

Elmwood Fire Department Joint Board of Management
August 14th, 2019
6:12 p.m.
Elmwood Fire Hall

Present: Rebecca Hergert West Grey Representative
Tom Hutchinson West Grey Representative
Steve Adams Brockton Representative
Dean Leifso Brockton Representative
Fire Chief Michael Murphy
Deputy Fire Chief Wayne McLeod
Recording Secretary Kerri Mighton

Vice Chair Hergert opened the meeting at 6:12 p.m. in the absence of the Chair.

1. There were no additions or deletions to the agenda.
2. There were no declarations of pecuniary and/or conflict of interest.
3. The May 8, 2019 minutes were reviewed.

Leifso/Hutchinson – That the minutes from May 8th, 2019 are approved. #08-19

Carried.

4. Voucher #3-2019 in the amount of \$51,988.60 were reviewed. The Year to Date 2019 Budget were also provided for information.

Leifso/Hutchinson – That Voucher #3-2019 in the amount of \$51,988.60 be approved. #09-19

Carried.

5. The Elmwood Fire Board Financial Statements for the year ending December 31, 2018 and dated July 30, 2019 were reviewed.

Leifso/Hutchinson – That the Elmwood Fire Department Joint Board of Management hereby accepts the Elmwood Fire Department Financial Statements for the year ending December 31st, 2018 as prepared by BDO Canada LLP dated July 30, 2019. #10-19

Carried.

6. The Quadripartite Tiered Emergency Response Agreement was reviewed.

Leifso/Hutchinson – That the Chair and Vice Chair be authorized to sign the Quadripartite Tiered Emergency Response Agreement with the County of Grey, Municipality of Brockton, Municipality of West Grey and the Elmwood Fire Joint Board of Management. #11-19.

Carried.

7. Fire Chief Report – The Fire Chief informed the Board that the letter which is distributed to new firefighters encouraging them to pursue cancer testing after the age of 40, has been updated with signatures of Chairperson Adams and Fire Chief Murphy.

Quotations have been obtained for the exhaust system which was included in the budget at \$20,000, however the lowest quotation for a two unit system is \$23,422 excluding HST.

Leifso/Hutchinson – That the quotation from Air Technology in the amount of \$23,422 excluding HST for a two unit exhaust system be approved with any excess funds over the \$20,000 budget to be transferred from reserve. #12-19

Carried.

Steve Adams arrived at 6:20 p.m. and assumed the Chair.

The Fire Chief reported on the results of the testing of the dry hydrant at the pond at the Elmwood Community Centre. It is a silt issue and will require the pond to be dredged. A preliminary estimate to dredge the whole pond is \$30,000 to \$35,000 or if only partially dredged at the dry hydrant location it may be \$10,000, however it would end up filling back in. The big concern with not completing the dredging this year is the unavailability of the dry hydrant during the winter months as once the pond is frozen over the department cannot use the pumps to obtain water. It was questioned whether the SVCA should be contacted regarding this project or whether they would even have jurisdiction. The Chief will inquire with Brockton's SVCA Director. It was suggested that the fill from the pond could be placed on site which would save trucking costs. Discussions ensued.

Leifso/Hutchinson – That the dredging of the entire Elmwood pond be completed in 2019 to be funded from reserves and further that the 2020 budget include a transfer to reserves to replenish the funds used for the pond dredging in 2019. #13-19

Carried.

Page 3

8. Deputy Chief Wayne McLeod reported that the department responded to 11 incidents since May 8, 2019; 4 in Brockton, 5 in West Grey, 1 Mutual Aid in Hanover and 1 Mutual Aid in Chesley. Members have attended the Fire College to complete courses for NFPA standards. The annual Firefighters' Breakfast was held on June 1st with approximately 565 in attendance. The extractor for washing the turn-out gear has been installed.

9. Other Business

Training Facility Location

The proposed location of the fire training facility has been marked. The final version of the blueprints should be ready shortly and then an application for a building permit can be submitted. Construction should be completed by October/November this year. Photos of the location and the model of the building will be circulated to both Councils and the Elmwood Community Centre Board.

Dean Leifso left the meeting at 7:05 p.m.

The Deputy Chief advised that Firefighter Richard Moore, who also works at the West Grey Landfills, has been distributing fire prevention materials as another means to get information out to a more diverse group of people.

10. Next meeting dates – Elmwood Fire Hall @ 6:30 p.m.

Wed., Sept. 18, 2019 at 6:30 p.m. Service Awards @ 7:00 p.m.

Hergert/Hutchinson – That all business being concluded the meeting adjourned at 7:11 p.m. #14-19

Carried.



Kerri Mighton, Secretary