

Brockton Heritage and Library Committee Minutes

Monday, October 7, 2019

Location: Brockton Municipal Office (100 Scott Street, Walkerton)

Time: 4:30 p.m.

Attendance:

(Quorum: 10/12)

Darlene Bohnert, Committee Member	Present
Lynda Breig, Committee Member	Present
Ted Cobean, Chair	Present
Fiona Hamilton, Clerk and Committee Secretary (Non-Voting)	Absent
Barb Kerry, Committee Member	Present
Denise Lagundzin, Committee Member	Present
Dean Leifso, Councillor	Present
Ron McKinnon, Committee Member	Present
Alishia Oberle, Committee Member	Present
Joe Reichenbach, Committee Member	Present
Tanya Tilson, Committee Member	Present
Frank Weiler, Committee Member	Absent
Murray Wells, Committee Member	Absent
Tracey Knapp, Librarian (Non-Voting)	Present
Sarah Johnson, Corporate Records, Licensing, and Communications Assistant (Acting Secretary) (Non-Voting)	Present
Eric McDougall, Parks, Recreation and Facilities Supervisor (Non-Voting)	Present

1. Call to Order

Chair Ted Cobean called the meeting to order at 4:33 p.m. with Sarah Johnson, Corporate Records, Licensing, and Communications Assistant acting as Recording Secretary for the meeting.

Alishia Oberle presented photos of the apartment inside the former Scotty's building, which has been maintained in the same condition since 1899. The building is a heritage listed building, and the apartment will be renovated through the new owner.

2. Acceptance of Agenda

Chair, Ted Cobean requested that the agenda be amended to add Item 7.1 National Trust Canada Newsletter, and Item 11.2 Walkerton Baptist Church Closure.

Motion: Moved by Alishia Oberle Seconded by Ron McKinnon
That the amended agenda from the October 7, 2019 Brockton Heritage Committee meeting be approved.
Carried.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

Denise Lagundzin declared a conflict of interest in relation to Item 10.6 due to her position at St. Thomas' Anglican Church.

4. Delegations

None.

5. Approval of Minutes

Motion: Moved by Barb Kerry Seconded by Denise Lagundzin
That the minutes of the September 9, 2019 meeting of the Brockton Heritage Committee be approved.
Carried.

6. Business Arising From the Minutes

None.

7. Correspondence

7.1 National Trust Canada Bi-Weekly Newsletter

Mr. Cobean noted that an article in the newsletter explained that certain heritage buildings were being converted into breweries.

8. Financial Reports

8.1 September 1-30, 2019

Mr. Cobean noted that the wages of the summer student were not yet updated, since the Province was in the process of confirming wage information with Municipal staff.

9. Walkerton/Cargill Library Report – Tracey Knapp

Circulation has decreased at the Walkerton Library Branch, but remains the same at the Cargill Library Branch.

Students from St. Teresa of Calcutta Catholic School have been visiting the Walkerton Library.

The Bruce County Library celebrated Science Week on September 19, 2019. Walkerton and Cargill branches both hosted crafts and events.

The Grey Bruce Public Health Unit presented about healthy smiles and the importance of brushing toddler's teeth.

Cargill branch hosted a P.D. Day activity with ten children in attendance.

The library is expanding their non-traditional items available to borrow, including ukuleles, and sensory kits that are available for the public to borrow using their library card.

The 2020 Art Show will continue, since three additional members volunteered to sit on the committee, and assist with the show.

October is Library Month, and the Bruce County Library has partnered with the Walkerton BIA to host a promotion with three local businesses in Walkerton for the public to gain special discounts if they present their library card. Other participating businesses are listed on the library website.

9.1 Cargill Library plaque request

Community donation plaques are displayed at the Cargill Library. A request was made from a community member to purchase an additional wall plaque at the Cargill Library. The committee discussed the plaques, and decided to gather more information about the plaque process, and associated costs and review with Fiona Hamilton, Clerk.

Action: Ted Cobean, to inquire with David Thomson about the Cargill Library plaques and report back to the committee.

10. Old Business/Ongoing Projects

10.1 Local History Books - Brockton Heritage Website

Books are welcomed to be added to the Brockton Heritage website.

10.2 Donation Brochure and Policy

The updated donation brochure was provided to the committee for review.

Denise Lagundzin had previously obtained quotes from three local printers for the cost of printing the brochures. The committee decided to re-quote for approximately 300-500 copies of the brochure.

Action: Denise Lagundzin to obtain new quotes from local printers and report back to the committee.

The committee discussed any additions that should be made to the brochure. Dean Leifso suggested including a link to the Municipal website and reference to the corresponding donation policy.

The committee discussed various local appraisers. Ms. Lagundzin is creating a list of local appraisers to include with the donation brochure and policy.

Action: Denise Lagundzin to contact Metcalfe Auctions and Ross King regarding their license to appraise artifacts.

The committee discussed donors receiving charitable receipts for certain artifacts, and inquired if the Municipality had a policy on charitable receipts.

Action: Staff to inquire with the Chief Financial Officer regarding the Municipality's Charitable Receipt policy.

Action: Denise Lagundzin will email the revised policy to the Clerk and committee for review.

10.3 Walkerton Downtown Photo Murals

Joe Reichenbach, Ted Cobean, and Darlene Bonhert reviewed approximately 15 possible site locations for the relocation of the Walkerton murals.

Action: Joe Reichenbach, Ted Cobean, and Darlene Bonhert to narrow down the list of relocation sites and bring back to the committee.

Mr. Cobean obtained a quote from Cox Signs for five photo mural restorations. The average cost is \$2,700.00 per mural.

Mr. Cobean expressed his interest in including a line item in the 2020 budget to spread over the next two years regarding mural restoration and replacement. The committee agreed to include \$10,000.00 in the 2020 budget for mural restoration and replacement.

Action: Municipal staff to ask the Chief Financial Officer to include \$10,000.00 in the 2020 budget for mural restoration and replacement.

Mr. Leifso expressed his concern that the rural areas were not being looked at as possible site relocations for the murals, and recommended that the committee inquire if the rural hamlets were interested in the murals.

The committee discussed that building owners must also be in agreement that they would like their murals refurbished, prior the committee moving forward with the project.

Action: Ted Cobean to talk to building owners about their interest in mural refurbishment.

Mr. Cobean discussed inquiring with the Community Improvement Committee and Economic Development Committee regarding their interest in the project.

Action: Ted to contact the chairs of the Community Improvement Committee and Economic Development Committee about their interest in assisting with the mural restoration and replacement project.

10.4 Armoury Building

- **Heritage Designation of Armoury Building**

Fiona Hamilton, Clerk's report on the Heritage Designation of the Armoury Building was presented to the committee for review. The report will be brought forward to the October 15, 2019 Council Meeting.

The committee thanked the Clerk for her report, and remarked that the original staircase was still installed at the armoury building.

Motion: Moved by Denise Lagundzin Seconded by Lynda Breig
That the Brockton Heritage Committee hereby accepts Report Number CLK2019-30 - Armoury Building Heritage Designation, prepared by Fiona Hamilton, Clerk, and in doing so accepts the recommendations outlined in the report, and further recommends that the report be brought forward to the October 15, 2019 Meeting for approval by the Council of the Municipality of Brockton.
Carried.

10.5 Projects for 2019

No update.

10.6 St. Thomas Anglican Church Roof Replacement

Denise Lagundzin again declared a conflict of interest.

The St. Thomas Anglican Church had applied to the Municipality of Brockton for a heritage loan to replace the roof. Mr. Cobean received a letter from the church respectfully declining the loan. The church will instead borrow funds from the Dioceses for zero per cent interest.

Ms. Lagundzin informed the committee that the church is searching for another contractor who can complete the work on the roof in a timely manner. However, the maintenance has been completed on the organ.

10.7 Doors Open 2020

Ron McKinnon reported that a number of sites were lined up for the event. A confirmation agreement has been received from the Walkerton Clean Water Centre.

The committee discussed the possible sites for the event, including the Masonic Lodge, Ikendale Farms, Saugeen Municipal Airport, Walkerton Heritage Water Gardens, and various self-guided walking tours.

The Walkerton BIA have offered to set up pop-up displays of their Throwback Thursday campaigns of the storefronts in Walkerton to show their original design, compared to the current building. Joe Reichenbach offered to reconstruct his jewellery store to assist the Walkerton BIA in their promotion, as long as his tenant agrees.

10.8 Souvenir Book for Walkerton Homecoming 2021

The Walkerton 150 Committee have not yet met to provide an update.

Ted Cobean compared the Walkerton Homecoming 2016 Brockton Heritage Committee booklet, and stated that 500 copies were printed for approximately \$1,375.00. Mr. Cobean suggested including \$3,000.00 in the 2020 budget for this project.

Action: Municipal staff to ask the Chief Financial Officer to include an additional \$3,000.00 in the 2020 Heritage budget.

10.9 2020 Budgets

The revised 2020 Budgets for the Cargill Library, Walkerton Library, and Heritage were presented to the committee. Eric McDougall, Parks, Recreation, and Facilities Supervisor reviewed the budgets with the committee.

The committee reviewed the Heritage budget.

Action: The committee again requested that \$10,000.00 and \$3,000.00 be included in the 2020 Heritage budget.

The committee discussed the following changes to the Walkerton Library budget: hydro utilities, natural gas, sewer/water, custodian wages, and rent for the County.

The committee also noted that nothing was listed in the transfer to reserves, and stated that usually \$2,500.00 has been included in previous budgets.

Action: Municipal staff to ask the Chief Financial Officer to correct these items in the 2020 Walkerton Library budget.

The committee discussed the following changes to the Cargill Library budget: Maintenance, utilities, insurance, custodian wages, and rent for the County. The committee also noted an administrative change that the budget years should be corrected to state 2018, 2019, and 2020.

Action: Municipal staff to ask the Chief Financial Officer to correct these items in the 2020 Cargill Library budget.

11. New Business

11.1 Invoice for Bruce County Historical Society Newsletter 2020 Membership

The invoice for the Bruce County Historical Society Newsletter 2020 Membership was presented to the committee.

Motion: Moved by Denise Lagundzin Seconded by Barb Kerry
That the Brockton Heritage Committee hereby approves the payment of Invoice Number 20-01 dated 9/18/2019 from the Bruce County Historical Society for the 2020 Yearbook and Membership in the amount of \$20.00.
Carried.

11.2 Walkerton Baptist Church

Ted Cobean emailed a letter about the closure of the Walkerton Baptist Church to the committee. The last service will be held on November 3, 2019.

The church asked if the committee would like to tour the church, and whether they would be interested in artifacts from the building.

The committee discussed the possible tour dates, and several members volunteered for the tour.

Action: Ted Cobean to inform Walkerton Baptist Church that the committee would like to tour the church on October 22, 2019 after 5:00 p.m.

Mr. Cobean noted that the Walkerton Baptist Church is a heritage designated building, and that the committee will need to provide information about the heritage designation to the realtor.

12. Adjournment

Motion: Moved by Dean Leifso Seconded by Lynda Breig
That the Heritage Committee meeting be adjourned at 5:55 p.m.
Carried.

Next Brockton Heritage Committee Meeting

Date: Monday, November 4, 2019 at 4:30 p.m.

Location: Brockton Meeting Room, Municipal Office