

Report to Council

Report Title: Cargill Library Donation Plaques

Prepared By: Sarah Johnson, Corporate Records, Licensing and Communications Assistant

Department: Clerk's

Date: December 17, 2019

Report Number: CLK2019-44 **File Number:** C11CL

Attachments: Photo of Cargill Library Donation Plaques

Recommendation:

That the Council of the Municipality of Brockton hereby receives Report Number CLK2019-44 – Cargill Library Donation Plaques, prepared by Sarah Johnson, Corporate Records, Licensing and Communications Assistant, and in doing so approves including the cost of the Cargill Library Donation Plaque in the revised 2020 Fees and Charges By-Law.

Report:

Background:

Community donation plaques are displayed at the Bruce County Public Library, Cargill Library Branch when donations are made by individuals towards the Cargill Library. The plaques are approximately 1 ¾ inches by 6 1/2" inches. A photo of the current plaques have been attached to this report for Council's information.

The Brockton Heritage Committee received an inquiry from an individual who wishes to purchase an additional plaque for their donation to the Cargill Library Branch. The last Cargill Library Branch plaque was likely purchased sometime in the late 90's. The request to purchase a plaque is interesting because it also coincides with a number of months of steadily increasing users and programming at the Cargill Library Branch.

Analysis:

Staff have inquired with Cox Signs Limited and obtained a quote for the approximate cost of a similar plaque. Staff are proposing that the individual pays the cost of the donation plaque, as well as a minimal administration fee for staff time involved in the organizing of the process to be included in the 2020 Fees and Charges By-Law.

Sustainability Checklist:

What aspect of the Brockton Sustainable Strategic Plan does the content/recommendations in this report help advance?

- Do the recommendations help move the Municipality closer to its Vision? Yes
- Do the recommendations contribute to achieving Cultural Vibrancy? Yes
- Do the recommendations contribute to achieving Economic Prosperity? N/A
- Do the recommendations contribute to Environmental Integrity? N/A
- Do the recommendations contribute to the Social Equity? Yes

Financial Impacts/Source of Funding:

- Do the recommendations represent a sound financial investment from a sustainability perspective? Yes

Individuals requesting donation plaques for the Cargill Library should be paying approximately \$35.00 which includes the cost of the plaque, and a minimal administration fee. This fees will be included in the amended 2020 Fees and Charges By-Law.

Reviewed By:



Trish Serratore, Chief Financial Officer

Respectfully Submitted by:



Sarah Johnson, Corporate Records, Licensing and Communications Assistant

Reviewed By:



Sonya Watson, Chief Administrative Officer