



Municipality of Brockton

Information for Candidates

2019 Council Vacancy

Councillor Position

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Part A – Introduction

Thank you for your interest in serving the public as part of Municipal Council!

The Municipality of Brockton was incorporated in 1999 when the former municipalities of Brant, Greenock and Walkerton were amalgamated. The name Brockton was chosen as a combination of these names. Brockton is where generations of people come together to play, celebrate and enjoy life. It's where fresh air, sparkling rivers and stunning landscapes provide endless outdoor enjoyment. And where unique urban shops, booming agri-business and state-of-the-art innovation combine to bring you a little bit of everything. Serving on Council is an important role as it involves making decisions that affect the present and future of Brockton.

You are applying to serve the public in the capacity of Councillor which will require approximately a three (3) year commitment of considerable time and energy. You are getting ready to embark on a journey that will be both rewarding and frustrating. If you are a first time candidate, you will find running for office to be a challenging and exciting experience. We hope that with this package your trip through the election process will be a little easier.

The *Municipal Elections Act, 1996* sets out in detail the requirements to be met by candidates for office. These requirements have been summarized for your convenience. You may wish to obtain your own updated copy of the *Municipal Elections Act, 1996* which can be downloaded from the Ministry's website at www.e-laws.gov.on.ca.

It is most important to note that the contents of this package are intended only as a guide to certain provisions of relevant legislation and do not purport to recite all applicable statutory references.

You are advised to read the enclosed material carefully. It is important that you are aware of your responsibilities. Please do not hesitate to contact me with any questions you may have about the process.

Fiona Hamilton, Clerk
Municipality of Brockton
519-881-2223 Ext. 124 or fhamilton@brockton.ca

Part B – Frequently Asked Questions

Important Dates

Date	Reason
Thursday, November 28, 2019 until January 15, 2020 at 2:00 p.m.	Applications/Nominations may be filed. Nominations to be certified or rejected by the Clerk. List of candidates to be posted by 4:00 p.m.
January 21, 2020	Special Council Meeting (10:00 a.m.) – Council to review candidates and their statements of personal qualifications and vote to fill the vacancy. Appointment By-law and Oath of Office for new Councillor to proceed at the Special Council Meeting immediately after completion of voting.

What is the Term of Office?

As you will be filling a vacancy on Municipal Council, your term starts on January 21, 2020 when you take your Oath of Office and ends when the new Council is sworn in after the 2022 Municipal and School Board Election.

Who can be a Candidate?

Candidates for the office of Councillor must meet the same criteria as eligible voters or electors.

You must be:

- A resident of the Municipality of Brockton, or an owner or tenant of land in the Municipality of Brockton, or the spouse of such an owner or tenant;
- A Canadian citizen;
- At least 18 years old;
- Not prohibited from voting under Section 17(3) of the *Municipal Elections Act, 1996*, as amended, or otherwise by law.

In order to be considered for declaration as a legally qualified municipal candidate, you must file a Council Vacancy Application Form (Nomination Form)/Declaration of Qualification, and a Freedom of Information (FOI) Release Form.

The deadline for filing is **Wednesday, January 15, 2020 at 2:00 p.m.**

What are the responsibilities of these offices?

Council is made up of the Mayor, Deputy Mayor and Five (5) Councillors that are the primary decision making body for the Municipality.

Council relies on reports from staff and the recommendations of its Committees to make decisions. The role of Council is to develop policies and adopt By-laws or resolutions based on these policies.

Compensation

Municipality of Brockton Council Members are paid an annual wage and their council related expenses are reimbursed. Council remuneration provides an incentive for community members to hold public office and shows appreciation for those that dedicate their time and energy to the work of Council and the Municipality. The *Municipal Act, 2001, S.O. 2001, c. 25* authorizes municipalities to pay remuneration and expenses to councillors.

What is the time commitment?

The time commitment varies from individual to individual. A Member can expect to devote time for a minimum of three meetings per month along with various duties on outside Committees as appointed by Council.

This would include:

- Council Meetings (typically, the Second (2nd) and Fourth (4th) Tuesdays of each month at 7:00 p.m. in the Bruce County Council Chambers (30 Park Street, Walkerton))
- Attendance at extra Committees that a Member can be expected to be appointed to by Council and Special Council meetings (i.e. Budget)
- Telephone calls and contact with constituents
- Reading and research time
- Special Community Events (i.e. ceremonies, parades, etc.)

Nominations

Please find attached the “Council Vacancy Replacement Procedure” document outlining the Application/Nomination process.

How do I contact the Clerk’s Department?

For more information, please contact the Clerk:

Fiona Hamilton, Clerk
100 Scott Street, P.O. Box 68, Walkerton, ON N0G 2V0
519-881-2223 Ext. 124 or fhamilton@brockton.ca



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Council Vacancy Replacement Procedure