



The Corporation of the Municipality of Brockton

## Council Meeting Minutes

Tuesday, December 3, 2019, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

**Council Present:** Chris Peabody, Mayor  
Dan Gieruszak, Deputy Mayor  
Dean Leifso, Councillor  
Steve Adams, Councillor  
James Lang, Councillor  
Kym Hutcheon, Councillor

**Staff Present:** Sonya Watson, Chief Administrative Officer  
Fiona Hamilton, Clerk  
Trish Serratore, Chief Financial Officer  
Gregory Furtney, Director of Operations

### 1. Acceptance of Council Agenda

Mayor Peabody called the meeting to order at 7:05 p.m.

#### **Resolution 19-25-01**

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on December 3, 2019 as presented.

**Carried**

### 2. Declaration of Pecuniary Interest and General Nature Thereof

Councillor Leifso declared a conflict of interest in relation to an item on the Closed Session Agenda for professional reasons.

### 3. Public Meetings Required Under the Planning Act

### 4. Delegations

### 5. Minutes

#### 5.1 Council Minutes - November 29, 2019

#### **Resolution 19-25-02**

Moved By: Steve Adams

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton adopt the minutes of the November 29, 2019 Council Meeting as presented.

**Carried**

## 6. Business Arising From the Minutes

Council adopted a revised 2020 Meeting Schedule in order to cancel a meeting on January 28, 2019 given the large number of meetings scheduled for January and February 2020.

### **Resolution 19-25-03**

Moved By: Dean Leifso

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton approves the following regular Council Meeting dates for 2020 to be held at 7:00 p.m. at the Bruce County Council Chambers unless otherwise noted in accordance with the Municipality of Brockton Procedural By-Law 2018-092:

- Tuesday, January 14, 2020
- Tuesday, January 21, 2020 (Special Council Meeting) – 10:00 a.m.
- Monday, February 3, 2020 (Budget Meeting) – 9:00 a.m.
- Tuesday, February 4, 2020 (Budget Meeting) – 9:00 a.m.
- Tuesday, February 11, 2020
- Tuesday, February 18, 2020 (Budget Meeting) – 6:00 p.m.
- Tuesday, March 10, 2020
- Tuesday, March 24, 2020
- Tuesday, April 14, 2020
- Tuesday, April 28, 2020
- Tuesday, May 12, 2020
- Tuesday, May 26, 2020
- Tuesday, June 16, 2020 (Cargill Community Centre)
- Tuesday, June 30, 2020
- Tuesday, July 14, 2020
- Tuesday, August 11, 2020
- Tuesday, August 25, 2020
- Tuesday, September 8, 2020 (Elmwood Community Centre)
- Tuesday, September 22, 2020
- Tuesday, October 13, 2020
- Tuesday, October 27, 2020
- Tuesday, November 10, 2020
- Tuesday, November 24, 2020
- Tuesday, December 8, 2020

And that these dates be circulated to all Council members and posted on the Municipal website.

**Carried**

### 6.1 Motion to Appoint Mayor Chris Peabody to Sit on Committees During Councillor Vacancy

#### **Resolution 19-25-04**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby appoint Mayor Chris Peabody to sit as a voting member to the following Committees of Council until such time as a new individual has been appointed by Council:

- Brockton Child Care Centre Committee
- Hanover/Walkerton Waste Management Committee

- Community Improvement Committee

**Carried**

## **7. Reports**

### **7.1 Walkerton 2020 Ad Hoc Committee Terms of Reference**

Council discussed the report and Councillor Hutcheon volunteered to be a member of the Walkerton 2020 Ad Hoc Committee.

#### **Resolution 19-25-05**

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby accepts Report Number ED2019-12 – Walkerton 2020 Ad Hoc Committee Terms of Reference, prepared by Paulette Peirol, Community Development Coordinator and Sonya Watson, Chief Administrative Officer and in doing so approves a By-Law coming forward adopting the Terms of Reference for the Walkerton 2020 Ad Hoc Committee; and further appoints Mayor Peabody as Chair of the Committee and Kym Hutcheon as the Vice Chair and second Council member on the committee.

**Carried**

### **7.2 Cargill District Community Fund Request for Snow Removal**

Council discussed the options presented in the report and expressed support for the facility remaining open during the winter months. Council also discussed the benefit of a report coming forward at the end of the year evaluating the use of the building through the winter.

Trish Serratore, Chief Financial Officer, responded to questions from Council about the operating expenses that were paid for each facility, including the Cargill and District Community Centre.

#### **Resolution 19-25-06**

Moved By: James Lang

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number REC2019-27 – Cargill District Community Fund Request for Snow Removal prepared by Mike Murphy, Acting Director of Recreation and in doing so directs staff to proceed with Option 1 to be funded through the 2020 Budget process.

**Carried**

### **7.3 October Water Wastewater Maintenance Report**

Gregory Furtney, Director of Operations, responded to questions from Council related to the quantity of water flowing through the treatment facility.

#### **Resolution 19-25-07**

Moved By: Steve Adams

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number UT2019-19 - October Water Wastewater Maintenance Report, prepared by Gregory Furtney, Director of Operations for information purposes.

**Carried**

### **7.4 Municipal Modernization Program (Intake 1) Grant Application**

Council supported the proposed grant and encouraged employees to consider efficiency opportunities. Sonya Watson, Chief Administrative Officer, confirmed that staff would consider potential "lean" training once new staff were more comfortable with their roles.

**Resolution 19-25-08**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number CAO2019-33 - Ontario Municipal Modernization Program (Intake 1) Grant Application, prepared by Sonya Watson, Chief Administrative Officer, Trish Serratore, Chief Financial Officer, Fiona Hamilton, Clerk, Gregg Furtney, Director of Operations, and Mike Murphy, Fire Chief for information purposes and in so doing approves the following:

1. That the Council of the Municipality of Brockton hereby formally endorses the Grant Application, prepared by staff, for a Municipal Facilities Modernization and Efficiencies Review, and
2. Further that Council approves Brockton's participation, as a partner in the Municipal Innovation Council, in an additional Municipal Modernization Program Grant joint application for a Waste Management Services Review.

**Carried**

7.5 Ontario Trillium Capital Grant – Soccer Field Drainage

**Resolution 19-25-09**

Moved By: Steve Adams

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number FIN2019-42 – Ontario Trillium Capital Grant - Soccer Field Drainage, prepared by Trish Serratore, Chief Financial Officer and in doing so approves a By-Law coming forward authorizing the Chief Financial Officer to enter into the agreement with the Ontario Trillium Foundation for Capital grant funding for the Bruce Power Soccer Park Field Drainage.

**Carried**

7.6 Financial Indicator Review 2018

**Resolution 19-25-10**

Moved By: Dean Leifso

Seconded By: James Lang

That the Council of the Municipality of Brockton hereby receive Report Number FIN2019-41 – Financial Indicator Review 2018, prepared by Trish Serratore, Chief Financial Officer for information purposes.

**Carried**

7.7 Walkerton Knights of Columbus Donation Request

Council supported the donation request to support a positive local initiative and Trish Serratore, Chief Financial Officer, suggested that the request could be funded through the donation fund.

Council discussed whether the donation budget should be increased in the 2020 Municipal Budget to avoid continuing to make donations from the Council

Reserve Fund. Trish Serratore, Chief Financial Officer, expressed support for streamlining the donation request process to minimize staff time.

**Resolution 19-25-11**

Moved By: Dean Leifso

Seconded By: Steve Adams

That the Council of the Municipality of Brockton hereby receives Report Number FIN2019-40 – Walkerton Knights of Columbus Donation Request, prepared by Trish Serratore, Chief Financial Officer and provides the following direction to staff regarding the donation: \$142.

**Carried**

**7.8 Consolidated Traffic and Parking By-Law**

**Resolution 19-25-12**

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives Report Number CLK2019-41 – Consolidated Traffic and Parking By-Law, prepared by Lisa MacDonald, Animal Control and By-Law Enforcement Officer and Sarah Johnson, Corporate Records and Licensing and Communications Assistant for information purposes.

**Carried**

**8. Public Notification**

8.1 Notice - Heritage Designation of Armoury Building in Walkerton

8.2 Notice of Public Meeting - Building Permit Fee Increase

8.3 Notice - Municipal Council Vacancy

**9. Accounts**

**10. Correspondence Requiring Action**

**11. Information**

**Resolution 19-25-13**

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby receives all items provided in Section 11. Information.

**Carried**

11.1 Ontario Power Generation - Community Update November 2019

11.2 Bluewater District School Board - Response to Smoking Concerns in Walkerton

11.3 Walkerton Action Committee - Downtown Walkerton Accessible Sidewalks

11.4 Tribunals Ontario - Assessment Review Board Upcoming Changes January 2020

**12. By-Laws**

**Resolution 19-25-14**

Moved By: Kym Hutcheon

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2019-152 - Transfer of Joseph Street Walkerton to 2131313 Ontario Ltd By-Law
- By-Law 2019-153 - Walkerton 2020 Committee Terms of Reference By-Law
- By-Law 2019-154 - Ontario Trillium Foundation Soccer Field Drainage Grant Agreement By-Law
- By-Law 2019-155 - Saugeen Mobility and Regional Transit Tenancy Agreement By-Law
- By-Law 2019-156 - Borrowing To Meet Current Expenditures for 2020
- By-Law 2019-157 - 2020 Interim Tax Levy By-Law

**Carried**

- 12.1 By-Law 2019-152 - Transfer of Joseph Street Walkerton to 2131313 Ontario Ltd By-Law
- 12.2 By-Law 2019-153 - Walkerton 2020 Committee Terms of Reference By-Law
- 12.3 By-Law 2019-154 - Ontario Trillium Foundation Soccer Field Drainage Grant Agreement By-Law
- 12.4 By-Law 2019-155 - Saugeen Mobility and Regional Transit Tenancy Agreement By-Law
- 12.5 By-Law 2019-156 - Borrowing To Meet Current Expenditures for 2020
- 12.6 By-Law 2019-157 - 2020 Interim Tax Levy By-Law

### **13. Committee Minutes**

#### **Resolution 19-25-15**

Moved By: Kym Hutcheon

Seconded By: Steve Adams

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Recreation Committee Minutes - September 17, 2019

**Carrie**

- 13.1 Recreation Committee Minutes - September 17, 2019

Council discussed the potential dog park location and the necessity of having a particular section dedicated to smaller animals.

### **14. New Business Brought Forward**

#### **1. Walkerton Business Improvement Area Annual General Meeting**

Councillor Hutcheon invited all members of Council to the Walkerton Business Improvement Area Annual General Meeting on December 4, 2019 at 6:30 p.m.

#### **2. Commitment to Modular Reactors**

Deputy Mayor Gieruszak informed Council that the Province has announced support for small modular reactors, the first of which will likely be operational in 2022. Deputy Mayor Gieruszak provided notice of a motion to be considered at the next Council meeting that the Municipality of Brockton initiate discussions

with the Canadian Nuclear Safety Association, the Province of Ontario, the Government of Canada, Bruce Power, and the Nuclear Innovation Institute, to determine the feasibility and interest in establishing within the Municipality of Brockton a Centre of Excellence in the model of the Walkerton Clean Water Centre to ensure regulatory safety and training in the small modular reactors.

### 3. Applus+ Launch

Councillor Adams informed Council of the Applus+ event and expressed excitement at having a business with such potential to create jobs located in Walkerton.

## 15. Closed Session

Councillor Leifso declared a conflict of interest in relation to an item to be discuss in the Closed Session for professional reasons.

### **Resolution 19-25-16**

Moved By: Dean Leifso

Seconded By: James Lang

That the Council of the Municipality of Brockton enter into Closed Session at 7:40 p.m in order to address a matter pertaining to:

- Security of the property of the municipality or local board
- Personal matters about an identifiable individual, including municipal or local board employees - **Staffing Update**
- A proposed or pending acquisition or disposition of land by the municipality or local board
- Labour relations or employee negotiations
- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose - **Legal Opinion**
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c.25, s.239 (2)
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization - **Utility Agreement**
- A trade secret or scientific, technical, commercial, financial information that belongs to the municipality or local board and has monetary value or potential monetary value
- A position, plan, procedure, criteria or instruction to be applied to any negotiation carried on or to be carried on by or on behalf of the municipality or local board - **Local Board Negotiation**

- The meeting is held for the purpose of educating or training the members and at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

**Carried**

**Resolution 19-25-17**

Moved By: James Lang

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton hereby approves the direction provided to staff in Closed Session.

**Carried**

**Resolution 19-25-18**

Moved By: Dan Gieruszak

Seconded By: James Lang

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2019-158 - Appoint Mark Coleman as Director of Community Services By-Law

**Carried**

**16. Confirmation of Proceedings**

**Resolution 19-25-19**

Moved By: Dan Gieruszak

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2019-159 - December 3, 2019 Confirmatory By-Law

**Carried**

16.1 By-Law 2019-158 - December 3, 2019 Confirmatory By-Law

**17. Adjournment**

**Resolution 19-25-20**

Moved By: Dan Gieruszak

Seconded By: Dean Leifso

That the Council of the Municipality of Brockton does now adjourn at 8:41 p.m. to meet again on December 17, 2019.

**Carried**



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Mayor - Chris Peabody

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Clerk – Fiona Hamilton