
1344	175,550	SERVICE AGREEMENT Computer offsite back up/hardware support-agreements -MicroAge Keystone annual support City Wide Tangible Capital Assets annual support MIS Initiative TOMRMS annual support Website-ESolutions hosting & minor updates Municipal Tax for Power Dams Datafix-voter's list management Shred-it yearly contract Multi-Municipal Wind Turbines Working Group- - annual contribution Filehold annual support eScribe - annual fee Bang the Table E-Post Contract AMP			51,000 7,500 2,500 34,000 350 5,500 100 1,400 2,200 500 3,000 8,000 8,500 1,000 50,000	175,550	
1350	13,709	TELEPHONE Basic Costs TELUS mobility Custodial cells Miscellaneous	Wightman/Eastlink	\$812 \$259 \$50	12 12 12	9,741 3,108 600 260	13,709
1355	2,500	SUPPLIES - CUSTODIAN Paper/Cleaning supplies Misc.-bulbs etc.				2,500	
1360	3,060	UTILITIES - HYDRO Highway #9 Sign Westhill sign Old Daycare Easthill sign		\$40 \$45 \$125 \$45	12 12 12 12	480 540 1,500 540	3,060
1365	1,200	Utilities - Natural Gas Old Daycare		\$100	12	1,200	1,200
1368	18,120	RENTAL - EQUIPMENT Excel Business System - lease payment Photocopies Pitney Bowes Mail machine-per quarter Misc.: folding machine-per quarter		\$425 \$500 \$585	12 12 12	5,100 6,000 7,020	18,120

1369	72,084	RENTAL - MUNICIPAL OFFICE						72,084
		MONTHLY	Jan - Oct	10	\$5,956	59,560		
			Nov - Dec	2	\$6,262	12,524		
1370	3,500	ADVERTISING	Ads and Misc./new hire advertisement			300		3,500
			Brockton Buzz	4	\$800	3,200		
1373	69,410	GRANTS & DONATIONS						69,410
			CT Scan 4yrs from 2017 - 2020 Final year			50,000		
			Legion Wreath			60		
			Canada Day			600		
			Donations			3,750		
			Santa Claus Parade			3,000		
			Victoria Jubilee Hall donation			10,000		
			Misc. as per Council			2,000		
1374		NWMO Community Well Being Grant Funding						
1380	5,677	INSURANCE						5,677
1381	5,000	INSURANCE/LEGAL CLAIMS PAID BY MUNICIPALITY						5,000
1400	0	ELECTIONS		2018	\$35,000			-
1467	20,000	STUDIES						20,000
			Strategic Action Plan			20,000		
1551	63,000	SAUGEEN COMMUNITY MUNICIPAL AIRPORT					Operating	63,000
1553	113,872	SMART		2019	current % Inc.			113,872
				86,385	24.14%			
1590	0	PRIOR YEAR DEFICIT						-
1700	0	TRANSFER TO RESERVES						-
			Rate Stabilization Reserve/Working Capital					
			Transfer of previous year operating surplus			-		
1710	0	TRANSFER TO CAPITAL FUND						-
1720	230,000	TRANSFER TO RESERVE FUND						230,000
			Brockton Infrastructure			100,000		
			Equipment(Computer upgrade)--software and offset hardware lease			40,000		
			Website upgrades			10,000		
			WSIB Contingency Funds			15,000		
			Election 2022- \$15,000 per year			15,000		
			Legal Reserve fund			15,000		
			Accessibility Reserve Fund			5,000		
			Parkland Reserve Fund			30,000		
1820	0	INTER-DEPARTMENT EXPENSE						
	2,270,962							

**CAPITAL BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 02-3108	BUDGET AMOUNT	PARTICULARS				
1467	0	STUDIES			-	-
1600	45,000	PURCHASES - CAPITAL	New Computers/Laptops	25,000.00	\$30,000	
			Office Furniture	5,000.00		
1720	0	TRANSFER TO RESERVE FUND			-	-
	45,000					

OPERATING BUDGET BACK UP - REVENUE

2020

ACCOUNT NUMBER 01-3105	BUDGET AMOUNT	PARTICULARS				
0126	1,588,600	ONTARIO GRANTS				1,588,600
			Ontario Municipal Partnership Fund (OMPF)		1,580,600	
			Service Canada Summer Student Grant		8,000	
0129	-	Long term Debt - Borrowing				
0130	6,000	Rents - Rooms & Buildings				6,000
			Misc.	6,000		
0133	31,525	Licenses & Permits	Marriage Licenses	11,475		31,525
			Marriage Ceremonies	17,500		
			Taxi Licenses, Lottery, Death Reg. etc.	2,550		
0135	120,000	Penalty & Interest on Taxes	10,000	12	120,000	120,000
0137	15,000	Investment Income - Other - Bank Account				15,000
0138	80,000	Investment Income - Westario Dividend				80,000
0140	6,000	Tax Sales Revenue		\$1,500	4	6,000
0141	50,000	Transfer from Reserve:	Rate Stabilization Fund	50,000		50,000
				-		
0142	74,000	Transfer from Reserve Fund	Office Reno	20,000		74,000
			One Time Fundin	54,000		
0145	4,000	Recoveries	BIA Bookkeeping	4,000		4,000
0146	16,000	Development Fees				16,000
0147	30,000	Parkland Fees				30,000
0150	15,000	Miscellaneous Revenue, Land rentals, Administration Fees, etc.		14,150		15,000
		County of Bruce Reforestation		850		
0152	1,000	Fees - Commissioner Signatures				1,000
0153	-	Sale of Land				-
0154	1,500	Fees - NSF Charges				1,500
0193	45,000	Agreements - OPG	Yearly			45,000
		Deep Geologic Repository	Transferred to Res Fund yearly			
			2005-2034 \$40,000/yr. plus inflation rate			

0240	11,350	Tax Certificates	150	\$55.00	8,250	11,350
			20	\$80.00	1,600	
		Tax Statements	100	\$15.00	1,500	
0250	126,450	INTER-DEPARTMENT REVIEW		Custodian	101,800	126,450
		Water Administration Fee JE			8,500	
		Sewer Administration Fee JE			8,500	
		Resolution #15-07-066 Recreation Director savings on Utility			5,150	
		Bylaw Enforcement Administration Fee JE			2,500	
0300	-	Prior Year Operating Surplus				-
	2,221,425					

**CAPITAL BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 02-3106	BUDGET AMOUNT	PARTICULARS	
0129	-	Long-term Debt - Bank	-
0126	-	Ontario Grants	-
0132	-	Donation	-
0142	25,000	Transfer from Reserve Fund Equipment RF - Computer	25,000
0143	-	Transfer from Revenue Fund	-
0190	-	Agreements	-
	25,000		

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR TAXATION
2020**

PARTICULARS 01-3104	ACCOUNT NUMBER	2018	2019		2020
		ACTUAL	ACTUAL	BUDGETED	BUDGETED
REVENUE					
Taxation - Final	0049	7,983,667	8,821,086		
Taxation - Supplementary	0050	111,350	94,648	100,000	100,000
TOTAL TAXATION		8,095,017	8,915,734	100,000	100,000
PIL Residential Full Rate	0120				
PIL Ontario - Hosp.Gen.	0121	6,300	6,300	6,300	6,300
PIL Ontario - Power Dam	0123	3,764	3,764	3,800	3,800
PIL Commercial	0124	196,349	153,803	193,000	193,000
PIL CH & IH Education	0125	32,915	31,192	36,500	36,500
PIL - Supplementary	0150	-	-	-	-
TOTAL PAYMENT-IN-LIEU		239,328	195,059	239,600	239,600
TOTAL TAXATION REVENUE		8,334,344	9,110,792	339,600	339,600

PARTICULARS 01-3104	ACCOUNT NUMBER	2018	2019		2020
		ACTUAL	ACTUAL	BUDGETED	BUDGETED
WRITE OFF/REBATE					
Tax Write Offs	1390	67,201	78,997	55,000	60,000
Charitable Rebates	1395	267	271	2,000	500
Vacancy Rebates	1397	5,145	2,966	8,000	4,000
TOTAL WRITE OFF/REBATE		72,613	82,234	65,000	64,500

GRAND TOTAL TAXATION		8,261,731	9,028,559	274,600	275,100
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**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3104	BUDGET AMOUNT	PARTICULARS	
0049		FINAL TAXATION	-
0050	100,000	Supplementary	100,000
0120	-	RESIDENTAIL FULL RATE	-
0121	6,300	ONTARIO Municipal Share Hospital	6,300
0123	3,800	ONTARIO Hydro-Power Dam	3,800
0124	193,000	COMMERCIAL FULL RATE-includes UF & Educ Portions	193,000
0125	36,500	CH Education Municipal Share IH Education Municipal Share	36,500
	339,600		

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3104	BUDGET AMOUNT	PARTICULARS	
1390	60,000	TAX WRITE OFFS	60,000
1395	500	CHARITABLE REBATES	500
1397	4,000	VACANCY REBATES -- Commercial/Industrial Vacancies	4,000
	64,500		

Human Resources/Health & Safety Goals and Objectives

Purpose

The Human Resources Department provides support to staff and management through legislative compliance and is responsible for managing and coordinating various human resource functions, which include talent acquisition, training and development, performance management and employee relations.

The Health and Safety Department promotes a safe and healthy workplace for all employees and develops and implements policies and procedures that meet legislated requirements and conducts workplace inspections, investigations and reporting of accidents/incidents.

2019 In Review

The Human Resources Department assisted all departments with recruitment efforts to ensure adequate levels of staffing across the organization arising in part from the changing employment landscape and current labour market shortage. The Human Resources Department supported all departments with employee relations matters.

The Health and Safety Department assisted all departments with updating policies and procedures and made suggestions for improving processes. The Health and Safety Department completed workplace risk assessments and completed asbestos inspections.

2020 Goals and Objectives

To conduct a comprehensive review of all related policies and procedures to ensure legislative compliance and to help shape the Municipality's workplace culture by updating and training staff on guiding principles.

To continue to implement programs that encourage employee wellness, that support staff and create a shared vision for improved organizational culture and staff retention.

The Human Resource department will continue to provide opportunities for staff to engage in career development. This will include facilitating training sessions as well as encouraging management staff to coach and support staff to engage in self-directed learning and development.

Summary of Significant Changes

- Legal and Support Programs will increase to more accurately reflect the actuals.

HUMAN RESOURCES/HEALTH & SAFETY OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget	2020 budget change
Expense				
Wages	\$122,921	\$118,115	(\$4,806)	(3.91%)
General Expense	\$51,122	\$65,909	\$14,787	28.92%
Total Expense	\$174,043	\$184,024	\$9,981	5.73%
Net Difference	\$174,043	\$184,024	\$9,981	5.73%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR HUMAN RESOURCES
2020**

PARTICULARS 01-3109	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages	1222	-	93,138	92,453	96,425	4.30%
Benefits	1240	-	30,332	30,468	21,690	-28.81%
Gratuities	1250	-	11,269	16,000	16,500	3.13%
Mileage	1270	-	50	500	500	0.00%
Training/Seminars	1271	-	2,071	2,200	2,500	13.64%
Memberships	1303	-	2,618	650	900	38.46%
Supplies	1305	-	78	500	500	0.00%
Legal	1310	-	13,476	10,000	15,000	50.00%
Payroll Processing	1315	-	122	32	32	0.00%
Accessibility	1319	-	2,718	3,500	3,500	0.00%
Equipment	1320	-	-	-	-	0.00%
Health & Safety	1335	-	2,778	5,000	5,000	0.00%
Support Program	1344	-	13,775	8,200	13,200	60.98%
Phone	1350	-	-	540	900	66.67%
Advertising	1370	-	6,811	3,000	5,000	66.67%
Grants/Donations	1373	-	-	-	-	0.00%
Insurance	1380	-	-	-	1,377	100.00%
Inter-department Expense	1820	-	-	1,000	1,000	0.00%
Operating Expenditures		-	179,237	174,043	184,024	5.73%
REVENUE						
Grants Ontario	0126	-	1,630	-	-	0.00%
Recoveries	0145	-	1,795	-	-	0.00%
Operating Revenue		-	3,425	-	-	0.00%
Total Human Resources		0	175,812	174,043	184,024	5.73%

5.73% Increase/(Decrease)
\$9,981 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3109	BUDGET AMOUNT	PARTICULARS				
1200	96,425	Wages	HR Generalist + H&S Coordinator			96,425
1240	21,690	Benefits				21,690
1250	16,500	EMPLOYEE/COUNCIL/VOLUNTEER RECOGNITION				16,500
			# of people			
		Staff Full/Time must be 5/12 of EI reduct	\$100	45	4,500	
		Staff Christmas party			5,500	
		Flowers Employee & Council	\$100	10	1,000	
		Service Recognition Awards:			2,500	
		Municipal Shirts/Miscellaneous			1,500	
		Volunteer Recognition Lunch	\$15	100	1,500	
1270	500	Mileage				500
1271	2,500	Training/Seminars/Wellness Programs				2,500
		OMHRA	1	1	800	
		Webinar			200	
		AMCTO - HR			1,500	
1303	900	Membership OMHRA				900
		Human Resources/CHRL				
1305	500	Office Supplies				500
1310	15,000	Legal				15,000
1315	32	Payroll Processing	2	16	32	32
1319	3,500	Accessibility				3,500
1320	0	Equipment				-
1335	5,000	Health & Safety				5,000
		Health & Safety Reporting & Assessment			1,000	
		Safety Rep Health and Safety Training			2,500	
		Software for tracking of Training and digital inspections			1,500	

1344	13,200	Support Programs				13,200
		Professional Fees (recruitment/task evaluation)			5,000	
		HR Downloads			3,200	
		Employee Retention/Recruitment/Engagement			5,000	
1350	900	Phone				900
		Wightman's	25	12	300	
		Cell Phone	12	50	600	
1370	5,000	Advertising Recruitment				5,000
1373	0	Grants/Donations				-
1380	1,377	Insurance				1,377
1820	1,000	Inter-Department Expense				1,000
	184,024					

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3109	BUDGET AMOUNT	PARTICULARS	
0126	0	Grants - Ontario	
0145	0	Recoveries	-
	0		

East Ridge Business Park Goals and Objectives

Purpose

To maintain available lands and support existing business, trade and industry within Brockton and to facilitate orderly development and expansion.

2019 In Review

In 2019 there was increased activity and inquiries in the East Ridge Business Park. The sale of 2.4 acres closed and there was much activity on 3.9 and a 1.1 acre lot that did not result in the final sale. Many inquiries were handled with follow-up but the onsite storm water management required in Phase I lands limited the lots available and deterred interest.

2020 Goals and Objectives

We continue to actively promote the East Ridge Business Park. Staff worked through finalizing the Master Servicing Plan in 2019 and we are now completing design and construction drawings to proceed with the \$5 million dollar servicing plan in phases. Staff will provide further reports to Council prior to proceeding, as staff continue to work with neighboring developers and finalizing designs.

All informational material for the East Ridge Business Park is now being updated by Staff to align with the Master Servicing Plan. The proposed sale pricing for Phase 2 land is based on the area market and servicing costs. Inquiries for placement on a new East Ridge Business Park sign continue to come in. The design for the sign is finalized and included in the 2020 budget.

Summary of Significant Changes

- Increase in Long-term borrowing required to extend servicing along East Ridge Road to support the Residential Hospice and open up further lots for sale
- Increase for the new sign for the East Ridge Business Park to showcase the additional business in the park, total cost funded from Reserve Funds

ERBP OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Sale of Land	\$229,970	\$160,000	(\$69,970)	(30.43%)
Other Revenue	\$103,100	\$172,100	\$69,000	66.93%
Total Revenue	\$333,070	\$332,100	(\$970)	(0.29%)
Expense				
ERBP Development	\$100,000	\$160,000	\$60,000	60.00%
Utilities	\$2,000	\$3,000	\$1,000	50.00%
General Expense	\$289,918	\$226,855	(\$63,063)	(21.75%)
Total Expense	\$391,918	\$389,855	(\$2,063)	(0.53%)
Net Difference	(\$58,848)	(\$57,755)	\$1,093	(1.86%)

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR EAST RIDGE BUSINESS PARK
2020**

PARTICULARS 01-3185	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Long Term Debt-Principal	1300	30,887	30,887	30,948	30,948	0.00%
Long Term Debt-Interest	1301	9,975	10,198	10,000	10,000	0.00%
Legal Fees	1310	9,866	5,520	12,000	10,000	-16.67%
Survey Fees	1313	-	3,853	1,500	5,000	233.33%
Maintenance - Grounds	1325				3,000	100.00%
Utilities - Hydro	1360	2,937	3,187	2,000	3,000	50.00%
Insurance	1380				2,407	100.00%
Programs & Promotions	1382	-	-	-	-	0.00%
Signs - Entrance	1415	-	-	500	500	0.00%
Studies	1467	5,554	8,158	5,000	-	-100.00%
Economic Development/Engineering:	1469	-	18,918	100,000	160,000	60.00%
Transfer to Capital Fund	1710	-	-	-	-	0.00%
Transfer to Reserve Fund	1720	133,419	65,073	229,970	165,000	-28.25%
OPERATING EXPENDITURES		192,637	145,794	391,918	389,855	-0.53%
REVENUE						
Grants Ontario	0126	-	-	-	-	0.00%
Rent - Eastridge Ad Sign	0130	1,600	6,969	3,100	3,100	0.00%
Transfer from Reserve Fund	0142	-	18,918	100,000	160,000	60.00%
Sale of Lands	0153	156,098	70,593	229,970	160,000	-30.43%
Agreement	0190	1,909	-	-	9,000	100.00%
OPERATING REVENUE		159,607	96,480	333,070	332,100	-0.29%
TOTAL OPERATING		33,030	49,314	58,848	57,755	-1.86%

-1.86% Increase/(Decrease)
(\$1,093) Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR EAST RIDGE BUSINESS PARK
2020**

PARTICULARS 02-3185	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
East Ridge Business Park	1620				1,860,000	100.00%
East Ridge Business Park-Drain Edit's						
CAPITAL EXPENDITURES					1,860,000	100.00%
REVENUE						
Ontario Grants	0126				-	0.00%
Long Term Debt - Bank	0129				1,360,000	100.00%
Transfer from Reserves	0142				500,000	100.00%
Transfer from Revenue	0143				-	0.00%
Miscellaneous Revenue	0150				-	0.00%
CAPITAL REVENUE		-	-	-	1,860,000	100.00%
TOTAL CAPITAL		0	0	0	-	0.00%

TOTAL ERBP	33,030	49,314	58,848	57,755	-1.86%
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-1.86% Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3185	BUDGET AMOUNT	PARTICULARS			
1300	30,948	LONG TERM DEBT CHARGES:	Principal		30,948
		Borrowing East Ridge --Bylaw #2013-037	2579	12	30,948
1301	10,000	LONG TERM DEBT INTEREST			10,000
		East Ridge Zettler Pro--Bylaw #2013-037	833	12	10,000
1310	10,000	LEGAL FEES:	for Lot sales		10,000
1313	5,000	SURVEY FEES:			5,000
1325	3,000	MAINTENANCE GROUNDS			3,000
1360	3,000	UTILITIES - HYDRO:	ERBP sign		3,000
1380	2,407	Insurance			2,407
1415	500	SIGNS:	upgrade development signs & sign maintenance		500
1467	-	STUDIES	EA Study		-
1469	160,000	Economic Development/Engineering:			160,000
		Final Design/Drawing/Approvals		160,000	
1710	0	TRANSFER TO CAPITAL FUND:			-
1720	165,000	TRANSFER TO RESERVE FUND:			165,000
		Any surplus or deficit to or from RF		160,000	
		EA Study Monitoring study for birds 2021/23		5,000	
	389,855				

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3185	BUDGET AMOUNT	PARTICULARS				
0126	0	GRANTS ONTARIO:				-
0130	3,100	EASTRIDGE AD SIGN	Rents -Hydro Recovery direct payment from user	1,600	3,100	
			ERBP Sign rentals (Posted to deferred revenue)	1,500		
		Acct #01-2000-4530 6 signs @ \$200, 1 sign @ \$300 - upfront payment for three years				
0142	160,000	TRANSFER FROM RESERVE FUNDS: Cover cost associated with Development of new road				160,000
0153	160,000	SALE OF LAND:	Eastridge Lots - 3 Lots			160,000
0190	9,000	AGREEMENTS	Land Rental			9,000
	332,100					

CAPITAL BUDGET BACK UP - EXPENDITURE

2020

ACCOUNT NUMBER 02-3185	BUDGET AMOUNT	PARTICULARS		
1620	1,860,000	EAST RIDGE BUSINESS PARK		1,860,000
			Development of Phase 2 ERBP	1,795,000
			Additional Entrance Business Sign	65,000
	1,860,000			

CAPITAL BUDGET BACK UP - REVENUE

2020

ACCOUNT NUMBER 02-3185	BUDGET AMOUNT	PARTICULARS		
0126	-	ONTARIO GRANTS		-
0129	1,360,000	LONG TERM DEBT - BANK		1,360,000
0142	500,000	TRANSFER FROM RESERVE FUND	Entrance Sign	65,000
			ER Road Construction Sanitary	435,000
0143	-	TRANSFER FROM REVENUE FUND		-
0150	-	MISCELLANEOUS REVENUE	Entrance Sign - shared agreement	-
	1,860,000			

Economic Development Goals and Objectives

Purpose

To assist in community development and the retention and attraction of residents and a qualified labour pool. To act as an accountable body to Council, assisting other organizations by having available and properly zoned land, and advising on the need for new municipal programs or by-laws to support development and attracting new business. The Community Development Coordinator will collect and provide all available data relating to real estate, zoning, financing, legislation, and business retention and expansion to current and prospective parties

2019 In Review

The Economic Development Committee (EDC) completed the multiple projects throughout the year including the completion of the Brockton branding project and initiating a new Communications Plan with eSolutions.

The EDC also worked closely with The County of Bruce Economic Development and Brockton's Community Improvement Committee on completing seven projects within Brockton.

2020 Goals and Objectives

Key priorities for 2020 include commemorating the 20th anniversary of the Walkerton water crisis in May, As well as launching the Brockton Business Awards Program and continue to support the municipality's Façade Program and Business Recognition Program.

A new Community Improvement Plan will be developed that will encompass all of Brockton and include incentives for apartment conversions and other measures to enhance the local economy, with public input.

Staff will work on the development of a new strategic action plan that will provide a more focused approach to economic development.

Summary of Significant Changes

- Communications Plan Implementation
- New Community Improvement Plan
- Industrial Park Sign
- Walkerton 2020 Commemoration Event
- Business Awards Event

EDC OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$20,000	\$10,000	(\$10,000)	(50.00%)
Agreements	\$1,000	\$8,500	\$7,600	760.00%
Reserve Fund	\$5,500	\$0	(\$5,500)	(100.00%)
Total Revenue	\$26,500	\$18,600	(\$7,900)	(29.81%)
Expense				
Wages	\$82,972	\$85,427	\$2,455	2.96%
General Expense	\$132,492	\$194,492	\$72,000	58.78%
Total Expense	\$205,464	\$279,919	\$74,455	36.24%
Net Difference	(\$178,964)	(\$261,319)	(\$82,355)	46.02%



Municipality of Brocton

Special Projects

Department	Economic Development
Project	Brockton Communications Plan/Walkerton 2020
Year	2020
Project Cost	\$ 25,000
Funding Source	Tax Rate Funded

Project Description

A Communications Strategy for Brockton will include a set of tactics and measurable objectives spotlighting the achievements of the community of Walkerton since 2000. The project will include implementation of the Communication Strategy in 2020, which could include the creation of videos, stories, or other media content, paid social media advertising, media tours, and media training for Council and staff.

The Walkerton 2020 project is to commemorate the 20th anniversary of the Walkerton e-coli crisis, ensuring positive media accounts. It is an opportunity to show the world the resilience, strength and entrepreneurial spirit that underpins this community, with a signature event planned for May 9, 2020 and the Bruce Power "block party" July 18.

Justification of Project Need

The Brockton Communications Strategy will provide a framework for the municipality to promote both Brockton and Walkerton, making a clear link between the two. The new communications strategy will recommend ways to change lingering negative perception of Walkerton. Implementation will be key to the success of this project.

Implementation will be key. Without funding to action the recommendations in the strategy, it will not change the perceptions of Brockton and Walkerton.

The Walkerton 2020 commemoration is an integral part of the communications strategy, which will lead the implementation efforts.

Department	Economic Development
Project	Community Improvement Plan
Year	2020
Project Cost	\$ 15,000
Funding Source	Tax Rate Funded
Project Description	
<p>We are proposing to revise the Brockton Community Improvement Plan (CIP), working with a consultant to ensure it meets the community's economic development priorities going forward. Tasks to include a review of the current CIP, engaging with stakeholders, creating new and revised programs, expanding the coverage area to include all of Brockton, and holding an open house to communicate the new plan. .</p>	
Justification of Project Need	
<p>The current CIP covers only the heritage district of downtown Walkerton, providing facade grants to property and business owners to improve their storefronts. The program is well used, but excludes property owners outside the downtown catchment area, and throughout the Municipality of Brockton. We have received several requests from Brockton business owners to expand the CIP area, as they were not able to access the facade funding because of their location.</p> <p>A revised CIP would also allow us to support other projects that would enhance economic development, such as apartment conversions in the downtown and incentives for agricultural producers.</p>	

Department	Economic Development
Project	Walkerton Entrance Signs
Year	2020
Project Cost	\$ 30,000
Funding Source	Tax Rate Funded
Project Description	
<p>This project involves re-cladding the three Walkerton entrance signs with a new facade that is bright and inviting and incorporates the new Walkerton logo and water motif.</p> <p>The new signs would be based on the design provided by Bruce County and approved by Council.</p> <p>Staff are awaiting final estimates from sign companies and a welding company, but anticipate costs of approximately \$10,000 per sign.</p> <p>Staff would apply to Bruce County's Spruce the Bruce program for funding of up to \$5,000 to offset costs.</p>	
Justification of Project Need	
<p>The current brick entrance signs are between 15 and 20 years old. The first one was built in 2000, shortly after the e-coli water tragedy, at the south entrance to Walkerton.</p> <p>We are commemorating the water tragedy this year, so it is an appropriate time to update the signs with our new branding. It is also the eve of Walkerton's Homecoming celebrations in 2021. Entrance signs speak to the identity and vibrancy of a community, welcoming visitors, and people from neighboring communities and potential investors. We have outgrown the Victorian-inspired look of the current signs and could benefit from a refresh.</p> <p>The proposed plan is to use the existing signs as a base for the new ones, thereby keeping costs to a minimum. Although the plan is still dependent on design plans and estimates received.</p> <p>If it is not possible to fund all three signs in a single year, the project could span two years, with the Homecoming committee or a corporate sponsor possibly contributing to the project.</p> <p>It is anticipated we could apply for up to \$5,000 in funding from The County of Bruce through it is Spruce the Bruce program in 2020. The funding may no longer be available in 2021, when The County of Bruce plans to change their funding model.</p>	

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR ECONOMIC DEVELOPMENT
2020**

PARTICULARS 01-3186	ACCOUNT NUMBER	2018	2019		2020		% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED		
EXPENDITURES							
Wages	1200	52,175	62,778	61,461	65,120	3,659	5.95%
Benefits	1240	14,699	20,532	21,511	20,307	(1,204)	-5.60%
Mileage	1270	1,198	1,099	1,500	1,500	-	0.00%
Training & Seminars	1271	2,104	3,032	3,300	3,300	-	0.00%
Supplies - Office	1305	308	1,030	1,000	1,000	-	0.00%
Payroll Services	1315	-	122	192	192	-	0.00%
Service Agreements	1344	-	-	-	6,500	6,500	100.00%
Advertising	1370	443	-	500	500	-	0.00%
Publications	1371	-	513	2,000	2,000	-	0.00%
Façade Program	1372	7,450	7,512	10,500	10,500	-	0.00%
Programs & Promotions	1382	201	3,974	7,500	5,000	(2,500)	-33.33%
Visitor Information Centre	1468	21,541	30,492	30,000	30,000	-	0.00%
Studies	1467	5,761	4,503	10,000	40,000	30,000	300.00%
Economic Development	1469	5,187	8,229	12,500	53,500	41,000	328.00%
Community Improvement Comm	1550	7,728	21,683	43,000	40,000	(3,000)	-6.98%
EDC Committee	1470	1,406	598	500	500	-	0.00%
OPERATING EXPENDITURES		120,200	166,097	205,464	279,919	74,455	36.24%
REVENUE							
Ontario Grants	0126	29,175	7,613	20,000	10,000	(10,000)	-50.00%
Grants Municipal	0128	2,500	-	-	-	-	0.00%
Recoveries	0145	600	540	500	7,600	7,100	1420.00%
Agreement - Partnership	0190	(2,800)	-	1,000	1,000	-	0.00%
Transfer from Reserve Funds	0142	30,000	-	5,500	-	(5,500)	-100.00%
OPERATING REVENUE		59,475	8,153	27,000	18,600	(8,400)	-31.11%
TOTAL OPERATING		60,726	157,943	178,464	261,319		46.43%

46.43% Increase/(Decrease)

\$82,855 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3186	BUDGET AMOUNT	PARTICULARS			
1200	65,120	WAGES:			65,120
1240	20,307	BENEFITS			20,307
1270	1,500	MILEAGE:			1,500
			3,000	\$0.500	1,500
1271	3,300	TRAINING & SEMINARS:	Conference CED - Course		3,300
1305	1,000	Supplies - Office			1,000
1315	192	PAYROLL PROCESSING FEE	# OF EMPLOYEE	FEE	192
			1	16	192
1344	6,500	SERVICE AGREEMENTS	Saugeen Connects Install/Remove - Christmas Lights		6,500
1370	500	ADVERTISING:	Newspaper Ads - Promotional events		500
1371	2,000	PUBLICATIONS:	Business News Letter		2,000
1372	10,500	Façade	Façade Program	7,500	10,500
			Retail Revitalization to include EVC	3,000	
1382	5,000	PROGRAMS & PROMOTIONS:	Promotional Material	5,000	5,000
			Hawks Nest	-	
1467	40,000	STUDIES:	Community Improvement Plan Natural Gas Economic Development Strategy		40,000
1469	53,500	Special Projects	Community Events/Welcome Signage (hamlets) Communications Plan Brockton/Walkerton - 2020 Project Outcomes B2B - awards banquet Greenock Swamp Promotions/Support		53,500
1468	30,000	BUSINESS IMPROVEMENT AREA - VISITOR INFO CENTRE			30,000
		VIC	2020 Budget		
		Wages - includes summer student		12,500	
		Postage, supplies, phone, internet		2,000	
		Lobbies Park Promotion		1,000	
		Rent & utilities		2,250	
		Tourism advertising/maps etc.		6,000	
		Tourism-related promotions		6,250	
		Total VIC Expenses		30,000	

1550	40,000	COMMUNITY IMPROVEMENT COMMITTEE (CIC)	40,000												
		<table border="1"> <thead> <tr> <th>PROJECTS</th> <th>Project Cost</th> </tr> </thead> <tbody> <tr> <td>Banners</td> <td>10,000</td> </tr> <tr> <td>Walkerton Enterance Sign</td> <td>30,000</td> </tr> <tr> <td>Historical Mural - included in the Heritage Budget</td> <td></td> </tr> <tr> <td>Optimist Park - Playground Fencing - Included in the Rec Budget</td> <td></td> </tr> <tr> <td>TOTAL</td> <td>40,000</td> </tr> </tbody> </table>	PROJECTS	Project Cost	Banners	10,000	Walkerton Enterance Sign	30,000	Historical Mural - included in the Heritage Budget		Optimist Park - Playground Fencing - Included in the Rec Budget		TOTAL	40,000	
PROJECTS	Project Cost														
Banners	10,000														
Walkerton Enterance Sign	30,000														
Historical Mural - included in the Heritage Budget															
Optimist Park - Playground Fencing - Included in the Rec Budget															
TOTAL	40,000														
		*Brockton Contribution is net of Grant funding, \$30,000 total for all projects													
1470	500	EDC - Committee	500												
	279,919														

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3186	BUDGET AMOUNT	PARTICULARS	
0126	10,000	GRANTS ONTARIO: Spruce The Bruce	10,000
		Banners	5,000
		Walkerton Enterance Sign	5,000
0142	-	TRANSFER FROM RESERVE FUND	-
0145	7,600	Recoveries - EDC Lunches	7,600
0190	1,000	Agreements Partnership	1,000
	18,600		

Cemetery Goals and Objectives

Purpose

To provide lands for the internment as per the Funeral, Burial and Cremation Services Act, 2002 which came into effect on July 1, 2012

2019 In Review

In 2019, the operations and maintenance of the Walkerton & Starkvale Cemeteries were completed by seasonal contract staff. Fees were reviewed and adjusted in accordance with legislation and operational needs.

Fees were reviewed and once again increased more towards a full self-funded operation.

2020 Goals and Objectives

To continue to operate the Cemetery in the most cost-effective manner without compromising the service we provide to the community

Summary of Significant Changes

- No significant change for 2020

CEMETERY – WALKERTON & STARKVALE OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Total Revenue	\$44,026	\$44,176	\$150	0.34%
Total Expense	\$75,624	\$78,832	\$3,077	4.06%
Net Difference	(\$31,598)	(\$34,656)	\$2,927	9.23%

CEMETERY - WALKERTON OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grave Opening	\$13,000	\$12,400	(\$600)	(4.62%)
Sale of Land	\$14,750	\$14,750	\$0	0.00%
Care & Maintenance	\$5,625	\$5,625	\$0	0.00%
Other Revenue	\$5,719	\$6,469	\$750	13.12%
Total Revenue	\$39,094	\$39,244	\$150	0.38%
Expense				
Wages	\$33,897	\$33,897	\$0	0%
Maintenance	\$12,050	\$15,550	\$3,500	29.05%
Utilities	\$1,300	\$1,300	\$0	0.00%
Other	\$20,341	\$19,960	(\$381)	(1.87%)
Total Expense	\$67,588	\$70,707	\$3,119	4.62%
Net Difference	(\$28,494)	(\$31,464)	(\$2,969)	10.42%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR CEMETERY - WALKERTON
2020**

PARTICULARS 01-3150	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages	1200	28,768	32,045	-	29,476	100.00%
Wages - Seasonal PT	1222	-	-	29,476	-	-100.00%
Wages - Public Works	1235	-	-	-	-	0.00%
Benefits	1240	6,419	6,603	4,421	4,421	0.00%
Benefits - Public Works	1244	-	-	-	-	0.00%
Clothing Allowance	1260	-	-	300	300	0.00%
Mileage	1270	29	82	125	125	0.00%
Training & Seminars	1271	-	1,172	200	200	0.00%
Memberships	1303	217	219	170	170	0.00%
Supplies	1305	1,050	314	900	900	0.00%
License & Permits	1308	411	339	420	420	0.00%
Payroll Services	1315	99	229	112	112	0.00%
Maintenance & Purchase - Equipment	1320	1,343	1,412	1,000	1,000	0.00%
Maintenance - Building	1322	67	88	500	500	0.00%
Maintenance - Grave Markers	1323	-	661	1,000	1,000	0.00%
Maintenance - Grounds	1325	3,805	5,181	1,500	5,000	233.33%
Service Agreements	1344	5,704	7,764	8,050	8,050	0.00%
Telephone	1350	539	327	720	720	0.00%
Fuel	1358	928	104	1,000	1,000	0.00%
Utilities - Hydro	1360	567	597	1,000	1,000	0.00%
Utilities - Water	1366	321	331	300	300	0.00%
Insurance	1380	2,843	2,798	2,594	2,213	-14.68%
Grave Digging - Equipment	1470	-	385	1,600	1,600	0.00%
Transfer to Care & Main.	1475	2,475	2,158	3,750	3,750	0.00%
Transfer to Stone Care	1476	1,050	650	1,450	1,450	0.00%
Transfer to Capital Fund	1710	-	-	-	-	0.00%
Transfer to Reserve Fund	1720	7,000	7,500	7,000	7,000	0.00%
Inter Departmental Expense	1820	-	-	-	-	0.00%
OPERATING EXPENDITURES		63,634	70,958	67,588	70,707	4.62%

REVENUE							0.00%
Grave Openings	0115	9,650	10,768	13,000	12,400		-4.62%
Rent - Chapel Storage & Usage	0130	1,125	1,000	1,875	2,625		40.00%
Licenses & Permits	0133	-	-	-	-		0.00%
Investment Inc.	0135	4,315	3,456	3,844	3,844		0.00%
Transfer from Reserve Fd.	0142	-	-	-	-		0.00%
Miscellaneous Revenue	0150	-	-	-	-		0.00%
Sale of Land	0153	12,923	7,635	14,750	14,750		0.00%
Care & Maintenance	0235	2,925	2,838	3,750	3,750		0.00%
Stone Care	0236	1,050	650	1,875	1,875		0.00%
OPERATING REVENUE		31,988	26,347	39,094	39,244		0.38%
TOTAL CEMETERY - WALKERTON		31,646	44,611	28,494	31,464		10.42%

10.42% Increase
\$2,969 Increase

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR CEMETERY - WALKERTON
2020**

PARTICULARS 02-3150	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES:						
Purchases - Capital	1600	8,390	-	-	-	0.00%
Transfer to Reserve Fund	1720	-	-	-	-	0.00%
CAPITAL EXPENDITURES		8,390	-	-	-	0.00%
REVENUE:						
Transfer from Reserve Fd.	0142	8,390	-	-	-	0.00%
Transfer from Revenue Fd.	0143	-	-	-	-	0.00%
CAPITAL REVENUE		8,390	-	-	-	0.00%
TOTAL CAPITAL		-	-	-	-	0.00%
				0.00% Increase/(Decrease)		
TOTAL CEMETERY		31,646	44,611	28,494	31,464	10.42%
				10.42% Increase/(Decrease)		
				\$2,969 Increase/(Decrease)		

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3150	BUDGET AMOUNT	PARTICULARS			
1200	29,476	Wages: Caretaker	1015 hours	\$29.04 per hour	29,476
		35 moved to Starkvale			
1235	0	Wages: Public Works			
1240	4,421	Benefits	1015 hours	15% per hour	4,421
1244	0	Benefits: Public Works			-
1260	300	Clothing Allowance	300	100%	300
1270	125	Mileage	250	\$0.500	125
1271	200	Training & Seminars	New staff training		200
1303	170	Memberships	OAC		170
1305	900	Supplies			900
1308	420	Licenses & Permits	Cemetery License by Province	35 \$12	420
1315	112	Payroll Service	1 \$	16 7	112
1320	1,000	Maintenance & Purchase - Equipment			1,000
1322	500	Maintenance - Building			500
1323	1,000	Maintenance - Grave Markers			1,000
1325	5,000	Maintenance - Grounds	Tree Maintenance - Health & Safety		5,000
1344	8,050	Service Agreements	Brant & Greenock Cem		6,000
			Bluewater Sanitation	6 \$125	750
			Stone Orchard Annual Maint.		1,300
1350	720	Telephone	Cell phone	\$60 12	720
1358	1,000	Fuel -Gas & Oil			1,000
1360	1,000	Utilities - Hydro			1,000
1366	300	Utilities - Water			300

1380	2,213	Insurance	2016 actual \$3,045	\$ 2,459	90%		2,213
					of Insurance premium		
1470	1,600	Grave Digging - Equipment		20	Grave Open.	\$80	1,600
1475	3,750	Trans. to Care & Main.-		12	plots X	\$250	3,000
				5	plots X	\$150	750
1476	1,450	Trans. to Stone Care -		12	@	\$100	1,200
				5	@	\$50	250
1710	0	Transfer to Capital Fund					-
1720	7,000	Transfer to Reserve Fund	JOHN DEERE-3YR TURNAROUND			3,000	7,000
			Future Columbarium			4,000	
1820	0	Inter-Department Expense					
	70,707						

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3150	BUDGET AMOUNT	PARTICULARS					
0115	12,400	GRAVE OPENINGS	OPENINGS	10	\$1,000	10,000	12,400
			CREMATION	8	\$300	2,400	
0130	2,625	RENTS -- CHAPEL STORAGE		12	\$175	2,100	2,625
		-- CHAPEL USAGE		3	\$175	525	
0133	0	LICENSES & PERMITS				0	0
0135	3,844	INVESTMENT INCOME	Due Sept 10/17	35,000	2.10%	735	3,844
			Due Sept 10/18	39,747	2.16%	859	
			Due Sept 10/17	100,000	2.25%	2,250	
0142	0	TRANSFER FROM RESERVE FUND					0
0150	0	MISCELLANEOUS REVENUE					0
0153	14,750	SALE OF LAND	LOT (GRAVE)	12	\$500	6,000	14,750
			CREMATION LOT	5	\$250	1,250	
			COLUMBARIUM	5	\$1,500	7,500	
0235	3,750	CARE & MAINTENANCE		12	\$250	3,000	3,750
				5	\$150	750	
0236	1,875	STONE CARE		12	\$125	1,500	1,875
				5	\$75	375	
	39,244						

CEMETERY – STARKVALE OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grave Opening	\$2,405	\$2,405	\$0	0.00%
Sale of Land	\$1,080	\$1,080	\$0	0.00%
Care & Maintenance	\$1,050	\$1,050	\$0	0.00%
Other Revenue	\$397	\$397	\$0	0.00%
Total Revenue	\$4,932	\$4,932	\$0	0.00%
Expense				
Wages	\$1,169	\$1,169	\$0	0.00%
Maintenance	\$5,000	\$5,000	\$0	0.00%
Other	\$1,998	\$1,956	(\$42.00)	(2.12%)
Total Expense	\$8,167	\$8,125	(\$42.00)	(0.52%)
Net Difference	(\$3,235)	(\$3,192)	(\$42.00)	(1.31%)

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR CEMETERY - STARKVALE
2020**

PARTICULARS 01-3151	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages	1200	-	-	1,016	1,016	0.00%
Benefits	1240	-	-	152	152	0.00%
Mileage	1270	52	76	-	-	0.00%
License & Permits	1308	-	-	60	60	0.00%
Maintenance - Grounds	1325	385	2,336	200	200	0.00%
Service Agreements	1344	5,350	4,834	4,800	4,800	0.00%
Insurance	1380	350	-	288	246	-14.68%
Transfer to Care & Main.	1475	-	-	1,200	1,200	0.00%
Transfer to Stone Care	1476	-	-	450	450	0.00%
OPERATING EXPENDITURES		6,137	7,246	8,167	8,125	-0.52%
REVENUE						
Grave Openings	0115	1,645	-	2,405	2,405	0.00%
Licenses & Permits	0133	-	-	-	-	0.00%
Investment Inc.	0135	-	-	397	397	0.00%
Sale of Land	0153	-	-	1,080	1,080	0.00%
Care & Maintenance	0235	-	-	750	750	0.00%
Stone Care	0236	-	-	300	300	0.00%
OPERATING REVENUE		1,645	-	4,932	4,932	0.00%
TOTAL OPERATING		4,492	7,246	3,235	3,192	-1.31%

-1.31% Increase/(Decrease)

(\$42) Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3151	BUDGET AMOUNT	PARTICULARS			
1200	1,016	Wages: Caretaker	35 hours	\$29.04 per hour	1,016
1240	152	Benefits	35 hours	15% per hour	152
1270	0	Mileage	350	\$0.500	
1308	60	Licenses & Permits	Cemetery License by Province	5 \$12	60
1325	200	Maintenance - Grounds			200
1344	4,800	Service Agreements	Grave Open/Closing	3 at \$600 \$1,800	4,800
			Grounds Maintenance	\$3,000	
1380	246	Insurance	\$ 2,459	10% of Insurance premium	246
1475	1,200	Trans. to Care & Main.-	3 plots X	\$250	750
			3 plots X	\$150	450
1476	450	Trans. to Stone Care -	3 @	\$100	300
			3 @	\$50	150
	8,125				

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3151	BUDGET AMOUNT	PARTICULARS					
0115	2,405	GRAVE OPENINGS	OPENINGS	3	\$725	2,175	2,405
			CREMATION	1	\$230	230	
0133	0	LICENSES & PERMITS		0	\$0		\$0
0135	397	INVESTMENT INCOME			39,737	1.00%	397
0153	1,080	SALE OF LAND	PLOTS	3	\$360		1,080
0235	750	CARE & MAINTENANCE		3	\$250		750
				0	\$150		0
0236	300	STONE CARE		3	\$100		300
				0	\$50		0
	4,932						

Animal Control & By-Law Enforcement Goals and Objectives

Purpose

Animal Control oversees the licensing of dogs and kennels, and/or the euthanization of strays. By-law enforcement ensures compliance with a number of regulatory by-laws enacted by Council.

2019 In Review

2019 saw the move away from a contract Animal Control and By-law Enforcement Officer to a permanent part-time position implemented through the Shared Services Agreement with the Municipalities of Arran-Elderslie and South Bruce.

2020 Goals and Objectives

The goal for 2020 is to continue to update the regulatory by-laws in conjunction with the other municipalities that are parties to the Shared Services Agreement. An additional goal for 2020 will be to implement and sign agreements with local veterinary clinics to formalize the existing relationships.

Summary of Significant Changes

- Continuation and completion of dog count
- Updating of regulatory by-laws
- Formalizing relationships with veterinary clinics

ANIMAL CONTROL OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$12,000	\$12,000	\$0	0.00%
License	\$20,250	\$20,250	\$0	0.00%
Recovery	\$3,500	\$27,500	\$24,000	685.71%
Total Revenue	\$35,750	\$59,750	\$24,000	67.13%
Expense				
Wages		\$44,307	\$44,307	
General Expenses	\$1,750	\$7,944	\$6,194	
Service Agreement	\$22,500	\$100	(\$22,400)	100.00%
Live Stock Claims	\$5,000	\$2,500	(\$2,500)	0.00%
Other	\$3,200	\$1,950	(\$1,250)	23.96%
Total Expense	\$32,450	\$56,801	(\$24,351)	56.31%
Net Difference	\$3,300	\$2,949	(\$351)	(25.58%)

**MUNICIPALITY OF BROCKTON
OPERATING BUDGET FOR ANIMAL CONTROL/BY-LAW ENFORCEMENT
2020**

PARTICULARS 01-3124	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages	1200	-	15,645	-	40,279	100.00%
Benefits	1240	-	1,875	-	4,028	100.00%
Mileage	1270				3,500	100.00%
Memberships	1303				500	100.00%
Supplies	1305	-	2,940	250	500	100.00%
License & Permits	1308	-	-	2,500	-	-100.00%
Legal Fee	1310	-	-	1,500	1,500	0.00%
Veterinary Services	1316	159	78	2,000	1,000	-50.00%
Service Agreements	1344	9,222	8,482	20,000	100	-99.50%
Bounties	1354	400	360	300	300	0.00%
Live Stock Claims-damage/valuer	1356	679	678	5,000	2,500	-50.00%
Advertising	1370	-	-	500	250	-50.00%
Insurance	1380				1,944	100.00%
Write Off - Uncollectable	1390	355	-	400	400	0.00%
Operating Expenditures		10,815	30,059	32,450	56,801	75.04%
REVENUE						
Ontario Grants	0126	709	18,139	12,000	12,000	0.00%
Licenses	0133	16,645	16,267	20,250	20,250	0.00%
Transfer from Reserve Fund	0142	-	-	-	-	0.00%
Recoveries	0145	-	11,290	1,000	25,000	2400.00%
Fines	0146	15	10	2,500	2,500	0.00%
Operating Revenue		17,369	45,706	35,750	59,750	67.13%
Total Animal Control		(6,554)	(15,648)	(3,300)	(2,949)	10.64%

-10.64% Increase/(Decrease)
351 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3124	BUDGET AMOUNT	PARTICULARS				
1200	40,279	Wages	25.82	30.00	52.00	40,279
1240	4,028	Benefit				4,028
1270	3,500	Mileage				3,500
1303	500	Memberships				500
1305	500	Supplies	General Supplies and Ticket Books			500
1308	-	License & Permits				-
1310	1,500	Legal fees				1,500
1316	1,000	Veterinary Services:				1,000
1344	100	Service Agreement:				100
1354	300	Bounties	Beaver	\$10 per		300
1356	2,500	Live Stock Claims	Damages and Valuer costs			2,500
1370	250	Advertising				250
1380	1,944	Insurance				1,944
1390	400	Write Off - Uncollectable				400
	56,801					

**OPERATING BUDGET BACKUP - REVENUE
2020**

ACCOUNT NUMBER 01-3124	BUDGET AMOUNT	PARTICULARS			
0126	12,000	Ontario Grants	Reimbursements from Prov- Livestock claims wolf damage Fence Viewers Cannabis	2,000 10,000	12,000
0133	20,250	Licenses Dog Tags			20,250
0142	-	Transfer from Reserve Fund			-
0145	25,000	Recoveries	Vet Fee recoveries from Clients South Bruce & Arran Eldersley		25,000
0146	2,500	Fines			2,500
	59,750				

Heritage Goals and Objectives

Purpose

To advise Council of Heritage issues and to ensure that the historical continuity of the community is maintained.

2019 In Review

The Committee hired a Summer Student to assist with archiving records and created a donation policy and brochure.

2020 Goals and Objectives

The Committee will organize additional heritage murals in Walkerton over the next few years to be completed by the next Walkerton Homecoming and to commemorate the removal of the Truax Dam.

The Committee will also host a Doors Open event to showcase historical homes and buildings in Brockton.

Summary of Significant Changes

- Increased funds for programs to erect additional heritage murals or plaques
- Increase in request for number of weeks for Heritage Summer Student for archival projects

HERITAGE OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$1,960	\$1,960	\$0	0.00%
Other Revenue	\$1,100	\$1,100	\$0	0.00%
Total Revenue	\$3,060	\$3,060	\$0	0.00%
Expense				
Wages	\$5,040	\$7,526	\$2,486	49.33%
General Expense	\$11,350	\$24,700	\$13,350	117.62%
Total Expense	\$16,390	\$32,226	\$15,836	96.62%
Net Difference	(\$13,330)	(\$29,166)	(\$15,836)	118.80%

Department	Heritage Committee
Project	Heritage Photo Murals
Year	2020
Project Cost	\$ 10,000
Funding Source	Tax Rate Funded
Project Description	
<p>The heritage mural project seeks to replace the three aging photo murals in downtown Walkerton. Brockton's Heritage Committee is leading this project with support from the Community Improvement Committee. The Heritage Committee has consulted with the property owners and identified potential alternate sites for replacement murals.</p> <p>It is anticipated that funding from Bruce County's Spruce the Bruce program may be available to assist with this project under the Streetscape Beautification plan. A grant application will be submitted.</p>	
Justification of Project Need	
<p>The heritage photo murals in Walkerton are in poor repair, which reflects badly on the downtown as a whole. Retaining and celebrating our heritage is very important to residents of Brockton and the murals are a point of pride.</p> <p>Bruce County's Spruce the Bruce program is in its final year and there is no guarantee that this type of project would receive funding from the County in future.</p>	

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR HERITAGE
2020**

PARTICULARS 01-3172	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages-Part time	1222	3,798	4,246	4,500	6,720	49.33%
Benefits - Part time	1240	439	495	540	806	49.33%
Mileage	1270	-	-	-	-	0.00%
Training & Seminars	1271	-	-	500	500	0.00%
Supplies	1305	221	238	700	700	0.00%
Maintenance & Purchase - Equipment	1320	32	102	-	-	0.00%
Service Agreements	1344	710	372	1,300	1,300	0.00%
Telephone	1350	-	-	-	-	0.00%
Rent	1369	1,200	-	1,200	1,200	0.00%
Publications	1371	-	-	1,000	3,000	200.00%
Programs & Promotions	1382	200	-	1,650	13,000	687.88%
Art Show	1387	2,849	1,530	4,000	4,000	0.00%
Archives and Acquisitions	1388	744	356	1,000	1,000	0.00%
Transfer to Reserve Fund	1720	2,500	-	-	-	0.00%
Operating Expenditures		12,692	7,340	16,390	32,226	96.62%
REVENUE						
Ontario Grants	0126	-	-	-	-	0.00%
Canada Grants	0127	-	1,696	1,960	1,960	0.00%
Transfer from Reserves	0141	-	-	-	-	0.00%
Transfer from Reserves Funds	0142	-	-	-	-	0.00%
Recoveries	0145	185	-	-	-	0.00%
Donations	0176	1,253	-	100	100	0.00%
Art Show	0237	1,165	680	1,000	1,000	0.00%
Operating Revenue		2,603	2,376	3,060	3,060	0.00%
Total Heritage						
Total Heritage		10,089	4,963	13,330	29,166	118.80%

118.80% Increase/(Decrease)
\$15,836 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3172	BUDGET AMOUNT	PARTICULARS			
1222	6,720	Wages Part time	Student-summer 12 Weeks	Total	6,720
1240	806	Benefitis Part time	Student	Total	806
1270	0	Mileage		Total	-
1271	500	Training & Seminars		Total	500
1305	700	Supplies		Total	700
1320	0	Maintenance & Purchase - Eq Consultant fee-Heriage Building Review		Total	-
1344	1,300	Service Agreement	Consultant fee-Heriage Building Review	Total	1,300
1350	0	Telephone		Total	-
1369	1,200	Rent	Fire Building Office Space	Total	1,200
1371	3,000	Publications	Homecoming Heritage Booklet	Total	3,000
1382	13,000	Programs & Promotions	Registration to Ontario Heritage Trust Misc 3,000 Murals 10,000	Total	13,000
1387	4,000	Art Show		Total	4,000
1388	1,000	Archives and Acquisitions		Total	1,000
1720	0	Transfer to Reserve Fund		Total	
Total	32,226				

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3172	BUDGET AMOUNT	PARTICULARS		
0126	0	Grants Ontario	Spruce The Bruce - Mural	5,000
			Total	-
0127	1,960	Grants Canada	Young Canada Worked Canada Summer Jobs	
			Total	1,960
0141	0	Transfer from Reserves		
			Total	-
0142	0	Transfer from Reserve Funds Equipment - Heritage		
			Total	-
0176	100	Donations	Misc	
			Total	100
0237	1,000	Art Show	Misc	
			Total	1,000
Total	3,060			

Library Goals and Objectives

Purpose

The Library Committee has been combined with the Heritage Committee and acts as an Advisory Committee to Council to ensure that facilities are provided for the County of Bruce to deliver Library Services

2019 In Review

In 2019 staff completed the upgrades to the elevator and hours of operation for the Cargill branch were extended.

2020 Goals and Objectives

To continue to maintain the Library in the most cost-effective manner without compromising the services provided to the community.

Summary of Significant Changes

No Significant changes

LIBRARY – WALKERTON & CARGILL OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Total Revenue	\$56,750	\$56,750	\$0	0.00%
Total Expense	\$93,490	\$94,829	\$1,339	1.43%
Net Difference	(\$36,740)	(\$38,079)	\$1,339	3.64%

LIBRARY -CARGILL OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Rent	\$9,000	\$9,000	\$0	0.00%
Other Revenue	\$5,000	\$5,000	\$0	0.00%
Total Revenue	\$14,000	\$14,000	\$0	0.00%
Expense				
Maintenance	\$7,375	\$7,375	\$0	0.00%
Utilities	\$3,335	\$3,335	\$0	0.00%
General Expense	\$7,215	\$8,230	\$1,015	14.079%
Total Expense	\$17,925	\$18,940	\$1,015	5.66%
Net Difference	(\$3,925)	(\$4,940)	(\$1,015)	25.86%

LIBRARY - WALKERTON OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Rent	\$40,850	\$40,850	\$0	0.00%
Other Revenue	\$1,900	\$1,900	\$0	0.00%
Total Revenue	\$42,750	\$42,750	\$0	0.00%
Expense				
Wages	\$0	\$0	\$0	0%
Maintenance	\$8,750	\$8,750	\$0	0%
Utilities	\$21,750	\$21,750	\$0	0%
General Expense	\$45,065	\$45,389	\$324	0.72%
Total Expense	\$75,565	\$75,889	\$324	0.43%
Net Difference	(\$32,815)	(\$33,139)	(\$324)	0.99%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR LIBRARY - CARGILL
2020**

PARTICULARS 01-3171	ACCOUNT NUMBER	2017	2018		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Supplies - Cargill	1305	140	205	100	100	0.00%
Maintenance & Purchase -Equipment - Cargill	1320	592	140	500	500	0.00%
Maintenance-Building - Cargill	1322	1,660	2,054	6,875	6,875	0.00%
Service Agreement - Cargill	1344	468	2,041	1,800	1,800	0.00%
Utilities-Hydro - Cargill	1360	1,330	1,219	1,700	1,700	0.00%
Utilities-Heat - Cargill	1365	1,450	1,317	1,500	1,500	0.00%
Utilities-Water - Cargill	1366	-	-	135	135	0.00%
Insurance	1380	220	607	215	1,230	472.09%
Transfers to Capital Fund	1710	-	-	-	-	0.00%
Transfers to Reserve Fund	1720	1,500	1,500	1,500	1,500	0.00%
Inter-department Expense	1820	-	-	3,600	3,600	0.00%
OPERATING EXPENDITURES		7,361	9,083	17,925	18,940	5.66%
REVENUES						
Rent - County - Cargill	0132	8,964	9,020	9,000	9,000	0.00%
Transfer from Reserve Fund-Cargill	0142	-	2,044	5,000	5,000	0.00%
Donation - Cargill	0176	-	-	-	-	0.00%
OPERATING REVENUE		8,964	11,064	14,000	14,000	0.00%
TOTAL OPERATING		(1,603)	(1,981)	3,925	4,940	25.86%

26% Increase/(Decrease)
1,015 Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR LIBRARY - WALKERTON
2020**

PARTICULARS 01-3170	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages - Library	1200	386	-	-	-	0.00%
Wages - Custodian	1220	38,329	24,774	-	-	0.00%
Wages - Custodian - Part time	1225	1,917	-	-	-	0.00%
Benefits	1240	13,233	9,365	-	-	0.00%
Benefits - Custodians	1242	-	-	-	-	0.00%
Clothing Allowance	1260	-	-	-	-	0.00%
Mileage - Custodian	1270	-	-	-	-	0.00%
Supplies	1305	672	555	1,500	1,500	0.00%
Maintenance & Purchase - Equipment	1320	272	582	750	750	0.00%
Maintenance-Building	1322	12,501	5,474	8,000	8,000	0.00%
Service Agreement	1344	6,791	6,653	6,000	6,000	0.00%
Telephone	1350	587	583	600	600	0.00%
Utilities-Hydro	1360	10,222	11,028	15,000	15,000	0.00%
Utilities-Natural Gas	1365	5,577	4,206	6,000	6,000	0.00%
Utilities-Water & Sewer	1366	798	908	750	750	0.00%
Rental - Equipment	1368	-	-	-	-	0.00%
Grants & Donations	1373	-	-	-	-	0.00%
Insurance	1380	1,968	3,369	1,890	2,214	17.14%
Promotion/Program	1382	20	5	-	-	0.00%
Transfer to Capital	1710	-	-	-	-	0.00%
Transfer to Reserve	1720	2,500	-	-	-	0.00%
Inter-department Expense	1820	-	-	35,075	35,075	0.00%
OPERATING EXPENDITURES		95,772	67,503	75,565	75,889	0.43%
REVENUES						
Ontario Grants	0126	-	-	-	-	0.00%
Rent - Rooms	0130	2,300	1,700	3,000	3,000	0.00%
Rent - County- Walkerton	0132	38,545	39,316	37,850	37,850	0.00%
Transfer from Reserve Fund	0142	-	-	-	-	0.00%
Recoveries	0145	250	541	100	100	0.00%
Photocopy/Internet charges	0166	15	-	100	100	0.00%
Donations	0176	1,200	1,100	1,700	1,700	0.00%
OPERATING REVENUE		42,310	42,657	42,750	42,750	0.00%
TOTAL OPERATING		53,462	24,846	32,815	33,139	0.99%

0.99% Increase/(Decrease)
324 Increase/(Decrease)

MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR LIBRARY - WALKERTON
2020

PARTICULARS 02-3170	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Purchases - Capital	1600	16,476	1,796	60,000	-	-100.00%
Transfer to Reserve Fund	1720	-	-	-	-	0.00%
CAPITAL EXPENDITURES		16,476	1,796	60,000	-	-100.00%
REVENUE						
Grants Ontario	0126	-	-	-	-	0.00%
Transfer from Reserves	0141	-	-	50,000	-	-100.00%
Transfer from Reserve Fund	0142	16,476	-	-	-	0.00%
Transfer from Revenue Fund	0143	-	-	-	-	0.00%
CAPITAL REVENUES		16,476	-	50,000	-	-100.00%
TOTAL CAPITAL		-	1,796	10,000	-	-100.00%

0.00% Increase/(Decrease)
(\$10,000) Increase/(Decrease)

TOTAL LIBRARY	53,462	26,641	42,815	33,139	-22.60%
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-22.60% Increase/(Decrease)
(\$9,676) Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3170	BUDGET AMOUNT	PARTICULARS
1220	-	WAGES - CUSTODIAN
1225	-	WAGES - CUSTODIAN - PART TIME
1240	-	BENEFITS - CUSTODIAN
1260	-	CLOTHING ALLOWANCE - CUSTODIAN Custodian 625 25% 156 Total
1270	-	MILEAGE - CUSTODIAN Total
1305	1,500	SUPPLIES Paper & Cleaning Computer & Microfilm Light blubs Tools & Hardware Landscaping-woodchips Shelving - Archives Miscellaneous Total 1,500
1320	750	MAINTENANCE & PURCHASE - EQUIPMENT Shelving Viewscann Miscellaneous Total 750
1322	8,000	MAINTENANCE - BUILDING Snow Removal 1,000 Maintenance & Repairs 2,000 Miscellaneous repairs 5,000 Total 8,000
1344	6,000	SERVICE AGREEMENT Elevator Contract Annual Licence Fire Alarm Inspection Fire Alarm Monitoring Total 6,000
1350	600	TELEPHONE Elevator & Custodians Total 600
1360	15,000	UTILITIES - HYDRO Total 15,000
1365	6,000	UTILITIES - NATURAL GAS Total 6,000

1366	750	UTILITIES - WATER & SEWER			Total	750
1368	-	RENTAL - EQUIPMENT			Total	-
1373	-	GRANTS & DONATIONS			Total	-
1380	2,214	INSURANCE			Total	2,214
1382	-	PROGRAMS & PROMOTIONS			Total	-
1710	-	TRANSER TO CAPITAL FUND	-	-	Total	-
1720	-	TRANSER TO RESERVE FUND			Total	
1820	35,075	INTER-DEPARTMENT EXPENSE	Custodian			35,075
Total	75,889					

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3170	BUDGET AMOUNT	PARTICULARS		
0126	-	GRANT - ONTARIO	Total	-
0130	3,000	RENT - ROOMS	Total	2,500
0132	37,850	RENT - COUNTY Walkerton	Total	37,850
0141	-	TRANSFER FROM RESERVES	Total	-
0142	-	TRANSFER FROM RESERVE FUND	-	-
			-	-
0145	100	RECOVERIES	Total	100
0166	100	VIEWSCAN PHOTOCOPY	Total	100
0176	1,700	DONATIONS	Total	1,700
Total	42,750			

**CAPITAL BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 02-3170	BUDGET AMOUNT	PARTICULARS
0126	-	GRANT - ONTARIO Total
0141	-	TRANSFER FROM RESERVES Total
0142	-	TRANSFER FROM RESERVE FUND Total -
0143	-	TRANSFER FROM REVENUE FUND Total -
Total	-	

**CAPITAL BUDGET BACK UP - EXPENSE
2020**

ACCOUNT NUMBER 02-3170	BUDGET AMOUNT	PARTICULARS
1600	-	CAPTIAL PURCHASE 60,000 Total
1720	-	TRANSFER TO RESERVES 25,000 Total -
Total	-	

Brockton Child Care Goals and Objectives

Purpose

The Brockton Child Care Centre provides childcare for working and non-working families. The Centre has the capacity for 78 children/day and 40 children per site per day at the school-age programs. The Centre operates two school-age programs one at St Teresa of Calcutta and one at WDCS. The Centre provides educational programming for all children to enhance their development. The majority of the Centre's purchases are from the Municipality of Brockton, therefore creating revenue for Brockton's local business

2019 In Review

The Centre and School Age programs were at capacity for the majority of the year. The Centre now has 20 employees. The Centre continues to have an extensive waiting list and although the addition of two classrooms was to occur in 2019, it was delayed due to external delays. Recruiting qualified teachers continues to be difficult. The Centre received positive scans from Bruce County Social Services indicating the Centre's teachers are providing excellent programming.

2020 Goals and Objectives

To continue to offer the exceptional quality of care to all the children at the Centre. The Centre will be expanding by two classrooms in September of 2020 and the St. Theresa school age program also increase in capacity at that time. Staff recruitment will be a major item for the fall of 2020. Succession planning will also be a high priority item with the pending retirement of the Child Care Supervisor within a few years.

Summary of Significant Changes

- The expansion will require an increase in the number of employees, which will allow the Centre to care for more children.
- Additional classroom equipment is required due to the expansion; which is proposed to be funded from Reserve Funds and grant funding from the County.
- Increase in County Grants to reflect actuals for the prior year

BROCKTON CHILD CARE OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$192,078	\$250,000	\$57,922	30.16%
Fees	\$1,171,052	\$1,224,105	\$53,053	4.53%
Donations	\$0	\$30,000	\$30,000	0.00%
Other Revenue	\$0	\$0	\$0	0%)
Total Revenue	\$1,363,130	\$1,504,105	\$140,975	10.34%
Expense				
Wages	\$1,254,477	\$1,406,790	\$151,845	12.10%
Maintenance	\$43,086	\$43,086	\$0	0.00%
Utilities	\$0	\$0	\$0	0.00%
General Expense	\$135,873	\$137,767	\$1,894	1.39%
Total Expense	\$1,433,940	\$1,587,643	\$153,739	10.72%
Net Difference	(\$70,774)	(\$83,538)	(\$12,764)	18.04%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR DAYCARE
2020**

PARTICULARS 01-3155	ACCOUNT NUMBERS	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages-Day Care	1200	508,760	533,494	559,371	762,144	36.25%
Wages-Custodian	1220	7,085	1,575	-	-	0.00%
Wages-Custodian Part Time	1225	-	-	-	-	0.00%
Wages-Supply	1226	381,634	340,527	429,290	337,354	-21.42%
Wages-Dietary	1230	28,424	29,200	33,325	34,499	3.52%
Wages-Public Works	1235	156	-	-	-	0.00%
Benefits-Day Care	1240	221,448	219,218	232,959	272,794	17.10%
Clothing Allowance	1260	-	-	-	-	0.00%
Benefits-Custodian	1242	2	-	-	-	0.00%
Mileage	1270	670	251	1,000	1,000	0.00%
Training & Seminars	1271	557	902	2,000	2,000	0.00%
Longterm Debt Principal	1300	64,500	64,500	64,500	64,500	0.00%
Longterm Debt Interest	1301	12,950	12,329	12,000	12,000	0.00%
Supplies-Office	1305	1,038	728	1,500	1,500	0.00%
Supplies-Program	1307	7,136	8,878	3,800	3,800	0.00%
Payroll Services	1315	5,577	5,738	5,184	5,184	0.00%
Maintenance & Purchase Equipment	1320	1,182	10,651	2,000	2,000	0.00%
Maintenance-Building	1322	25	1,063	-	-	0.00%
Maintenance-Grounds	1325	17	598	-	-	0.00%
Maintenance-Health & Safety	1335	-	-	-	-	0.00%
Service Agreements	1344	36,299	40,143	41,086	41,086	0.00%
Telephone/Internet	1350	2,339	988	4,000	4,000	0.00%
Utilities-Hydro	1360	-	-	-	-	0.00%
Utilities-Natural Gas	1365	-	-	-	-	0.00%
Utilities-Water	1366	-	-	-	-	0.00%
Advertising	1370	-	71	500	1,000	100.00%
Supplies-Dietary	1371	1,062	1,051	2,000	2,000	0.00%
Insurance	1372	3,188	4,455	4,589	3,983	-13.21%
Food	1373	34,089	27,590	33,000	35,000	6.06%
Write Off Uncollectable	1390	-	-	-	-	0.00%
Public Works Equipment Costs	1470	-	-	-	-	0.00%
Transfer to Capital Fund	1710	-	-	-	-	0.00%
Transfer to Reserve Fund	1720	3,937	-	500	500	0.00%
Inter-department Transfer	1820	-	400	1,300	1,300	0.00%
OPERATING EXPENDITURES		1,322,077	1,304,350	1,433,904	1,587,643	10.72%

REVENUE						
Ontario Grants	0126	-	-	-	-	0.00%
Canada Grants	0127	-	-	-	-	0.00%
Municipal Grant (County)	0128	239,857	334,592	192,078	250,000	30.16%
Transfer from Reserve Fund	0142	-	-	-	30,000	100.00%
Recoveries - County	0145	18,921	14,275	13,322	8,975	-32.63%
Miscellaneous Revenue	0150	2,155	2,063	-	-	0.00%
Fee-NSF	0154	45	-	-	-	0.00%
Fees-County	0164	213,356	159,224	-	-	0.00%
Fees-Parent	0165	763,529	841,338	1,157,730	1,215,130	4.96%
Donations	0176	115	2,029	-	-	0.00%
OPERATING REVENUE		1,237,978	1,353,521	1,363,130	1,504,105	10.34%
TOTAL OPERATING		84,099	(49,171)	70,774	83,538	18.04%

18% Increase/(Decrease)
\$12,764 Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR DAYCARE
2020**

PARTICULARS 02-3155	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDETED	BUDGETED	
EXPENDITURES						
Capital	1600	-	-	-	60,000	100.00%
CAPITAL EXPENDITURES		-	-	-	60,000	100.00%
REVENUE						
Municipal Grant (County)	0128	-	-	-	10,000	100.00%
Transfer from Reserve Fund	0142	-	-	-	50,000	100.00%
Transfer from Revenue Fd.	0143	-	-	-	-	
CAPITAL REVENUE		-	-	-	60,000	100.00%
TOTAL CAPITAL		-	-	-	-	0.00%
0.00% Increase/(Decrease)						
TOTAL DAYCARE		\$84,099	(\$49,171)	\$70,774	\$83,538	18.04%
18% Increase/(Decrease)						

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3155	BUDGET AMOUNT	PARTICULARS					
1200	762,144	WAGES:	Daycare Staff				762,144
1220	-	WAGES CUSTODIAN:	hours				
1225	-	WAGES CUSTODIAN:				-	-
		PART TIME					
1226	337,354	WAGES SUPPLY:	hours	weeks			337,354
		Teacher	\$25.35	0.00	52	-	
		Teacher	\$24.38	0.00	52	-	
		Teacher	\$22.54	0.00	52	-	
		Teacher	\$25.35	0.00	52	-	
		Teacher	\$22.54	40.00	52	46,883	
		Teacher	\$22.54	30.00	42	28,400	
		School Age WDCS	\$20.40	10.00	42	8,568	
		School Age WDCS	\$16.00	10.00	42	6,720	
		School Age BS/AS	\$21.67	30.00	40	26,004	
		School Age Summer	\$21.22	30.00	40	25,464	
		School Age Summer	\$21.67	20.00	40	17,336	
		School Age Summer	\$21.67	35.00	10	7,585	
		School Age ST	\$20.40	40.00	10	8,160	
		School Age ST	\$21.67	40.00	10	8,668	
		Teacher	\$21.67	35.00	17	12,894	
		Teacher	\$21.67	35.00	17	12,894	
		Teacher	\$21.67	40.00	17	14,736	
		Teacher	\$21.67	40.00	17	14,736	
		Supply Coverage Cor	\$21.67	40.00	52	45,074	
		Supply Coverage Cor	\$21.67	40.00	52	45,074	
		Enhanced Program-funded by County of Bruce					
		Enhanced #1-Wage	\$20.40	10.00	40	8,160	
		Enhanced #2-Wage	\$0.00	0.00	0	-	
1230	34,499	WAGES DIETARY:					34,499
		Cook	\$23.87	25.00	52	31,031	
		Assistant Cook Sept - Dec	\$20.40	10.00	17	3,468	
1240	272,794	BENEFITS:	Full Time Staff			234,297	272,794
		Daycare Staff		25	52	\$3.00	
		Benefits Dietary	34,499		15.17%	5,233	
		Benefits - Supply	337,354		10%	33,263	
		Wages Enhancement			10%	-	
1260	-	CLOTHING ALLOWANCE	Custodian		0	75%	-

1270	1,000	MILEAGE:	Training/Trips Pool (School Age) Trips (School Age)	2000 \$	0.50	1,000
1271	2,000	TRAINING AND SEMINARS:				2,000
1300	64,500	LONGTERM DEBT PRINCIPAL 2014-077		\$5,375	12	64,500
1301	12,000	LONGTERM DEBT INTEREST		\$1,000	12	12,000
1305	1,500	SUPPLIES: OFFICE	Regular Program School Age Program			1,500
1307	3,800	SUPPLIES: PROGRAM	Art materials Paper Products Health Supplies	1100 900 1800		3,800
1315	5,184	PAYROLL PROCESSING FEE		# OF EMPLOYEE 27	FEE 16	5,184
1320	2,000	MAINTENANCE & PURCHASE: EQUIPMENT				2,000
1322	-	MAINTENANCE: BUILDING				-
1325	-	MAINTENANCE: GROUNDS				-
1335	-	MAINTENANCE: HEALTH & SAFETY				-
1344	41,086	SERVICE AGREEMENTS:	Agreement with School Board for Daycare share of cos Square feet of Daycare is 6492 18.29% of total school Adobe Keystone Waste Management Gillipsie's - photocopier	37,088 230 1,108 2,160 500		41,086
1350	4,000	TELEPHONE:	Internet & Cell			4,000
1360	-	UTILITIES: HYDRO		\$0.00	12	-
1365	-	UTILITIES: UNION GAS		\$0.00	12	-
1366	-	UTILITIES: WATER and SEWER		\$0.00	12	
1370	1,000	ADVERTISING:				1,000
1375	2,000	SUPPLIES: DIETARY				2,000
1380	3,983	INSURANCE:	content			3,983
1450	35,000	FOOD:				35,000

1470	-	PUBLIC WORKS EQUIPMENT COSTS:	-
1710	-	TRANSFER TO CAPITAL FUND	-
1720	500	TRANSFER TO RESERVE FUND: Equipment Replacement	500
1800	1,300	Inter-department Transfer Custodial Services	1,300
	1,587,643		

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3155	BUDGET AMOUNT	PARTICULARS						
0127	-	CANADA GRANTS:						
0128	250,000	MUNICIPAL GRANTS (COUNTY)						250,000
0142	30,000	TRANSFER FROM RESERVE FUND:						30,000
0150	-	MISCELLANEOUS REVENUE:						-
0145	8,975	RECOVERIES FEES:						8,975
		\$	Days	Children	Weeks			
		Enhanced Program-funded by County of Bruce						
		Enhanced #1-Wage	\$20.40	10.00	40	8,160		
		Enhanced #1-Benefit	\$1.37	17.50	34	815		
		Enhanced #2-Wage						
		Enhanced #2-Benefit						
0165	1,215,130	FEES: Regular Program \$						1,215,130
		PARENTS-Tods	45.00	5	30	50	337,500	
		PARENTS-Tods	45.00	5	10	17	38,250	
		PARENTS-PS	43.00	5	48	50	516,000	
		PARENTS-PS	43.00	5	16	17	58,480	
							950,230	
		FEES: School Age Program \$/HR						
		PARENTS-BS-Kin	9.00	5	23	40	41,400	
		Grade 1 and up	8.00	5	20	40	32,000	
		PARENTS-AS-Kin	9.00	5	38	40	68,400	
		Grade 1 and up	8.00	5	42	40	67,200	
		Summer School Age	26.00	5	13	10	16,900	
		Summer Kindergarten	30.00	5	26	10	39,000	
							264,900	
0176	-	DONATIONS:						-
	1,504,105							

**CAPITAL BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 02-3155	BUDGET AMOUNT	PARTICULARS	
0128	10,000	Municipal Grant (County) Bruce County	10,000
0142	50,000	TRANSFER FROM RESERVE FUND:	50,000
0143	-	TRANSFER FROM REVENUE FUND:	0
	60,000		

**CAPITAL BUDGET BACK UP - EXPENSE
2020**

ACCOUNT NUMBER 02-3155	BUDGET AMOUNT	PARTICULARS	
1600	60,000	PURCHASES New Equipment - expansion 2019 Carryforward	60,000
1720	0	TRANSFER TO RESERVE FUND	-
	60,000		

Physician Recruitment Goals and Objectives

Purpose

Volunteer citizen committee, tasked with promoting Brockton and area and providing a welcoming environment for potential new doctors to the area. We have three doctors currently at or near retirement

2019 In Review

Successful recruitment of Dr Bouwman

2020 Goals and Objectives

Currently working toward recruitment of 2 physicians in 2020

Summary of Significant Changes

- No significant changes

PHYSICIAN RECRUITMENT OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Reserve Funds	0	0	0	0.00%
Total Revenue	\$0	\$0	\$0	0.00%
Expense				
Physician Agreements	\$84,750	\$84,750	\$0	0.00%
Total Expense	\$77,250	\$77,250	\$0	0.00%
Net Difference	(\$84,750)	(\$84,750)	\$0	0.00%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR PHYSICIAN RECRUITMENT
2020**

PARTICULARS 01-3148	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Physician Recruit-Legal Services	1310	-	-	-	-	0.00%
Physician Recruit-Locum Accommod	1431	7,452	7,328	8,200	8,200	0.00%
Physician Recruit-Candidate Hosted WKED	1432	1,747	45	1,000	1,000	0.00%
Physician Recruit-Dr. Appreciation	1433	-	-	1,000	1,000	0.00%
Physician Recruit-Advertising & Promo	1434	519	-	2,000	2,000	0.00%
Physician Recruit-Supplies & Materials	1435	-	-	200	200	0.00%
Physician Recruit-Events & fees	1436	498	-	5,300	5,300	0.00%
Physician Recruit-Travel, meal, accomod	1437	427	-	-	-	0.00%
Physician Recruit-Recruiter Salary	1438	-	-	4,000	4,000	0.00%
Physician Recruit-Recruiter Mileage	1439	-	-	-	-	0.00%
Physician Recruit-Contact Retention	1440	-	-	-	-	0.00%
Physician Recruit-Discovery Week	1441	521	348	500	500	0.00%
Physician Recruit-Miscellaneous	1442	-	-	800	800	0.00%
Service Agreement-Dr Ambre	1450	-	-	-	-	0.00%
Service Agreement-Dr Alqas	1451	-	-	-	-	0.00%
Service Agreement-Third Doctor	1452	-	-	-	-	0.00%
Service Agreement-Medquest	1454	-	-	-	-	0.00%
Transfers to Reserves-Phys. Recr.	1701	-	-	90,000	90,000	0.00%
Transfers to Reserves-Medquest	1702	-	-	-	-	0.00%
Transfer to Reserve Fund-Brockton	1720	-	-	-	-	0.00%
OPERATING EXPENDITURES		11,163	7,722	113,000	113,000	0.00%
REVENUES						
Trans. From Reserves	0141	-	-	-	-	0.00%
Donations-Medquest	0176	-	-	-	-	0.00%
Donations-Physician Recruitment	0177	-	-	-	-	0.00%
Agreements-Physician Recruitment-BR	0190	77,250	-	84,750	84,750	0.00%
Agreements-Physician Recruitment-SB	0192	8,400	54,850	28,250	28,250	0.00%
Agreements-Medquest	0195	-	-	-	-	0.00%
OPERATING REVENUE		85,650	54,850	113,000	113,000	0.00%
TOTAL OPERATING		(74,487)	(47,128)	-	-	0.00%
TOTAL PHYSICIAN RECRUITMENT						
		(74,487)	(47,128)	-	-	0.00%

0.00% Increase/(Decrease)
- Increase/(Decrease)

**OPERATING
BUDGET FOR PHYSICIAN RECRUITMENT - BROCKTON SHARE
2020**

PARTICULARS 01-3149	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Medical Clinic Loan Principal	1300	-	-	-	-	0.00%
Medical Clinic Loan Interest	1301	-	-	-	-	0.00%
Agreement-Physician Recruitment	1344	77,250	-	84,750	84,750	0.00%
Transfer to Reserves-Brockton	1701	-	-	-	-	0.00%
Transfer to Reserve Fund-Brockton	1720	-	-	-	-	0.00%
OPERATING EXPENDITURES		77,250	-	84,750	84,750	0.00%
REVENUES						
Trans. from Reserve Fund-Dr Recruit	0142	-	-	-	-	0.00%
OPERATING REVENUE		-	-	-	-	0.00%
TOTAL OPERATING		77,250	-	84,750	84,750	0.00%
TOTAL BROCKTON SHARE						
		77,250	-	84,750	84,750	0.00%

0.00% Increase/(Decrease)
- Increase/(Decrease)

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3148	BUDGET AMOUNT	PARTICULARS						
0190	84,750	AGREEMENTS	113,000	Brockton	75.00%	84,750	84,750	
0192	28,250	AGREEMENTS		South Bruce	25.00%	28,250	28,250	
	113,000							

**OPERATING BUDGET BACK UP - EXPENDITURE (BROCKTON SHARE)
2020**

ACCOUNT NUMBER 01-3149	BUDGET AMOUNT	PARTICULARS						
1300	-	LONGTERM DEBT				-	-	
1301	-	LONGTERM DEBT INTEREST					-	
1344	84,750	SERVICE AGREEMENT		Brockton's Share 75%			84,750	
1701	-	TRANSFER TO RESERVES-BROCKTON					-	
1720	-	TRANSFER TO RESERVE FUND-BROCKTON					-	
	84,750							



Budget Proposal 2020

Prepared

October 31, 2019

1. History

- Recruitment Success and Accomplishments
- Update on current situation
- Where we are today
- Looking to the future

2. Financials

- 5 Year historical financial data
- Proposed 2020 budget

**Physician Recruitment and Retention for
Municipalities of Brockton and South-Bruce (Mildmay)**



Report to
Municipality of South Bruce
From
Physician Recruitment & Retention Committee
Of Brockton and South Bruce

Mayor Peabody & Members of Council,

The Physician Recruitment & Retention Committee is in its 14th year of operation as of April 2019. We thank you for your ongoing support of the Physician Recruitment Committee and its efforts locally to attract physicians.

History of the Brockton and Area Physician Recruitment Committee

During the winter/spring of 2004-2005, two doctors in our area left their local practices; Dr. Jae Cho (primary practice in Mildmay) and Dr. David Barr (primary practice in Walkerton).

Local citizens Roy Mullen and Joe Rys in reflecting upon the health crises emerging in our area, decided to take action. The emergency department at the South Bruce Grey Health Centre (Walkerton) was being heavily used and approximately 3000 citizens in our area were without a family doctor. Local doctors began giving up their “day off” to provide medical care of local “orphaned citizens.”

In late March 2005, Roy and Joe met with Brockton Mayor, Charlie Bagnato to bring awareness and concern to Brockton Council regarding our “growing” local doctor shortage.

Several Ideas and plans emerged with the most important being that a citizen committee would be formed to address this serious healthcare crisis. This committee would be a committee of Brockton Municipal Council. As a Municipal Committee, the volunteers would be responsible to the Brockton Council. The Council would in fact, be the financial provider of the committee.

The first meeting of the new committee was held in April 2005.

The committee was enhanced and strengthened within the next several months (April - Dec 2005) with the addition of two additional Councils. South Bruce and Arran-Elderslie councils became partners with Brockton on a prorated basis. Both Councils immediately sent representatives to the meetings. All meetings were held at Brockton Council Chambers. A number of citizens from Brockton (10 people), South Bruce (3-5 people), and Arran-Elderslie (2-4 people) formed the committee. The committee has been retained and has a membership of approximately 15 people to date.

The Municipality of Arran-Elderslie withdrew in 2011.

Recruitment Success and Accomplishments

- Establishment of Brockton and Area Family Health Team
- Recruitment of 10 doctors – most recently Dr. Huu Hau Doan, Dr. Zeeshan Rana, Dr. Saly Mekhael and Dr. Lindsay Bowman
- Recruitment of locum physicians to temporarily cover for doctors that have left
- Hosting of the yearly Discovery Week visitation for 1st year Medical Students of Schulich School of Medicine and Dentistry, Western University
- Provided rural medicine experience to 30 medical students and exposed 288 high school students to health careers through the MedQUEST/MedLINCS program associated with the Schulich School of Medicine and Dentistry, Western University
- Attendance in Medical Open House
- Organization and greeting activities for new Doctors
- Continual Liaisons with Municipal Councils
- Hosted Rural Retreat in Walkerton for 35 physician residents
- Frequent R&R Committee Meetings

The Current Reality

In the past few years there has been fluctuation in the physician population in Brockton and South Bruce. We have one retirement from 2019 that hasn't been completely filled yet. Also, our local surgical program is growing and we are in desperate need of an additional anesthetist. We are now working toward recruitment of 2 physicians in 2020 to fill these needs.

Doctor Recruitment is a community challenge.

It is challenging for Brockton and South Bruce because of the small rural community and the competition from surrounding towns.

Where We Are Today

- Planning for active recruitment, seriously pursuing local students, residents and locums who are working in our community
- Maintaining contact with persons of interest
- Supporting and contributing to the ongoing success of the Bruce-Grey Discovery Week program
- Building on existing relationships with the hospital and current physician group

Looking to the Future

The future of physician recruitment is looking quite positive. We feel that the area is currently fairly well-served outside of our need for an anesthetist. A lot of the work that we need to put in is to keep contact with potential recruits so that we can properly address any up-coming physician needs that our area has, particularly as it's expected to add many new young families in the up-coming years.

Financials

Attached is the historical financial data and our proposed 2020 Budget.

You'll note that we are requesting a reduced budget this year of \$47,250 from Brockton for 2020. Our operating budget is decreased from 2019 as we felt we had the financial leeway to be able to reduce our request from the municipality given the current budgetary constraints. Our physician incentive budget is intended to be enough for one physician incentive package, which combined with the amounts in our reserves will give us enough to potentially recruit 2 physicians.

- \$13,500 for operations and
- \$33,750 for Doctor #12 &13

Our budget request is a significant reduction from our request for 2019. This is reflective of the fact that we still have some money left in reserves, and the fact that we made an effort to reduce our operating costs, primarily by removing the paid recruiter position which has been replaced by volunteer recruiters. We believe that with this budget approved, we would have the funds available to potentially sign 2 new physicians.

Overall, we feel that in the past several years we've been quite successful and have set ourselves up to be in a good position moving forward. We're now dealing largely with the issues of current growth in services required in our area, which is a great contrast from being significantly deficient in physicians as we were in years past.

Fire Goals and Objectives

Purpose

To provide a range of programs to protect the lives and property of the inhabitants of the Municipality of Brockton from the adverse effects of fire or exposure to dangerous conditions created by man or nature. These programs include but are not limited to, fire prevention, public fire safety education, rescue, emergency medical aid and fire suppression services.

2019 In Review

- Tanker 135 put into service-Pumper 131 retired
- All front line attack hose replaced(Walkerton)
- Cancer Prevention-Installation of decon washer and Air Purification System in Elmwood
- Common operating policies and guidelines implemented with Elmwood

2020 Goals and Objectives

- Establish SOP/ SOG review committee(Elmwood/Walkerton Stations)
- Continued focus on Employee Retention, Health and Safety and Risk Management
- Continued focus on the Alarmed for Life Program
- Minor renovations at the Elmwood Station for firefighter decon

Summary of Significant Changes

- Continued emphasis on firefighter certification.
- Radio (remaining analog) 90% replaced
- Training Budget lower in 2019 due to retention(New recruits starting December 2019)

BROCKTON FIRE OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$0	\$0	\$0	0.00%
Fire Calls & Agreements	\$77,272	\$77,950	\$678	0.88%
Other	\$32,252	\$30,500	(\$1,752)	(5.43%)
Total Revenue	\$109,524	\$108,450	(\$21,074)	(0.98%)
Expense				
Wages	\$316,967	\$332,054	\$15,087	4.76%
Service Agreement	\$259,015	\$289,741	\$30,726	11.86%
Maintenance	\$74,500	\$68,000	(\$6,500)	(8.72%)
Utilities	\$13,600	\$13,600	\$0	0.00%
General Expense	\$344,645	\$340,297	(\$4,348)	(1.26%)
Total Expense	\$1,008,727	\$1,043,692	\$34,965	3.47%
Net Difference	(\$899,203)	(\$935,242)	(\$36,039)	4.01%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR BROCKTON FIRE
2020**

PARTICULARS 01-3120	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages - Fire Full time	1200	130,368	146,383	131,260	137,988	5.13%
Wages - Volunteer Firefighters	1210	123,768	127,490	141,000	143,961	2.10%
Wages - Custodian	1220	6,266	13,659	-	-	0.00%
Wages - Custodian - PT	1225	373	-	-	-	0.00%
Benefits - Fire Full Time	1240	54,638	54,757	44,707	50,105	12.07%
Personal Protection Equipment (CA)	1260	9,702	8,000	17,600	17,100	-2.84%
Mileage	1270	3,176	3,723	1,000	1,000	0.00%
Training & Seminars	1271	12,763	21,014	22,000	22,000	0.00%
Longterm Debt Principal	1300	70,417	70,417	70,417	70,417	0.00%
Longterm Debt Interest	1301	11,578	10,623	12,300	12,300	0.00%
Memberships	1303	1,844	2,425	2,800	2,800	0.00%
Supplies	1305	4,965	5,581	4,500	4,500	0.00%
Licenses & Permits	1308	3,973	3,931	5,600	5,600	0.00%
Payroll Services	1315	6,286	6,142	6,528	6,528	0.00%
Prevention & Protection	1318	5,209	3,878	5,700	6,000	5.26%
Maintenance & Purchase Equipment	1320	16,440	20,764	25,500	31,500	23.53%
Maintenance-Building	1322	8,436	8,415	7,000	7,000	0.00%
Maintenance-Grounds	1325	5,673	8,903	15,500	5,500	-64.52%
Maintenance-Fire Hydrant Snow Removal	1329	827	6,030	2,500	-	-100.00%
Maintenance-Vehicle	1330	10,174	15,817	24,000	24,000	0.00%
Gasoline & Oil	1333	6,099	7,649	7,500	7,500	0.00%
Service Agreements - Cargill Dry	1343	2,348	2,809	2,500	2,500	0.00%
Service Agreements	1344	8,003	4,720	10,000	12,000	20.00%
Service Agreements - Elmwood Fire	1345	100,443	102,337	124,359	150,519	21.04%
Service Agreements - Hanover Fire	1346	65,000	67,600	65,881	67,265	2.10%
Service Agreements -Paisley	1347	55,946	57,065	56,275	57,457	2.10%
Telephone/Internet	1350	4,006	3,589	6,580	5,000	-24.02%
Answering Service	1351	15,623	12,649	19,343	19,923	3.00%
Utilities-Hydro	1360	5,108	6,366	7,500	7,500	0.00%
Utilities-Natural Gas	1365	3,008	3,082	4,500	4,500	0.00%
Utilities-Water	1366	1,170	1,224	1,600	1,600	0.00%
Advertising	1370	137	-	200	200	0.00%
Insurance	1380	23,101	35,694	26,476	23,329	-11.89%
Write Off - Uncollectable	1390	2,300	-	-	-	0.00%
Public Works Equipment	1470	931	445	-	-	0.00%
Emergency Measures	1552	-	-	-	-	0.00%
Trans. to Capital Fund	1710	-	-	-	-	0.00%
Trans. to Reserve Fund	1720	142,774	118,000	118,500	118,500	0.00%
Inter-department Transfer	1820	-	-	17,600	17,600	0.00%
OPERATING EXPENDITURES		922,873	961,181	1,008,727	1,043,692	3.47%

REVENUES						
Ontario Grants	0126	-	-	-	-	0.00%
Canada Grants	0127	-	-	-	-	0.00%
Trans. from Reserve Fund	0142	-	-	10,000	23,500	135.00%
Miscellaneous Revenue	0150	7,069	8,802	8,500	5,500	-35.29%
Donations	0176	1,440	150	-	-	0.00%
Fire Certificates	0180	791	95	-	-	0.00%
911 HYDRANT FEE	0181	-	8,807	12,252	-	-100.00%
Fire Calls - Man Power	0184	9,363	3,652	5,000	5,000	0.00%
Fire Calls - Equipment	0185	49,071	17,626	40,000	40,000	0.00%
Agreements	0190	32,019	32,272	32,272	32,950	2.10%
Applications/Inspections	0242	1,540	1,463	1,500	1,500	0.00%
OPERATING REVENUE		101,293	72,867	109,524	108,450	-0.98%
TOTAL OPERATING		821,581	888,315	899,203	935,242	4.01%

4.01% Increase/(Decrease)
36,039 Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR BROCKTON FIRE
2020**

PARTICULARS 02-3120	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURE						
Purchases-Capital	1600	117,456	281,553	350,000	-	-100.00%
Purchases-Capital	1608	6,350	-	6,500	-	-100.00%
Purchases-Capital	1611	-	19,863	20,000	-	-100.00%
Purchases-Capital	1612	-	14,110	14,000	-	-100.00%
Purchases-Capital	1613	-	7,426	8,000	-	-100.00%
Purchases-Equipment	1610	11,695	-	-	47,500	100.00%
Transfers to Reserve Fund	1720	2,561	-	-	-	0.00%
CAPITAL EXPENDITURES		138,062	322,952	398,500	47,500	-88.08%
REVENUE						
Long Term Debt	0129	-	-	-	-	0.00%
Trans. from Reserve Fund	0142	144,437	281,553	350,000	-	-100.00%
Trans. from Revenue Fund	0143	-	-	-	-	0.00%
Miscellaneous Revenue	0150	-	-	-	19,500	100.00%
CAPITAL REVENUES		144,437	281,553	350,000	19,500	-94.43%
TOTAL CAPITAL		(6,375)	41,399	48,500	28,000	-42.27%
TOTAL FIRE		815,206	929,714	947,703	963,242	1.64%
				1.64% Increase/(Decrease)		
				\$15,539 Increase/(Decrease)		

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 3120	BUDGET AMOUNT	PARTICULARS				
1200	137,988	WAGES - FIRE	Recovery from Elmwood under Fire Agreements-Revenue Fire Prevention Off 60% fire-40% H&S - small amount allocated to Emergency Measurers			137,988
1210	143,961	WAGES	Recruit	0-3 mths	\$ -	143,961
			Probationary	75%, no Per Diem	\$ 20.63	
			Auxiliary	80%, no Per Diem	\$ 22.01	
			Fire-Fighter	Hourly rate + Per Diem	\$ 27.51 \$ 225.00	
			Capital	Hourly rate + Per Diem	\$ 27.51 \$ 475.00	
			Acting Cap	Hourly rate + Per Diem	\$ 27.51 \$ 350.00	
			Hourly Rate		\$ 27.51	
			Captain PD	\$1,900/4	\$ 475.00	
			Act Captain PD	\$1,400/4	\$ 350.00	
			Fire-Fighter PD	\$900/4	\$ 225.00	
1220	-	WAGES - CUSTODIAN				
1225	-	WAGES - CUSTODIAN - PT				-
1240	50,105	BENEFITS-FIRE	Recovery from Elmwood under Fire Agreements-Revenue Fire Prevention Officer 60% to Fire 35,709 40% to H & S			50,105
		BENEFITS	Firefighters		14,396	
			EFAP Coverage			
			VFIC 24hr Coverage			
1260	17,100	PERSONAL PROTECTION EQUIPMENT (CA)				17,100
		Gear and Equip	Gloves, boots, coveralls		5,000	
			Gear testing & repairs		5,000	
			Uniforms		2,000	
			Clothing Allowance 150.00 per FF		5,100	
1270	1,000	MILEAGE	use of personal vehicle	2,000	\$ 0.50	1,000
1271	22,000	TRAINING & SEMINARS	Pumper Training Driver Training Course Materials Fire Chief's Annual Convention Ontario Fire College Incident Command Training			22,000

1300	70,417	LONGTERM DEBT - Hall Principal By-Law #2002-81 & 2003-56	5,868	12	70,417
1301	12,300	LONGTERM DEBT - Hall Interest By-Law #2002-81 & 2003-56	1,025	12	12,300
1303	2,800	MEMBERSHIPS includes Fire Prevention			2,800
1305	4,500	SUPPLIES			4,500
1308	5,600	LICENSES & PERMITS radio license			5,600
1315	6,528	PAYROLL PROCESSING FEE	Employee	Fee	6,528
			FT	2	16
			VFF	32	16
1318	6,000	PREVENTION & PROTECTION			6,000
1320	31,500	MAINTENANCE & PURCHASE - EQUIPMENT			31,500
		Pails of Foam	1,500		
		SCBA Certification(Hydro test bottles 2019)	6,000		
		Hose and Nozzles	2,500		
		Truck	4,000		
		Service Equipment	4,000		
		Computer Maint	3,000		
		Decon Equip/Washer	1,000		
		Misc Equipment	9,500		
1322	7,000	MAINTENANCE - BUILDING			7,000
1325	5,500	MAINTENANCE - GROUNDS snow removal etc.			5,500
1329	-	MAINTENANCE - FIRE HYDRANTS-SNOW REMOVAL			-
1330	24,000	MAINTENANCE - VEHICLE			24,000
1333	7,500	GASOLINE & OIL Trucks			7,500
1343	2,500	Service Agreements Snow removal Dry Hydrant in Cargill			2,500
1344	12,000	SERVICE AGREEMENTS Pick-up Truck - buy-out current lease plus new truck			12,000
1345	150,519	Service Agreements - Elmwood Fire From Sharon Hinds			150,519
		Brockton's Share of Elmwood Fire		126,774	
		Reserves - Elmwood		23,745	
1346	67,265	Service Agreements Hanover Fire Service			67,265
1347	57,457	Service Agreements Paisley Fire Service			57,457

1350	5,000	TELEPHONE/INTERNET			5,000
1351	19,923	ANSWERING SERVICE	\$1,660.31 per month Tillsonburg & E-Dispatch Back up Paging	12	19,923
1360	7,500	UTILITIES - HYDRO			7,500
1365	4,500	UTILITIES - NATURAL GAS			4,500
1366	1,600	UTILITIES - WATER & SEWER			1,600
1370	200	ADVERTISING			200
1380	23,329	INSURANCE	General, property, vehicle and Drone		23,329
1470	-	PUBLIC WORKS EQUIPMENT COSTS			-
1552	-	EMERGENCY MEASURES			-
1710	-	TRANSFER TO CAPITAL FUND			
1720	118,500	TRANSFER TO RESERVE FUND	Truck replacement plan		118,500
1820	17,600	Inter-department Transfer	Custodial services Truck Safety	17,000 600	17,600
	1,043,692				

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3120	BUDGET AMOUNT	PARTICULARS	
0126	-	GRANTS - ONTARIO	
0127	-	GRANTS - CANADA	
0142	23,500	TRANSFER FROM RESERVE FUND Dry hydrant Reserve Fund	23,500
0150	5,500	MISCELLANEOUS Heritage Committee space rental \$1,500 VFF Association - Truck Cap	5,500
0180	-	Fire Certificates	-
0181	-	911 HYDRANT FEE	
0184	5,000	FIRE CALLS - MAN POWER	5,000
0185	40,000	FIRE CALLS - EQUIPMENT	40,000
0190	32,950	FIRE AGREEMENTS Chief's wages and benefits for Elmwood	32,950
0242	1,500	APPLICATIONS/INSPECTIONS	1,500
	108,450		

**CAPITAL BUDGET BACK UP - EXPENSE
2020**

ACCOUNT NUMBER 02-3120	BUDGET AMOUNT	PARTICULARS		
1600	-	PURCHASES		
1610	47,500	PURCHASES - EQUIPMENT (\$10,500 Capital \$9,500 Donation)	Monitor - Truck 135 20,000 Turn out Gear 6,500 Radio/Pagers 5,000 Drone 6,000 Auto Exercation 10,000	47,500
1720	-	TRANSFER TO RESERVE FUND		
	47,500			

**CAPITAL BUDGET BACK UP - EXPENSE
2020**

ACCOUNT NUMBER 02-3120	BUDGET AMOUNT	PARTICULARS		
0129	-	LONG TERM DEBT		
0142	-	TRANSFER FROM RESERVE FUND		
0143	-	TRANSFER FROM REVENUE FUND		
0150	19,500	MISCELLANEOUS REVENUE	Def Revenue	19,500
	19,500			

Emergency Measures Goals and Objectives

Purpose

To provide an emergency management system that coordinates community resources to protect lives, property and the environment through mitigation, preparedness, response and recovery from all natural and man-made hazards that may impact our community.

2019 In Review

- New Emergency Response Plan Developed and implemented(Fall 2019)
- Continued focus on Emergency Preparedness/Awareness
- Generator approved for installation at the Municipal Office(Fall 2019)

2020 Goals and Objectives

Focus on enhancing emergency planning in Brockton.

Summary of Significant Changes

- No significant changes for 2020

EMERGENCY MEASURES OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Expense				
Wages	\$3,300	\$3,300	\$1,100	50.00%
Service Agreement	\$800	\$800	\$0	0.00%
General Expense	\$38,082	\$38,082	\$500	1.33%
Total Expense	\$42,182	\$42,182	\$1,600	3.94%
Net Difference	\$42,182	\$42,182	\$1,600	3.94%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR EMERGENCY MEASURES
2020**

PARTICULARS 01-3118	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages	1200	2,000	-	3,000	3,000	0.00%
Benefits	1240	200	-	300	300	0.00%
Training	1271	-	1,524	800	800	0.00%
Prevention and Public Education	1318	-	-	500	500	0.00%
Annual Maintenance	1320	707	891	3,200	3,200	0.00%
Service Agreements	1344	7,150	7,153	7,500	7,500	0.00%
Telephone/Internet	1350	2,057	2,382	1,882	1,882	0.00%
Transfer to Reserve Fund	1720	25,000	25,000	25,000	25,000	0.00%
OPERATING EXPENDITURES		37,114	36,950	42,182	42,182	0.00%

0.00% Increase/(Decrease)
- Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR EMERGENCY MEASURES
2020**

PARTICULARS 02-3118	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Capital Purchase	1600	-	64,730	32,000	-	-100.00%
CAPITAL EXPENDITURES				32,000	-	-100.00%
REVENUE						
Transfer from Reserve Fund	0142	-	-	32,000	-	-100.00%
CAPITAL REVENUE				32,000	-	-100.00%
TOTAL EMERGENCY MEASURES		-	-	42,182	42,182	0.00%

0.00% Increase/(Decrease)
- Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3118	BUDGET AMOUNT	PARTICULARS	
1200	3,000	WAGES	3,000
1240	300	BENEFITS	300
1271	800	TRAINING	800
1318	500	Prevention and Public Education	500
1320	3,200	ANNUAL MAINTENANCE	3,200
1344	7,500	SERVICE AGREEMENTS Bruce County	7,500
1350	1,882	TELEPHONE/INTERNET	1,882
1720	25,000	TRANSFER TO RESERVE FUND Emergency Measurers Disaster Fund 25,000	25,000
	42,182		

O.P.P & Brockton Police Service Board Goals and Objectives

Purpose

The purpose of the Police Services Board is to ensure the provision of adequate and effective policing services to the Municipality of Brockton. The Board is continually working with the Police and the Community to obtain the vision "Safe Communities...A Secure Ontario" and the mission "Policing Excellence through our people, our work and our relationships."

2019 In Review

The Brockton Police Services Board used the Black CAT Radar for the collection of traffic data without the need for in-road traffic sensors. The Board has partnered with the Municipality of Kincardine and Municipality of Huron-Kinloss to host anti-human trafficking seminars in all three communities through grant funding obtained by the Municipality of Kincardine. The Board continues to work on the Community Safety and Well-Being Plan. The new O.P.P. Contract was renewed. The Board increased their communications between the Municipality and O.P.P., and have begun using Municipal resources to promote more awareness on South Bruce O.P.P. campaigns.

2020 Goals and Objectives

- The Board hopes to recruit another Provincial Appointee following a recent resignation
- The Board will be promoting anti-human trafficking seminars through a partnership with the Municipality of Kincardine and Municipality of Huron-Kinloss
- Staff will continue to work on a Community Safety and Well-Being Plan which must be developed by January 2, 2021.
- The Board will continue to pursue training opportunities, and inquire about any changes to the Police Services Act.

Summary of Significant Changes

- Two new Provincial Appointees recruited to Board
- O.P.P. Contract renewed until 2022 Increase OPP Service Agreement for 2020 of \$21,787

O.P.P & BROCKTON POLICE SERVICE BOARD OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft Budget	2020 budget change	2020 budget change
Revenue				
Grants	\$216,162	\$241,000	\$24,838	11.49%
Fines	\$2,500	\$2,500	\$0	0.00%
Reserve Funds	\$0	\$0	\$0	0.00%
Total Revenue	\$218,662	\$243,500	\$24,838	11.36%
Expense				
OPP Service Agreement	\$2,104,044	\$2,139,258	\$35,214	1.67%
By-Law Enforcement	\$0	\$0	\$0	0.00%
Police Service Board	\$17,250	\$17,250	\$0	0.00%
Employee Benefits	\$2,200	\$2,200	\$0	0.00%
Total Expense	\$2,123,494	\$2,158,708	\$35,214	1.66%
Net Difference	(\$1,904,832)	(\$1,915,208)	\$10,376	0.54%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR O.P.P.
2020**

PARTICULARS 01-3121	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Employee Benefits from SBG Police	1240	1,361	236	2,200	2,200	0.00%
Service Agreements -OPP	1344	2,082,220	2,054,105	2,104,044	2,139,258	1.67%
Bylaw Enforcement	1380	4,184	-	-	-	0.00%
O.P.P. SERVICE BOARD						
Honorarium	1212	2,750	2,689	5,500	5,500	0.00%
Mileage	1270	169	538	1,000	1,000	0.00%
Training and Seminars	1271	441	1,123	5,000	5,000	0.00%
Membership	1303	3,206	250	1,800	1,800	0.00%
Supplies	1305	639	8,028	800	800	0.00%
Service Board Expenses	1309	-	443	-	-	0.00%
Legal Fees	1310	-	-	-	-	0.00%
Telephone	1350	758	451	900	900	0.00%
Advertising	1370	152	-	250	250	0.00%
Transfer to Reserve Fund	1720	-	2,000	2,000	2,000	0.00%
OPERATING EXPENDITURES		2,095,881	2,069,862	2,123,494	2,158,708	1.66%
REVENUES						
Ontario Grants	0126	63,404	222,947	216,162	241,000	11.49%
Transfers from Reserve fund	0142	-	3,538	-	-	0.00%
Fines	0146	1,199	1,342	2,500	2,500	0.00%
Miscellaneous Revenue	0150	177,924	10,992	-	-	0.00%
OPERATING REVENUE		242,526	238,818	218,662	243,500	11.36%
TOTAL OPERATING		1,853,355	1,831,044	1,904,832	1,915,208	0.54%

0.54% Increase/(Decrease)
\$ 10,376 Increase/(Decrease)
as per billing statement

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3121	BUDGET AMOUNT	PARTICULARS			
1240	2,200	EMPLOYEE BENEFITS SBG POLICE- retirees 46.4% one officer until 2022			2,200
1344	2,139,258	SERVICE AGREEMENTS			
		OPP POLICE CONTRACT	195,860	12	2,134,158
		RIDE Program	6	850	5,100
1380	-	By-Law Enforcement			
	2,141,458				
		OPP SERVICE BOARD			
1212	5,500	HONORARIUM	BOARD CHAIR	1,500	1,500
			BOARD MEMBERS	2 1,250	2,500
			BOARD SECRETARY	1,500	1,500
			no Council payment		5,500
1270	1,000	MILEAGE	\$0.50	2,000	1,000
1271	5,000	TRAINING AND SEMINARS			
		PER DIEM	\$120 PER DAY, \$60 PER HALF DAY		
		4 ZONE MEETINGS, 1 WORKSHOP, 1 CONFERENCE			5,000
		CONFERENCES, SEMINARS, MEALS ETC.			
1303	1,800	MEMBERSHIPS			1,800
1305	800	SUPPLIES			800
1309	-	SERVICE BOARD EXPENSES			-
1310	-	LEGAL FEES			
1350	900	TELEPHONES	Court Room Pager		900
1720	2,000	TRANSFER TO RESERVE FUND	Equipement		2,000
	17,250				

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3121	BUDGET AMOUNT	PARTICULARS	
0126	241,000	Ontario Grants	241,000
		Officer Policing Partnership Program	
0142	-	Transfer from Reserve Fund	-
0146	2,500	Fines	2,500
0150	0	Miscellaneous Revenue	-
	243,500		

Conservation Authority Goals and Objectives

Purpose

Saugeen Conservation was established in 1950 as a result of increased flooding problems in and around the communities developed along the Saugeen River.

The Authority has a jurisdiction of over 4,632 sq. km (1,788 square miles). There are currently 15 member municipalities within the Authority jurisdiction.

Saugeen Conservation is one of 36 Conservation Authorities established across Ontario to look after the natural resources on a watershed scale. Conservation Ontario is the umbrella organization for all 36 C.A.s across Ontario.

The watershed jurisdiction consists of the drainage basins of the Saugeen, Penetangore and Pine Rivers as well as the adjoining Lake Huron shoreline.

In delivering its programs, Saugeen Conservation has acquired over 8,498 ha (21,000 acres) of land for a variety of purposes, ranging from the protection of important river systems to the provision of picnic areas and campgrounds.

In addition to its participation in local projects, Saugeen Conservation is involved in provincial conservation concerns, as a voting member of Conservation Ontario.

2020 Goals and Objectives

- Dyke maintenance and repairs to be completed in Walkerton
- Valley Side Cliff Erosion engineering study

CONSERVATION AUTHORITY OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Reserve Funds	\$0	\$0	\$0	0.00%
Total Revenue	\$0	\$0	\$0	0.00%
Expense				
Service Agreements	\$178,683	\$190,401	\$11,718	6.56%
Total Expense	\$178,683	\$190,401	\$11,718	6.56%
Net Difference	\$178,683	\$190,401	(\$11,718)	6.56%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR CONSERVATION AUTHORITY
2020**

PARTICULARS 01-3122	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Service Agreement SVCA	1344	166,889	166,683	178,683	190,401	6.56%
Operating Expenditures		166,889	166,683	178,683	190,401	6.56%
REVENUE						
Transfers from Reserve Fund	0142	-	-	-	-	
Operating Revenue		-	-	-	-	
Total Conservation Authority		\$166,889	\$166,683	\$178,683	\$190,401	6.56%

6.56%	Increase/(Decrease)
\$11,718	Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3122	BUDGET AMOUNT	PARTICULARS				
1344	190,401	Saugeen Valley Conservation Authority	2019		2020	190,401
		Administration	\$144,683		148,401	
					2.570%	
		Miscellaneous				
		Dyke Maintenance				
		Walkerton	\$10,000	60%	6,000	
		Valley Side Cliff Erosion			30,000	
		Peter/Catherine Outlet	\$0	50%	-	
		Pinkerton	\$10,000	60%	6,000	
					42,000	
	190,401					

Planning Goals and Objectives

Purpose

Brockton's planning staff assist the public in their understanding of the zoning by-law in an effort to reach their objective - whether that objective is to obtain a building permit or buy or sell their home. Staff also assist county planners when dealing with zoning by-laws and Official Plans. Brockton's Municipal Drains are also included in this budget and there are three municipal drains planned for completion in 2020. While municipal drains are an in and out budget line, there are still costs to the municipality.

2019 In Review

In early 2019 Municipality of Brockton Bylaw 2013-26 (Zoning By-Law) was amended to increase residential lot coverage in specific areas and to bring Brockton's zoning bylaw in line with other Bruce County municipalities.

Construction of homes was brisk in two existing subdivisions and a pre-servicing agreement was approved for a third subdivision

2020 Goals and Objectives

Plan to maintain high efficiency when dealing with current high volume of planning applications regarding minor variances and zoning bylaw amendments.

Summary of Significant Changes

- Decrease in wages due to changes from staff retirement
- Decrease in Service agreements for the contract of Cobide Engineering for Superintendent duties;
- Zettler, Russell, Van Nes drains all planned to be active in 2020

PLANNING OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$15,000	\$10,000	(\$5,000)	(33.33%)
User Fees	\$966,000	\$742,000	(\$320,000)	(23.19%)
Reserve Funds	\$3,000	\$3,000	\$0	0.00%
Total Revenue	\$984,000	\$755,000	(\$325,000)	(23.27%)
Expense				
Wages	\$97,114	\$96,470	(\$645)	(0.66%)
Maintenance	\$970,000	\$746,000	(\$320,000)	(23.09%)
General Expense	\$45,859	\$37,665	(\$8,194)	(17.87%)
Total Expense	\$1,112,973	\$880,135	(\$328,839)	(20.92%)
Net Difference	(\$128,973)	(\$125,135)	\$3,839	(3.07%)

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR PLANNING
2020**

PARTICULARS 01-3180	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages	1200	62,158	67,041	75,563	68,894	-8.83%
Wages Part Time	1222	-	-	-	-	0.00%
Benefits	1240	17,310	19,988	21,551	27,576	27.95%
Mileage	1270	-	-	-	-	0.00%
Training & Seminars	1271	747	1,590	1,900	1,900	0.00%
Tile Drainage Long Term Debt	1300	68,338	72,752	-	-	0.00%
Tile Drainage Long Term Debt-Int	1301	12,505	9,493	-	-	0.00%
Memberships	1303	191	132	100	100	0.00%
Supplies	1305	174	1,261	500	500	0.00%
Legal	1310	-	1,813	-	2,000	100.00%
Payroll Service	1315	479	592	144	144	0.00%
Vehicle Maintenance	1330	374	315	500	500	0.00%
Service Agreements	1344	12,030	8,608	37,807	27,807	-26.45%
Professional Service - Drainage	1345	1,819	1,766	-	-	0.00%
Telephone	1350	238	118	761	761	0.00%
Fuel	1358	964	1,775	1,088	1,088	0.00%
Advertising	1370	153	80	1,000	1,000	0.00%
Insurance	1380	890	2,000	2,060	1,866	-9.42%
Maintenance - Municipal Drains	1427	-	-	-	-	0.00%
Maint-Muni Drains-Kaake	1429	9,585	-	-	-	0.00%
Maintenance - Keip	1430	-	-	-	-	0.00%
Maintenance - Ernewein	1431	-	2,013	-	-	0.00%
Maintenance - Russell	1432	15,459	7,212	100,000	100,000	0.00%
Maintenance - Brant #2	1433	-	-	-	-	0.00%
Maintenance - Lang	1434	58,575	304,743	360,000	40,000	-88.89%
Maintenance - O Branch Kaake	1435	54,719	-	300,000	300,000	0.00%
Maintenance - Zettler	1436	3,825	3,668	200,000	200,000	0.00%
Maintenance - Van Nes	1438	-	20,946	-	96,000	100.00%
Maintenance - Municipal Drains	1442	-	-	10,000	10,000	0.00%
Studies & Amendments	1467	-	-	-	-	0.00%
Transfer to Capital Fund	1710	-	-	-	-	0.00%
Transfer to Reserve Fund	1720	-	-	-	-	0.00%
OPERATING EXPENDITURES		320,532	527,906	1,112,973	880,135	-20.92%

REVENUE:						
Taxation - Tile Drainage Loans	0055	56,779	32,078	-	-	0.00%
Tile Drainage Loans-Pay Out	0115	20,338	27,305	-	-	0.00%
Subsidy-New Tile Drainage Loans	0125	-	-	-	-	0.00%
Ontario Grants	0126	20,044	5,875	15,000	10,000	-33.33%
Transfer from Reserve Fund	0142	-	-	-	-	0.00%
Miscellaneous Revenue	0150	1,148	1,997	3,000	3,000	0.00%
Fees - Site Plan Administration	0163	-	-	-	-	0.00%
User Fees-Kaake Drain	0179	-	284,520	-	-	0.00%
User Fees - KEIP Drain	0180	-	-	-	-	0.00%
User Fees - ERNEWEIN Drain	0181	-	-	-	-	0.00%
User Fees - BRANT #1 Drain	0182	-	-	-	-	0.00%
User Fees - BRANT #2 Drain	0183	-	-	-	-	0.00%
User Fees - RUSSELL	0186	-	-	100,000	100,000	0.00%
User Fees - LANG	0185	-	-	360,000	40,000	-88.89%
User Fees - ZETTLER	0187	-	-	200,000	200,000	0.00%
User Fees - KAAKE O Branch	0188	-	-	300,000	300,000	0.00%
User Fees - Van Nes	0189	-	-	-	96,000	100.00%
Applications	0241	6,869	7,280	6,000	6,000	0.00%
OPERATING REVENUE		105,178	359,056	984,000	755,000	-23.27%
TOTAL OPERATING		215,355	168,850	128,973	125,135	-2.98%

-3% Increase/(Decrease)
(\$3,838) Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3180	BUDGET AMOUNT	PARTICULARS						
1200	68,894	Wages:						68,894
1222	0	Wages: Part time						-
1240	27,576	Benefits:						27,576
1270	0	MILEAGE:						-
1271	1,900	TRAINING & SEMINARS: Planning						1,900
1300	0	LONG TERM DEBT : PRINCIPAL TILE DRAINAGE paid to Ministry						-
1301	0	LONG TERM DEBT: INTEREST TILE DRAINAGE paid to Ministry						-
1303	100	MEMBERSHIPS:						100
1310	2,000	LEGAL						2,000
1315	144	PAYROLL SERVICES						144
1305	500	SUPPLIES						500
1330	500	VEHICLE MAINTENANCE		2,000		25%		500
1344	27,807	Service Agreement Vehicle lease - 2 trucks Vehicle #1 \$328.06 12 3,937 Vehicle #2 \$407.56 12 4,891 8,827 25% 2,507 Keystone 1,200 25% 300 Drainage Superintendent 20,000 Review of Zoning County Costs \$5,000 or RFP assumed \$10,000 and up 5,000 Grey Sauble Risk Management 10,500						38,307
1350	761	TELEPHONE Office Phones	\$133.50	12	25%			761
			\$86.67	12	25%			
1358	1,088	FUEL						1,088
1370	1,000	ADVERTISING						1,000
1380	1,866	INSURANCE						1,866
1429	0	MAINTENANCE - MUNICIPAL DRAIN-Kaake Drain						
1430	0	MAINTENANCE - MUNICIPAL DRAIN-Keip Drain						

1431	0	MAINTENANCE - MUNICIPAL DRAIN-Ernewein Drain	
1432	100,000	MAINTENANCE - MUNICIPAL DRAIN-Russell Drain	100,000
1433	0	MAINTENANCE - MUNICIPAL DRAIN-Brant #2 Drain	
1434	40,000	MAINTENANCE - MUNICIPAL DRAIN-LANG DRAIN engineering fees	40,000
1435	300,000	MAINTENANCE - MUNICIPAL DRAIN-KAAKE Drain O	300,000
1436	200,000	MAINTENANCE - MUNICIPAL DRAIN-ZETTLER DRAIN	200,000
1438	96,000	MAINTENANCE - MUNICIPAL DRAIN-Van Nes	96,000
1442	10,000	MAINTENANCE - MUNICIPAL DRAIN	10,000
1467	0	STUDIES & AMENDMENTS:	-
1710	0	TRANSFER TO CAPITAL FUND:	-
1720	0	TRANSFER TO RESERVE FUND:	-
	880,135		

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3180	BUDGET AMOUNT	PARTICULARS	
0055	0	Tile Drainage Taxation	Loans Collected by Taxation
			-
0126	10,000	Ontario Grants	Superintendent Drain Maintenance Grant
			10,000
0142	0	Transfer from Reserve Fund	Equipment Res Fd-Building section
			-
0150	3,000	Miscellaneous Revenue:	3,000
0179	0	User Fees - Kaake Drain	
0180	0	User Fees - KEIP Drain	
0181	0	User Fees - ERNEWEIN Drain	
0182	0	User Fees - BRANT #1 Drain	
0183	0	User Fees - BRANT #2 Drain	
0185	40,000	User Fees - LANG	40,000
0186	100,000	User Fees - RUSSELL	100,000
0187	200,000	User Fees - ZETTLER	200,000
0188	300,000	User Fees - Kaake Drain O	300,000
0189	96,000	User Fees - Van Nes Drain	96,000
0241	6,000	Applications: Zoning Compliance Letters	120 \$50 6,000
	755,000		

Property Inspection Goals and Objectives

Purpose

Brockton's building department issues construction permits for all structures regulated by the Ontario Building Code constructed within the municipality of Brockton and inspected those structures. We also inspect new septic systems and conduct a septic system re-inspection program each summer. Building staff also conducts Property Standards Inspection under a separate budget from the building budget.

2019 In Review

Brockton's long term Chief Building Official, Terry Tuck, retired at the end of 2019. Former Deputy CBO, Raymond Holliday, was promoted to the role of CBO/Zoning Administrator effective Jan 1, 2020. Dominic Paquette was hired in September 2019 to the Building Inspector/Property Standards Officer role.

Throughout personnel changes staff maintained ongoing daily service to the public through providing construction permit and inspection services, responding to zoning and building inquiries, and property standards complaints.

In 2019, staff visited 50-60 properties for septic re-inspection.

2020 Goals and Objectives

In 2020 the septic re-inspection program will continue with inspection continuing in Elmwood and moving on to other the hamlets. Staff will continue with Property Standards enforcement as issues arise.

Summary of Significant Changes

With the recent staffing changes training continues to be of foremost importance and careful coordination of that training will be required in order to maintain current response times to requests for service.

Recent, pending and proposed major changes to the Ontario Building Code will necessitate staff training and subsequent education of contractors, designers and the public. Building Inspectors must be Ministry qualified before they can conduct inspections on their own. Some provision is made in this budget for staff coverage to allow for continued intensive training.

PROPERTY INSPECTION OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
License and Permits	\$0	\$0	0	0.00%
Other Revenue	\$0	\$0	0	0.00%
Total Revenue	\$0	\$0	\$0	0.00%
Expense				
Wages	\$22,275	\$11,715	(\$10,560)	(47.41%)
Maintenance	\$200	\$200	\$0	0.00%
General Expense	\$16,110	\$16,415	\$350	1.89%
Total Expense	\$38,585	\$28,330	(\$10,255)	(26.58%)
Net Difference	(\$38,585)	(\$28,330)	\$10,255	(26.58%)

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR PROPERTY STANDARDS
2020**

PARTICULARS 01-3125	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages	1200	12,701	28,264	16,730	10,848	-35.16%
Benefits	1240	4,028	9,125	5,545	867	-84.36%
Training & Seminars	1271	695	637	1,200	1,200	0.00%
Memberships	1303	240	53	210	210	0.00%
Supplies	1305	44	474	500	500	0.00%
Payroll Service	1315	-	-	58	58	0.00%
Maintenance-Vehicle	1330	150	113	200	200	0.00%
Service Agreements	1344	840	844	883	883	0.00%
Telephone	1350	94	292	264	264	0.00%
Fuel	1358	386	774	850	850	0.00%
Insurance	1380	356	1,506	1,545	1,850	19.74%
Transfers to Capital fund	1710				-	0.00%
Transfers to Reserve Fund	1720				-	0.00%
Inter-department Expense	1820	-	-	10,600	10,600	0.00%
Operating Expenditures		19,534	42,081	38,585	28,330	-26.58%
REVENUE						
Transfer from Reserve Fund	0142	-	-	-	-	0.00%
Operating Revenue		-	-	-	-	0.00%
Total Building Operating		19,534	42,081	38,585	28,330	-26.58%

-27% Increase/(Decrease)
(\$10,255) Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3125	BUDGET AMOUNT	PARTICULARS						
1200	10,848	Wages:						10,848
1240	867	Benefits:						867
1271	1,200	Training & Seminars:						1,200
1303	210	Memberships: OAPSO & OBOA						210
1305	500	Supplies						500
1315	58	PAYROLL SERVICES						58
1330	200	Maintenance Vehicle	2,000		10%		200	
1344	883	Service Agreement	Vehicle lease - 2 trucks				883	
		Vehicle #1	\$328.06	12	3,937			
		Vehicle #2	\$407.56	12	4,891	8,827	10% 883	
				number of mths				
1350	264	Telephone 2 Cell Phone	\$133.50	12	10%		264	
		Office Phones	\$86.67	12	10%			
1358	850	Fuel						850
1380	1,850	Insurance						1,850
1720	0	Transfers to Reserve Fund						-
1820	10,600	Inter-Department Expense		Septic Inspection			10,600	
	28,330							

Recreation Goals and Objectives

Purpose

Brockton Parks & Recreation Department is ever evolving to enhance recreational experiences. We strive to achieve the highest level of quality in our facilities, parks, trails and programs with the ambition to stay current and provide recreational experiences for all ages. Our objective is to always promote and operate our facilities to capacity while maintaining the highest level of quality possible to ensure our resident's enjoyment with our parks, playgrounds, and facilities, trails and sports fields.

2019 In Review

In 2019 we completed resurfacing of the Tot Lot, Centennial Park and Optimist Playground surfacing with Grant funding from the Enabling Accessibility Grant Fund, as well as replacing backstop and infield fencing on Diamond #2, drainage in the East soccer fields, Lobies boat launch, replaced the Walkerton Community Centre Water line, purchased a new chiller and De-Ox water system, gagga ball and implemented a video Surveillance policy.

In 2019 Building Condition Assessments were conducted by Pinchin to lay the ground work for future budgeting, and many successful partnerships were developed with the Optimist (Playground), CDCF (Entranceway), Elmwood (kitchen) and SVCA (Lobies Boat Launch).

2020 Goals and Objectives

In 2020 the drainage for the remaining two fields will be completed. At the pool we plan to permanently repair the pool skirting, replace the pool boiler, remove the high dive board and replace the lower board with a new replacement. In parks we would like to replace existing hanging baskets with reservoir baskets, continue with asset replacement of mowers, and add a core aerator to assist with field maintenance. At the Walkerton Community Centre using the Building Condition Assessment recommendations we seek to rebuild the compressors, inspect the electrical systems, and install the Chiller purchased in 2019. At Lobies Campground repairs to showers and upgrades to the electrical system are planned for the spring of 2020.

Summary of Significant Changes

- Increase to Long-term debt repayment
- Increase in Elmwood Capital ask from \$3,500 to 6,000 for new windows, which is in line with West Grey's recent commitment.

- An additional \$10,000 is added to Elmwood for Brockton's contribution towards the Kitchen renovations, which is off-set by a reserve fund transfer.
- New computer/laptop to replace those that are at the end of its useful life
- Increase in training dollars to accommodate the new Director of Community Service and staff.
- Increase in Parks Maintenance for Tree Removal
- Risk Management Plan to help assist with reducing liability in Parks and Trails systems
- Increase in Horticulture equipment which pertains to the purchase of a solar powered bike which is off-set by donations and grants to provide a greener and more efficient method to watering hanging baskets
- Increase in Service Agreements for the rental of two vehicles
- Increase in transfer to Reserve Funds in accordance with the Building Condition Assessment

RECREATION – TOTAL OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Total Revenue	\$775,000	\$845,050	\$73,050	9.43%
Total Expense	\$1,999,511	\$2,213,415	\$213,904	10.70%
Net Difference	(\$1,224,511)	(\$1,365,365)	(\$140,854)	11.50%

RECREATION – ADMINISTRATION OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$0	\$0	\$0	0.00%
Total Revenue	\$0	\$0	\$0	0.00%
Expense				
Wages	\$297,520	\$365,039	\$67,519	22.69%
Maintenance	\$500	\$500	\$0	0.00%
General Expense	\$68,843	\$79,335	\$10,492	15.24%
Total Expense	\$366,863	\$444,874	\$78,011	21.26%
Net Difference	(\$366,863)	(\$444,874)	(\$78,011)	21.26%

RECREATION – PARKS OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$25,000	\$10,000	(\$15,000)	(60.00%)
Parks	\$16,000	\$16,000	\$0	0.00%
Other Revenue	\$4,600	\$9,100	\$4,500	97.83%
Total Revenue	\$45,600	\$35,100	(\$10,500)	(23.03%)
Expense				
Wages	\$158,596	\$157,141	(\$1,455)	(0.92%)
Maintenance	\$57,500	\$67,000	\$9,500	(16.52%)
Utilities	\$8,000	\$8,000	\$0	0.00%
General Expense	\$92,768	\$101,966	\$9,198	9.92%
Total Expense	\$316,864	\$334,107	\$17,243	5.44%
Net Difference	(\$271,264)	(\$299,007)	(\$27,743)	10.23%

RECREATION – POOL OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$8,000	\$8,000	\$0	0%
User Fees	\$52,500	\$47,500	(\$5,000)	(9.52%)
Other Revenue	\$8,500	\$5,500	(\$3,000)	(33.29%)
Total Revenue	\$67,000	\$61,000	(\$8,000)	(11.59%)
Expense				
Wages	\$75,765	\$71,522	(\$4,243)	(5.60%)
Maintenance	\$24,000	\$19,500	(\$4,500)	(18.75%)
Utilities	\$26,800	\$30,800	\$4,000	14.93%
General Expense	\$29,500	\$28,828	(\$672)	(2.28%)
Total Expense	\$156,065	\$150,650	(\$5,415)	(3.47%)
Net Difference	(\$87,065)	(\$89,650)	(\$2,585)	2.97%

RECREATION – COMMUNITY CENTRE OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$0	\$0	\$0	0.00%
User Fees	\$270,200	\$270,200	\$0	0.00%
Other Revenue	\$72,000	\$72,000	\$0	0.00%
Total Revenue	\$342,200	\$342,200	\$0	0.00%
Expense				
Wages	\$229,704	\$225,342	(\$4,362)	(1.90%)
Maintenance	\$62,400	\$49,400	(\$12,500)	(20.03%)
Utilities	\$118,200	\$136,400	\$18,200	15.40%
General Expense	\$299,074	\$332,312	\$33,238	11.11%
Total Expense	\$709,378	\$743,954	\$34,576	4.87%
Net Difference	(\$367,178)	(\$401,754)	(\$34,576)	9.42%

RECREATION – LOBIES OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$0	\$0	\$0	0.00%
User Fees	\$32,000	\$45,000	\$0	38.46%
Other Revenue	\$2,000	\$2,000	\$0	0.00%
Total Revenue	\$34,500	\$47,000	\$0	36.23%
Expense				
Wages	\$10,578	\$10,846	\$268	2.53%
Maintenance	\$5,000	\$10,000	\$5,000	100.00%
Utilities	\$2,450	\$2,450	\$0	0.00%
General Expense	\$25,400	\$22,627	(\$2,773)	(10.92%)
Total Expense	\$43,428	\$45,923	\$2,495	5.75%
Net Difference	(\$8,928)	\$1,077	\$10,005	(112.06%)

RECREATION – DAYCAMP OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$3,000	\$3,000	\$0	0.00%
Other Revenue	\$0	\$0	\$0	0.00%
User Fees	\$52,000	\$65,000	\$13,000	25.00%
Total Revenue	\$55,000	\$68,000	\$13,000	23.64%
Expense				
Wages	\$35,529	\$51,227	\$15,698	44.18%
General Expense	\$19,290	\$15,290	(\$4,000)	(20.74%)
Total Expense	\$54,819	\$66,517	\$11,698	21.34%
Net Difference	\$181	\$1,483	\$1,302	(2719.02)

RECREATION – PROGRAMS OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$0	\$0	\$0	0.00%
User Fees	\$90,000	\$90,000	\$0	0.00%
Total Revenue	\$90,000	\$90,000	\$0	0.00%
Expense				
Wages	\$10,000	\$12,000	\$2,0000	20.00%
Maintenance	\$0	\$0	\$0	0.00%
General Expense	\$58,240	\$55,240	(\$3,000)	(5.15%)
Total Expense	\$68,240	\$67,240	(\$1,000)	(1.47%)
Net Difference	\$21,760	\$22,760	\$1,000	4.60%

RECREATION – CDCF OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$5,000	\$5,000	\$0	0.00%
Donation	\$1,000	\$1,000	\$0	0.00%
User Fees	\$128,700	\$189,750	\$61,050	47.44%
Total Revenue	\$134,700	\$195,750	\$61,050	45.32%
Expense				
Wages	\$16,700	\$19,250	\$2,550	15.27%
Maintenance	\$9,500	\$18,500	\$9,000	94.74%
General Expense	\$110,000	\$172,746	\$62,746	57.04%
Total Expense	\$136,200	\$210,496	\$74,296	54.55%
Net Difference	(\$1,500)	(\$14,746)	(\$13,246)	883.07%

RECREATION – SOCCER FIELDS OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Grants	\$0	\$0	\$0	0.00%
User Fees	\$4,000	\$9,000	\$5,000	55.56%
Total Revenue	\$4,000	\$9,000	\$5,000	55.56%
Expense				
Wages	\$12,654	\$12,654	\$0	0.00%
Maintenance	\$17,500	\$19,500	\$2,000	11.43%
General Expense	\$117,500	\$117,500	\$0	0.00%
Total Expense	\$147,654	\$149,654	\$2,000	1.35%
Net Difference	(\$143,654)	(\$140,654)	\$3,000	(2.09%)

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR RECREATION ADMINISTRATION
2020**

PARTICULARS 01-3160	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURE						
Wages	1200	206,809	204,677	208,687	276,206	32.35%
Wages Part-time	1222	24,606	-	22,615	22,615	0.00%
Benefits	1240	74,845	67,476	66,218	66,218	0.00%
Mileage	1270	-	159	500	500	0.00%
Training & Seminars	1271	4,309	10,708	10,000	10,000	0.00%
Bank Charges	1272	8,434	5,696	9,000	7,000	-22.22%
Memberships	1303	2,181	2,409	2,104	2,104	0.00%
Office Supplies	1305	2,153	3,391	2,600	5,000	92.31%
Payroll Service	1315	3,976	1,146	768	960	25.00%
Maintenance - Health & Safety	1335	344	1,010	500	500	0.00%
Service Agreements	1344	15,651	14,494	14,300	11,700	-18.18%
Telephone	1350	5,203	4,594	5,500	5,500	0.00%
Equipment Rental	1368	-	80	1,071	1,071	0.00%
Advertising	1370	670	102	1,500	1,500	0.00%
Municipal Grants	1373	20,500	20,059	21,500	34,000	58.14%
Insurance	1380	-	-	-	-	0.00%
Write Off - Uncollectable	1390	-	-	-	-	0.00%
Prog.&Promotions	1382	-	-	-	-	0.00%
Transf to Cap.	1710	-	-	-	-	0.00%
Inter-Department Expense	1800	-	-	-	-	0.00%
TOTAL EXPENSES		369,681	336,000	366,863	444,874	21.26%
REVENUE						
Ontario Grants	0126	-	-	-	-	0.00%
Municipal Grants	0128	-	150	-	-	0.00%
Transfer From Reserve Funds	0142	-	-	-	10,000	100.00%
Misc. Revenue	0150	-	110	-	-	0.00%
Inter-Department Revenue	0250	-	-	-	-	0.00%
TOTAL REVENUE		-	260	-	10,000	100.00%
TOTAL OPERATING RECREAT ADMINISTRATION		369,681	335,740	366,863	434,874	18.54%

18.54% Increase/(Decrease)

\$68,011 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3160	BUDGET AMOUNT	PARTICULARS					
1200	276,206	Salaries Supervisor Programmer Admin Assistant				276,206	
1222	22,615	Part-Time/Seasonal Staff Wages	Hours	Weeks		22,615	
		Admin Assistant	\$20.71	21	52	22,615	
1240	66,218	Benefits Administration Director, Wellness Programmer, Admin Asst.				81,540	66,218
		Recreation Part Time Office Staff			2,488		
1270	500	Mileage staff workshops, conferences or meetings.		1,000	\$0.50	500	
1271	10,000	Training and Seminars				10,000	
1272	7,000	Bank Services	Visa/Debit charges (includes CDCF booking)			7,000	
1303	2,104	Professional Memberships				2,104	
		ORFA	715				
		OPA	130				
		SWORFA	30				
		PRO	1,029				
		Sports Turf Canada	200				
1305	5,000	Office Supplies				5,000	
1315	960	Payroll Service	5	16		960	
1335	500	Maintenance - Health & Safety				500	

1344	11,700	Service Agreements Micorage 2,000 Photocopier copies 1,200 E-commerce - Perfect Mind 7,250 SOCAN Music 250 Software upgrades 1,000	11,700
1350	5,500	Telephone/Internet/Cell Phone	5,500
1368	1,071	Rental - Equipment (Photocopier - Mid Western Communication)	1,071
1370	1,500	Advertising & Promotions	1,500
1373	34,000	Grants & Donations to Rec Committees Elmwood Recreation 15,000 Elmwood Capital 16,000 Chepstow Minor Sports 2,000 Bradly School House 1,000	34,000
	444,874		

**OPERATING BUDGET BACK UP - Revenue
2020**

ACCOUNT NUMBER 01-3160	BUDGET AMOUNT	PARTICULARS	
0126	-	Grants- Provincial	
0128	0	Grants- Municipal	-
0142	10000	Transfers From Reserve Fund Recreation Reserve Fund Elmwood Kitchen	10,000
0150	0	Miscellaneous Revenue	-
0250	-	Inter-department Transfer	
	10000		

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR RECREATION PARKS
2020**

PARTICULARS 01-3161	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages, Full-time	1200	50,239	89,302	56,871	57,961	1.92%
Wages, Part-time	1222	68,272	42,734	75,115	75,115	0.00%
Wages, Part-time-Hort	1229	-	-	-	-	0.00%
Wages, Public Works	1235	199	-	-	-	0.00%
Benefits	1240	27,308	25,591	26,610	24,065	-9.56%
Payroll Services	1315	696	1,047	768	768	0.00%
Maintenance & Purchase - Equip	1320	6,938	8,519	6,500	9,500	46.15%
Maint & Purchase - Equip/Cargill	1321	-	32	-	-	0.00%
Building/Main.	1322	1,494	5,307	2,000	4,000	100.00%
Grounds/Main.	1325	19,181	29,665	29,000	31,500	8.62%
Diamonds/Main.	1326	192	-	-	1,500	100.00%
Vehicle/Main.	1330	7,170	10,456	5,000	4,000	-20.00%
Tree Program/Maint	1332	9,473	7,848	15,000	16,500	10.00%
Gas & Oil	1333	8,867	9,782	9,000	9,000	0.00%
Service Agreement-Cargill	1343	-	-	-	-	0.00%
Service Agreement	1344	9,687	5,961	13,200	24,000	81.82%
Horticultural Supplies	1352	10,800	13,921	13,000	20,000	53.85%
Fuel-Diesel	1358	2,564	3,013	3,000	3,000	0.00%
Fuel-Diesel-Cargill	1359	-	-	-	-	0.00%
Utilities- Hydro	1360	5,053	4,952	5,000	5,000	0.00%
Utilities- Water	1366	4,233	2,602	3,000	3,000	0.00%
Rental-Equipment	1368	-	535	1,000	2,000	100.00%
Advertising	1370	-	414	300	300	0.00%
Insurance	1380	24,047	22,617	22,000	12,398	-43.65%
Public Works Equipment Cost	1470	-	-	500	500	0.00%
Transfer to Capital	1710	-	-	-	-	0.00%
Transfer to Reserve	1720	30,000	30,000	30,000	30,000	0.00%
TOTAL EXPENSES		286,412	314,298	316,864	334,107	5.44%

REVENUE						
Grants-Ontario	0126	6,925	9,575	25,000	10,000	-60.00%
Grants-Municipal	0128	200	6,400	-	-	0.00%
Transfer from Reserve fund	0142	-	-	-	-	0.00%
Misc.Revenue	0150	4,472	3,940	4,600	4,600	0.00%
Ball Diamond Fees	0154	15,798	16,274	16,000	16,000	0.00%
Donations	0176	950	5,250	-	4,500	100.00%
Employee -Vehicle	0199	-	-	-	-	0.00%
TOTAL REVENUE		28,345	41,439	45,600	35,100	-23.03%
TOTAL OPERATING PARKS		258,067	272,859	271,264	299,007	10.23%

10.2% Increase/(Decrease)
\$27,743 Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR RECREATION PARKS
2020**

PARTICULARS 02-3161	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2018
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Purchases	1600	60,997	90,000	153,700	36,800	-76.06%
Transfer to Reserve FD	1720	10,000	-	-	-	
TOTAL EXPENSES		70,997	90,000	153,700	36,800	
REVENUE						
Grants-Ontario	0126	17,000	-	69,584	-	-100.00%
Transfer fr Reserve FD	0142	48,000	55,000	31,750	-	-100.00%
Transfer fr Revenue FD	0143	-	-	-	-	0.00%
Donations	0176	2,000	-	-	-	0.00%
TOTAL REVENUE		67,000	55,000	101,334	-	-100.00%
TOTAL CAPITAL PARKS		3,997	35,000	52,366	36,800	-29.73%

TOTAL RECREATION PARKS	262,063	307,859	323,630	335,807	3.76%
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3.8% Increase/(Decrease)
\$12,177 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3161	BUDGET AMOUNT	PARTICULARS				
1200	57,961	Permanent Staff Wages-				57,961
		19% of Total wages	23,388			
		51% of Total wages	34,573			
		L/G 28 Weeks April 16-Oct 29				
1222	75,115	Part-Time/Seasonal Staff Wages				75,115
			Hours	Weeks		
		Permanent Part time	\$22.81	40	24	21,898
		Permanent Part time	\$22.81	40	24	21,898
		Hort Asst.	\$14.50	20	18	5,220
		Hort Asst.	\$14.50	20	18	5,220
		Parks Staff	\$14.50	40	18	10,440
		Parks Staff	\$14.50	40	18	10,440
		Parks Staff Green Grant Approval	\$14.50	40	18	10,440
1240	24,065	Benefits, Full time staff				24,065
		Benefits, Part time staff				7,512
1315	768	Payroll Service				768
1320	9,500	Maintenance & Purchase - Equipment - Walkerton				9,500
		Security	1,500			
1321	-	Maintenance & Purchase - Equipment Misc				-
1322	4,000	Maintenance Buildings				4,000
		Overhead door replacement (blue shed)	2,000			
1325	31,500	Maintenance Grounds & Ball Diamonds				31,500
		Grounds Maintenance	23,000			
		NEW SVCA - Cargill flowers	1,000			
		Brockton Branding/Rzone	2,500			
		River Crossing	5,000			
1326	1,500	Maintenance Ball Diamonds				1,500
		Top-up Clay				
1330	4,000	Maintenance- Vehicle				4,000
		Trucks and Trailers				

1332	16,500	Maintenance - Tree Program				16,500
		Transplants		3,500		
		Ash Borer		5,000		
		Ash Treatment		1,500		
		Tree Removal		5,000		
		Parks/Trails Tree Hazard Assessment		1,500		
1333	9,000	Gas and Oil				9,000
		used by trucks				
		used by chainsaw, trimmers & mowers				
1344	24,000	Service Agreement	1/2 ton	800	12	24,000
			1 ton/dump	1,200	12	
1343	-	Service Agreement-Cargill				-
1352	20,000	Horticultural Supplies				20,000
		mulch and soil			2,000	
		Beautification - Flowers			10,000	
		Safety equipment - vest, gloves, misc			1,000	
		Solar Powered Bike - Partial funding dependant on grants and donations			7,000	
1358	3,000	Diesel Fuel				3,000
1359	-	Diesel Fuel and Gasoline - Cargill				-
1360	5,000	Utilities- Hydro				5,000
1366	3,000	Utilities- Water & Sewage				3,000
1368	2,000	Rental Equipment				2,000
1370	300	Advertising & Promotions -				300
1380	12,398	Insurance ~ All Brockton Parks				12,398
1470	500	Public Works Department-Equipment usage				500
1710	-	Transfers to Capital Fund				-
1720	30,000	Transfers to Reserve Fund				30,000
	334,107					

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3161	BUDGET AMOUNT	PARTICULARS	
0126	10,000	Grants- Provincial Green Jobs Initiative (2 students)	10,000
		10,000	
0128	-	Municipal Grant Solar Powered Watering Bike - Grey Bruce Sustainability Network	2,500
0150	4,600	Miscellaneous Revenue Rotary trail funding	4,600
0154	16,000	Rentals - Ball diamond user fees	16,000
0176	4,500	Donations - solar powered bike	4,500
	35,100		

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR RECREATION POOL
2020**

PARTICULARS 01-3162	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURESEXPENDITURES						
Wages Full-time	1200	2,743	5,467	6,041	6,155	1.89%
Wages Part-time	1222	60,341	42,976	61,523	57,903	-5.88%
Benefits	1240	7,060	6,246	8,201	7,464	-8.99%
Training & Seminars	1271	200	108	150	150	0.00%
Memberships	1303	300	353	250	350	40.00%
Chemicals	1305	578	2,463	3,400	2,500	-26.47%
Program supplies	1307	3,226	3,559	4,500	5,000	11.11%
Payroll Fees	1315	877	755	800	800	0.00%
Maintenance & Purchase-Equip	1320	10,035	3,067	13,000	10,000	-23.08%
Maintenance - Building	1322	3,371	14,642	11,000	9,500	-13.64%
Telephone	1350	717	956	550	1,100	100.00%
Utilities- Hydro	1360	4,652	9,054	4,000	8,000	100.00%
Utilities- Gas	1365	2,359	3,020	2,800	2,800	0.00%
Utilities- Water	1366	19,761	16,504	20,000	20,000	0.00%
Rentals	1368	-	-	200	1,000	400.00%
Advertising	1370	-	-	300	300	0.00%
Insurance	1380	4,042	3,947	4,000	2,278	-43.05%
Programs & Promotions	1382	-	-	350	350	0.00%
Transfer to capital	1710	-	-	-	-	0.00%
Transfer to Reserve Funds	1720	15,000	15,000	15,000	15,000	0.00%
TOTAL EXPENSES		135,261	128,116	156,065	150,650	-3.47%
REVENUE						
Ontario Grants	0126	2,000	-	6,000	6,000	0.00%
Municipal Grant	0128	2,224	2,768	2,000	2,000	0.00%
Pool Rentals	0130	3,338	1,275	4,500	2,500	-44.44%
Transfer from Reserve fund	0142	-	3,495	3,000	-	-100.00%
Misc. Revenue	0150	4,294	4,172	5,500	5,500	0.00%
Registrations	0156	34,281	31,970	30,000	30,000	0.00%
Admissions	0158	14,863	13,721	18,000	15,000	-16.67%
TOTAL REVENUE		60,999	57,401	69,000	61,000	-11.59%
TOTAL OPERATING POOL		74,262	70,715	87,065	89,650	2.97%

3.0% Increase/(Decrease)
\$2,585 Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR RECREATION POOL
2020**

PARTICULARS 02-3162	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2018
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENSES						
Purchases	1600	-	-	65,000	110,000	69.23%
Transfer to Reserve FD	1720	-	-	-	-	0.00%
TOTAL EXPENSES		-	-	65,000	110,000	69.23%
REVENUE						
Transfer fr Reserve FD	0142	-	-	32,500	65,000	100.00%
TOTAL REVENUE		-	-	32,500	65,000	100.00%
TOTAL CAPITAL POOL		-	-	32,500	45,000	38.46%
TOTAL RECREATION POOL		74,262	70,715	119,565	134,650	12.62%

12.6% Increase/(Decrease)
\$15,085 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3162	BUDGET AMOUNT	PARTICULARS				
1200	6,155	Permanent Staff Wages- based on 5%				6,155
1222	57,903	Part-time Pool Wages (increased to keep high quality staff)				57,903
			Hours	Weeks		
		Aquatic Supervisor	\$ 18.30	560	10,248	
		Head Guard	\$ 17.30	300	5,190	
		Head Guard	\$ 17.30	300	5,190	
		Head Guard	\$ 16.80	300	5,040	
		Head Guard	\$ 16.80	300	5,040	
		Instructor Guard	\$ 15.80	300	4,740	
		Instructor Guard	\$ 15.80	300	4,740	
		Instructor Guard	\$ 15.30	300	4,590	
		Instructor Guard	\$ 15.30	300	4,590	
		Instructor Guard	\$ 15.30	300	4,590	
		Leader In Training	\$ 13.15	300	3,945	
1240	7,464	Benefits - Permanent staff		1,674	7,464	
		Benefits - Part-time staff @ 10%		5,790		
1271	150	Training & Seminars	Lake Huron Zone Training		150	
1303	350	Pro. Memberships R.L.S.S.C. Red Cross				350
1305	2,500	Chemicals chlorine shock, algaecide, stabilizer, muriatic acid soda ash, stain preventer, perlite, test reagents chlorine gas				2,500
1307	5,000	Program Supplies				5,000
1315	800	Payroll Services	10	16	800	
1320	10,000	Maintenance & Purchase - Equipment				10,000
		Shower Replacement		5,000		
		Replacement Low Diving Board		3,000		
		Misc.		2,000		
1322	9,500	Maintenance- Building				9,500
		Addition to changing stalls	2,000			
1350	1,100	Telephone				1,100

1360	8,000	Utilities- <u>Hydro</u>	8,000
1365	2,800	Utilities- <u>Natural Gas</u>	2,800
1366	20,000	Utilities- <u>Water & Sewer</u>	20,000
1368	1,000	Equipment Rental power washer for acid wash	1,000
1370	300	Advertising & Promotions	300
1380	2,278	Insurance	2,278
1382	350	Programs & Promotions	350
1710	-	Transfer to Capital	-
1720	15,000	Transfer to Reserve Fund Building Condition Assessment Funding	15,000
	150,650		

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3162	BUDGET AMOUNT	PARTICULARS	
0126	6,000	Grants- Provincial Canada Summer Jobs	6,000
0128	2,000	Municipal Grants Swim to Survive	2,000
0130	2,500	Pool Rentals Schools and other public use	2,500
0142	-	Transfer from Reserve Fund	-
0150	5,500	Miscellaneous Revenue	5,500
0156	30,000	Registrations Life Saving Society L.S.S. Courses Programs	30,000
0158	15,000	Admissions General public swimming admissions, booklets, passes, etc. depends on weather	15,000
	61,000		

CAPITAL BUDGET BACK UP - EXPENSE

2020

ACCOUNT NUMBER 02-3162	BUDGET AMOUNT	PARTICULARS	
1600	110,000	PURCHASES - CAPITAL	110,000
		Pool Skirting Repairs - carry over from 2019	65,000
		High Dive removal/new feature	35,000
		Lighting upgrades, Deck and wall packs	10,000
	110,000		

CAPITAL BUDGET BACK UP - REVENUE

2020

ACCOUNT NUMBER 02-3162	BUDGET AMOUNT	PARTICULARS RECREATION POOL-CAPITAL	
0142	65,000	TRANSFER FROM RESERVE FUNDS Pool Skirting Repairs - Carry over	65,000
	65,000		

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR RECREATION COMMUNITY CENTRE
2020**

PARTICULARS 01-3163	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURE						
Wages, Full-time Arena Auditorium	1200	136,116	99,263	123,200	125,539	1.90%
Wages, Part-time	1222	80,473	106,484	59,003	59,003	0.00%
Wages - public works	1235	-	-	-	-	0.00%
Benefits	1240	56,276	61,166	47,501	40,800	-14.11%
Clothing Allowance	1260	1,381	(51)	2,500	2,500	0.00%
Long Term Debt-Prin.	1300	-	54	-	29,700	100.00%
Long Term Debt-Interest	1301	-	-	-	1,100	100.00%
Supplies-Booth	1304	29,931	24,595	30,000	30,000	0.00%
Supplies-Cleaning	1305	4,566	8,860	7,000	7,000	0.00%
Supplies-Bar	1306	656	628	1,500	1,500	0.00%
Supplies-Programs	1307	1,093	190	270	270	0.00%
Payroll Service	1315	820	1,928	2,304	2,304	0.00%
Maintenance & Purchase - Equipment	1320	34,815	14,679	15,900	16,400	3.14%
Maintenance - Building	1322	6,981	68,284	46,500	33,500	-27.96%
Maintenance - Building - View	1323				-	0.00%
Maintenance - Ice	1328	189	-	-	-	0.00%
Refrigeration	1332	3,022	12,056	6,000	10,000	66.67%
Service Agreement	1344	20,691	26,334	9,500	15,000	57.89%
Fuel, Propane	1358	4,641	3,733	3,500	3,500	0.00%
Utilities- Hydro Walk C.C.	1360	95,781	101,678	95,000	95,000	0.00%
Utilities- Hydro Brad.CC	1361	687	1,403	1,200	1,200	0.00%
Utilities- Furnace Oil	1362	2,330	114	2,000	1,200	-40.00%
Utilities- Gas	1365	12,956	10,993	11,000	11,000	0.00%
Utilities- Water	1366	28,191	28,515	9,000	28,000	211.11%
Rental - Equipment	1368	-	551	1,000	3,000	200.00%
Advertising-Prg & Promo	1370	1,043	225	500	500	0.00%
Insurance	1380	31,067	(407)	30,000	20,938	-30.21%
Public Works Equip. Cost	1470	-	-	-	-	0.00%
Transfer to Cap	1710	-	-	-	-	0.00%
Transfer to Res Fund	1720	50,000	205,000	205,000	205,000	0.00%
TOTAL EXPENSES		603,705	776,276	709,378	743,954	4.87%

REVENUE						
Ontario Grants	0126	-	-	-	-	0.00%
Rental, Auditorium	0130	14,872	12,359	16,000	16,000	0.00%
Rental, Arena	0131	229,128	174,345	225,000	225,000	0.00%
Rental, Main Floor	0133	6,728	5,720	7,000	7,000	0.00%
Rental, Room & Cages	0134	1,095	1,095	1,200	1,200	0.00%
Rental, Kitchen	0136	600	100	-	-	0.00%
Trans from Reserve Fund	0142	-	-	-	-	0.00%
Rental, Misc.	0150	8,076	1,782	13,000	13,000	0.00%
Admissions	0158	8,740	12,366	8,000	8,000	0.00%
Supplies, Kitchen	0160	3,467	1,720	6,000	6,000	0.00%
Concession Booth	0162	51,218	40,031	45,000	45,000	0.00%
Advertising, Arena	0169	15,100	16,622	14,500	14,500	0.00%
Donations	0176	5,446	5,640	5,000	5,000	0.00%
Donations-View from Above	0177	-	-	-	-	0.00%
Bar Steward Service	0610	1,638	981	1,500	1,500	0.00%
TOTAL REVENUE		346,108	272,761	342,200	342,200	0.00%
TOTAL OPERATING COMMUNITY CENTRE		257,597	503,515	367,178	401,754	9.42%

9.4% Increase/(Decrease)
\$34,576 Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR RECREATION COMMUNITY CENTRE
2020**

PARTICULARS 02-3163	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2018
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENSES						
Electrical inspection and repair (as per BC)	1600	-	-	20,000	12,000	-40.00%
2 Compressor Refurbishment	1601	7,840	-	-	20,000	100.00%
Chiller installation cost - Carry over	1605	-	52,000	70,000	18,000	-74.29%
Auditorium Renovation - carry over from 20	1603	-	23,592	35,000	20,000	-42.86%
Office Renovation	1602	8,317	-	-	10,000	100.00%
Line and Pump Replacement	1605	-	-	-	30,000	
De-Ox Water	1604	-	44,506	40,000	-	-100.00%
WWTP/Ball Diamond Entrance	1605	-	166,916	108,322	-	-100.00%
Transfer to Reserve FD	1720	-	-	-	-	0.00%
TOTAL EXPENSES		16,157	287,014	273,322	110,000	-59.75%
REVENUE						
Grants	0126	-	-	-	-	0.00%
Long Term Debt	0129	-	148,322	148,322	-	
Transfer fr Reserve FD	0142	-	7,098	45,000	38,000	-15.56%
Transfer fr Revenue FD	0143	-	-	-	-	
TOTAL REVENUE		-	155,420	193,322	38,000	-80.34%
TOTAL CAPITAL COMMUNITY CENTRE		16,157	131,594	80,000	72,000	-10.00%
TOTAL RECREATION COMMUNITY CENTRE		273,753	635,108	447,178	473,754	5.94%

5.9% Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3163	BUDGET AMOUNT	PARTICULARS																													
1200	125,539	Permanent Staff Wages- based on 67% Gardener/Facility Attendant Oct 29-Apr 16 24 wks.				125,539																									
1222	59,003	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Wages, Part-time</th> <th style="text-align: left;">Positions</th> <th style="text-align: left;">Hours</th> <th style="text-align: left;">Weeks</th> <th></th> </tr> </thead> <tbody> <tr> <td>Permanent Part Time</td> <td>\$21.00</td> <td>1020</td> <td></td> <td style="text-align: right;">21,420</td> </tr> <tr> <td>Permanent Part Time</td> <td>\$21.00</td> <td>1020</td> <td></td> <td style="text-align: right;">21,420</td> </tr> <tr> <td>Bar Stewards</td> <td>\$17.75</td> <td>150</td> <td></td> <td style="text-align: right;">2,663</td> </tr> <tr> <td>Concession Staff</td> <td>\$15.00</td> <td>900</td> <td></td> <td style="text-align: right;">13,500</td> </tr> </tbody> </table>				Wages, Part-time	Positions	Hours	Weeks		Permanent Part Time	\$21.00	1020		21,420	Permanent Part Time	\$21.00	1020		21,420	Bar Stewards	\$17.75	150		2,663	Concession Staff	\$15.00	900		13,500	59,003
Wages, Part-time	Positions	Hours	Weeks																												
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1240	40,800	<table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td colspan="5">Benefits</td> </tr> <tr> <td colspan="4">including Gardener/Facility Attendant</td> <td style="text-align: right;">32,220</td> </tr> <tr> <td colspan="4">Auditorium</td> <td style="text-align: right;">2,678</td> </tr> <tr> <td>Part-time</td> <td>10%</td> <td>59,003</td> <td></td> <td style="text-align: right;">5,902</td> </tr> </tbody> </table>				Benefits					including Gardener/Facility Attendant				32,220	Auditorium				2,678	Part-time	10%	59,003		5,902	40,800					
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including Gardener/Facility Attendant				32,220																											
Auditorium				2,678																											
Part-time	10%	59,003		5,902																											
1260	2,500	Clothing Allowance 4 full-time @ \$625.00 per year				2,500																									
1300	29,700	<table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Long-term Debt - Principal</td> <td>Ball Diamond Entrance</td> <td style="text-align: right;">21,700</td> <td></td> <td></td> </tr> <tr> <td></td> <td>De-Ox</td> <td style="text-align: right;">8,000</td> <td></td> <td></td> </tr> </tbody> </table>				Long-term Debt - Principal	Ball Diamond Entrance	21,700				De-Ox	8,000			29,700															
Long-term Debt - Principal	Ball Diamond Entrance	21,700																													
	De-Ox	8,000																													
1301	1,100	<table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Long-term Debt - Interest</td> <td>Ball Diamond Entrance</td> <td style="text-align: right;">600</td> <td></td> <td></td> </tr> <tr> <td></td> <td>De-Ox</td> <td style="text-align: right;">500</td> <td></td> <td></td> </tr> </tbody> </table>				Long-term Debt - Interest	Ball Diamond Entrance	600				De-Ox	500			1,100															
Long-term Debt - Interest	Ball Diamond Entrance	600																													
	De-Ox	500																													
1304	30,000	Supplies - Booth				30,000																									
1305	7,000	Supplies - Cleaning				7,000																									
1306	1,500	Supplies - Bar & Kitchen (costs recovered by charging renter)				1,500																									
1307	270	Supplies - Program First Aid Supplies, and Skating or other program needs SOCAN Fees for Public Skating @ \$110				270																									
1315	2,304	Payroll Service	12	16	2,304																										
1320	16,400	Maintenance & Purchase - Equipment				16,400																									
1322	33,500	<table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Maintenance Building</td> <td style="text-align: right;">20,000</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Snow Removal</td> <td style="text-align: right;">9,000</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Rzone/Update Branding</td> <td style="text-align: right;">2,500</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Security</td> <td style="text-align: right;">2,000</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Maintenance Building	20,000				Snow Removal	9,000				Rzone/Update Branding	2,500				Security	2,000				33,500					
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Rzone/Update Branding	2,500																														
Security	2,000																														
1323	-	Maintenance Building View from Above				-																									

1328	-	Maintenance Ice	
1332	10,000	Refrigeration Plant	10,000
1344	15,000	Service Agreements Canadian Waste Disposal - Garbage Disposal SOCAN fees, Radios, Swan Mats, SGS Water Samples, Rentals Delta elevator maintenance contract @ \$1,100 Trash Taxi	15,000
1358	3,500	Propane (Zamboni) 140 cylinders @ approx. \$25.00	3,500
1360	95,000	Utilities- <u>Hydro</u> Arena Horse Palace-billed back to Twice the Ice	95,000
1361	1,200	Utilities- <u>Furnace Oil</u> Bradley Community Centre	1,200
1362	1,200	Utilities- <u>Hydro</u> Bradley Community Centre	1,200
1365	11,000	Utilities- <u>Natural Gas</u> Consumption	11,000
1366	28,000	Utilities- <u>Water & Sewer</u>	28,000
1368	3,000	Equipment Rentals	3,000
1370	500	Advertising & Promotions	500
1380	20,938	Insurance	20,938
1470	-	Public Works Equipment Costs	-
1710	-	Transfer to Capital	-

1720	205,000	Transfer to Reserve Fund		205,000
		Facility Renewal	200,000	
		Wightman agreement over 8 years	5,000	
		Building Condition Assessment Funding		
	743,954			

OPERATING BUDGET BACK UP - REVENUE
2020

ACCOUNT NUMBER 01-3163	BUDGET AMOUNT	PARTICULARS	
0126	-	Grants	
0130	16,000	Rentals- Auditorium	16,000
0131	225,000	Rentals- Arena Ice Surface	225,000
0133	7,000	Rentals- Main Floor	7,000
0134	1,200	Rentals- Rooms & Cages	1,200
0136	-	Rentals- Kitchen & Bar	-
0142	-	Transfer from Reserves	-
0150	13,000	Miscellaneous Revenue	13,000
0158	8,000	Admissions Public skating (through sponsorships)	8,000
0160	6,000	Kitchen & Bar Supplies Sales	6,000
0162	45,000	Concession Booth Sales	45,000
0169	14,500	Advertising Revenue	14,500
0176	5,000	Donations- Wightman agreement	5,000
0610	1,500	Bar Steward Services	1,500
	342,200		

**CAPITAL BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 02-3163	BUDGET AMOUNT	PARTICULARS	
1600	12,000	Electrical inspection and repair (as per BCA)	12,000
1601	20,000	2 Compressor Refurbishment	20,000
1602	18,000	Chiller installation cost - Carry over	18,000
1603	20,000	Auditorium Renovation - carry over from 2019	20,000
1604	10,000	Office Renovations	10,000
1605	30,000	Line and Pump Replacement	30,000
1720	-	TRANSFER TO RESERVE FUND	-
	110,000		

**CAPITAL BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 02-3163	BUDGET AMOUNT	PARTICULARS	
0126	-	ONTARIO GRANTS Accessibility Grant	
0129	-	Long-term Borrowing	-
0142	38,000	TRANSFER FROM RESERVE FUNDS	38,000
		Chiller installation cost - carry over	18,000
		Auditorium Renovation - carry over from 2019	20,000
	38,000		

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR RECREATION LOBIES
2020**

PARTICULARS 01-3164	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages Full-time	1200	907	1,819	1,208	1,231	1.90%
Wages Part-time	1222	-	-	8,960	9,280	3.57%
Benefits	1240	378	604	410	335	-18.29%
Bank Services	1272	1,415	886	1,400	1,400	0.00%
Supplies, Cleaning	1305	37	-	500	500	0.00%
Supplies, Program	1307	1,008	506	1,000	1,000	0.00%
Maintenance. & Purchase - Equip	1320	1,613	5,686	5,000	5,000	0.00%
Maintenance. Building	1322	-	82	-	3,500	100.00%
Maintenance. Grounds	1325	-	-	-	1,500	100.00%
Service Agreement	1344	1,461	404	-	-	0.00%
Telephone	1350	696	1,505	1,000	1,000	0.00%
Utilities- Hydro	1360	377	358	850	850	0.00%
Utilities - Water	1366	1,702	1,540	1,600	1,600	0.00%
Advertising	1370	552	436	1,500	1,500	0.00%
Insurance	1380	-	2,375	5,000	2,227	-55.46%
Transfer to Cap	1710	-	-	-	-	0.00%
Transfer to Reserve Fund	1720	5,000	5,000	15,000	15,000	0.00%
TOTAL EXPENSES		15,146	21,200	43,428	45,923	5.75%
REVENUE						
Ontario Grants	0126	-	-	-	-	0.00%
Miscellaneous Revenue	0150	958	1,086	2,000	2,000	0.00%
Fees - Camping	0154	34,991	47,722	32,500	45,000	38.46%
TOTAL REVENUE		35,949	48,808	34,500	47,000	36.23%
TOTAL OPERATING LOBIES CAMPGROUND		(20,803)	(27,607)	8,928	(1,077)	-112.06%

-112.1% Increase/(Decrease)

-\$10,005 Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR RECREATION LOBIES
2020**

PARTICULARS 02-3164	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2018
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENSES						
Purchases	1600	-	25,460	-	46,000	100.00%
Transfer to Reserve FD	1720	-	-	-	-	0.00%
TOTAL EXPENSES		-	25,460	-	46,000	100.00%
REVENUE						
Grants	0126	-	25,460	-	-	0.00%
Transfer fr Reserve FD	0142	-	-	-	-	0.00%
Transfer fr Revenue FD	0143	-	-	-	-	0.00%
TOTAL REVENUE		-	25,460	-	-	0.00%
TOTAL CAPITAL LOBIES		-	(0)	-	46,000	100.00%
TOTAL RECREATION LOBIES		-20,803	-27,607	8,928	44,923	403.17%

403.2% Increase/(Decrease)

\$35,995 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3164	BUDGET AMOUNT	PARTICULARS	
1200	1,231	Full-time wages Administration wages Parks maintenance wages 1%	1,231
1222	9,280	Part-time wages Positions Hours Weeks Student \$ 14.50 1 40 16 \$ 9,280	9,280
1240	335	Benefits	335
1272	1,400	Bank Services - Visa & MC charges	1,400
1305	500	Cleaning Supplies toilet paper, towels, mops, brooms	500
1307	1,000	Program Supplies Camp permits, etc.	1,000
1320	5,000	Maintenance & Purchase - <u>Equipment</u>	5,000
1322	3,500	Maintenance Grounds Parking lot/road maintenance/signage	3,500
1325	1,500	Maintenance Building Repairs to showers/bathroom	1,500
1350	1,000	Telephone	1,000
1360	850	Utilities- <u>Hydro</u>	850
1366	1,600	Utilities- <u>Water & Sewage</u>	1,600
1370	1,500	Advertising & Promotions Magazines, brochures, etc.	1,500
1380	2,227	Insurance	2,227
1720	15,000	Transfer to Reserve Fund	15,000
	45,923		

NUMBER 01-3164	AMOUNT	PARTICULARS	
0126	-	Grants- Provincial -	
0150	2,000	Miscellaneous Revenue Sales of Fire Wood/Ice	2,000
0154	45,000	Camping Fees 45,000	
47,000			

**CAPITAL BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 02-3164	BUDGET AMOUNT	PARTICULARS
1600	46,000	PURCHASES - CAPITAL 46,000 Shower Upgrades & Picnic Tables 10,000 Upgrade of Electrical from 30 to 50amp River Sites 36,000
	46,000	

**CAPITAL BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 02-3164	BUDGET AMOUNT	PARTICULARS
0126	-	Grants
0142	-	Transfer from Reserve Funds
	-	

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR RECREATION DAYCAMP
2020**

PARTICULARS 01-3165	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages - Part-time	1222	-	43,914	32,299	46,570	44.18%
Benefits	1240	3,350	4,641	3,230	4,657	44.18%
Benefits- Playground	1245	-	-	-	-	0.00%
Training & Seminars	1271	196	190	350	350	0.00%
Supplies	1307	3,766	4,822	8,000	4,000	-50.00%
Payroll Fees	1315	-	90	640	640	0.00%
Advertising	1370	-	-	300	300	0.00%
Transfer to Reserve Fund	1720	10,000	10,000	10,000	10,000	0.00%
TOTAL EXPENSES		17,312	63,657	54,819	66,517	21.34%
REVENUE						
Ont. Grants	0126	3,040	-	3,000	3,000	0.00%
Transfer from Reserve Fund	0142	-	-	5,000	-	-100.00%
Registration	0158	51,488	68,222	52,000	65,000	25.00%
Registration - Youth Adventure	0159	(210)	-	-	-	0.00%
TOTAL REVENUE		54,318	68,222	60,000	68,000	13.33%
TOTAL OPERATING PLAYGROUND		(37,006)	(4,565)	(5,181)	(1,483)	71.38%

-71.4% Increase/(Decrease)
3,698 Increase/(Decrease)

PROGRAMS-CAPITAL	ACCOUNT NUMBER	2018 ACTUAL	2019		2020 BUDGET	% Increase from 2019
EXPENSES			ACUTAL	BUDGETED		
Purchases	1600	-	-	-	10,000	100.00%
Transfer to Reserve FD	1720	-	-	-		0.00%
TOTAL EXPENSES		-	-	-	10,000	100.00%
REVENUE						
Ontario Grants	0126	-	-	-	-	0.00%
Transfer fr Revenue FD	142	-	-	-	10,000	100.00%
TOTAL REVENUE		-	-	-	10,000	100.00%
Total Capital Day Camp		-	-	-	-	0.00%
Total Recreation "Day Camp"		-37,006	-4,565	-5,181	-1,483	71.38%

-71.4% Increase
- Increase

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3165	BUDGET AMOUNT	PARTICULARS			
1222	46,570	Wages - part-time	Hours	Weeks	46,570
		Head Leader	\$ 15.25 480	\$ 7,320	
		Leader	\$ 15.00 350	\$ 5,250	
		Leader	\$ 15.00 350	\$ 5,250	
		Leader	\$ 15.00 300	\$ 4,500	
		Leader	\$ 14.50 300	\$ 4,350	
		Leader	\$ 14.50 300	\$ 4,350	
		Leader	\$ 14.50 300	\$ 4,350	
		Leader	\$ 14.00 300	\$ 4,200	
		Leader	\$ 14.00 250	\$ 3,500	
		Leader	\$ 14.00 250	\$ 3,500	
1240	4,657	Benefits @ 10%			4,657
1271	350	Training/Seminars			350
1315	640	Payroll Service	8	16	640
1307	4,000	Program Supplies			4,000
1370	300	Advertising & Promotions			300
1720	10,000	Transfer to Reserve Fund	Equipment upgrades		10,000
	66,517				

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3165	BUDGET AMOUNT	PARTICULARS	
0126	3,000	Grants- Provincial	3,000
0142	-	Transfer from Reserve Fund	-
0158	65,000	Registrations	65,000
	68,000		

**CAPTIAL BUDGET BACKUP - EXENSE
2020**

ACCOUNT NUMBER 02-3165	BUDGET AMOUNT	PARTICULARS
1600	10,000	PURCHASES - CAPITAL Pavillion Storage (Summer Day Camp) Total 10,000
1720	-	TRANSFER TO RESERVE FUND Total -
	10,000	TOTAL CAPITAL DAYCAMP EXPENSES

**CAPITAL BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 02-3165	BUDGET AMOUNT	PARTICULARS
0126	-	Grants
0142	10,000	Transfer from Reserve Funds 10,000
	10,000	

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR RECREATION PROGRAMS
2020**

PARTICULARS 01-3166	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENSES						
Wages - Program	1200	464	(464)	-	-	0.00%
Wages - Part Time	1222	13,676	11,257	10,000	12,000	20.00%
Benefits - Program	1240	1,161	926	-	-	0.00%
Train & Seminars	1271	-	-	400	400	0.00%
Supplies	1307	8,856	4,390	10,000	10,000	0.00%
Payroll Processing	1315	862	1,836	3,840	3,840	0.00%
Maint. & Purchase - Equip	1320	17,956	756	-	-	0.00%
Service Agreements	1344	42,888	36,744	35,000	32,000	-8.57%
Advertising	1370	4,393	2,296	4,000	4,000	0.00%
Prog. & Promotions	1382	-	-	-	-	0.00%
Transfer to Reserve Fund	1720	5,000	5,000	5,000	5,000	0.00%
TOTAL EXPENSES		95,256	62,742	68,240	67,240	-1.47%
REVENUE						
Ontario Grants	0126	25,858	-	-	-	0.00%
Misc. Revenue	0150	8,408	13,223	5,000	5,000	0.00%
Reg.- Youth	0156	47,302	45,064	55,000	55,000	0.00%
Reg.- Adult	0157	26,593	22,390	30,000	30,000	0.00%
TOTAL REVENUE		108,160	80,678	90,000	90,000	0.00%
TOTAL OPERATING PROGRAMS		(12,904)	(17,936)	(21,760)	(22,760)	-4.60%

-4.6% Increase/(Decrease)
(\$1,000) Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR RECREATION PROGRAMS
2020**

PROGRAMS-CAPITAL	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2018
		ACTUAL	ACUTAL	BUDGETED	BUDGET	
EXPENSES						
Purchases	1600	-	-	5,000	5,000	0%
Transfer to Reserve FD	1720	-	-	-	-	0%
TOTAL EXPENSES		-	-	5,000	5,000	0%
REVENUE						
Ontario Grants	0126	-	-	-	-	0%
Transfer fr Revenue FD	0143	-	-	5,000	5,000	0%
TOTAL REVENUE		-	-	5,000	5,000	0%
TOTAL CAPITAL PROGRAMS						
		-	-	-	-	0%
TOTAL RECREATION PROGRAMS						
		(12,904)	(17,936)	(21,760)	(22,760)	5%

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3166	BUDGET AMOUNT	PARTICULARS	
1200	-	Permanent Staff Wages-	-
1222	12,000	Wages - Part Time	Hours Weeks 12,000
1240	1,200	Benefits	1,200
1271	400	Training/Seminars for contract instructors	400
1307	10,000	Program Supplies	10,000
1315	3,840	Payroll Processing Fee	20 \$ 16.00 3,840
1344	32,000	Service Agreements	32,000
1370	4,000	Advertising & Promotions	4,000
1720	5,000	Transfer to Reserve Fund	5,000
	68,440		

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3166	BUDGET AMOUNT	PARTICULARS	
0126	-	Grant -	-
0150	5,000	Mic. Revenue	5,000
0156	55,000	Registrations- Youth - Winter, Spring, Summer, and Fall sessions	55,000
0157	30,000	Registrations- Adults - Winter, Spring and Fall sessions	30,000
	90,000		

CAPTIAL BUDGET BACKUP - EXENSE

2020

ACCOUNT NUMBER	BUDGET AMOUNT	PARTICULARS
02-3166		
1600	5,000	PURCHASES - CAPITAL Program Storage 5,000
	5,000	

CAPITAL BUDGET BACK UP - REVENUE

2020

ACCOUNT NUMBER	BUDGET AMOUNT	PARTICULARS
02-3166		
0142	5,000	TRANSFER FROM RESERVE FUND 5,000
	5,000	

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR RECREATION SOCCER
2020**

PARTICULARS 01-3167	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages, Full-time	1200	913	1,819	1,172	1,172	0.00%
Wages, Part Time	1222	-	-	10,080	10,080	0.00%
Benefits	1240	329	604	1,402	1,402	0.00%
Long-term Debt Charges - Principal	1300	190,200	64,450	64,800	64,800	0.00%
Long-term Debt Charges - Interest	1301	17,247	11,610	17,400	17,400	0.00%
Maintenance & Purchase - Equip	1320	9,133	27,542	17,500	19,500	11.43%
Service Agreement	1344	-	7,427	25,000	25,000	0.00%
Utilities - Water	1366	9,826	5,430	10,000	10,000	0.00%
Advertising	1370	-	-	300	300	0.00%
TOTAL EXPENSES		227,649	118,882	147,654	149,654	1.35%
REVENUE						
Rental Fee	0130	1,444	9,477	4,000	9,000	125.00%
Donations	0176	126,750	31,850	-	-	0.00%
TOTAL REVENUE		128,194	41,327	4,000	9,000	125.00%
TOTAL OPERATING SOCCER		99,455	77,555	143,654	140,654	-2.09%
TOTAL RECREATION SOCCER		99,455	77,555	143,654	140,654	-2.09%

-2.1% Increase/(Decrease)
-\$3,000 Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR RECREATION SOCCER
2020**

PARTICULARS 02-3167	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2018
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Purchases	1600				88,000	100.00%
Transfer to Reserve FD	1720				-	0.00%
TOTAL EXPENSES		-	-	-	88,000	100.00%
REVENUE						
Grants-Ontario	0126				64,000	100.00%
Transfer fr Reserve FD	0142				16,000	100.00%
Transfer fr Revenue FD	0143				-	0.00%
Donations	0176				-	0.00%
TOTAL REVENUE		-	-	-	80,000	100.00%
TOTAL CAPITAL SOCCER		-	-	-	8,000	100.00%
TOTAL RECREATION SOCCER		99,455	77,555	143,654	148,654	3.48%
				3.5% Increase/(Decrease)		
				5,000 Increase/(Decrease)		

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3167	BUDGET AMOUNT	PARTICULARS				
1200	1,172	Permanent Staff Wages-				1,172
1222	10,080	PT Wages				
		Parks Staff	\$14.00	20	18	10,080
		Parks Staff	\$14.00	20	18	
1240	1,402	Benefits	394			1,402
		Benefits, Part time staff	1,008			
1300	64,800	Long-term Debt Charges - Principal Borrowing By-law #2015-083	5,400	12		64,800
1301	17,400	Long-term Debt Charges - Interest Borrowing By-law #2015-083	1450	12		17,400
1320	19,500	Maintenance & Purchase - <u>Equipment</u>				19,500
		Parking lot maintenance	2,000			
		Soccer lining (paint)	8,000			
		Fertilizing x 3	4,000			
		Over seeding x3	4,000			
		Rolling	1,500			
1344	25,000	Service Agreement - Irrigation start up and levelling of Irrigation heads (DOL-TURF) - Field Maintenance				25,000
1366	10,000	Ulities - water				10,000
1370	300	Advertising & Promotions -				300
1720	-	Transfer to Reserve Fund - Permanent washroom/concession				-
	149,654					

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3167	BUDGET AMOUNT	PARTICULARS	
0130	9,000	Rental Fee	9,000
0177	-	Donations	
	9,000		

**CAPITAL BUDGET BACK UP - EXPENDITURE
PARTICULARS**

ACCOUNT NUMBER 02-3167	BUDGET AMOUNT	PARTICULARS	
1600	88,000	PURCHASES - CAPITAL	88,000
		Drainage - Two field	80,000
		Soccer Nets	8,000
1720	-	TRANSFER TO RESERVE FUND	
	88,000		

**CAPITAL BUDGET BACK UP - REVENUE
PARTICULARS**

ACCOUNT NUMBER 02-3167	BUDGET AMOUNT	PARTICULARS	
0126	64,000	ONTARIO GRANTS	64,000
0142	16,000	TRANSFER FROM RESERVE FUNDS	16,000
		Council Reserve Fund	
	80,000		

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR CDCF ADMINISTRATION
2020**

PARTICULARS 01-3169	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURE						
WAGES	1200	12,552	13,522	15,000	17,500	16.67%
BENEFITS - CDCF	1240	1,077	1,138	1,700	1,750	2.94%
BANK CHARGES	1272	-	-	-	-	0.00%
Long-term Debt Charges - Principal	1300				22,500	
Long-term Debt Charges - Interest	1301				12,500	
SUPPLIES - KITCHEN	1304	9,403	10,426	12,000	15,000	25.00%
SUPPLIES - OFFICE	1305	161	173	1,000	1,000	0.00%
SUPPLIES - HALL/BAR	1306	3,166	3,512	11,000	7,000	-36.36%
SUPPLIES - CLEANING	1307	1,801	2,372	3,000	3,000	0.00%
MAINTENANCE - EQUIPMENT	1320	313	1,845	1,500	1,500	0.00%
MAINTENANCE - BUILDING	1322	843	5,840	4,000	4,000	0.00%
MAINTENANCE - GROUNDS	1325	332	76	3,000	12,000	300.00%
MAINTENANCE - BALL/SOCCER FIELDS	1326	-	-	1,000	1,000	0.00%
Diesel Fuel and Gasoline - Cargil	1359	996	771	1,500	1,500	0.00%
SERVICE AGREEMENT - SECURITY	1344	3,979	5,473	5,500	5,500	0.00%
UTILITIES	1360	12,010	17,864	15,000	15,000	0.00%
ADVERTISING	1370	500	1,676	1,000	1,000	0.00%
GRANTS/DONATIONS & GIFTS	1373	417	135	1,000	1,000	0.00%
INSURANCE	1380				4,746	100.00%
PROGRAMS & PROMOTIONS-MINOR SPORTS	1382	-	-	-	-	0.00%
MISC EXP - BOYS NIGHT OUT	1543	5,970	6,566	7,000	7,000	0.00%
MISC EXP -PROMOTIONAL EVENTS	1550	-	11,335	2,000	16,000	700.00%
MISC EXP - PICKIN' BY THE POND	1553	39,666	45,471	40,000	50,000	25.00%
MISC EXP - CANADA 150	1554	-	-	-	-	0.00%
MISC EXP - OKTOBERFEST DANCE	1557	-	-	-	-	0.00%
TRANSFER TO RESERVE FUND	1720	62,321	10,000	10,000	10,000	0.00%
Transf to Cap.	1710					0.00%
TOTAL EXPENSES		155,507	138,197	136,200	210,496	54.55%
REVENUE						
FEES- BALL & TOURNAMENTS	0120	2,100	2,532	3,000	3,000	0.00%
GRANTS ONTARIO	0126	-	-	5,000	5,000	0.00%
RENTS - HALL AND BAR	0130	30,778	25,503	22,000	25,000	13.64%
DONATIONS	0132	6,859	3,475	1,000	1,000	0.00%
MISCELLANEOUS REVENUE	0140	-	544	10,500	10,500	0.00%
					30,000	
MISC REV - BOYS NIGHT OUT	0143	20,180	16,927	17,000	17,000	0.00%
MISC REV - ABBAMANIA	0150	-	-	5,000	5,000	0.00%
MISC REV - PICKIN' BY THE POND	0153	66,886	74,672	54,200	64,000	18.08%
MISC REV					500	
KITCHEN					17,000	
MISC REV OKTOBERFEST DANCE	0157	-	-	-	750	100.00%
KITCHEN/CONCESSION BOOTH	0162	13,467	14,720	17,000	17,000	0.00%
TOTAL REVENUE		140,270	138,373	134,700	195,750	45.32%
TOTAL OPERATING REC-CDCF		15,237	(177)	1,500	14,746	883.07%

883.07% Increase/(Decrease)
\$13,246 Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR RECREATION-CDCF
2020**

PARTICULARS 02-3169	ACCOUNT NUMBER	2018	2019		2020	% Increase from 2019
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Purchases	1601	-	24,850	25,000	20,000	-20.00%
Transfer to Reserve FD	1720	-	-	-	-	0.00%
TOTAL EXPENSES		-	24,850	25,000	20,000	-20.00%
REVENUE						
Grants-Ontario	0127	66,540	25,000	-	-	0.00%
Long-term Debt	0129	-	-	-	-	0.00%
Transfer fr Reserve FD	0142	46,860	153,412	25,000	-	-100.00%
Donations	0132	46,097	47,167	-	-	0.00%
TOTAL REVENUE		159,497	225,579	25,000	-	-100.00%
TOTAL CAPITAL REC-CDCF		(159,497)	(200,729)	-	20,000	100.00%
TOTAL REVENUE		159,497	225,579	25,000	-	-100.00%
TOTAL CAPITAL CDCF		(159,497)	(200,729)	-	20,000	100.00%
TOTAL RECREATION CDCF		-144,259	-200,905	1,500	34,746	2216.40%

2216.4% Increase/(Decrease)
\$33,246 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3169	BUDGET AMOUNT	PARTICULARS	
1222	17,500	Part-Time/Seasonal Staff Wages	Municipal Share 17,500
1240	1,750	Benefits	1,750
1272	-	BANK CHARGES	-
1300	22,500	Long-term Debt Charges - Principal	CDCF 5,100 Municipal 17,400 22,500
1301	12,500	Long-term Debt Charges - Interest	CDCF 2,800 Municipal 9,700 12,500
1304	15,000	SUPPLIES - KITCHEN Dishes 10 dox @ \$3,000	15,000
1305	1,000	SUPPLIES - OFFICE	1,000
1306	7,000	SUPPLIES - HALL/BAR	7,000
1307	3,000	SUPPLIES - CLEANING	3,000
1320	1,500	MAINTENANCE - EQUIPMENT MUNICIPAL SHARE MISC	1,500 1,500
1322	4,000	MAINTENANCE - BUILDING	4,000
1325	12,000	MAINTENANCE - GROUNDS Fence Repair Snow Removal	4,500 1,500 6,000 12,000
1326	1,000	MAINTENANCE - BALL/SOCCER FIELDS	1,000
1344	5,500	SERVICE AGREEMENT - SECURITY Internet \$125 per month for 12 months	4,000 1,500 5,500
1359	1,500	Diesel Fuel and Gasoline - Cargil MUNICIPAL SHARE	1,500
1360	15,000	UTILITIES	15,000
1370	1,000	ADVERTISING	1,000
1373	1,000	GRANTS/DONATIONS & GIFTS	1,000
1380	4,746	INSURANCE	4,746
1543	7,000	MISC EXP - BOYS NIGHT OUT	7,000
1550	16,000	MISC EXP -PROMOTIONAL EVENTS Cargill Open (Golf)/Passion for Fashion	16,000
1553	50,000	MISC EXP - PICKIN' BY THE POND	50,000
1557		MISC EXP - OKTOBERFEST DANCE	
1720	10,000	TRANSFER TO RESERVE FUND Equipment/Lawn Mower Replacement	10,000 10,000
	210,496		

**OPERATING BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 01-3169	BUDGET AMOUNT	PARTICULARS	
0120	3,000	FEES- BALL & TOURNAMENTS	3,000
0125	0	REGISTRATION - MINOR SPORTS	-
0126	5,000	GRANTS ONTARIO	5,000
0130	25,000	RENTS - HALL AND BAR	25,000
0132	1,000	DONATIONS	1,000
0140	10,500	MISCELLANEOUS REVENUE	10,500
0141	30,000	MISC REV - CARGILL OPEN GOLF TOURNAMENT Passion for Fashiom	15,000 15,000 30,000
0143	17,000	MISC REV - BOYS NIGHT OUT	17,000
0150	5,000	MISC REV - ABBAMANIA	5,000
0153	64,000	MISC REV - PICKIN' BY THE POND	64,000
0154	-	FEES - CAMPING	
0155	500	MISC REV	500 -
0156	17,000	KITCHEN	17,000
0157	750	INTER- DEPARTMENT REVENUE	750
0162	17,000	KITCHEN/CONCESSION BOOTH	17,000
0300	-	PRIOR YEAR OPERATING SURPLUS	
	195,750		

**CAPITAL BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 02-3169	BUDGET AMOUNT	PARTICULARS
1600	20,000	PURCHASES - CAPITAL Dred 20,000
1720	-	TRANSFER TO RESERVE FUND
	20,000	
	20,000	

**CAPITAL BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 02-3169	BUDGET AMOUNT	PARTICULARS
0126	-	GRANTS - ONTARIO
0142	-	TRANSFER FROM RESERVE FUND
0176	-	DONATIONS
	-	

Materials Management Goals and Objectives

Purpose

To provide a waste disposal site for the residents of the Municipality of Brockton.

To provide a recycling program to reduce the amount of material entering the landfill sites, which extends the life of the landfill.

To protect and enhance our community's environment by taking action in a responsible and sustainable manner.

To advise Council on matters, t protect and enhance our community's environment.

2019 In Review

- Weekly Household Waste Pickup throughout the 2019 Year
- Continue to maintain landfill up to standards
- Started a pilot project for the densification and recycling of EPS with the help (financial and resource) of Bruce Power, Town of Hanover and the Ontario Plastic Industry Association

2020 Goals and Objectives

- Continue weekly household waste pickup throughout the 2020 year
- Continue to maintain landfills up to legislative standards
- Continue to work with the Town of Hanover on an updated joint agreement for the joint landfill.
- To prepare Cell B3 to be opened and to prepare for the eventual opening of Area C for future waste receiving

Summary of Significant Changes

- Increase in Walkerton/Hanover Landfill agreement for the future opening of cell C.

MATERIALS MANAGEMENT – TOTAL OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Total Revenue	\$467,110	\$679,110	\$5,000	1.07%
Total Expense	\$775,783	\$1,000,500	\$224,717	28.97%
Net Difference	(\$308,673)	(\$321,390)	(\$219,717)	71.18%

MATERIALS MANAGEMENT – BRANT & GREENOCK OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
User Fees	\$236,260	\$241,260	\$5,000	2.12%
Total Revenue	\$236,260	\$241,260	\$5,000	2.12%
Expense				
Wages	\$71,993	\$71,993	\$0	0.00%
Service Agreements	\$108,675	\$110,186	\$1,510	1.39%
Utilities	\$1,400	\$1,400	\$0	0.00%
General Expense	\$113,667	\$117,156	\$3,489	3,489%
Total Expense	\$295,735	\$300,734	\$4,999	1.690%
Net Difference	(\$59,475)	(\$59,474)	\$4,999	8.41%

MATERIALS MANAGEMENT – WALKERTON & HANOVER OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
User Fees	\$222,750	\$222,750	\$0	0.00%
Long-term Debt	\$0	\$207,000	\$207,000	2,007.00%
Total Revenue	\$222,750	\$429,750	\$207,00	92.93%
Expense				
Service Agreements	\$222,047	\$429,5207	\$207,473	93.44%
General Expense	\$94,250	\$94,250	\$0	0.00%
Total Expense	\$316,297	\$523,770	\$207,473	65.59%
Net Difference	(\$93,547)	(\$94,020)	(\$fion473)	0.51%

MATERIALS MANAGEMENT – RECYCLING OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Recoveries	\$8,100	\$8,100	0	0.00%
Total Revenue	\$8,100	\$8,100	\$0	0.00%
Expense				
Wages	\$0	\$0	\$0	0.00%
Utilities	\$5,000	\$5,000	\$0	0.00%
General Expense	\$158,750	\$170,995	\$12,245	7.71%
Total Expense	\$163,750	\$175,995	\$12,245	7.48%
Net Difference	(\$155,650)	(\$167,895)	\$12,245	7.87%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR MATERIAL MANAGEMENT - BRANT/GREENOCK
2020**

PARTICULARS OPERATING 01-3144	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages - Landfill	1200	62,262	61,501	-	-	0.00%
Wages - PT Landfill	1222	473	-	49,494	49,494	0.00%
Wages - Public Works	1235	2,322	-	13,000	13,000	0.00%
Benefits-Landfill	1240	9,203	10,804	9,499	9,499	0.00%
Mileage	1270	-	-	-	-	0.00%
Training & Seminars	1271	-	1,034	1,000	1,000	0.00%
Supplies - Bag Tags	1302	3,698	1,904	2,500	2,500	0.00%
Supplies	1305	1,009	2,384	3,000	3,000	0.00%
Payroll Services	1315	1,022	901	1,152	1,152	0.00%
Engineering Brant & Greenock	1317	16,779	22,756	20,000	20,000	0.00%
Equipment Maintenance	1320	14,652	5,164	4,000	4,000	0.00%
Fuel	1333	34	-	1,000	1,000	0.00%
Service Agreement	1344	103,278	131,909	108,675	110,186	1.39%
Telephone & Internet	1350	1,575	1,181	3,000	3,000	0.00%
Utilities - Hydro - Brant Landfill	1362	1,469	1,282	1,400	1,400	0.00%
Advertising	1370	-	81	500	500	0.00%
Insurance	1380	-	-	-	3,489	100.00%
Write Off - Uncollectable	1390	95	16	-	-	0.00%
Public Works Equipment Costs	1470	-	-	10,000	10,000	0.00%
Commissions	1520	-	-	-	-	0.00%
Transfer to Capital Fund	1710	-	-	-	-	0.00%
Transfer to Reserve Fund	1720	67,515	67,515	67,515	67,515	0.00%
OPERATING EXPENDITURES		285,387	308,433	295,735	300,734	1.69%
REVENUE						
Grants Ontario	0126	-	-	-	-	0.00%
Rent-Land Rental-Brant Landfill	0131	-	-	-	-	0.00%
Transfers from Reserve Funds	0142	-	-	-	-	0.00%
User Fees -- Bag Tag	0147	74,055	80,383	75,000	75,000	0.00%
Donations-Environment Comm	0176	-	-	-	-	0.00%
Waste Management Fee	0250	71,605	71,715	71,260	71,260	0.00%
Tipping Fees - Propane	0444	20	60	-	-	0.00%
Tipping Fees - Brant Landfill	0445	64,409	86,902	65,000	70,000	7.69%
Tipping Fees - Greenock Landfill	0446	17,958	13,720	25,000	25,000	0.00%
OPERATING REVENUES		228,047	252,780	236,260	241,260	0.00%
TOTAL OPERATING MATERIALS MANAGEMENT		57,340	55,653	59,475	59,474	0.00%

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3144	BUDGET AMOUNT	PARTICULARS				
1222	49,494	Wages - PT Landfill		Hours	Weeks	49,494
		Lead Attendant	\$ 22.73	28	52	33,095
		Landfill Attendant	\$ 17.52	8	52	7,288
		Landfill Attendant	\$ 17.52	7	52	6,377
		Landfill Attendant	\$ 17.52	3	52	2,733
1235	13,000	Wages- Public Works				13,000
1240	9,499	Benefits Landfill		49,494	10%	4,949
				13,000	35%	4,550
1270	0	Mileage				-
1271	1,000	Training & Seminars		Annual Training		1,000
1302	2,500	Supplies	Bag Tags	\$50.00	per 1000	50
						2,500
1305	3,000	Supplies				3,000
1315	1,152	PAYROLL PROCESSING FEE		employees	fee	months
				6	\$ 16	12
						1,152
1317	20,000	Engineering	Brant & Greenock		10,000	20,000
			Annual Engineering		10,000	
			includes Waste Management Plan			
1320	4,000	Equipment Maintenance				4,000
1333	1,000	Fuel				1,000
1344	110,186	Service Agreement:				110,186
		Contracted pick up 2012	Tendered	1929	\$28.45	54,886
		Service Agreements Landfill Brant				
		Service Agreements Landfill Greenock				
		Municipal Taxes				35,300

1350	3,000	Phone & Internet	3,000
1362	1,400	Utilities - Hydro Landfill Brant	1,400
1370	500	Advertising Miscellaneous Ads-One Brockton Buzz	500
1380	3,489	Insurance	3,489
1470	10,000	Equipment Costs from Public Works covering at landfills	10,000
1520	-	Commissions	
1720	67,515	Transfer to Reserve Fund Brant and Greenock	67,515
	300,734		

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR MATERIAL MANAGEMENT - WALKERTON/HANOVER
2019**

PARTICULARS 01-3145	ACCOUNT NUMBER	2018	2019		2019	% Increase from 2018
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURE						
Mileage	1270	-	-	-	-	0.00%
Longterm Debt Principal	1300	62,500	62,500	62,500	62,500	0.00%
Longterm Debt Interest	1301	29,689	31,351	30,000	30,000	0.00%
Supplies - Bag Tags	1302	2,570	1,379	1,750	1,750	0.00%
Service Agreement	1344	228,149	242,072	222,047	429,520	93.44%
Advertising	1370	-	-	-	-	0.00%
Commissions	1520	-	-	-	-	0.00%
Transfer to Capital Fund	1710	-	-	-	-	0.00%
Transfer to Reserve Fund	1720	-	-	-	-	0.00%
OPERATING EXPENDITURES		322,908	337,302	316,297	523,770	65.59%
REVENUE						
Longterm Debt Bank	0129	-	-	-	207,000	100.00%
Trans. from Reserve Fund	0142	-	-	-	-	0.00%
User Fees -- Bag Tag	0147	77,036	83,664	78,000	78,000	0.00%
Waste Management Fee	0250	143,700	143,625	144,750	144,750	0.00%
OPERATING REVENUES		220,736	227,289	222,750	429,750	92.93%
TOTAL OPERATING MATERIAL MANAGEMENT						
		102,172	110,013	93,547	94,020	0.51%

0.51% Increase/(Decrease)

473 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2019**

ACCOUNT NUMBER 01-3145	BUDGET AMOUNT	PARTICULARS				
1270	0	Mileage				-
1300	62,500	Longterm Debt Principal Bylaw #2013-100	5,208	12		62,500
1301	30,000	Longterm Debt Interest Bylaw #2013-100	2,500	12		30,000
1302	1,750	Supplies	Bag Tags Total \$2,154	\$50.00 per 1000 1881 households	35	1,750
1344	429,520	Service Agreement: Contracted pick up	Tendered	1881	\$28.45	53,520
		Walkerton/Hanover Landfill	Operating Share			376,000
		Walkerton/Hanover Landfill	Capital Exp in Contract Equipment at Site			-
1370	0	Advertising	Miscellaneous Ads-One Brockton Buzz			-
1520	0	Commissions				
1720	0	Transfer to Reserve Fund	Walkerton/Hanover			-
	523,770					

**OPERATING BUDGET BACK UP - REVENUE
2019**

ACCOUNT NUMBER 01-3145	BUDGET AMOUNT	PARTICULARS	
0126	0	Grants Ontario	-
0129	207,000	Longterm Bank Loan	207,000
0142	0	Transfer from Reserve fund:	-
0145	0	Recoveries:	-
0147	78,000	User Fees -- Bag Tags 39,000 \$2.00 per tag 34 pick-ups 1881 Households 21 Bag Tags ***** this is 17 bag tags per year per household 0.40 bags per week per household	78,000
0250	144,750	Waste Management Fee <u>1930</u> Residential House \$75 per HH 144,750 Multi Res \$75 per HH - Commercial/Indu: \$75 per HH - use % of to offset borroiwnng costs on an annual basis	144,750 Walk
	429,750		

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR MATERIAL MANAGEMENT - RECYCLING
2020**

PARTICULARS 01-3146	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURE						
Wages	1200	1,892	1,559	-	-	0.00%
Wages - Recycling	1220	-	13,248	-	-	0.00%
Benefits	1240	(58)	3,736	-	-	0.00%
Supplies-Rain barrels/Green Cones	1306	2,698	129	2,000	5,000	150.00%
Utilities - MTO Building	1363	4,321	4,025	5,000	5,000	0.00%
Insurance	1380				1,068	100.00%
Recycling	1444	138,835	93,657	138,400	150,177	8.51%
Environmental Committee	1445	9,471	4,245	8,000	4,400	-45.00%
Inter-department Expense	1820	-	-	10,350	10,350	0.00%
OPERATING EXPENDITURES		157,160	120,598	163,750	175,995	7.48%
REVENUE						
Rents-Garden Plots	0130	1,195	-	500	500	0.00%
Recoveries	0142	2,800	256	-	-	0.00%
Recoveries - MTO Building	0143	4,266	9,537	5,000	5,000	0.00%
Recoveries - rain barrels	0144	2,897	531	2,000	2,000	0.00%
Recoveries - blue boxes	0145	784	582	600	600	0.00%
Recoveries - green cones	0146	935	1,360	-	-	0.00%
Donations	0176	-	380	-	-	0.00%
OPERATING REVENUES		12,877	12,647	8,100	8,100	0.00%
TOTAL OPERATING GARBAGE						
		144,282	107,952	155,650	167,895	7.87%

7.29% Increase/(Decrease)

12,246 Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3146	BUDGET AMOUNT	PARTICULARS	
0126	0	Grants Ontario	0
0130	500	Rents-Garden Plots	500
0142	0	Transfer from Reserve fund:	-
0143	5,000	Recoveries - MTO Building	5,000
0144	2,000	Recoveries - Rain Barrels	2,000
0145	600	Recoveries: Blue Boxes 75 \$8.00	600
	8,100		

Public Works Goals and Objectives

Purpose

The Public Works (PW) Department is responsible for operating, maintaining and improving the municipality's hard service infrastructure. Our infrastructure must be properly maintained and be in a position to support economic development opportunities and the safety of the public.

2019 In Review

- Completed the rural roads needs study as part of the asset management update
- Completed the McCurdy Bridge Project with the County of Bruce and Aran-Elderslie.
- Paved Johnstone Blvd
- Reconstructed Side Road 10
- Leased 2 new Graders
- Purchased 4 new pickup trucks
- Purchased a 1 ton truck and trailer
- Purchased a new trackless sidewalk plow
- Engineering work complete for Lobies Bridge, McGivern Street, and Yonge Street
- Removed Bridge #11 Greenock
- New sidewalks on Cemetery Road and 3rd Street

2020 Goals and Objectives

- Replace aged equipment – Backhoe and Tandem Plow Truck
- Purchase two packers for spring and fall gravel road maintenance
- Repair Lobies Bridge and the Concession 8 Bridge
- Reconstruct McGivern Street, Queen St/ Concession 10 in Elmwood, and Concession 6 west of Chepstow
- Complete Engineering on Concession 14 (County Road 19 to Side Road 20)
- Replace Chepstow Bridge with ICIP Grant funding

Summary of Significant Changes

- Increase in long-term debt
- Increase in aging roads maintenance
- Increase in service agreements for the lease of two new graders

PUBLIC WORKS OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
Other Revenue	\$180,600	\$180,600	\$0	0.00%
User Fees	\$60,000	\$73,000	\$13,000	21.67%
Total Revenue	\$300,600	\$253,600	\$13,000	5.40%
Expense				
Wages	\$1,315,852	\$1,323,687	\$7,835	0.60%
Maintenance	\$869,000	\$1,025,000	\$156,000	17.95%
Winter Control	\$380,000	\$405,000	\$25,000	6.58%
General Expense	\$1,319,887	\$1,562,387	\$242,500	18.37%
Total Expense	\$3,884,739	\$4,316,074	\$416,335	11.10%
Net Difference	(\$3,644,139)	(\$4,062,474)	(\$418,335)	11.48%



Municipality of Brocton

Special Projects

Department	Public Works
Project	Joint Traffic and Pedestrian Study with Bruce County - Durham/ McNab Intersection
Year	2020
Project Cost	\$ 15,000
Funding Source	Tax Rate Funded
Project Description	
<p>As per Council's direction, the County of Bruce has been asked to perform a traffic and pedestrian study at the Durham Street and McNab Intersection. Public health and safety was cited as the reason for the study. The County of Bruce is looking for 50% of the cost of the study. The study will be led by The County of Bruce staff.</p>	
Justification of Project Need	
<p>Council direction to engage The Count of Bruce on possible solutions for the traffic and pedestrian concerns.</p>	

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR STREETS
2020**

PARTICULARS 01-3130	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages - Public Works	1200	788,324	781,489	955,537	972,448	1.77%
Wages - Banked Hours	1201	-	-	65,000	65,000	0.00%
Wages - Patch/Spray/Res.	1207	13,355	-	-	-	0.00%
Wages - Equipment Maint.	1209	20,980	-	-	-	0.00%
Wages - Road Grading	1211	10,143	-	-	-	0.00%
Wages - Bridges & Culverts	1213	3,535	-	-	-	0.00%
Wages - Municipal Drains	1217	208	-	-	-	0.00%
Wages - Beaver Damage	1219	726	-	-	-	0.00%
Benefits - Public Works	1240	247,825	251,012	295,315	286,239	-3.07%
Clothing Allowance	1260	2,329	-	8,750	8,750	0.00%
Mileage	1270	-	108	-	-	0.00%
Training & Seminars	1271	3,032	20,509	20,000	25,000	25.00%
Long-term Debt Charges	1300	192,253	139,797	164,228	264,234	60.89%
Long-term Debt Charges-Interest	1301	41,182	73,014	78,566	105,783	34.64%
Memberships	1303	1,843	2,124	2,000	2,000	0.00%
Supplies & Tools	1305	8,158	11,297	12,000	12,000	0.00%
Payroll	1315	3,752	4,652	3,762	3,762	0.00%
Engineering Projects	1317	28,168	35,069	40,000	60,000	50.00%
Mainten. & Purchase - Equipment	1320	178,252	244,907	170,000	170,000	0.00%
Mainten. - Building	1322	4,447	21,108	10,000	35,000	250.00%
Mainten. - Hardtop	1324	285,409	259,137	290,000	380,000	31.03%
Mainten. - Loose Top	1327	321,915	324,336	280,000	320,000	14.29%
Mainten. - Bridges	1329	7,944	2,685	20,000	20,000	0.00%
Mainten. - Roadside	1331	54,253	58,512	95,000	95,000	0.00%
Mainten. - Roadside Tree Program	1332	242	1,221	-	-	0.00%
Mainten. - Safety	1335	1,881	5,064	4,000	5,000	25.00%
Service Agreements	1344	11,610	38,185	16,000	156,400	877.50%
Telephone/Internet	1350	8,042	6,107	8,500	8,500	0.00%
Fuel	1358	169,625	154,800	170,000	170,000	0.00%
Utilities - Hydro	1360	9,797	11,075	15,000	15,000	0.00%
Utilities - Natural Gas	1365	27,374	21,726	30,000	30,000	0.00%
Utilities - Water	1366	263	459	400	400	0.00%
Advertising	1370	1,352	1,565	1,500	1,500	0.00%
Insurance	1380	136,063	128,500	129,780	79,657	-38.62%
Trans. to Capital Fund	1710	-	-	-	-	0.00%
Trans. to Reserve Fund	1720	116,990	1,203,424	610,400	610,400	0.00%
Inter-department Expense	1820	-	113	9,000	9,000	0.00%
OPERATING EXPENDITURES		2,701,273	3,801,992	3,504,739	3,911,074	11.59%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR WINTER CONTROL
2020**

PARTICULARS 01-3131	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Wages - Snow Removal	1215	(4,638)	-	-	-	0.00%
Benefits - Snow Removal	1255	2,426	-	-	-	0.00%
Winter Control	1357	155,016	217,072	200,000	225,000	12.50%
Inter-department Expense	1820	-	-	180,000	180,000	0.00%
WINTER EXPENDITURES		152,803	217,072	380,000	405,000	6.58%

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR STREETS
2020**

PARTICULARS 02-3130	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Grader	1600	274,330.70	-	420,000	-	-100.00%
Trailer - for the Sidewalk Cleaner	1601	-	12,359	15,000	-	-100.00%
Chewstow Sidewalk Cleaner Res #	1602	6,833.18	53,424	60,000	-	-100.00%
Cold Patch Box for 1 Ton Truck	1603	-	56,123	70,000	8,000	-88.57%
Bridge Repair	1607	-	4,450	20,000	-	-100.00%
Eastridge Road Phase 2 Construction	1608	-	-	370,000	-	-100.00%
Trackless	1609	-	147,552	150,000	-	-100.00%
Reconstruction - Cayley-Jackson	1610	410,256.93	1,143	40,000	-	-100.00%
Lobies Bridge - Capital	1611	-	6,910	10,000	420,000	4100.00%
Yonge St (Durham - Jackson) Capital Engineering	1612	-	7,367	10,000	10,000	0.00%
Reconstruction - 10th Sideroad	1613	-	867,275	1,000,000	-	-100.00%
McGivern Reconstruction	1650	11,407.31	5,416	5,000	225,000	4400.00%
BRIDGES & CULVERTS-GLAMMIS URBAN	1651	-	-	-	-	0.00%
BRIDGES & CULVERTS-RIVERSDALE	1652	22,137.29	1,983	40,000	10,000	-75.00%
Bridges & Culverts-McCurdy Bridge	1655	207,463.81	242,051	250,000	-	-100.00%
Bridges & Culverts-Bridge #11	1659	24,940.21	235,002	400,000	-	-100.00%
Paving - Miscellaneous	1660	61,780.63	-	-	50,000	100.00%
Paving Johnson's Blvd	1661	-	70,724	50,000	-	-100.00%
Sidewalks: Downtown Corner - Revitalization Grant	1665	61,960.70	189,139	60,000	22,000	-63.33%
Sidewalks: Cemtery Rd	1666	-	60,860	50,000	-	-100.00%
Sidewalks: Warden St	1667	-	-	30,000	30,000	0.00%
Sidewalks: 3rd Street	1668	-	2,666	60,000	-	-100.00%
Parking Lots	1670	-	-	-	-	0.00%
Construction - Miscellaneous	1680	39,170.83	42,943	50,000	50,000	0.00%
Line Painting	1681	-	-	-	-	0.00%
Municipal Drain - Russel	1682	-	-	58,000	58,000	0.00%
Municipal Drain - Lang	1683	-	-	46,000	46,000	0.00%
Transfer to Reserve Fund	1720	-	-	-	-	0.00%
Roads - Concession 14 Engineering (County Rd 19 t	2000				25,000	100.00%
Bridge - Chepstow Bridge Replacement	2001				1,395,000	100.00%
Bridge - Culvert Replacement with Aaran-Elderslie	2002				72,000	100.00%
Bridge - Concession 8 Bridge Repair	2003				525,000	100.00%
Equipment - Tandem Plow Truck	2004				-	0.00%
Equipment - New Tractor	2005				-	0.00%
Equipment - Side Mower	2006				20,000	100.00%
Equipment - Backhoe	2007				-	0.00%
Equipment - Two packers for Graders	2008				75,000	100.00%
Sidewalks: Misc - Archie	2009				30,000	100.00%
Concession 10 Brant/Queen Street	2010				1,700,000	100.00%
Van Nes	2011				12,000	100.00%
Concession 6 W	2012				550,000	100.00%
CAPITAL EXPENDITURES		1,120,282	2,007,387	3,264,000	5,333,000	63.39%
TOTAL EXPENDITURES		3,974,358	6,026,451	7,148,739	9,649,074	34.98%

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR STREETS
2020**

PARTICULARS 01-3130	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
REVENUE:						
Ontario Grants	0126	-	10,000	-	-	0.00%
Canada Grants	0127	-	300,418	-	-	0.00%
Trans. From Reserve	0141	-	-	-	-	0.00%
Trans. From Reserve Fund	0142	-	-	-	-	0.00%
Equipment Cost Recovery	0145	8,362	9,685	20,000	20,000	0.00%
Miscellaneous Revenue	0150	14,648	14,080	40,000	53,000	32.50%
Community Shade Tree Program	0176	1,755	1,000	-	-	0.00%
Donations Tree Committee	0177	-	-	-	-	0.00%
Agreements	0190	-	-	-	-	0.00%
Inter-Department Revenue	0250	-	-	180,600	180,600	0.00%
TOTAL OPERATING REVENUE		24,765	335,183	240,600	253,600	5.40%
REVENUE						
Ontario Grants	0126	190,371	452,521	305,807	1,354,472	342.92%
Canada Grants	0127	-	292,606	587,429	489,276	-16.71%
Long-term Borrowing	0129	774,446	902,002	1,859,044	2,354,000	26.62%
Trans. From Reserves	0141	-	-	-	-	0.00%
Trans. From Reserve Fd.	0142	-	1,021,610	789,531	824,046	4.37%
TOTAL CAPITAL REVENUE		964,817	2,668,739	3,541,811	5,021,793	41.79%
NET		2,984,776	3,022,529	3,366,328	4,373,680	29.92%

29.92% INCREASE/(DECREASE)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3130	BUDGET AMOUNT	PARTICULARS				
1200	972,448	Public Works General	plus: GIS/Admin			972,448
1206	65,000	Banked Hours/Overtime				65,000
1209	-	Wages Equipment Maintenance				
1211	-	Wages Road Grading				
1213	-	Wages Bridges & Culverts				
1217	-	Wages Municipal Drains				
1219	-	Wages Beaver Damage				
1240	286,239	Benefits Public Works				286,239
1260	8,750	Clothing Allowance	Allowance	# of employees		8,750
			625	14		
1270	-	Mileage/Vehicle Allowance				-
1271	25,000	Training & Seminars				25,000
		Mahony Course	Chain saw Certifiante			
		Pits and Corey	H&S			
		Book 7	Snow Plows			
		Grading				
1300	264,234	Long-term Debt Charges - Principal				
		Borrowing By-Law # 2017- 088- Russel & Kaake Drain	872	12	10,464	
		Borrowing By-law #2016-58 South St	2,678	12	32,130	
		Borrowing By-law #2017-?? Lee & Coates	3,425	12	41,100	
		Borrowing By-law #2018-?? Cayle			25,646	
		Borrowing By-law #2018-?? McCurdy Bridge PMT #1			12,312	
		Borrowing By-law #2019-115 McCurdy Bridge PMT #2			12,828	
		Borrowing By-law #2019-115 Pick-Up Truck			28,000	
		Borrowing By-law #2019-115 Kaake Drain			2,471	
		Borrowing By-law #2019-115 Bridge 11			23,331	
		Borrowing By-law #2019-115 Trackless			14,755	
		Borrowing By-law #2019-115 Sideroad 10			12,674	
		Debenture - OSIFA (Jackson Street)By-law# 2004-34			48,524	
						264,234

1301	105,783	Long-term Debt Charges - Interest				
		Borrowing By-Law # 2017- 088- Russel & Kaake Drain	305	12	3,660	
		Borrowing By-law #2016-58 South St	1235	12	14,820	
		Borrowing By-law #2017-?? Lee & Coates	1650	12	19,800	
		Borrowing By-law #2018-?? Cayle			16,334	
		Borrowing By-law #2018-?? McCurdy Bridge			10,045	
		Borrowing By-law #2019-115 McCurdy Bridge PMT #2			7,455	
		Borrowing By-law #2019-115 Pick-Up Truck			3,000	
		Borrowing By-law #2019-115 Kaake Drain			600	
		Borrowing By-law #2019-115 Bridge 11			12,000	
		Borrowing By-law #2019-115 Trackless			2,100	
		Borrowing By-law #2019-115 Sideroad 10			1,800	
		Debenture - OSIFA (Jackson Street)By-law# 2004-34			14,170	
						105,783

1303	2,000	Memberships:	Ont. Good Roads	1,100				
			Roads Superintend	425				
			Miscellaneous	400				2,000
1305	12,000	Supplies & Tools						
		Tools-	Miscellaneous					12,000
1315	3,762	Payroll Fees	Time Clocks			1,074		3,762
			Payroll Processing	14	\$ 16	2,688		
1317	60,000	Engineering Projects						60,000
1320	170,000	Maintenance & Purchase - Equipment						
		Vehicle Licenses						
		Safety Certificates						
		Repairs to equipment						
		Radio Licenses						
		Misc.						170,000
1322	35,000	Maintenance - Building						35,000
		Walkerton/Brant Workshop						
1324	380,000	Maintenance - Hardtop:						
		Pavement Patching, Prime & Double Surface						380,000
1327	320,000	Maintenance - Loose Top:	Rural 100%					
		"A" Gravel & Miscellaneous						
		Dust Control						320,000
1329	20,000	Maintenance - Bridges	Guard Rails					20,000
1331	95,000	Maintenance - Roadside:						
		Tree Trim/Removal/Planting	Line painting					
		Sewer/Catch Basin Cleaning Contracts						
		Traffic signs, Miscellaneous						
		Brush Removal						95,000

1332	-	Maintenance -- Tree Program			-
1335	5,000	Maintenance - Safety			5,000
1344	156,400	Service Agreements - Rental			156,400
		CityWide -GIS	700		
		Tim Horton's traffic Study - BC	15,000		
		Infrastructure Solution	3,000		
		Land Rental	1,800		
		Misc	1,500		
		Graders - 2 2019 Purchase	134,400		
1350	8,500	Telephone/Internet:			8,500
1358	170,000	Fuel - Gas, Diesel & Oil			170,000
1360	15,000	Utilities - Hydro			15,000
1365	30,000	Utilities - Natural Gas			30,000
1366	400	Utilities - Water			400
1370	1,500	Advertising			1,500
1380	79,657	Insurance			79,657
1710	-	Transfer to Capital Fund			-
1720	610,400	Transferred to Reserve	Urban Road Reconstruction	225,100	
			Equipment Replacement	100,000	610,400
			Rural Roads Reconstruction	285,300	-
1820	9,000	Inter-Departmental Expense	Custodian		9,000
	3,911,074				

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3131	BUDGET AMOUNT	PARTICULARS		
1215	-	Wages	Snow, Sand & Salt	
1255	-	Benefits	Snow, Sand & Salt 0.000%	
1357	225,000	Winter Control: Sand/Salt Purchase Blades for plows		225,000
	180,000	Interdepartment Expense	Wages	180,000
	405,000			

CAPITAL BUDGET BACK UP - EXPENDITURE

2020

ACCOUNT NUMBER 02-3130	BUDGET AMOUNT	PARTICULARS	
1600	-	Grader Replace 1996 Chanpion 740 Asset #255	
1601	-	Trailer - for the Sidewalk Cleaner	
1602	-	Chewstow Sidewalk Cleaner Res #	
1603	8,000	Cold Patch Box for 1 Ton Truck Asset #	8,000
1604	-	Reconstruction 10th Sideroad - Brant/Walkerton Boundary to Conc 8	-
1605	-	Concession 12 - County Rd 19 to Side Rd 20	-
1607	-	Bridge Repair Identified repairs in Bridge Needs Study	-
1608	-	Eastridge Road Phase 2 Construction	
1609	-	Trackless	-
1610	-	Reconstruction - Cayley-Jackson	-
1611	420,000	Lobies Bridge - Capital	420,000
1612	10,000	Yonge St (Durham - Jackson) Capital Engineering	10,000
1613	-	Reconstruction - 10th Sideroad	-
1650	225,000	McGivern Reconstruction	225,000
1651	-	BRIDGES & CULVERTS-GLAMMIS URBAN	0
1652	10,000	BRIDGES & CULVERTS-RIVERSDALE	10,000
1655	-	BRIDGES & CULVERTS-McCURDY	

1659	-	Bridge #11 on Concession 20 Greenock	-
1660	50,000	Paving - Miscellaneous	50,000
1661	-	Paving Johnson's Blvd	-
1665	22,000	Sidewalks: Downtown Corner - Revitalization Grant Holdback	22,000
1666	-	Sidewalks: Cemtery Rd	-
1667	30,000	Sidewalks: Warden St	30,000
1668	-	Sidewalks: 3rd Street	-
1670	-	Parking Lots	-
1680	50,000	Construction - Miscellaneous	50,000
1681	-	Line Painting	-
1682	58,000	Municipal Drains - Russel Drain	58,000
1683	46,000	Municipal Drain - Lang Drain	46,000
1720	-	Transfer to Reserve Fund (Equipment)	-
2000	25,000	Roads - Concession 14 Engineering (County Rd 19 to SR 20)	25,000
2001	1,395,000	Bridge - Chepstow Bridge Replacement	1,395,000
2002	72,000	Bridge - Culvert Replacement with Aaran-Elderslie	72,000
2003	525,000	Bridge - Concession 8 Bridge Repair	525,000
2004	-	Equipment - Tandem Plow Truck Replace 2006 Truck #11	-
2005	-	Equipment - New Tractor	-
2006	20,000	Equipment - Side Mower	20,000
2007	-	Equipment - Backhoe	-
2008	75,000	Equipment - Two packers for Graders	75,000
2009	30,000	Sidewalks: Misc - Archie	30,000
2010	1,700,000	Concession 10 Brant/Queen Street	1,700,000
2011	12,000	Van Nes	12,000
2012	550,000	Concession 6 W	550,000
	5,333,000		

OPERATING BUDGET BACK UP - REVENUE

2020

ACCOUNT NUMBER 01-3130	BUDGET AMOUNT	PARTICULARS	
0126	-	Ontario Grants	
0127	-	Canada Grants	-
0142	-	Transfer from Reserves Fund	
0145	20,000	Equipment Cost Recovery	20,000
0150	53,000	Miscellaneous Revenue include Gravel Pit revenues SMART	53,000
0176	-	Donations - Community Shade Tree Program	-
0177	-	Donations - Tree Committee	-
0190	-	Road Improvement Fee	-
0250	180,600	Inter-department Revenue Safety for Fire 600 Winter Control 180,000	180,600
	253,600		

**CAPITAL BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER 02-3130	BUDGET AMOUNT	PARTICULARS			
0126	1,354,472	Ontario Grants			1,354,472
		Ontario Community Infrastructure Fund formula base		301,518	
		Unused 2019 OCIF Funding (Warden)		30,000	
		ICIP	Chepstow Bridge Replacement	1,022,954	
0127	489,276	Canada Grants	Federal Gas Tax	2020 287,011	489,276
				PY 202,265	
			Concession 8 Bridge Repair		
0129	2,354,000	Long-term borrowing Bank			2,354,000
		Russel Drain		58,000	
		Lang Drain		46,000	
		Concession 10 Brant/Queen Street		1,700,000	
		Concession 6 W		550,000	
0141	-	Transfer from Reserves		-	
0142	937,046	Transfer from Reserve Fund	Durham St Corner - Hold Back	22,000	937,046
			Riverdale ('19 Funding)	10,000	
			Cold Patch Box for 1 Ton Truck	8,000	
			Equipment - Side Mower	20,000	
			Equipment - Two packers for Graders	75,000	
			Yonge St ('19 Funding)	10,000	
			One Time Funding	223,446	
			Lobies Bridge	196,554	
			Chepstow Bridge	372,046	
	5,134,793				

Street Lights Goals and Objectives

Purpose

Provides streetlights to the urban areas of Brockton.

The municipality plans to change all streetlights to LED fixtures over a 4-5 year plan, reducing the amount of electricity used.

2019 In Review

- Completed Phase 4 of the LED Streetlight Project
- Started to see price adjustments for those lights that have been replaced with the LED

2020 Goals and Objectives

- Completed Phase 5 of the LED Streetlight Project, 35 fixtures to be replaced.

Summary of Significant Changes

- No changes to the overall budget, in 2020 all of the Walkerton Street light will be converted to the LED lights, and the cost of maintenance is expected to decrease.

STREET LIGHTS OPERATING BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Expense				
Maintenance	\$20,000	\$15,000	(\$5,000)	(25.00%)
Utilities	\$163,770	\$163,770	\$0	0.00%
General Expense	\$0	\$0	\$0	0.00%
Total Expense	\$183,770	\$178,770	(\$5,000)	(2.72%)
Net Difference	\$183,770	\$178,770	(\$5,000)	(2.72%)

**MUNICIPALITY OF BROCKTON
OPERATING
BUDGET FOR STREET LIGHTS
2020**

PARTICULARS 01-3134	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Supplies Bulbs	1305	825	4,549	5,000	5,000	0.00%
Maintenance - Street Lights	1338	18,301	13,598	15,000	10,000	-33.33%
Utilities - Hydro - Walkerton	1371	122,713	119,555	133,922	133,922	0.00%
Utilities - Hydro - Cargill Brant	1372	4,076	4,741	4,992	4,992	0.00%
Utilities - Hydro - Eden Grove	1373	2,040	2,143	2,392	2,392	0.00%
Utilities - Hydro - Elmwood	1374	2,263	2,403	6,136	6,136	0.00%
Utilities - Hydro - Geeson Ave	1375	878	915	988	988	0.00%
Utilities - Hydro - Cargill Greenock	1376	2,601	2,289	2,756	2,756	0.00%
Utilities - Hydro - Chepstow	1377	5,090	5,367	5,720	5,720	0.00%
Utilities - Hydro - Pinkerton	1378	2,717	2,858	3,120	3,120	0.00%
Utilities - Hydro - Riversdale	1379	3,373	3,553	3,744	3,744	0.00%
Transfer to Capital Fund	1710	-	-	-	-	0.00%
OPERATING EXPENDITUES		164,876	161,970	183,770	178,770	-2.72%
REVENUE						
Recoveries	0145	-	-	-	-	0.00%
TOTAL REVENUE		-	-	-	-	0.00%
TOTAL OPERATING		164,876	161,970	183,770	178,770	-2.72%

-2.72% Increase/(Decrease)
(\$5,000) Increase/(Decrease)

**MUNICIPALITY OF BROCKTON
CAPITAL
BUDGET FOR STREET LIGHTS
2020**

PARTICULARS 02-3134	ACCOUNT NUMBER	2018	2019		2020	% Increase from PY
		ACTUAL	ACTUAL	BUDGETED	BUDGETED	
EXPENDITURES						
Purchases	1600	105,204	119,939	150,000	25,000	-83.33%
Purchases	1601	3,604	-	-	0	0.00%
Transfer to Reserve Fund	1720	-	-	-	-	0.00%
CAPITAL EXPENDITURES		108,809	119,939	150,000	25,000	-83.33%
REVENUE						
Transfer from Reserve Fund	0142	99,000	99,000	99,000	-	-100.00%
Grant	0126	22,500	15,000	16,000	0	-100.00%
CAPITAL REVENUE		121,500	114,000	115,000	0	-100.00%
TOTAL CAPITAL		(12,691)	5,939	35,000	25,000	-28.57%
TOTAL STREET LIGHTS		152,185	167,910	218,770	203,770	-6.86%

-6.86% Increase/(Decrease)
(\$15,000) Increase/(Decrease)

**OPERATING BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER 01-3134	BUDGET AMOUNT	PARTICULARS	
1305	5,000	Supplies - Bulbs (as well as material for Street Light Maintenance)	5,000
1338	10,000	Maintenance - Street Lights (Labour) monthly charges	10,000
1371	133,922	Utilities - Hydro Walkerton Street Lights include Valleyside Intersection lights	133,922
1372	4,992	Utilities - Hydro Cargill Street Lights Brant	4,992
1373	2,392	Utilities - Hydro Eden Grove Street Lights	2,392
1374	6,136	Utilities - Hydro Elmwood Street Lights	6,136
1375	988	Utilities - Hydro Geeson Ave Street Lights	988
1376	2,756	Utilities - Hydro Cargill Street Lights Greenock	2,756
1377	5,720	Utilities - Hydro Chepstow Street Lights	5,720
1378	3,120	Utilities - Hydro Pinkerton Street Lights	3,120
1379	3,744	Utilities - Hydro Riversdale Street Lights	3,744
1710	0	Transfer to Capital Fund	-
	178,770		

**CAPITAL BUDGET BACK UP - EXPENDITURE
2020**

ACCOUNT NUMBER	BUDGET AMOUNT	PARTICULARS	
02-3134			
1600	25,000	Purchases - New Street Lights Phase 5 - New Streets lights-LED lights 35 fixtures - Cargill	25,000
	25,000		

**CAPITAL BUDGET BACK UP - REVENUE
2020**

ACCOUNT NUMBER	BUDGET AMOUNT	PARTICULARS	
02-3134			
0142	0	Transfers from Reserve Fund	-
0126	0	Grant	-
	0		

BIA Goals and Objectives

Purpose

The Walkerton Business Improvement Area is dedicated to promoting the area as a business, shopping and service destination and to improving, beautifying and maintaining public lands and buildings within the BIA, beyond that which is provided by the municipality at large.

2019 In Review

- Appointment of a new Manager
- Appointment of a new Administrative and Communications Assistant
- Business coaching for 9 new businesses that opened in Walkerton
- Policy and Procedures review of the Walkerton BIA
- Applied for and received the Digital Main Street Digital Service Squad Grant

2020 Goals and Objectives

- Continue Policies and Procedures review of the Walkerton BIA
- Build on existing promotions to enhance their success
- Provide business support and coaching opportunities for levied members
- Provide assistance and information on grants and extra funding for Members of the Walkerton BIA
- Build relationships with business members through networking events

Summary of Significant Changes

- Transfer of Accounting Practices to the Municipality
- Removal of Associate Membership Program
- New staff hired early in 2019

BIA BUDGET SUMMARY

	2019 approved budget	2020 draft budget	2020 budget change	2020 budget change
Revenue				
BANK INTEREST	\$300	\$300	\$0	0.00%
BIA LEVY	\$83,800	\$83,800	\$0	0.00%
BIA MEMBERSHIP: ASSOCIATE MEMBERSHIP	\$8,000	\$0	(\$8,000)	(100.00%)
SPECIAL EVENTS INCOME	\$18,920	\$18,000	(\$920)	(4.86%)
WALKERTON DOLLARS	\$40,000	\$40,000	\$0	0.00%
VISITOR INFORMATION CENTRE	\$30,000	\$30,000	\$0	0.00%
MISCELLANEOUS REVENUE	\$5,700	\$16,495	\$10,795	189.39%
DOORS OPEN	\$0	\$10,000	\$10,000	100.00%
Total Revenue	\$186,720	\$198,595	\$14,950	6.36%
Expense				
WAGES	\$70,000	\$64,308	(\$5,692)	(8.13%)
BENEFITS	\$0	\$7,717	\$7,717	100%
MILEAGE	\$2,500	\$800	(\$1,700)	(68.00%)
TRAINING & SEMINARS	\$0	\$700	\$700	100.00%
MEMBERSHIPS	\$230	\$260	\$30	13.04%
OFFICE EXPENSE/SUPPLIES	\$2,250	\$2,000	(\$250)	(11.11%)
OFFICE EXP - AMORTIZATION	\$0	\$0	\$0	0.00%
MAINTENANCE - BUILDING	\$400	\$12,100	\$11,700	2,925.00%
SERVICE AGREEMENTS	\$10,210	\$10,210	\$0	0.00%
PROFESSIONAL FEES (AUDIT/BOOKKEEPING)	\$3,700	\$7,000	\$3,300	89.19%
PHONE/INTERNET	\$2,000	\$2,200	\$200	10.00%
ADVERTISING	\$0	\$1,000	\$1,000	100.00%
WALKERTON DOLLARS	\$40,000	\$40,000	\$0	0.00%
BUSINESS FUNCTIONS	\$1,000	\$800	(\$200)	(20.00%)
IMAGE EXPENSE	\$0	\$1,500	\$1,500	100.00%
IMAGE - AMORTIZATION	\$0	\$0	\$0	0.00%
PROMOTIONAL EXPENSES	\$24,430	\$8,000	(\$15,430)	(67.25%)
DOORS OPEN	\$0	\$10,000	\$10,000	100.00%
VISITOR INFORMATION CENTRE	\$30,000	\$30,000	\$0	0.00%
BAD DEBT EXPENSE	\$0	\$0	\$0	0.00%
Total Expense	\$186,720	\$191,720	\$11,875	6.36%
Net Difference	\$0	\$0	\$0	0.00%

2020 Proposed Municipal Capital Projects

MUNICIPALITY OF BROCKTON 2020 CAPITAL BUDGET

Project #	Dept.	Project	Description	Estimated Cost	Reserve Fund	Deferred Revenue	Grants	Borrowing	2019 Tax Rate Funding	Tax Rate Funded
2018/19 Carry Forward										
	Daycare	New Equipment - Expansion	Equipment Replacement - Daycare	60,000	50,000		10,000			0
	ERBP	Additional Entrance Sign		65,000	65,000					0
	Recreation - Community Center	Auditorium Storage Solution/Renovation		20,000	20,000					0
	Recreation - Community Center	Chiller Replacement - complete installation		18,000	18,000					0
	Recreation - Pool	Tile Replacement	Council Approved - Res 19-02-10	65,000	65,000					0
	Recreation - Programs	Storage		5,000	5,000					0
	Streets	Riverdale Bridge - EA Study/Engineering Plans		10,000	10,000					0
	Streets	Municipal Drains - Russel		58,000				58,000		0
	Streets	Municipal Drains - Lang Drain		46,000				46,000		0
	Streets	Durham St Corners - Holdback		22,000	22,000					0
	Streets - Sidewalks	Warden St	OCIF Base funding	30,000			30,000			0
			Total 2019 Carryforward	163,000	153,000	-	10,000	-	-	-
2020 Proposed Projects - High Priority										
	General Government	New Computers/Laptops		25,000	25,000					-
	General Government	Office Furniture		20,000						20,000
	ERBP	East Ridge Road Construction	Long-term Debt and Utilities RF	1,795,000	435,000			1,360,000		-
	Fire	Monitor - Truck 135		20,000		3,500				16,500
	Fire	Drone		6,000		6,000				-
	Fire	Turn out Gear		6,500						6,500
	Fire	Radio/Pager		5,000						5,000
	Fire	Auto Exercation		10,000		10,000				-
	Material Management - Brant/Green	Greenock Trailer		15,000	15,000					-
	Material Management - Brant/Green	New Sign		10,000						10,000
	Material Management - Brant/Green	Prepare Cell C		25,000						25,000
	Material Management - Brant/Green	Open Cell B3		25,000						25,000
	Recreation - Parks	Hanging Baskets		8,800						8,800
	Recreation - Parks	Field #2 outfield fence		8,000						8,000
	Recreation - Parks	Lutheran Bed Horticulture Society Bed for Reunion		8,000						8,000
	Recreation - Parks	Core Aerator - Def to 2021								
	Recreation - Parks	Mower Replacement		12,000						12,000
	Recreation - Pool	Boiler for Pool - Def to 2021								
	Recreation - Pool	high dive removal/new feature		35,000						35,000
	Recreation - Pool	Lighting upgrades, Deck and wall packs		10,000						10,000
	Recreation - Community Center	Electrical inspection and repair (as per BCA)		12,000						12,000
	Recreation - Community Center	2 compressor refurbishment		20,000						20,000
	Recreation - Community Center	Office Renovations		10,000						10,000
	Recreation - Community Center	Line and Pump Replacement		30,000						30,000
	Recreation - Lobbies	Shower Upgrades and Picnic Tables		10,000						10,000
	Recreation - Lobbies	Electrical Upgrades		36,000						36,000
	Recreation - Daycamp	Pavillion		10,000	10,000					-
	Recreation - Programs	Program Storage		5,000	5,000					-
	Recreation - Soccer	Soccer Nets		8,000	8,000					-
	Recreation - Soccer	Drainage for two fields	Council Reserve Fund & Trillium Grant	80,000	16,000		64,000			-
	Recreation - CDCF	Dred		20,000						20,000
	Public Works	Concession 14 Engineering (County Rd 19 to SDR 20)		25,000						25,000
	Public Works	Bridge: Chepstow Bridge	ICIP Grant/RF	1,395,000	372,046		1,022,954			-
	Public Works	Lobbies Bridge Engineering (19) - Reconstruction (20)	Roads Reserve Fund	420,000	420,000					-
	Public Works	Yonge St (Durham - Jackson) Engineering	Roads Reserve Fund	10,000						10,000
	Public Works	McGivern Capital Engineering (19) Reconstruction (20)	OCIF Base funding (20)	225,000			225,000			-
	Public Works	Cold Patch Box for 1 Ton Truck		8,000						8,000
	Public Works	Paving: Miscellaneous		50,000						50,000
	Public Works	Culvert Replacement with Aaran-Elderslie		72,000						72,000
	Public Works	Concession 8 Bridge Repair	Gas Tax + OCIF Base Funding (20)	525,000			525,000			-
	Public Works	Concession 10 Brant/Queen St		1,700,000				1,700,000		-
	Public Works	Municipal Drain: Van Nes		12,000						12,000
	Public Works	Equipment: Side Mower		20,000	20,000					-
	Public Works	Equipment: Two packers for Graders		75,000	75,000					-
	Public Works	Sidewalk: Archie	OCIF Base funding (20)	30,000			30,000			-
	Public Works	Construction - Miscellaneous	OCIF Base funding (20)	50,000			10,793			39,207
	Public Works	Construction 6 W		550,000				550,000		-
	Street Lights	Phase 5 - Cargill		25,000						25,000
			TOTALS FOR CAPITAL PROJECTS FOR 2020	7,524,300	1,298,046	19,500	1,877,747	3,610,000	0	576,007

Municipality of Brockton Capital Projects

Department	General Government		
Project	New Computer/Laptop & Software Update		
Year	2020		
Projected Cost	\$ 25,000		
Funding Source	Equipment Reserve Fund - Compute	Account #	02-3130

Project Description

Municipal Computer & Laptop Replacement
Software License update

Justification of Project Need

Currently the Municipality is in need of updating some outdated computers and laptops. This is part of the scheduled replacement plan to continue to update the Municipal equipment and not have to do a full replacement as previously experienced.

Updates software licensing is required in 2020, current licensing is expiring.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00



Municipality of Brockton Capital Projects

Department	General Government		
Project	Office Furniture		
Year	2020		
Projected Cost	\$ 5,000		
Funding Source	Tax Rate	Account #	02-3130

Project Description

Justification of Project Need

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton Capital Projects

Department	East Ridge Business Park		
Project	East Ridge Road Construction		
Year	2020		
Projected Cost	\$ 1,795,000		
Funding Source	Long-term Debt + Reserve Fund	Account #	

Project Description

The expansion in the East Ridge Business Park has been included but will be funded by long-term debt and utilities reserve fund. Additional reports will follow to update Council on the details of the project, including borrowing costs and project time line.

Justification of Project Need

Design and construction drawings are in the work by BM Ross. As of the Fall of 2020 we will be in the position to move forward with extending the East Ridge Rd to the West and ensuring servicing to the proposed Residential Hospice lands. This will also provide servicing to an additional 15 plus acres that will be available for sale, as well as reserved land for future planning. The storm water management pond is required for the sale of any lots outside the remaining 5.3 acres along Ontario Rd. in phase 1.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Fire		
Project	Remote Monitor Tanker 135		
Year	2020		
Projected Cost	\$ 20,000		
Funding Source	Capital \$12,000 Donations \$8,000	Account #	01-3120-1610

Project Description

Remotely operated Monitor Nozzle to be installed on Tanker 135

Justification of Project Need

Allows for pump and go operations for grass, ditch or field fires. Also can be used at large fires to protect exposures.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Fire		
Project	RPA Drone with FLIR camera(Mavic 2 Enterprise)		
Year	2020		
Projected Cost	\$ 6,000		
Funding Source		Account #	01-3120-1610

Project Description

Remotely piloted aircraft(Drone)with dual cameras. The drone will be equipped with a standard camera as well as FLIR(Forward Looking Infrared Radar).

Justification of Project Need

The camera can be used for fire scene size-up, assessing fire attack strategies, Haz-mat operations, fire investigation and in the search for missing persons.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Fire		
Project	Turn Out Gear		
Year	2020		
Projected Cost	\$ 6,500		
Funding Source	Tax Rate	Account #	

Project Description

Replace Turn Out Gear(3 sets).

Justification of Project Need

NFPA 1851-Structural fire fighting ensembles and ensemble elements shall be retired in accordance with 10.2.1 or 10.2.2, no more than 10 years from the date the ensembles or ensemble elements were manufactured
10.2.1 and 10.2.2 are Disposition of Retired Elements

Future Operation Costs

Description	2019	2020	2021	2022	2023
Annual Cleaning	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Repairs	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Total	\$ 150.00				

Municipality of Brockton
Capital Projects

Department	Fire		
Project	Analog Radio Replacement		
Year	2020		
Projected Cost	\$ 5,000		
Funding Source	Tax Rate	Account #	

Project Description

Replace remaining hand-held analog radios with digital radios

Justification of Project Need

Complete the transition to digital radios

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Fire		
Project	Extrication Equipment		
Year	2020		
Projected Cost	\$ 10,000		
Funding Source	Donation \$10,000	Account #	01-3120-1610

Project Description

Purchase of Extrication Equipment

Justification of Project Need

Add additional equipment to enhance extrication capabilities. This equipment will be fully funded by a generous donation that was received and requested it be used for this purpose.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Material Management		
Project	Purchase New Trailer - Greenock Landfill		
Year	2020		
Projected Cost	\$ 15,000		
Funding Source	Landfill Reserve Fund	Account #	02-3144-1600

Project Description

Purchase of new site trailer for the Greenock Landfill Site

Justification of Project Need

Trailer was vandalized in late 2019 (Windows and doors smashed)

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Material Management		
Project	New Entranceway Signage		
Year	2020		
Projected Cost	\$ 10,000		
Funding Source	Landfill Reserve Fund	Account #	02-3144-1600

Project Description

New/ Updated Entranceway Signage for the Brant and Greenock Landfills as per MOECP Regulations

Justification of Project Need

New/ Updated Entranceway Signage needed as per MOECP Fall Inspection Report

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Material Management		
Project	Material Management - Brant Landfill Engineering and Monitoring Wells - C A		
Year	2020		
Projected Cost	\$ 25,000		
Funding Source	Landfill Reserve Fund	Account #	02-3144-1600

Project Description

Preparing Area C - Engineering and Installation of Monitoring Wells

Justification of Project Need

Preparing, in advance, Area C to accept waste material. 5 additional monitoring wells are needed.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Material Management		
Project	Material Management - Brant Landfill Open up Cell B3		
Year	2020		
Projected Cost	\$ 25,000		
Funding Source	Landfill Reserve Fund	Account #	02-3144-1600

Project Description

Survey/ Layout and Site Review to open up Cell B3 at the Brant Landfill - \$3,000
Third Party excavation and grading - \$22,000

Justification of Project Need

Cell B3 needs a survey/ layout and site review before it can be excavated to see the acceptance of new waste material.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation - Parks		
Project	Hanging Baskets (with reservoir)		
Year	2020		
Projected Cost	\$ 8,800		
Funding Source	Tax Rate	Account #	02-3161

Project Description

Replace existing hanging baskets with New larger baskets with Reservoir.

Justification of Project Need

Baskets with a water reservoir will eliminate the potential of under watered planters and plant loss. Larger planters allow for a reduction of the amount we have, which will also reduce staff time.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation - Parks		
Project	Diamond #2 Outfield fence		
Year	2020		
Projected Cost	\$ 8,000		
Funding Source	Tax Rate	Account #	02-3161

Project Description

Replace existing outfield four foot fence on Diamond #2 with new 6 foot fence.

Justification of Project Need

Currently the outfield fencing on Diamond #2 is temporary fencing, Replacement would make the fencing permanent and safer for players and spectators at a 6 foot height.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation - Parks		
Project	Lutheran Bed - Hort Society		
Year	2020		
Projected Cost	\$ 8,000		
Funding Source	Tax Rate	Account #	02-3161

Project Description

Horticulture Society requesting support for the revitalization of the Lutheran Bed.

Justification of Project Need

Request made from the Horticulture Society to support the project.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation Parks		
Project	Core Aerator		
Year	2020		
Projected Cost	\$ 7,000		
Funding Source	Def to 2021	Account #	02-3161

Project Description

Purchase of Core Aerator to be able to conduct this maintenance in house

Justification of Project Need

Currently we source contractors to Core Aerate the soccer field. Cost effective to own the equipment and conduct the maintenance in-house.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation - Parks		
Project	Zero Turn Replacement Mower		
Year	2020		
Projected Cost	\$ 12,000		
Funding Source	Tax Rate	Account #	02-3161

Project Description

Replacement plan for Zero Turn Mowers. Current John Deer at the end of it's useful life.

Justification of Project Need

Zero turns need to be cycled every five years in order to maintain lower maintenance costs and better trade in value. Our newest John deere mower is from 2012 which is well passed peak trade in cycle and had increased maintenance costs.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation - Pool		
Project	Pool Boiler		
Year	2020		
Projected Cost	\$ 40,000		
Funding Source	Def tp 2021	Account #	02-3162

Project Description

Replace existing pool boiler

Justification of Project Need

Current boiler is original to facility and at the end of useful life. Recommended for replacement in the Building Condition Assessment

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation - Pool		
Project	High Dive removal/New Feature		
Year	2020		
Projected Cost	\$35,000		
Funding Source	Tax Rate	Account #	02-3162

Project Description

Removal off high dive board and replacement with a new feature (if desired)

Justification of Project Need

The high dive is at the end of it's useful life and has been identified as a significant liability and requires extra staffing to ensure safe usage. Removal would reduce chance of incidents and the need for the extra staff. This could be replaced with another pool feature such as a climbing wall or additional low diving board. Reflected quote is for climbing wall.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation - Pool		
Project	Lighting Upgrades - Centennial Pool		
Year	2020		
Projected Cost	\$ 10,000		
Funding Source	Tax Rate	Account #	

Project Description

Upgrade Deck Lights and Wall Packs at Centennial Pool to LED

Justification of Project Need

The deck lights are Metal Halide and are high consumers of energy, Converting the deck lights and wall packs to Led would generate hydro savings and be more efficient.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation - Community Centre		
Project	Compressor refurbishment (2)		
Year	2020		
Projected Cost	\$ 20,000		
Funding Source	Tax rate	Account #	02-3163

Project Description

Refurbish two compressor

Justification of Project Need

As per the Building Condition Mechanical assessment both compressor are passed there estimated useful life, staff feel that the units do not require a full replacement, but could be refurbished to extend it's useful life.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation - Lobies		
Project	Electrical Upgrades from 30 to 50 amp		
Year	2020		
Projected Cost	\$ 36,000		
Funding Source	Tax Rate	Account #	02-3164

Project Description

Upgrading the 15 river front sites to 50amp service

Justification of Project Need

New trailers are requiring 50amp connections to run. Current electrical is aged and require replacement. The river front sites are the most popular and make an ideal place to enhance the service. It would be the plan to continue the upgrade to the other sites over the next 3 years.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation Daycamp		
Project	Pavillion Storage		
Year	2020		
Projected Cost	\$ 10,000		
Funding Source	Tax Rate	Account #	

Project Description

To create lockable storage at the Pavilion for the Summer Day camp

Justification of Project Need

Very limited storage at Centennial Park. Camp requires a multitude of supplies and there is much time spent traveling from the park to the arena to gain supplies that are currently housed in one of the Dressing rooms. On site lockable storage would be more efficient, convenient. Less staff time would be spent commuting supplies.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Recreation - Soccer		
Project	Soccer Nets		
Year	2020		
Projected Cost	\$ 8,000		
Funding Source	Tax Rate	Account #	

Project Description

Purchase new school age soccer nets to replace existing aged nets

Justification of Project Need

Request made by minor soccer to replace aged nets for the school aged kids. The current nets are old and rusted.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Public Works		
Project	Public Works - Concession 14 Engineering (County Road 19 to SR 20)		
Year	2020		
Projected Cost	\$ 25,000		
Funding Source	Tax Rate	Account #	02-3130-1600

Project Description

Engineering Review and Plans for Concession 14 (County Road 19 to Side Road 20)

Justification of Project Need

Identified repairs needed for Concession 14 - County Road 19 to Side Road 20 as per Rural Roads Needs Assessment

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Public Works		
Project	Public Works - Chepstow Bridge Replacement		
Year	2020		
Projected Cost	\$ 1,395,000		
Funding Source	ICIP Grant and Reserve Funds	Account #	02-3130-1600

Project Description

Chepstow Bridge Replacement - ICIP Rural and Northern Communities Funding Stream
Municipality will owe 16.67%

Justification of Project Need

Ontario Structure Inspection Manual (OSIM) Report indicates that the Chepstow Bridge needs to be replaced. As such, an Investing in Canada Infrastructure Program (ICIP) - Rural and Northern Funding Stream Grant application was submitted. When successful, the Municipality of Brockton will need to pay 16.67% of the total project costs.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Public Works		
Project	Public Works - Lobies Bridge Repair		
Year	2020		
Projected Cost	\$ 420,000		
Funding Source	Reserve Fund - Roads	Account #	02-3130-1600

Project Description

Lobies Bridge Repair

Justification of Project Need

Ontario Structure Inspection Manual (OSIM) Report indicates that there are immediate structural repairs needed to Lobies Bridge.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Public Works		
Project	Public Works - McGivern Street Reconstruction		
Year	2020		
Projected Cost	\$ 225,000		
Funding Source	OCIF Base Funding	Account #	02-3130-1600

Project Description

Road Reconstruction of McGivern Street - Water and Sanitary work in the Utilities Budget

Justification of Project Need

Road Reconstruction of McGivern Street in front of Hospital and Bruce Lea Haven.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Public Works		
Project	Public Works - Cold Patch Box for 1 Ton Truck		
Year	2020		
Projected Cost	\$ 8,000		
Funding Source	Reserve Fund - Roads	Account #	02-3130-1600

Project Description

Purchase a Cold Patch Box for 1 Ton Truck

Justification of Project Need

This custom built attachment for the 1 ton dump truck will make it ergonomically more healthy for staff to carry and retrieve cold patch from the back of the truck. It is a box that the cold patch material dumps into. Staff can then retrieve the material from a lower position which will reduce potential back strain injuries.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Public Works		
Project	Public Works - Culvert Replacement with Aaran-Elderslie		
Year	2020		
Projected Cost	\$ 72,000		
Funding Source		Account #	02-3130-1600

Project Description

900 mm Culvert Replacement on Brant-Elderslie Boundary, West Side of McCurdy Bridge

Justification of Project Need

Aaran Elderslie lead the project to replace a 900mm Culvert on the Brant-Elderlise Boundary Road. Work on Boundary Roads is shared between the two Municipalities. Brockton's portion is \$72,000

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Public Works		
Project	Public Works - Concession 8 Bridge Repair		
Year	2020		
Projected Cost	\$ 525,000		
Funding Source	Gas Tax + OCIF Funding	Account #	02-3130-1600

Project Description

Concession 8 Bridge Repair

Justification of Project Need

Ontario Structure Inspection Manual (OSIM) Report indicates that there are immediate structural repairs needed to the Concession 8 Bridge.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Public Works		
Project	Public Works - Queen St W/ Concession 10 Brant Elmwood Reconstruction		
Year	2020		
Projected Cost	\$1,700,000		
Funding Source	Long-term Debt	Account #	02-3130-1600

Project Description

Road Reconstruction of Queen Street West/ Concession 10 Brant in Elmwood

Justification of Project Need

Road Reconstruction of Queen Street West/ Concession 10 Brant in Elmwood as per Rural Roads Needs Study - BM Ross. This road received the highest "Priority" Rating with the proposed year of work of 2020.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Public Works		
Project	Public Works - Road Side Mower		
Year	2020		
Projected Cost	\$ 20,000		
Funding Source	Reserve Fund - Roads	Account #	02-3130-1600

Project Description

New Road Side Flail Mower

Justification of Project Need

Replace Road Side Flail Mower

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Roads		
Project	Public Works - Two (2) Packers for the Graders		
Year	2020		
Projected Cost	\$ 75,000		
Funding Source	Reserve Fund - Roads	Account #	02-3130-1600

Project Description

New packers for the backs of the 2019 graders

Justification of Project Need

A packer is hooked up to the back of the grader to pack the road surface after the grader has passed. It will give a strong gravel road surface and help with crowning and shedding water. It will also help to squeeze the water out of the surface.

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Roads		
Project	Public Works - Concession 6 West (Greenock) Reconstruction		
Year	2020		
Projected Cost	\$550,000		
Funding Source	Long-term Debt	Account #	02-3130-1600

Project Description

Road Reconstruction of Concession 6W as per Council Request

Justification of Project Need

Road Reconstruction of Concession 6 West (Greenock) as per Council Request

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Municipality of Brockton
Capital Projects

Department	Streetlights		
Project	35 Units - Cargill - Phase 5		
Year	2020		
Projected Cost	\$ 25,000		
Funding Source	Tax Rate	Account #	02-3134-1600

Project Description

Cargill - Phase 5 - 35 Units to be replaced

Justification of Project Need

Final Phase of upgrades - Cargill

Future Operation Costs

Description	2019	2020	2021	2022	2023
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Projected Reserve & Reserve Funds Balances as of December 31, 2019

Appendix A

Reserves vs Reserve Funds

A "Reserve" is an allocation from net revenues that makes no reference to any specific asset and does not require the physical segregation of money. They are established primarily for the purpose of providing working funds. A reserve cannot have revenue or expense of itself.

A "Reserve Fund" is a fund that is segregated and restricted to meet a specified purpose and includes both an obligatory reserve fund and a discretionary reserve fund. Obligatory Reserve Funds are required by legislation or agreement and are for works to be undertaken on behalf of the contributor.

If Council wishes to reallocate funds from a reserve, it can do so through a resolution. Using reserve funds for a purpose other than what is stipulated in the Reserve Fund establishing by-law requires an amendment or revocation of that by-law.

Discretionary Reserve Fund	Purpose
Equipment Reserve Fund:	
Walkerton Fire	To fund future operations and capital expenditures for fire services within Walkerton
Brockton Tree Committee	Funds set aside from the sale of the plaques outside the Municipal office. These monies are used as part of a tree replacement program which is run by the committee.
Municipal Drain	Funds to be used towards Municipal drains within Brockton.
Brant/Greenock Landfill	To provide funding for future operational and capital needs for waste management.
Municipal Office Computers (IT)	To provide funding for replacement and expansion of information technology assets
Recreation	To be used for the upkeep and replacement of recreation equipment.
Streetlights	To maintain and replace streetlights
Heritage	Funds to maintain and obtain heritage artifacts, as well as assist with funding events such as Doors Open
Protective Inspection/Building	Funds that may only be used to help stabilize slow years in terms of building activity and permit revenue

Cargill Library	To provided funding for equipment and building maintenance.
Daycare	To be used for the maintenance and replacement of equipment & toys.
Walkerton Library	To provided funding for equipment and building maintenance.
Zoning and By-law Planning	Historical funds from hearings and amalgamation.
Brockton Website	To provide funding for upgrades to the municipal website
Westario	Funds received in 2006 from the partial sale of shares, funds to be used within Walkerton
Dry Hydrant	Historical funds set aside to fund the maintenance and replacement of dry hydrants
Walkerton Landfill	To provide funding for future operational and capital needs for waste management.
Brockton Infrastructure	To provide funding for the replacement of existing infrastructure assets
Walkerton Cemetery	To fund future operations and capital expenditures for cemeteries
Brockton Roads	To provide funding for the replacement & maintenance of existing roads and bridges. *Includes unused Gas Tax Funding
Elections	This reserve is used to accumulate annual operating budget transfers to fund municipal election costs that are needed every four years
EDC East Ridge	To fund future development at the East Ridge Business Park
Legal Fees	To fund fees and payments resulting from the court or OMB settlements and expenses relating to retaining outside experts and consultants that assist the Municipality in legal proceedings
Environmental Adv. Committee	Funds available for special environmental projects
Accessibility Fund	To provided funding for accessibility claims & accommodations
Emergency Measures Fund	To provide funding for unforeseen capital asset replacement
Elmwood Fire	To fund future capital expenditures for fire services within Elmwood
CDCF	Cargill Community Centre Funds from prior year surplus.
Council Reserve Fund	Funds established in 2012, used for equipment purchases and special council initiatives.
Elmwood Community Centre	Funds for the Elmwood Community Centre for the use of maintenance and capital upgrades/replacement
Asset Management Fund	Historical funds that were reallocated from deferred revenue, to be used with updating Municipal Asset Management Plan
Fisheries Task Force	To provide funding for Fisheries Task Force initiatives requirements.
WSIB Contingency Fund	To provide funding for future WSIB requirements.
Parking Reserve Fund	Pursuant to the Planning Act R.S.O. 1990 c.P.13 as amended, monies received in lieu of parking are to be set aside in this reserve fund and are to be spent only for parking initiatives.

Community Heritage	Originally received a grant from the Provincial government which was a revolving fund that assisted individuals that would apply for renovations on a municipally allocated heritage building. No longer a Provincial program and maintained through the Heritage Committee.
Brockton Police	Established when we removed ourselves from the joint Police Services with Hanover. Funds to be designated and used for the purposes of replacing capital equipment or reducing operational expenses from the OPP.
Obligatory Reserve Fund	Purpose
Park Land Reserve Fund	The Parkland Dedication Reserve Fund provides for the purchase and development of parkland in developing areas and redeveloping areas and/or supports the upgrading of existing parks/facilities (neighbourhood, community or city-wide) provided the need to upgrade is due to the intensification of the surrounding neighbourhood. This Reserve Fund is a legislative requirement of the Planning Act
Utility Reserve Fund	Fund the utility day to day operations, as well as capital projects. They are also used to assist in the gradual introduction of Utility rate increases as required.
Community Well Being	Nuclear Waste Management Organization (NWMO) Community Well Being

