



The Corporation of the Municipality of Brockton

Council Meeting Minutes

Tuesday, December 17, 2019, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

Council Present: Chris Peabody, Mayor
Dan Gieruszak, Deputy Mayor
Dean Leifso, Councillor
Steve Adams, Councillor
James Lang, Councillor
Kym Hutcheon, Councillor

Staff Present: Sonya Watson, Chief Administrative Officer
Fiona Hamilton, Clerk
Trish Serratore, Chief Financial Officer
Terry Tuck, Chief Building Official
Gregory Furtney, Director of Operations
Paulette Peirol, Community Development Coordinator
Mike Murphy, Acting Director of Parks and Recreation

1. Acceptance of Council Agenda

Mayor Peabody called the meeting to order at 7:00 p.m.

Resolution 19-26-01

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on December 17, 2019 as presented.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

None disclosed.

3. Public Meetings Required Under the Planning Act

3.1 Building Permit Fee Increase/Building Permit Status Report

Terry Tuck, Chief Building Official, provided a brief overview of the proposed increase in fees for building permits. Mr. Tuck responded to questions from Council, illustrating the extent to which the fees would increase for a 1200 square foot residential home, as well as providing an estimate of the minimum time involved to complete inspections.

Mr. Tuck also clarified that if the building permit fees were not high enough to cover the expenses, the remainder of the tax base would need to cover the cost, rather than the end user paying the fees.

Resolution 19-26-02

Moved By: Dean Leifso

Seconded By: James Lang

That the motion dealing with Report Number BLDG2019-04 - Building Permit Fee Increase/Building Permit Status Report and identified as item 8.1 under the "Reports" section of the November 12, 2019 Council Agenda that was tabled at the November 12, 2019 Council Meeting be taken from the table for the purposes of a vote.

Carried

Resolution 19-26-03

Moved By: Dean Leifso

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2019-04 – Building Permit Fee Increase/Building Permit Status Report, prepared by Terry Tuck, Chief Building Official and in doing so approves the increase to building permit fees effective January 1, 2020.

Carried

4. Delegations

4.1 Retirement Recognition Certificate - Terry Tuck, Chief Building Official

Mayor Chris Peabody, and Sonya Watson, Chief Administrative Officer presented Terry Tuck, Chief Building Official with his service recognition certificate. Mayor Peabody thanked Mr. Tuck for his 27 years of service and commented on his skill as an ambassador for Brockton.

4.2 Matt Farrell, Intermediate Past President of Ontario Building Officials Association - Bill Henderson Award Presentation

Matt Farrell commented on Terry Tuck's contributions to the building industry and dedication to the development and mentorship of the building official profession. Mr. Farrell remarked on Terry Tuck's efforts in strengthening relationships with the local building community and also expressed his own gratitude to Mr. Tuck for the guidance and mentorship he had provided in the past.

4.3 Walkerton Minor Hockey - Walkerton Capitals Pee Wee Rep Team

The Walkerton Capitals Pee Wee Rep Team presented as a whole to thank Council for their support of the weekend of hockey where the team raised over \$2,750.00 to donate to the Residential Hospice Grey Bruce Inc.

Mayor Peabody and Council thanked the coach for the success of the event and the sportsmanship being fostered by this team of young athletes. Council was invited to take a photograph with the Team.

5. Minutes

5.1 Council Minutes - December 3, 2019

Resolution 19-26-04

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton adopt the minutes of the December 3, 2019 Council Meeting as presented.

Carried

6. Business Arising From the Minutes

6.1 Motion on Small Modular Nuclear Reactors

Deputy Mayor Gieruszak responded to questions from Council and clarified his vision for the potential centre of excellence.

Resolution 19-26-05

Moved By: Dean Leifso

Seconded By: Steve Adams

Whereas Deputy Mayor Gieruszak informed Council of the Municipality of Brockton that the Province has announced support for small modular reactors, the first of which will likely be operational in 2022.

And Whereas Deputy Mayor Gieruszak provided notice of a motion to be considered at the next Council meeting;

Be it resolved that the Municipality of Brockton initiate discussions with the Canadian Nuclear Safety Association, the Province of Ontario, the Government of Canada, Bruce Power, and the Nuclear Innovation Institute, to determine the feasibility and interest in establishing within the Municipality of Brockton a Centre of Excellence in the model of the Walkerton Clean Water Centre to ensure regulatory safety and training in the small modular reactors.

Carried

7. Reports

7.1 Ministry Proposal to Create an Administrative Authority for Building Code Services

Resolution 19-26-06

Moved By: James Lang

Seconded By: Dean Leifso

That the motion dealing with Report Number BLDG2019-05 - Ministry Proposal to Create an Administrative Authority for Building Code Services and identified as item 8.2 under the "Reports" section of the November 12, 2019 Council Agenda that was tabled at the November 12, 2019 Council Meeting be taken from the table for the purposes of a vote.

Carried

Resolution 19-26-07

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number BLDG2019-05 - Ministry Proposal to Create an Administrative Authority for Building Code Services, prepared by Terry Tuck, Chief Building Official and in doing so reviews the Provincial Government's proposal to transform and modernize the delivery of Ontario's Building Code services.

Carried

7.2 Emergency Response Plan

David Smith, Community Emergency Management Coordinator, responded to questions from Council and explained the difference between the response at an emergency site and the overall management of the emergency, which would be overseen by the emergency operations command. David Smith, CEMC also clarified that the Head of Council is the only person, legally, who could declare an emergency, though other individuals could activate the emergency response plan, and also that the Emergency Response Plan anticipated using only authorized volunteers.

Mike Murphy, Fire Chief, confirmed that the resources in Hanover would already be providing assistance in the event of an emergency as there was a mutual aid agreement in place, but the Town of Hanover would not otherwise be involved in the management of the emergency.

Resolution 19-26-08

Moved By: Dean Leifso

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number EM2019-01 – Emergency Response Plan, prepared by David Smith, Community Emergency Management Coordinator and in doing so approves a by-law coming forward to adopt the new Emergency Response Plan for the Municipality of Brockton.

Carried

7.3 Spring Ice and Permafrost

Council discussed the various options and the costs associated with running the ice machine for the extended months relative to the revenue generated from the spring programs. Council also discussed the need for communication with the end user groups about the success of the program.

Staff were provided with direction to communicate with the quick feet program about the difficulties associated with extending the ice surface into the spring months.

Resolution 19-26-09

Moved By: Steve Adams

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number REC2019-28 – Spring Ice and Permafrost prepared by Eric McDougall, Parks, Recreation and Facilities Supervisor and in doing so directs staff to proceed with Option 4 as outlined.

Carried

7.4 Community Development Coordinator Update – December 2019

Resolution 19-26-10

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number ED2019-13 – Community Development Coordinator Update – December 2019, prepared by Paulette Peirol, Community Development Coordinator for information purposes.

Carried

7.5 November 2019 Water Wastewater Maintenance Report

Resolution 19-26-11

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number UT2019-20 – November 2019 Water Wastewater Maintenance Report, prepared by Gregory Furtney, Director of Operations for information purposes.

Carried

7.6 2019 Year-End Surplus and Deficit Transfers

Resolution 19-26-12

Moved By: Steve Adams

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number FIN2019-43 - 2019 Year End Surplus and Deficit Transfers, prepared by Trish Serratore, Chief Financial Officer for information purposes and further authorizes the following year-end transfers:

Brockton Elmwood Fire Service Budget - any surplus/deficit from the 2019 Municipality of Brockton Elmwood Fire Service Budget be transferred to or from the Brockton Elmwood Fire Service Reserve Fund for the Brockton share of future Capital Purchases.

Brockton Heritage Budget - Archives Account - any surplus from the 2019 Municipality of Brockton Heritage Budget - Archives Account be transferred to the Equipment Reserve Fund - Heritage section.

Surplus/Deficit Transfer - Utility Budget - any surplus/deficit from the 2019 Municipality of Brockton Utility Budgets be transferred to or from the Reserve Fund for future Capital expenditures.

Surplus/Deficit Transfer - Brockton Building Services Budget - any surplus/deficit from the 2019 Municipality of Brockton Building Services Budget be transferred to or from the Equipment Reserve Fund - Building as per the *Ontario Building Code*.

Surplus/Deficit Transfer – Cargill and District Community Fund Budget - any surplus/deficit from the 2019 Municipality of Brockton Cargill and District Community Fund Budget be transferred to or from the Cargill and District Community Fund Reserve Fund.

Surplus/Deficit Transfer – Economic Development - any unused funds for special projects from the 2019 Municipality of Brockton Budget be transferred to an Economic Development Reserve Fund for the completion of these projects or future projects.

Surplus/Deficit Transfer – Brockton Child Care Budget - That the Council of the Municipality of Brockton hereby direct that any surplus/deficit from the 2019 Municipality of Brockton Child Care Budget be transferred to or from the Brockton Child Care Reserve Fund for future infrastructure.

Surplus/Deficit Transfer – Tree Committee Budget - That the Council of the Municipality of Brockton hereby direct that any surplus/deficit from the 2019 Municipality of Brockton Tree Committee Budget be transferred to or from the Tree Committee Reserve Fund for future infrastructure.

Surplus/Deficit Transfer – Cemetery Care & Maintenance Trust Funds - That the Council of the Municipality of Brockton hereby direct that any surplus/deficit from the 2019 Municipality of Brockton Cemetery Care and Maintenance Fund be transferred to or from the Municipal Care and Maintenance Trust account as directed by the *Cemetery Act*.

Surplus/Deficit Transfer – Operating - any surplus/deficit from the 2019 Municipality of Brockton Operating Budget be transferred to or from the Brockton Working Capital Reserve.

Surplus/Deficit Transfer – Operating/Capital Grant Funded Projects - any surplus/deficit from the 2019 Municipality of Brockton Operating/Capital Budget

that were approved by Council and funded through a third party grantor be transferred to or from the Brockton Equipment Reserve Fund.

Surplus/Deficit Transfer - Capital Budget - any surplus/deficit from the 2019 Municipality of Brockton Capital Budget be transferred to or from the Reserve Fund for each department for future Capital expenditures.

Surplus/Deficit Transfer – General Government - That the Council of the Municipality of Brockton hereby approve transferring any surplus from the 2019 Municipality of Brockton General Government Office Maintenance Budget be transferred to the Equipment Reserve Fund, and by doing so, Council approve the establishment of a General Government Equipment/Maintenance Account to be used for future capital needs of the Municipal office.

Surplus/Deficit Transfer - That the Council of the Municipality of Brockton hereby approve transferring \$4,500.00 from the 2019 Municipality of Brockton Fire Vehicle Maintenance Budget be transferred to the Equipment Reserve Fund for future capital expenditure.

Carried

7.7 Cargill Library Donation Plaques

Resolution 19-26-13

Moved By: Dean Leifso

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CLK2019-44 – Cargill Library Donation Plaques, prepared by Sarah Johnson, Corporate Records, Licensing and Communications Assistant, and in doing so approves including the cost of the Cargill Library Donation Plaque in the revised 2020 Fees and Charges By-Law.

Carried

7.8 Advisory Committee for Community Safety and Well-Being Planning for the Municipalities of Grey and Bruce

Resolution 19-26-14

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby accepts Report Number CLK2019-43 – Advisory Committee for Community Safety and Well-Being Planning: the Municipality of Bruce and Grey Appointment Agreement, prepared by Fiona Hamilton, Clerk, for information purposes, and further appoints Fiona Hamilton, Clerk, and South Bruce O.P.P. Detachment Commander, Krista Miller to the Community Safety and Well-Being Plan Advisory Committee, and further approves a by-law coming forward to authorize the Advisory Committee Appointment Agreement.

Carried

7.9 Armoury Building Heritage Designation Update

Council noted that any future renovations should be completed in a manner that would preserve the architectural heritage of the building.

Resolution 19-26-15

Moved By: Dean Leifso

Seconded By: James Lang

That the Council of the Municipality of Brockton hereby receives Report Number CLK2019-42 – Heritage Designation of Walkerton Armoury Building, prepared by Fiona Hamilton, Clerk and in doing so approves Option 1.

Carried

7.10 Noise By-law Amendments

Resolution 19-26-16

Moved By: Steve Adams

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby accepts Report Number CLK2019-45 - Noise By-law Amendments prepared by Fiona Hamilton, Clerk, for information purposes and further approves a by-law coming forward to amend By-law 2014-024, the Noise Control By-law.

Carried

7.11 Municipal Innovation Council Memorandum of Understanding

Resolution 19-26-17

Moved By: Dan Gieruszak

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CAO2019-34 – Municipal Innovation Council Memorandum of Understanding, prepared by Sonya Watson, Chief Administrative Officer and in doing so authorizes the Mayor and Clerk to execute the Memorandum of Understanding for the Municipal Innovation Council.

Carried

7.12 2020 Council Meeting Schedule Update

Council discussed the reason for the additional meeting and the proposed time.

Resolution 19-26-18

Moved By: Kym Hutcheon

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby approves Report Number CAO2019-35 – 2020 Council Meeting Schedule Update, prepared by Sonya Watson, Chief Administrative Officer and in so doing approves the update to the 2020 Council Meeting Schedule to allow for a Council Meeting on Tuesday, January 21, 2020 at 7:00 pm.

Carried

8. Public Notification

8.1 Public Notice - Municipal Council Vacancy

8.2 New Year's Levee – The public was invited to attend a Levee being hosted by Mayor Peabody and the Walkerton Legion from 1:00 p.m. to 3:00 pm; at the Legion Auditorium (505 Scott Street, Walkerton).

9. Accounts

9.1 Accounts - \$1,272,462.15

Resolution 19-26-19

Moved By: Dan Gieruszak

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$1,272,462.15.

Carried

10. Correspondence Requiring Action

11. Information

Resolution 19-26-20

Moved By: Dean Leifso

Seconded By: James Lang

That the Council of the Municipality of Brockton hereby receives all items provided in Section 11. Information.

Carried

11.1 Walkerton 150 Steering Committee Minutes - July 3, 2019

11.2 Walkerton 150 Steering Committee Minutes - November 21, 2019

11.3 Grey Bruce We C.A.R.E. Committee Invitation

11.4 Bruce County - Media Release: Bruce County Warden 2020

11.5 Grey Sauble Conservation Risk Management Office - Brockton Risk Management Services Status Report

11.6 Municipality of Hastings Highlands Resolution - Support Springwater on Joint and Several Liability Consultation

11.7 Town of Plympton-Wyoming Resolution - Support Springwater on Conservation Authority Levies

11.8 Township of Southgate Resolution - Partnership with Saugeen Mobility and Regional Transit

11.9 City of Stratford Resolution - Support Conservation Authorities

12. By-Laws

Resolution 19-26-21

Moved By: Dean Leifso

Seconded By: Kym Hutcheon

That the motion dealing with By-Law 2019-147 - Approve Building Permit Fees By-Law and identified as item 13.5 on the November 12, 2019 Council Agenda that was tabled at the November 12, 2019 Council Meeting be taken from the table for the purposes of a vote.

Carried

Resolution 19-26-22

Moved By: Dean Leifso

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2019-147 - Approve Building Permit Fees By-Law

Carried

Resolution 19-26-23

Moved By: Dean Leifso

Seconded By: James Lang

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2019-160 - Designate Armoury Building as a Heritage Property By-Law

Carried

Resolution 19-26-24

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2019-161 - Amend 2018-2022 Council Committee Appointments By-Law
- By-Law 2019-162 - Emergency Response Plan By-Law
- By-Law 2019-163 - Amend 2020 Fees and Charges By-Law
- By-Law 2019-164 - Amend 2014-024 Noise Control By-law
- By-Law 2019-165 - Appoint Board of Management for Walkerton Business Improvement Area By-Law

Carried

13. Committee Minutes

Resolution 19-26-25

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Brockton Child Care Committee Minutes - October 15, 2019
- Brockton Economic Development Committee Minutes - October 21, 2019
- Heritage Committee Minutes - November 4, 2019
- Community Improvement Committee Minutes - November 5, 2019
- Environmental Advisory Committee Minutes - November 7, 2019
- Cargill and District Community Fund Minutes - November 19, 2019
- Brockton Police Services Board - November 21, 2019

Carried

14. New Business Brought Forward

1. Saugeen Municipal Airport Snowbird Attendance Request

Deputy Mayor Gieruszak informed Council that the Saugeen Municipal Airport's request that the COPA 54 snowbirds perform at the Saugeen Municipal Airport had been declined. Deputy Mayor Geiruszak also informed Council about the large financial commitment made by the airports that were selected as hosts for the COPA 54 Snowbirds.

2. Smoking at Fischer Dairy Road and Hinks Street in Walkerton

Councillor Adams again noted the challenges associated with the students smoking at the intersection of Fischer Dairy Road and Hinks Street in Walkerton.

3. Consumption of Alcohol in Municipal Facilities

Councillor Lang noted that the Municipality of Brockton staff had made a number of attempts to communicate with the appropriate stakeholders that alcohol consumption at the Walkerton Community Centre dressing rooms (without a license) would not be permitted, and unfortunately some teams were being suspended from the league. Councillor Lang encouraged staff to continue attempting to find ways to communicate this requirement overall with the league such that all teams would be informed about the requirement and potential consequences.

15. Closed Session

Resolution 19-26-26

Moved By: Kym Hutcheon

Seconded By: James Lang

That the Council of the Municipality of Brockton enter into Closed Session at 7:51 p.m. in order to address a matter pertaining to:

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees **-Committee Appointment, December Staffing Update**
- A proposed or pending acquisition or disposition of land by the municipality or local board
- Labour relations or employee negotiations
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value

- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board **-Facility Update**
- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried

Resolution 19-26-27

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves the direction provided to staff in Closed Session and in doing so regretfully accepts the resignation of Eric McDougall, Parks, Recreation and Facilities Supervisor effective December 31, 2019.

Carried

Resolution 19-26-28

Moved By: Kym Hutcheon

Seconded By: Steve Adams

That the Council of the Municipality of Brockton approves amending By-Law 2019-161 to add Philip Englishman, Brian Nogler, Eric Coleman and Jonathan Zettel to the Walkerton 2020 Ad Hoc Committee and further approves amending the Terms of Reference that were adopted by Resolution 19-25-05 to allow up to four (4) members of the public to the Walkerton 2020 Ad Hoc Committee.

Carried

Resolution 19-26-29

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2019-166 - Appoint Terry Tuck as Alternate Chief Building Official By-Law

Carried

16. Confirmation of Proceedings

Resolution 19-26-30

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2019-167 - December 17, 2019 Confirmatory By-Law

Carried

17. Adjournment

Resolution 19-26-31

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton does now adjourn at 8:35 p.m. to meet again on January 14, 2020.

Carried

Mayor - Chris Peabody

Clerk – Fiona Hamilton