

Report to Council

Report Title: Animal Control/By-Law Enforcement Update

Prepared By: Lisa MacDonald, Animal Control/By-Law Enforcement Officer

Department: Clerks

Date: January 14, 2020

Report Number: CLK2020-02 **File Number:** C11CL, P14AN

Attachments: None

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number CLK2020-02 – Animal Control/By-Law Enforcement Update, prepared by Lisa MacDonald, Animal Control/By-Law Enforcement Officer for information purposes.

Report:

Background:

On July 29, 2019, I was hired by the Municipality of Brockton for the position of Animal Control/By-Law Enforcement Officer. I am responsible for investigating, administering, and enforcing the provisions of all By-Laws of the Municipality, as well as applicable provincial statutes. Within this time, staff have collaboratively amended and consolidated several By-Laws, responded and investigated public complaints, conducted winter parking enforcement, and began door-to-door dog licensing.

Analysis:

Staff have reviewed the following By-Laws and completed amendments:

- Fire Hydrant By-Law 2019-118 approved by Resolution 19-21-22 on Tuesday, October 15, 2019
- Dog Control By-Law 2019-139 approved by Resolution 19-22-11 on Tuesday, October 29, 2019
- Noise Control By-Law 2019-164 approved by Resolution 19-26-16 on Tuesday, December 17, 2019

Staff have undergone a review of the Traffic and Parking By-Law 2012-40 and have consolidated the amendments into the new draft By-Law. Further, staff are currently working on the engagement plan in providing notices to residents of Lake Rosalind regarding their feedback on the proposed changes to the By-Law. A Notice to the Consolidated Traffic and Parking By-Law will be provided in the Brockton Buzz Newsletter, municipal website, and social media to ensure enough notice and to allow for public feedback.

In November 2019, I initiated a winter parking patrol which resulted in 19 warning letters issued to residents of Brockton. The proposed Consolidated Traffic and Parking By-Law will restrict winter parking during the months of November, December, January, February, March, and April between the hours of 2:00 a.m. and 6:00 a.m. These changes will allow winter operators to safely and effectively maintain road conditions including snow removal, salting/sanding, and provide enforcement action.

Public Complaints

There were a total of 33 complaints filed with the Municipality of Brockton from August 3 to December 31, 2019. The breakdown of the complaints are as follows:

- 5 – Fire
- 4 – Noise
- 14 – Animal Control
- 3 – Parking
- 1 – Watering
- 7 Other

Door-to-Door Dog Licensing

As per Dog Control By-Law 2019-139, the Animal Control Officer shall on occasion, issue dog tags upon registration in accordance with the provisions of this By-Law. In November 2019, door-to-door dog licensing commenced. A comprehensive review of the Municipality's dog listing has been completed allowing staff to create a chart which displays all streets, house numbers, and if there is a dog located at the residence. This chart efficiently reduces officer time when going door-to-door. If there is sufficient evidence that a dog is located at a residence, the officer will make note and leave instructions for the resident to contact the officer. Alternately, if the resident is home, the officer will notify that a dog license is required, and failure to purchase a dog license will result in a fine pursuant to the *Provincial Offences Act*. Door-to-door dog licensing is estimated to be completed by spring 2020.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- | | |
|---|-----|
| • Do the recommendations help move the Municipality closer to its Vision? | N/A |
| • Do the recommendations contribute to achieving Cultural Vibrancy? | N/A |
| • Do the recommendations contribute to achieving Economic Prosperity? | N/A |
| • Do the recommendations contribute to Environmental Integrity? | N/A |
| • Do the recommendations contribute to the Social Equity? | N/A |

Financial Impacts/Source of Funding:

- | | |
|--|-----|
| • Do the recommendations represent a sound financial investment from a sustainability perspective? | N/A |
|--|-----|

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Lisa MacDonald, Animal Control/By-Law Enforcement Officer

Reviewed By:



Sonya Watson, Chief Administrative Officer